



University-sanctioned Housing Fire and Safety Protection Report 2010

March 11, 2011

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I. Introduction

The Board of Regents approved the establishment of Regents Policy RP-6.4.9 Fire Safety and Protection, September 6, 2007. The policy requires a yearly report including designation of a Campus Fire Safety Officer, student conduct regulations, and confirmation of inspection to assure compliance with state law and Board of Regents policies.

Summary of Changes During 2010

- A. UNK: Renovation of Men's Hall was completed, making available 150 more sprinkled beds. In addition, renovation of Randall Hall was started, taking 184 previously unsprinkled beds offline. Stout Hall was demolished Fall of 2010, removing 104 unsprinkled beds. One off-campus Greek house was added to university sanctioned housing.
- B. UNL Housing: No traditional beds were added or sprinkled at UNL. The Knoll Residential Center opened in August 2010, adding 565 sprinkled, suite-style beds. Finally, UNL determined sprinkling three previously exempted buildings at Colonial Terrace apartments would eliminate false alarms.
- C. UNL Greek Housing: One house was closed for disciplinary reasons. Two houses completed sprinkling, two houses are currently renovating and four houses have plans for sprinkling by 2014.
- D. UNMC: UNMC is currently installing centrally monitored wireless detection systems in one single family house, one 6 plex, one 11 plex and four duplexes. Completion is expected by March 1, 2011.
- E. UNO: No changes.
- F. NCTA: The board approved purchase of Aggie West, a privately owned traditional student housing unit in October 2010. It is sprinkled with fire alarms. In addition, NCTA started construction of an 80 bed sprinkled, student housing unit scheduled for completion Fall 2011.

Housing Stock and Protection by Campus

A. University Housing at UNK is comprised of the following:

• Traditional Halls	694 beds
• Greek	404 beds
• Semi-suite	800 beds
• Suite-style	<u>450 beds</u>
<i>TOTAL</i>	2348 beds

As of December 31, 2010, 1222 beds (52% of total occupancy) were sprinkled. All residence halls are equipped with fire extinguishers. Renovation of Randall Hall is underway, which will increase sprinkled beds by about 184 for fall of 2011.

Off campus UNK Sanctioned Greek Housing is comprised of a single independent house with eight beds. As of December 31, 2010 none of these beds were sprinkled. The house is equipped with detectors and extinguishers as dictated by local codes.

B. University Housing at the University of Nebraska - Lincoln is comprised of the following:

- Traditional residence halls 5,287 beds
- Apartment-style residence halls 1,004 beds
- Suite-style residence halls 685 beds
- Non-traditional coop/coop halls 130 beds
- TOTAL* 7,106 beds
- Family Housing (151 apartments)
 - 76 apartments on East Campus
 - 75 apartments on City Campus
- Dining Centers – Four (4)

As of December 31, 2010, 6,378 beds (90% of total occupancy) were sprinkled. Except in Burr and Fedde (308 beds), all fire alarm systems are installed with speakers in each student room. All facilities have fire extinguishers as determined by the Nebraska State Fire Marshal.

UNL Housing maintains carbon monoxide detectors in all housing units that are heated with individual gas furnaces. These units are all in family housing apartments:

- Colonial Terrace (36 units)
- 2222 Vine Street (29 units)
- 2244 Vine Street (23 units)
- 2224 U Street (23 units)

C. UNL Sanctioned Greek Housing is comprised of the following:

- Twenty-nine independent houses 1,860 beds

As of December 31, 2010, 1051 beds (57% of total occupancy) were sprinkled. All houses are equipped with fire alarm system and fire extinguishers as dictated by code and the Lincoln Fire Department. (Note any additional upgrades.)

D. University Housing at UNMC is comprised of the following:

- Student Apartments 60 units
- Single family housing units 2 buildings
- Duplex 4 buildings (11 units)
- 11-plex apartment 1 building
- 6-plex apartment 1 building

Student Apartments are equipped with sprinklers & panels, fire and smoke monitors wired to Omaha Fire Department, three smoke detectors per floor, and two fire extinguishers per floor.

Single family, duplexes, six and eleven-plex apartments are equipped with fire extinguishers in each kitchen and fire and smoke alarms in each bedroom and living area. In addition the duplexes contain fire and smoke alarms in the hallway. All of these buildings are currently being upgraded to centrally monitored wireless detection systems which will connect directly to UNMC Campus Security.

E. University Housing at UNO is comprised of the following:

- Apartment-style residence halls 1604 beds

Residence halls are equipped with sprinklers, smoke detectors, fire alarm system and fire extinguishers as dictated by code and the Omaha Fire Department. Smoke detectors in the student housing units alarm in the room only. All other fire pulls, sprinkler alarms are hard wired to the panel and to Campus Security and a local alarm detection company S.E.I.

F. Housing at NCTA is comprised of the following:

- Traditional (original) residence halls 157 beds
- Traditional residence halls, Aggie West 68 beds
- Total 225 beds

Note: Rooms in original residence halls and Aggie West may be converted to doubles.

Residence halls are equipped with a fire alarm system and fire extinguishers as dictated by code. Aggie West is equipped with a fire alarm system, fire extinguishers, and sprinklers.

II. University Staff Responsible for Fire and Life Safety

Responsibility for student housing resides at the Vice Chancellor level. With the exception of UNL, where the Vice Chancellor for Student Affairs is the responsible party, the Vice Chancellors of Business and Finance are the primary persons in charge of fire safety. Those responsible are:

- UNK: Barbara Johnson
- UNL: Juan Franco
- UNMC: Don Leuenberger
- UNO: Bill Conley
- NCTA: Weldon Sleight

In addition, the campuses have the following structure:

A. Within UNK, the following people have secondary responsibility:

- Dean, Student Affairs, Joseph Oravec and Department of Facilities, Lee McQueen.
- Interim Director, Residential & Greek Life, Gail Zeller

B. Within UNL, the following people have secondary responsibility:

- Housing: Glen Schumann, Associate Director of University Housing/Facilities, Keith Zaborowski, Associate Director of University Housing/Residence Life, Jeanne Keyser, Assistant Director of Residence Life for Systems Management and Projects and Erron

Reynolds, Assistant Director of Residence Life for Staff Recruitment, Selection, Training and Evaluation

- Building System Maintenance: (BSM) Director, Jim Hines, Assistant Director, Jim Jackson, and Assistant Manager of Operations, Jeff Lamp. Jackson and Lamp are responsible for overseeing daily maintenance, inspections, documentation and regulatory code communication with the State Fire Marshal's (SFM) office.
- C. Within UNMC, the following people have secondary responsibility:
John Hauser, Safety Manager, Deb Thomas, Asst. Vice Chancellor, Keith Swarts, Director of Business Services and Esther Collins, Coordinator
- D. Within UNO, the following people have secondary responsibility:
Thomas Wallace, Associate Vice Chancellor, Student Affairs, Rita Henry, Assistant Vice Chancellor, Student Services and Stan Schleifer, Director, Support
- E. Within NCTA, the following people have secondary responsibility:
Associate Dean. Position is vacant at the present time with a search in progress. Ken Russell, NCTA Campus EHS Officer.

III. External Parties Responsible for Fire and Life Safety

- A. UNK: University of Nebraska at Kearney currently utilizes the Deputy State Fire Marshall Todd Wright, Nebraska Fire & Sprinkler Company, Electronic Systems, and TVA Fire & Life Safety Inc. to inspect fire alarm, sprinkler systems and fire extinguishers.
- B. UNL contracts with Nifco Mechanical Systems for inspections and repairs of sprinkler systems and General Fire for inspection of all fire extinguishers.
- C. The UNL Greek Houses contract with various vendors:
- NECO inspects and monitors fire alarms for Alpha Gamma Nu, Alpha Gamma Rho, Alpha Gamma Sigma, Alpha Omicron Pi, Alpha Phi, Alpha Tau Omega, Alpha Xi Delta, Beta Theta Pi, Chi Omega, Delta Delta Delta, Delta Gamma, Delta Tau Delta, Delta Theta Pi, Delta Upsilon, Farmhouse, Gamma Phi Beta, Kappa Alpha Theta, Kappa Delta, Kappa Kappa Gamma, Lambda Chi Alpha, Phi Delta Theta, Phi Kappa Psi, Phi Mu, Pi Beta Phi, Sigma Alpha Epsilon, Sigma Chi, Sigma Nu, Sigma Phi Epsilon, and Theta Xi
 - Continental Fire Sprinkler Co inspects fire alarms for Farmhouse
 - Ready Low Voltage Systems inspects fire alarms for Alpha Chi Omega
 - Security Equipment, INC. (SEI) inspects fire alarms for Phi Gamma Delta
- D. UNMC: University of Nebraska Medical Center contracts with S.E.I. (Security Equipment Inspection) for fire alarms, General Fire & Safety for fire extinguishers, and Continental Sprinklers for sprinkler inspection.

- E. UNO contracts with Associated Fire Protection, General Fire and Safety and Continental Fire Sprinkler to inspect and repair sprinkler, fire alarm systems and fire extinguishers.
- F. NCTA contracts with Nebraska Safety and Fire for fire alarm inspection and service. Fire extinguishers are tested by North Platte Fire Equipment through the Curtis Volunteer Fire Department. Alarms are monitored at the Frontier County Sheriff's Office with the Sheriff's office dispatching the Curtis Volunteer Fire Department.

IV. Campus Regulations and Procedures

- A. UNK: Excerpts relating to fire and life safety issues from UNK's Residential and Greek Life Handbook are included in Appendix 1. UNK conducts one fire drill per semester.
- B. UNL: Excerpts relating to fire and life safety issues from UNL's Student Code of Conduct, University Housing Contract Policies booklet, University Housing Contract Policies Apartment-Style Choices booklet, Fire Drill Procedures and Fire/Fire Alarm Evacuation and Response Procedures are included in Appendix 2.
 - Each hall conducts a Fire Drill evacuation once a semester. The fall semester fire drill is completed by October 1st, and the spring semester fire drill by February 1st. Summer fire drill dates are determined by the complex staff.
 - If a fire alarm occurs before the scheduled fire drill, the alarm can be considered the fire drill for the semester, and another drill does not need to occur.
- C. UNL Greek Housing: Excerpts relating to
- D. UNMC: Excerpts relating to fire and life safety issues from UNMC Rental Property Policies are included in Appendix 4.
- E. UNO: Excerpts from the lease contract and resident handbook for Scott Village, Scott Hall, Maverick and University Villages are included in Appendix 5. A minimum of one fire drill is required per year / per unit. If a fire alarm occurs in the same semester prior to the scheduled drill, the alarm is considered a drill for that semester.
- F. NCTA: Adheres to UNL policies in accordance with Executive Memorandum #12.

V. Reports

- A. Annual Inspection Report for each building

See Appendix 6, which contains the University Housing Fire Alarm System Inspection Report, 2010. This report includes documentation of fire alarm, sprinkler and smoke detector inspections, as well as any corrective/disciplinary action taken as a result of the inspection findings.

B. Records of Fire Alarms, Fire Drills, Deficiencies and Corrective Action

See Appendix 7, which contains the University Housing Fire Alarm Report, 2010. This document includes information about planned drills, alarm malfunctions, false alarms, station pulls, working fires, and corrective/disciplinary action taken as a result of the alarm.

C. Annual Building Fire Report

See Appendix 8, which contains statistics concerning the number and cause of each fire; the number of injuries related to a fire that result in treatment at a medical facility; the number of deaths related to a fire; and the value of property damage caused by a fire.

VI. Future Plans

A. UNK Housing Plans

UNK is proceeding with sprinkling as well as additional residence hall work. The following table summarizes the proposed phasing of this work:

BUILDING	SCOPE OF WORK	START/END
Mantor	Install sprinkler system, upgrade fire alarm system & other work as required	Completed
Men's	Install sprinkler system, upgrade fire alarm system & other work as required	Completed
Stout	Demolished after completion of Men's and Randall renovation	Completed
Randall	Install sprinkler system, upgrade fire alarm system & other work as required	05/10 – 07/11 In progress
Centennial Towers	Install sprinkler system, upgrade fire alarm system & other work as required	08/12 – 07/14
Conrad	Demolished after completion of CTE + CTW renovation	07/14 – 08/14
University Heights	Replaced by new building on new site	Prior to 12/2017
Martin	Available for other purposes after completion of CTE + CTW renovation	Prior to 12/2017
CTE, URS, URN, University Heights	Install carbon monoxide detectors	Prior to 12/2011

Based on this phasing, most residence halls would be sprinkled by fall, 2014.

Off campus Greek Housing sprinklers will be installed by 2017 and carbon monoxide detectors installed by December 2011.

B. UNL Housing Plans

University Housing’s top priority is to install sprinklers in the 728 traditional beds that are not sprinkled as well as sprinkle the Vine Street apartment complex. In addition, due to potential issues with false alarms, UNL plans to sprinkle three four-plexes at Colonial Terrace apartments.

The tentative schedule and budget (based on 2010 costs) are as follows:

Year	Building/Complex	Estimate
2011	Colonial Terrace – 3 four-plexes	60,000
2011	2222 Vine Street Apartments	170,000
2011	Selleck Quadrangle (4000, 5000 and 6000 buildings)	445,000
2014	Burr Hall	250,000
2015	Fedde Hall	85,000
	TOTAL	1,010,000

At the end of 2015, all UNL Housing required by the Board of Regents will be sprinkled.

During 2011, UNL Housing will be installing carbon monoxide detectors in boiler rooms and above gas fireplaces in the following halls and locations:

- Abel Hall Boiler rooms & fireplaces
- Sandoz Hall Boiler room & fireplaces
- Knoll Hall Boiler room & fireplace
- Harper Hall Fireplace
- Schramm Hall Fireplace
- Smith Hall Fireplace
- Husker Hall Boiler room
- Kaufmann Hall Fireplace
- Village Fireplace

C. UNL Sanctioned Greek Housing

Of the 29 University-approved Greek living units, all thirteen sorority chapters are now fully sprinkled. Four fraternity chapters are fully sprinkled, two are partially sprinkled, and two are currently undergoing renovations which include the installation of sprinkler systems. Six fraternities have set tentative dates to install sprinkler systems prior to the first semester of the 2014-15 academic year. Four chapters have not finalized plans for meeting the 2017 deadline.

Greek Organization	House Capacity	Monitored Fire Alarm	Sprinkler System	Projected Installation
Acacia	45			Unsure
Alpha Chi Omega	50	Yes	Yes	Complete
Alpha Gamma Nu	72	Yes	No	Unsure
Alpha Gamma Rho	65	Yes	No	8/2013
Alpha Gamma Sigma	74	Yes	Partial – New Addition	Unsure
Alpha Omicron Pi	55	Yes	No	Complete
Alpha Phi	65	Yes	Yes	Complete
Alpha Xi Delta	60	Yes	Yes	Complete
Beta Theta Pi	63	Yes	No	8/2014
Chi Omega	72	Yes	Yes	Complete
Delta Delta Delta	60	Yes	Yes	Complete
Delta Gamma	60	Yes	Yes	Complete
Delta Tau Delta	81	Yes	No	8/2012
Delta Upsilon	70	Yes	Partial – Kitchen	8/2012
Farmhouse	82	Yes	Yes	Complete
Gamma Phi Beta	68	Yes	Yes	Complete
Kappa Alpha Theta	68	Yes	Yes	Complete
Kappa Delta	64	Yes	Yes	Complete
Kappa Kappa Gamma	64	Yes	Yes	Complete
Lambda Chi Alpha	34	Yes	Yes	Complete
Phi Delta Theta	68	Yes	No	Complete
Phi Gamma Delta	60	Yes	No	8/2011
Phi Kappa Psi Closed 12/31/2010 for Renovations -- Leasing				
Alpha Tau Omega	40	Yes	No	8/2011
Phi Mu	40	Yes	Yes	Complete
Pi Beta Phi	65	Yes	Yes	Complete
Pi Kappa Phi (formerly Triangle Fraternity)	66	Yes	No	Unsure
Sigma Alpha Epsilon	65	Yes	No	8/2014
Sigma Chi Currently Closed for Disciplinary Sanctions				Unsure
Sigma Nu	58	Yes	No	8/2014
Sigma Phi Epsilon	76	Yes	Yes	Complete
Theta Xi	50	Yes	No	Unsure

Contracts for 2011-2012 will require carbon monoxide detectors on every level of a chapter house with a fuel-burning heating system.

D. UNMC Planning

One single family house, four duplexes, one 6-plex and one 11-plex apartment buildings are currently being equipped with central monitoring systems which will connect directly to UNMC Campus Security. Completion is expected prior to March 1, 2011. In addition, carbon monoxide detectors are currently being installed in each UNMC housing unit.

E. UNO Planning

All residential facilities have fire sprinkler and detection systems.

UNO has gas fired furnaces and water heaters in mechanical rooms in Scott Village, Maverick Village and the future Scott Court. Carbon monoxide detectors will be installed in the mechanical rooms of those facilities the summer of 2011.

F. NCTA Planning

- Construction has begun on Aggie Central, which includes two and four person apartments equipped with fire alarm and fire suppression systems.
Traditional residence halls, Aggie Central 80 beds online Fall 2011
Total 305 beds online Fall 2011
- A preliminary study of water main capacity and cost of installing sprinklers in the original, traditional residence halls was undertaken in 2010. New fire alarms and sprinklers are proposed to be installed in East residence hall starting in 2013 with completion in 2015. West residence hall is proposed to be sprinkled and new fire alarms installed starting in 2015 and completing no later than December 2017. Both East and West residence hall projects are dependent upon available funding, student enrollment, and projected future housing requirements.
- NCTA Housing has not installed or maintained carbon monoxide detectors in housing units in the past. By August 2011 NCTA will install detectors in all residence halls adjacent to boilers and all gas fired equipment and/or appliances.

APPENDIX 1

UNK Excerpts from Residential and Greek Life Information and Procedures

Emergency Policies and Procedures

In Case of Emergency

In case of life-threatening emergencies, call 911. If possible, also contact the staff member on duty (4403547) and Public Safety. For non life-threatening emergency situations please contact a Residential and Greek Life staff member and Public Safety.

Fire Alarms

State law, as well as residence hall policy, requires that all students leave their room and/or public areas when a fire alarm is sounded. Failure to evacuate during an alarm will subject the student to University disciplinary action and/or civil action. If the fire alarm sounds, take the following action:

- 1 Leave lights on.
- 2 Wear a coat or blanket and hard soled shoes.
- 3 Leave room, close and lock the door.
- 4 Go to the exit. Walk swiftly and do not run or push.
- 5 Assemble outside of the hall at a safe distance from the building (in extreme weather conditions, waiting in the lobby of the nearest hall).
- 6 Do not return to the hall until an all-clear signal has been given by a University official.

Smoke Detectors

Smoke detectors are provided for your safety in each room/apartment and should not be tampered with or disconnected.

- 1 Smoke detectors become activated when too many combustible particles accumulate in the air.
- 2 A loud, high pitched noise will alert you to evacuate.
- 3 If you determine that there is no fire or danger, air out your room/apartment by opening a window and fanning the smoke detector to stop the alarm. Do not open your door to the hall, as it could set off the fire alarm for the whole building. It is important that you be aware that the smoke detector does not automatically alert the fire department.
- 4 If your smoke detector goes off repeatedly when there is no fire or makes other unusual noises, please fill out a work request form, available at the front desk.
- 5 It is a serious violation to disconnect or tamper with a smoke detector. Disciplinary action will be taken if detectors are found damaged or removed due to vandalism.

STUDENT RIGHTS AND RESPONSIBILITIES

Residency on campus carries with it the presumption that you will conduct yourself as a responsible member of the residence hall community. By signing the Residential and Greek Life contract, you agree to abide by all published University policies, rules and regulations.

Candles and Incense

Due to the potential fire hazard, candles (decorative ones included, lit or unlit) and incense are not permitted in the residence halls under any circumstances. Candles and incense will be confiscated (see Confiscation policy). Repeat violations could result in removal from housing due to the extreme fire danger and potentially endangering the lives of fellow community members.

APPENDIX 2

UNL Student Code of Conduct and University Disciplinary Procedures

Office of the Dean of Students (formerly known as the Office of Student Judicial Affairs)

Mission Statement

The Office of the Dean of Students addresses the needs of the institution for: developing, disseminating, interpreting, and enforcing campus regulations for students; dealing with student behavioral problems in a fair, effective manner; and protecting relevant legal rights for students.

This program is committed to providing learning experiences for students that facilitate and encourage respect for campus and community governance as well as the conventions and expectations of adulthood in American culture. Further, we seek to impart an understanding of the importance of promoting a dignified environment for teaching and learning. Through the services provided to resolve student behavioral problems or interpersonal conflict on campus, we strive to educate students on the values of personal integrity, civility, tolerance and respect for the diversity found within humanity.

*Introduction**

University students are both citizens and members of the academic community. As members of the academic community, students are subject to the obligations which accrue to them by virtue of this membership. As members of the larger community of which the University is part, students are entitled to all the rights and protections enjoyed by other members of that community. By the same token, students are also subject to all civil laws, the enforcement of which is the responsibility of duly constituted civil authorities. When a student violates a University regulation, he/she is subject to disciplinary action by the University whether or not his/her conduct violates civil law. If a person's behavior simultaneously violates both a University regulation and the civil law, the University may take disciplinary action independent of that taken by civil authorities. When a student violates civil law off campus, he/she may incur penalties prescribed by civil authorities. University discipline may also be initiated in instances of off campus student misconduct which adversely affects the University's pursuit of its recognized educational purposes.

*Information from the printed version of *University Documents Concerning Student Rights and Responsibilities: The Student in the Academic Community; Student Code of Conduct and Disciplinary Procedures, and Student Records Policy*.

*Student Code of Conduct**

1. General

Students at the University of Nebraska-Lincoln are members of both the University community and the larger community of which the University is a part. Students are entitled to all of the rights and protections enjoyed by members of the larger community. At the same time, as members of the University community, students have the responsibility to conduct themselves in a lawful manner and in compliance with the University's standards for student conduct. The purpose of this Code is to specify acts of student misconduct for which an offending individual or student organization will be subject to disciplinary sanctions under the University Disciplinary Procedures.

2. Definitions

The following definitions shall apply to the Student Code of Conduct and to the University Disciplinary Procedures:

- **4.12 Dangerous Conduct:** Conduct which is unreasonably dangerous to the health or safety of other persons or oneself.
- **4.16 Fires:** Setting or attempting to set any fire on the campus or on the premises of any student housing unit, except in fireplaces or other facilities designated for fires.
- **4.17 False Alarm:** Turning in a false fire alarm or bomb threat or misusing fire safety equipment on the campus or on the premises of any student housing unit.
- **4.18 Failure to Report Fire:** Failing to report a fire or any other extremely dangerous condition when known or recognized on the campus or on the premises of any student housing unit.
- **4.20 Obstruction of Law Enforcement Officers, Firefighters or University Officials:** Obstructing or failing to comply with the directions of a law enforcement officer, firefighter or University official in the performance of his or her duty on the University campus, on the premises of any student housing unit or at any activity or event sponsored by the University or an organization.

3. University Disciplinary Jurisdiction

- **3.1 Applicability of Code and Disciplinary Procedures** - The provisions of this Student Code of Conduct and the University Disciplinary Procedures shall apply to individual students and to student organizations.
- **3.2 On-Campus Jurisdiction** - University disciplinary jurisdiction shall extend to any case of alleged misconduct by any student or organization occurring on the campus.
- **3.3 Student Housing Unit Jurisdiction** - University disciplinary jurisdiction shall extend to any case of alleged misconduct by any student or organization occurring on the premises of any student housing unit.
- **3.4 Off-Campus Jurisdiction** - University disciplinary jurisdiction shall extend to any case of alleged misconduct by any student or organization occurring at an off-campus activity or event of or sponsored by the University or an organization. Other alleged misconduct by any student or organization occurring off-campus shall not be subject to University disciplinary jurisdiction unless the misconduct adversely affects the educational interests of the University. Off-campus misconduct in violation of a criminal law or involving falsification, alteration or fraudulent use of any University document, record or instrument of identification may, depending upon the nature and gravity of the circumstances, constitute misconduct adversely affecting the educational interests of the University for which an offending student or organization will be subject to disciplinary proceedings and sanctions under the University Disciplinary Procedures. Any misconduct associated with the use of a University vehicle shall be subject to disciplinary proceedings and sanctions. The Vice Chancellor for Student Affairs and the Judicial Officer shall be the University officials having authority to determine on a case-by-case basis whether University disciplinary proceedings shall be instituted for off-campus misconduct adversely affecting the educational interests of the University.
- **3.5 University Disciplinary Proceedings Independent of Civil or Criminal Proceedings.** - University disciplinary proceedings may be instituted against a student or organization charged with violation of a law which is also misconduct under this Code without regard to the pendency of civil litigation or criminal prosecution. University disciplinary proceedings may be carried out prior to, simultaneously with, or following civil or criminal proceedings off-campus.

4. Misconduct

The following acts constitute misconduct under this Student Code of Conduct and the University Disciplinary Procedures:

- **4.12 Dangerous Conduct:** Conduct which is unreasonably dangerous to the health or safety of other persons or oneself.
- **4.14 Property Damage:** Damaging or attempting to damage property of the University or of another individual.
- **4.15 Fireworks and Explosives:** Using or possessing bombs, explosives, incendiary devices, or fireworks.
- **4.16 Fires:** Setting or attempting to set any fire on the campus or on the premises of any student housing unit, except in fireplaces or other facilities designated for fires.
- **4.17 False Alarm:** Turning in a false fire alarm or bomb threat or misusing fire safety equipment on the campus or on the premises of any student housing unit.
- **4.18 Failure to Report Fire:** Failing to report a fire or any other extremely dangerous condition when known or recognized on the campus or on the premises of any student housing unit.
- **4.20 Obstruction of Law Enforcement Officers, Firefighters or University Officials:** Obstructing or failing to comply with the directions of a law enforcement officer, firefighter or University official in the performance of his or her duty on the University campus, on the premises of any student housing unit or at any activity or event sponsored by the University or an organization.
- **4.27 Regulations Pertaining to Student Housing Units:** Violation of any student housing unit policy, rule or regulation.
- **4.29 Abuse of Disciplinary Proceedings:** Abuse of University disciplinary proceedings shall include the following:
 - a. Failure to obey a request to appear before a judicial officer or a judicial board.
 - b. Falsification of testimony before a judicial officer or a judicial board.
 - c. Disruption or interference with the orderly conduct of any judicial board hearing.
 - d. Attempting to discourage any person from using University Disciplinary Procedures or participating in any disciplinary proceeding.
 - e. Filing a malicious or frivolous complaint under the University Disciplinary Procedures or subordinate judicial board disciplinary procedures.
 - f. Attempting to influence the impartiality of a member of a judicial board prior to or during any disciplinary proceeding.
 - g. Verbal or physical harassment or intimidation of a member of a judicial board prior to, during or after any disciplinary proceeding.
 - h. Failure to comply with any sanction imposed under the University Disciplinary Procedures or under any subordinate judicial board disciplinary procedures.
 - i. Violation of the privacy rights of any student or University employee in regard to any disciplinary proceeding.
 - j. Influencing or attempting to influence another person to commit an abuse of disciplinary proceedings.
- **4.30 Other Unlawful Acts:** Any act by a student which occurs on the campus, on the premises of any student housing unit or at any activity or event sponsored by the University or an organization which is in violation of any law of the State of Nebraska or of the United States, or in violation of any ordinance of the City of Lincoln, shall constitute misconduct.

5. Disciplinary Sanctions

One or more of the following disciplinary sanctions may be imposed as provided in the University Disciplinary Procedures whenever a student or student organization is found to be guilty of misconduct under this Code of Conduct or under other published policies or regulations of the University prescribing standards of student conduct:

- **5.1 Warning** Written notice to the student or organization that continuation or repetition of specified misconduct may be cause for other disciplinary action.
- **5.2 Restitution** Reimbursement for damage to or misappropriation of property or reimbursement for medical expenses incurred by a third party as a direct result of misconduct. Reimbursement may take the form of service, other indirect compensation or direct financial compensation.
- **5.3 Confiscation of Dangerous Weapons.** Weapons, firearms, ammunition or other dangerous weapons possessed, used or stored on the campus in violation of the Code of Conduct may be confiscated.
- **5.4 Probation** A specified period of time during which a student or organization is warned that any further violation of the Code of Conduct will be cause for further disciplinary action. During the period of probation the student or organization may be prohibited from participating in specified activities.
- **5.5 Behavioral Requirement** Written conditions imposed by a judicial board or a judicial officer which establish specified requirements for the student or organization.
- **5.6 Suspension** Exclusion from all or specified classes and/or exclusion from all or specified privileges or activities of the University and/or exclusion from the campus for a specified period of time. In cases involving organizations, suspension may include loss of all privileges, including loss of University recognition for a specified period of time.
- **5.7 Expulsion** Permanent termination of student status or organizational status at the University.

6. Referral to Civil Authorities

When circumstances warrant, the University administration will refer acts of misconduct to appropriate civil or criminal justice authorities.

Information from the printed version of University Documents Concerning Student Rights and Responsibilities: The Student in the Academic Community; Student Code of Conduct and Disciplinary Procedures, and Student Records Policy.

University Disciplinary Procedures

1. General

- **1.1 Right to Disciplinary Proceeding** Except in cases of temporary suspension ordered by the Chancellor as hereafter provided, suspension, expulsion or other disciplinary sanction for misconduct may not be imposed without a disciplinary proceeding in accordance with the following University Disciplinary Procedures, hereafter referred to as these Disciplinary Procedures.
- **1.2 Student Court Jurisdiction** Nothing in these Disciplinary Procedures shall affect the jurisdiction of the Student Court of the Association of Students of the University of Nebraska

(ASUN) with respect to ASUN constitutional matters, student organizations and other non-disciplinary student matters.

- **1.3 Disciplinary Procedures of Subordinate Judicial Boards.** All subordinate judicial boards shall model their disciplinary procedures insofar as possible after these Disciplinary Procedures. See Sections 12.1 and 12.2 relating to subordinate judicial boards.

2. Initiation of Disciplinary Proceedings

- **2.1 Complaint** Any member of the University community may file a written misconduct complaint against a student or organization alleging misconduct under the Student Code of Conduct or other published University policy or regulation prescribing a standard of student conduct. Misconduct complaints shall be filed in the Office of Student Judicial Affairs.
- **2.2 Responsibility of Judicial Officer** If the Judicial Officer determines that the misconduct alleged in a complaint warrants the institution of disciplinary proceedings, he or she shall insure compliance with these Disciplinary Procedures.
- **2.3 Disqualification of Judicial Officer** In the event the Judicial Officer may be a material witness in any disciplinary proceeding or for any reason cannot perform his or her duties under these Disciplinary Procedures, the Vice Chancellor for Student Affairs shall appoint an acting Judicial Officer to perform such duties.
- **2.4 Review of Complaint** The Judicial Officer shall make a preliminary investigation of each complaint to determine whether it may be disposed of without institution of disciplinary proceedings. Within 20 school days after receipt of a written misconduct complaint against a student or student organization, the Judicial Officer must decide on one of three courses of action: (a) dismiss the complaint, (b) propose an administrative disposition to the student, or (c) initiate a disciplinary proceeding before the University Judicial Board or a subordinate judicial board.
- **2.5 Informal Meeting** The Judicial Officer may conduct an informal meeting with a student or organization accused of misconduct to discuss the misconduct alleged. Prior to any such informal meeting the student or organization accused of misconduct shall be apprised in writing of the following:
 - a. The source and nature of the misconduct complaint which has been filed.
 - b. That the student or organization is entitled to be accompanied by counsel or an adviser at the expense of the student or organization at any meeting or hearing relevant to the misconduct alleged in the complaint.
 - c. That the student or organization is under no obligation at any time to admit the misconduct alleged or to make any other statement at any meeting or hearing relevant to the misconduct alleged.
 - d. That any statement that the student or any representative of the organization may make can be used against the student or organization under these Disciplinary Procedures. During any such informal meeting the Judicial Officer may proceed with administrative disposition of a complaint pursuant to Section 4.2 of these Disciplinary Procedures if the Judicial Officer determines that administrative disposition is appropriate and if the same is accepted by the student or organization as provided in Section 4.2.
- **2.6 Failure to Appear** If a student or organization accused of misconduct fails to appear at an informal meeting requested by the Judicial Officer pursuant to Section 2.5, the Judicial Officer may initiate disciplinary proceedings before the University Judicial Board or a subordinate judicial board.

3. Temporary Suspension

Pending initiation of disciplinary proceedings by the Judicial Officer, the Chancellor may at any time temporarily suspend a student from the University or deny a student readmission when the Chancellor finds and believes from information coming to his or her attention that the presence of the student on the University campus would seriously disrupt the University or constitute a danger to the health, safety or welfare of persons on the campus. If a student is temporarily suspended by the Chancellor, the Chancellor shall promptly instruct the Judicial Officer to initiate appropriate disciplinary proceedings against the student within two (2) working days after temporary suspension is imposed. If a student placed on temporary suspension is ultimately found not guilty of misconduct, such student shall be allowed if at all possible to make up academic work missed while on suspension.

4. Administrative and Judicial Board Disciplinary Proceedings

- **4.1 General** If the Judicial Officer determines that the institution of a University disciplinary proceeding for alleged misconduct is necessary, such proceeding shall be instituted against the student or organization accused of misconduct in accordance with the procedures for administrative disposition or the procedures for judicial board disposition hereinafter provided.
- **4.2 Administrative Disposition** The Judicial Officer, in the exercise of his or her professional judgment and when agreed to in writing by the student or organization, shall have authority by administrative disposition of a disciplinary proceeding to impose any of the disciplinary sanctions provided in Sections 5.1 through 5.6 of the Student Code of Conduct. The proposed administrative disposition shall list all Student Code of Conduct violations with which the student or organization is being charged as a result of the alleged misconduct. Where an administrative disposition proposed by the Judicial Officer is not accepted in writing by the student or organization, the student or organization shall have the right to have the matter of the alleged misconduct referred to the University Judicial Board. The student or organization shall have three (3) school days within which to accept or reject an administrative disposition proposed by the Judicial Officer. If the student or organization fails to accept or reject the proposed administrative disposition within such three day period, rejection will be presumed and the matter shall be referred to the University Judicial Board or a subordinate judicial board as provided in Section 4.3.
- **4.3 Judicial Board Disposition** If a student or organization rejects administrative disposition of a disciplinary proceeding proposed by the Judicial Officer, the Judicial Officer shall institute a disciplinary proceeding against the student or organization before the University Judicial Board or before a subordinate judicial board for the misconduct alleged in the complaint. The disciplinary proceeding so instituted shall be limited to those Student Code of Conduct violations listed in the rejected administrative disposition, unless new evidence becomes available after the administrative disposition was rejected. Further, the Judicial Officer in the exercise of his or her professional judgment may institute a disciplinary proceeding for alleged misconduct directly before the University Judicial Board or before a subordinate judicial board without first offering administrative disposition to a student or organization accused of misconduct.
- **4.4 Jurisdiction** The University Judicial Board shall have general original jurisdiction under these Disciplinary Procedures to hear and decide any disciplinary proceeding against a student or organization accused of misconduct. Subordinate judicial boards shall have limited original

jurisdiction to hear and decide disciplinary proceedings according to their respective disciplinary procedures. (See Section 13.1(e) relating to jurisdiction of subordinate judicial boards.)

14. Disciplinary Records

Transcripts of University academic records will not include information concerning disciplinary action, except in cases of expulsion. Information from disciplinary and counseling files will not be made available to unauthorized persons without the express written consent of the person involved or as otherwise authorized or required by law. Disciplinary records shall be destroyed seven years after the last sanction was imposed, except in case of expulsion, where disciplinary records shall be permanently maintained. Notwithstanding the foregoing, records of Honor Code violations of the College of Law shall be maintained only as provided by said Honor Code.

UNL University Housing Policies – Traditional Residence Halls

Housing Policies Contract Booklet, traditional halls

The following is an excerpt from the University Housing Contract Policies booklet, explaining fire and safety policies and procedures related to living in the traditional residence halls.

Candles and Kitchen Appliances

You may not have lighted candles, burn incense, or use open heating coil appliances within the residence halls. For safety reasons, toaster ovens, electric skillets and electric grills (e.g. George Foreman grills) are not permitted. Please feel free to bring popcorn poppers, toasters, blenders, small microwaves (750 watts), small electric sandwich makers or coffee pots.

Holiday Decorations

Combustible decorations present a fire hazard in a residence hall room; therefore, prudent use of such decorations is strongly encouraged. Cut greenery, trees or branches are NOT permitted in rooms, and light strings are not allowed in hallways.

Safety and Security

Your personal safety and the protection of your possessions require a joint effort between you and the University. Any behavior that jeopardizes the safety of residents or staff is prohibited. In order to make living in the residence halls at UNL a safe and pleasant experience, here are some reminders:

Familiarize yourself with the emergency procedures in your hall.

- Contact your RA, RD, Health Aide, or University Police if you need emergency assistance.
- According to the State Fire Marshal, the residence halls at UNL meet, and in many cases exceed, the state fire and life safety codes. Halls are equipped with safety equipment including smoke detectors and sprinklers in each room in high-rise halls.
- Any person who misuses fire safety equipment (including smoke detectors and sprinkler systems) will be subject to severe disciplinary action and/or arrest. If you are aware of anyone tampering with the equipment and report this to the staff, you may receive a cash reward provided by the Residence Hall Association.

- Follow posted procedures for evacuation during fire alarms or tornados.

You will receive further information about safety when you arrive on campus.

UNL University Housing Policies – Apartment-Style Buildings

University Housing Contract Policies booklet, apartment-style buildings

The following is an excerpt from the University Housing Contract Policies Apartment-Style Choices booklet, explaining fire and safety policies and procedures related to living in apartment-style buildings.

Holiday Decorations

Combustible decorations present a fire hazard. Therefore, use of such decorations is strongly discouraged. Cut greenery, trees or branches are NOT permitted in The Courtyards/Village. All items placed on the door of the unit must be above the doorknob to comply with Fire Code Standards.

Safety & Security

Your personal safety and the protection of your possessions require a joint effort between you and the University. Any behavior that jeopardizes the safety of residents or staff is prohibited. In order to make living in the residence halls at UNL a safe and pleasant experience, here are some reminders:

Familiarize yourself with the emergency procedures in your hall.

- Contact your CRA, RD, Health Aide, or University Police if you need emergency assistance.
- According to the State Fire Marshal, the residence halls at UNL meet, and in many cases exceed, the state fire and life safety codes. Halls are equipped with safety equipment including smoke detectors and sprinklers in each room in high-rise halls.
- Any person who misuses fire safety equipment (including smoke detectors and sprinkler systems) will be subject to severe disciplinary action and/or arrest. If you are aware of anyone tampering with the equipment and report this to the staff, you may receive a cash reward provided by the Residence Hall Association.
- Follow posted procedures for evacuation during fire alarms or tornados.

You will receive further information about safety when you arrive on campus.

Fire Safety Equipment/Evacuation

According to the State Fire Marshal, the Courtyards and Village meet the state fire and life safety codes. The buildings are equipped with safety equipment including smoke detectors and sprinklers in each room. As a member of The Courtyards/Village community, you are relied upon and held responsible for keeping fire safety equipment in good working order. Therefore, you may not render the smoke detector (s) in your unit inoperable, and you should report any malfunctions or inoperable smoke detector(s) to the facilities staff as soon as possible. Any person who misuses fire safety equipment (including smoke detectors and sprinkler systems) will be subject to severe disciplinary actions and/or arrest. If you are aware of anyone tampering with the equipment and report this to the staff, you may receive a cash reward provided by the Residence Hall Association.

Objects are not to be hung on or within six inches of the sprinkler heads. Any sprinkler head discharge will lead to the immediate dispatch of the fire department, evacuation of the affected areas, and a prompt and thorough investigation.

Fire Hazard Warning

Please DO NOT store any items in the furnace closet area of your apartment or block air intake vents outside of the furnace closet area. Failure to comply can result in a fire that endangers not only your life, but the lives of others in the building. Anyone who fails to adhere to this policy will be held responsible for any resulting damages. No storage of any flammable materials in the units is allowed. Fire regulations state that hallways shall not be used for storage of any personal property at anytime. Never prop open any door for any reason.

Unit Lighting

Contact the Facilities Operations office if it is necessary to replace burned-out light fixtures within your unit. Use of colored light bulbs in any exterior fixture is prohibited. Because there are no exterior electrical outlets, you may not place extra lighting (such as holiday lights) outside of your unit, nor can interior outlets be used to support this type of lighting, since opening and closing of doors can cause light cords to become frayed.

UNL Rights and Responsibilities as a Resident

Housing Policies Contract Booklet, traditional halls

- The University Housing Contract Policies booklet explains the rights and responsibilities of students living in the traditional residence halls.
- The entire document can be found at <http://housing.unl.edu/contracts/index.shtml>

Housing Policies Contract Booklet, apartment-style buildings

- The University Housing Contract Policies Apartment-Style Choices booklet explains the rights and responsibilities of students living in apartment-style buildings.
- The entire document can be found at <http://housing.unl.edu/contracts/index.shtml>

Both contract booklets contain the same information, as explained below.

We expect you to read this information because you are held accountable for your behavior and the choices you make. When there are large groups of people living together, there is a need for community standards so everyone has the same opportunities and everyone is treated with respect. University Housing reserves the right to alter your room assignment or cancel your contract if, in the University's opinion, you are unable to adjust to the community standards necessary for a group living environment.

Step-by-Step Process of the Behavioral, Alcohol and Drug Intervention Plan

Discretionary responses will be applied according to displayed attitude, cooperation level and severity of violation. Failure to comply with the sanctions will result in a hold being placed on your future registration and may result in termination of your Housing Contract. Any deviations from the sanctions must have prior approval from the Associate Director of University Housing for Residence Life. Initial response by the University includes an administrative hearing with a student judicial officer.

Documentation

regarding all sanctions will be recorded in the University of Nebraska–Lincoln Office of Student Judicial Affairs or with the Assistant Director of Residence Life for Conduct.

Violation

F. Dangerous Behavior Not Tolerated In Approved Housing

- First offense possession or in the presence of illicit drug(s) other than marijuana
- Acute alcohol intoxication
- Dangerous conduct to self
- Repeated episodes of intoxication
- Drug dealing, distribution, and sale of illicit drugs
- Threatening physical harm to the life and safety of another e.g., sexual assault, battery, intention to commit assault with a weapon
- Tampering with fire safety equipment.

Consequence

Minimum Response

- Educational Requirement: Mandatory participation in Brief Alcohol Skills Intervention for College Students (BASICS) and Drug Education, and follow through on recommendations, if not assessed for prior violation(s);
- Conduct probation;
- Referral to Judicial Affairs Office;
- Attempt at parental notification (to solicit their assistance as appropriate);

Discretionary Response

- Substance abuse evaluation and follow through on recommendations;
- Housing Contract cancellation (regular cancellation fees will apply);
- Housing relocation.

Additional Consequence

- University Police (UNLPD) notified; appropriate legal charges may be filed by UNLPD, e.g., Minor in Possession (MIP), procuring for a minor, possession of a controlled substance**;
- Behavioral Requirement* for 40-100 hours.

*Behavioral or Educational Requirements should fit the violation in terms of kind and severity; e.g., shadow duty RA's/CRA's; apologize to residents and custodians affected; spend a Friday night monitoring intakes at Cornhusker Place Detoxification Center; accompany the on-call custodian for clean-up in hall bathrooms, floors, and stairwells; work with staff to do community education program, or various assigned responsibilities.

**Controlled substances include the use of prescription drugs without the appropriate prescription.

Questions? If you have questions concerning any of your rights or responsibilities as a residence hall student or the conduct of other residents, we strongly encourage you to contact your Resident/Community Resident Assistant or Residence Director/Manager.

UNL Fire Drill Procedures

Fire Drill Preparation Information

Each hall will participate in a Fire Drill evacuation once a semester. The fall semester fire drill should be completed by October 1, and the spring semester fire drill by February 1. Summer fire drill dates will be determined by the complex staff.

When planning a fire drill, the following people/agencies should be informed in writing at least 1 1/2 weeks in advance of the fire drill. Include the place, date, and time of the planned drill:

Complex Assistant Director of Residence Life	Residence Life Services Supervisor
Complex Residence Directors	Complex RA/CRA Staff
Complex Facilities Operations Manager	Complex Dining Services Manager
Desk Assistant and Night Clerk staff	University Housing Office
Hall residents (signs)	UNL Police Department
University Operator	Lincoln Fire Department
Environmental Health and Safety	

Call the Lincoln Fire Department Alarm Office (441-7253) and the University Operator (0/472-7211) immediately prior to initiating the fire drill.

SAMPLE LETTER

TO: Lincoln Fire Department Administration, 1801 Q Street, 441-7363
UNL Facilities Management & Planning Department, 1901 Y Street (0605), 472-3131
Operator Services Manager, UNL Telecommunication Services, 211 Nebraska Hall (0522),
472-2131
Dispatch, UNL Police Department, 300 North 17th Street (0634), 472-3555

FROM: Name, Assistant Director of Residence Life; telephone number

DATE:

RE: **Fire Drill Notification**

This memo serves to inform your office that a practice fire drill is scheduled to occur on _____, _____ at _____ am/pm in the _____ residence hall complex (include residence hall names and street addresses). The Residence Directors of these buildings will activate the practice/drill function on the fire alarm panel, and coordinate the drill for their building.

In addition to this memo, your office will receive telephone notification on the morning prior to the fire drill actually taking place. This will allow for notification of personnel to avoid dispatch when the alarm sounds.

Thank you for your assistance. Please call if you have any questions.

pc: Residence Directors, Facilities Operations Manager, Dining Service Manager, Residence Life Services Supervisor, Associate Director of University Housing/Residence Life, Associate Director of University Housing/Facilities Operations

UNL Fire/Fire Alarm Evacuation and Response Procedures – Residence Halls

The following Fire/Fire Alarm Evacuation procedures are general information for all University Housing residence halls. Each residence hall complex will have specific procedures particular to their complex/hall situation.

Note: The fire alarm bell rings in a continuous tone.

1. Instruct the Desk Assistant/Night Clerk to call the Lincoln Emergency number, 9-911. The 911 Operator will alert the Lincoln Fire Department. The Desk Assistant/Night Clerk should then contact the University Operator by dialing 0.
2. Students should be alerted. Resident Assistants (RA's) in traditional residence halls and Community Resident Assistants (CRA's) in apartment-style buildings should inform students to evacuate the building as they evacuate to the fire panel box.
 - Physically disabled students should be assisted in evacuating. See related section for more specifics.
3. Secure the elevators on first floor. Residents should not use elevators during an alarm due to the danger of a possible working fire.
 - Elevators should remain secured until 5 minutes after the Fire Captain has informed staff that residents may enter the building. Staff may elect to instruct students to use the stairs when returning to the building to prevent elevator congestion or damage.
4. Check the Fire Alarm Notifier panel in the lobby to identify where the alarm was initiated.
 - The alarm can be initiated by someone either tripping an alarm box, tampering with the sprinkler system, a mechanical malfunction or if an actual fire is detected by the system.
5. When fire personnel arrive, the fire captain will be wearing a white hat.
 - The Duty Residence Director (RD) should quickly introduce him/herself, and follow the directions of the fire personnel. The fire personnel are then responsible for the building.
6. The fire captain will notify the Duty RD/RM when it is safe to silence the bells.
 - Each complex Facilities Operations manager will train their RD's on how to silence the bells for the purpose of conducting a fire drill. However, RD's should never reset the system for any reason.
7. The fire captain will notify the Duty RD when it is safe for students to enter the building. The Duty RD will then notify the RA's/CRA's posted at the security doors that students may return to the building. The elevators can be activated at this time, or staff may instruct students to use the stairs in order to avoid elevator congestion or damage.
8. University Building Systems Maintenance (BSM) staff will reset all fire alarm systems. They will be notified by the University operator when an alarm sounds, and will come to the building to reset the alarm. RD's should not reset the fire alarm system for any reason.

9. When residence halls have fire drills at the beginning of each semester, Facilities Operations staff will be on hand to reset the system.
10. The Duty RD should contact the Assistant Director of Residence Life and the Complex Facilities Operations Manager to notify them of the situation if a working fire exists. The Assistant Director will advise the Associate Director of University Housing/Residence Life of the situation.
11. The Duty RD should complete a Fire Alarm report, with a copy given to the complex ADRL (who will make a copy for the Associate Director of University Housing/Residence Life and the Complex Facilities Operations Manager). This report is done for fire drills, false alarms, malfunctions, and working fires.
12. Specific responsibilities may be assigned to RA's/CRA's. For example, calling 9-911, evacuating lobby and basement areas, securing the elevators, monitoring fire log, crowd control, maintaining security doors, etc. Please refer to the specific fire tags for your building/complex.
 - Most complexes use a fire card system, which includes a series of cards with tasks on them. The first RA/CRA to the fire box is responsible for distributing the fire cards, and opening the fire panel for the fire department.
13. Whenever things are not working or a concern arises, call the following in order until you get a response:
 - Complex Facilities Operations Manager
 - Assistant Director of Facilities Operations/Maintenance and Renovation (Larry Shippen)
 - Associate Director of University Housing/Facilities Operations (Glen Schuman)

Evacuation of Physically Challenged/Handicapped Residents for Fires, Tornadoes, and other Emergencies

1. Each complex is responsible for developing their own specific procedures for evacuation of physically challenged/handicapped residents. As this is done, consideration needs to be given to those residents who qualify as handicapped on both a permanent and temporary (i.e. broken foot, eye surgery, etc) basis.
2. We cannot mandate that staff members or other residents place their life at risk to assist in the evacuation of a handicapped resident. It is, however, acceptable for floor members to volunteer to be a "buddy" for individuals with handicaps (visually and hearing impaired, on crutches, etc.) and be willing to go to their room to assist in building evacuation.
3. The floor RA/CRA should attempt to briefly visit the rooms of those who have disabilities to insure that they are awake, have heard the alarm, and are receiving the necessary assistance to vacate their room.
4. Residents who are confined to wheelchairs need to have their names and room numbers placed in a prominent location inside the hall fire panel. This list of names and room numbers will be utilized by the Fire Department to evacuate residents in wheelchairs.

- **Under No Circumstances are residents or RA's/CRA's/other staff members to lift students in wheelchairs and try to carry them down stairwells. The Fire Department is responsible for providing evacuation of residents in wheelchairs.**
 - In the case of a fire alarm sounding, the floor RA/CRA should briefly visit the rooms of those in wheelchairs (if on the floor and available) and assure them that help is being summoned.
5. In the case of tornado watches, students in wheelchairs need to be visited by their RA/CRA or the RA/CRA on duty to determine the resident's wishes for evacuation.
 - If the hall has an elevator and basement, the resident and RA may choose to go to the shelter location in advance if it appears that a tornado warning is imminent.
 - If the hall does not have an elevator or basement, residents in wheelchairs are moved to interior portions of hallways and bathrooms, away from windows.
 - Residents are always strongly encouraged to evacuate, but cannot be forced to evacuate. **At no point should a staff member place their safety in jeopardy by trying to "convince" a handicapped resident to evacuate.**
 6. When physically challenged/handicapped residents are living in a complex (even if the disability is only temporary) all duty staff should have a list of those individuals to consult in the case of an emergency.
 - The professional staff member on duty should specifically check with RA's/CRA's to assure that these residents have been contacted and offered assistance.
 - Some complexes ask that the "buddy" assisting a resident's evacuation check in at the desk with the pro staff duty person to let them know that this resident has been evacuated as they leave the building or go to the basement.

UNL Fire Panel Alarm Response Procedures – Apartment-style Buildings

The following Fire Panel Alarm Response Procedures are applicable only to apartment-style buildings (The Courtyards and The Village).

The desk/night clerk staff will respond to fire panel alarms, which indicate an alarm in a specific building unit.

If you are working the desk and the fire panel sounds, follow these instructions to respond when you hear a fire panel alarm sound (a panel alarm, not a building alarm).

1. Once you are aware that the fire panel alarm is sounding, get the emergency key ring and go to the panel and follow the instructions on it to silence the alarm. **DO NOT RESET THE ALARM.**
2. Write down the unit number that is coming up on the display and call the unit. Make sure you note whether it's in the north building or the south building.
3. Assuming that someone answers the phone in the unit and tells you everything is okay, go to the panel again and re-set it. To do so, start at the top and work straight down the row of buttons—pressing each button—top to bottom.

4. Log the alarm on the clipboard that is kept at the front desk.
5. If no one answers the phone of the unit in question, then a Community Resident Assistant (CRA)/Residence Director (RD) must go to the unit and physically investigate.
6. Before keying into a unit to investigate (assuming that no one answers the unit door), staff must:
 - Call a back-up staff member to accompany on the investigation. This person must physically be with the staff member at the time of unit entrance.
 - The staff member should announce himself/herself and knock on the unit door. If there is still no response, key into the unit and investigate.
 - CRA's on duty should carry a two-way radio with them so, should they need additional assistance, they can radio the desk and request that emergency services be contacted immediately.
7. Once staff has investigated all rooms in the unit, and have ascertained that there is no type of fire risk or source of fire, complete a room entry report and leave a copy on the kitchen counter in the unit.
8. Go to the panel and re-set it (start at the top and work straight down the row of buttons—pressing each button—top to bottom). Thank the back-up person for their time.
9. Log the alarm on the clipboard at the front desk.

Obviously, should staff enter the unit and find an apparent source of fire/risk of fire, then ascertain that no one is occupying the unit (assuming that can be done safely), exit the unit, pull a fire alarm station and contact emergency services.

**Request for Recognition as a University-Approved Housing Unit
from August 16, 2010 through August 15, 2011
Chapter Officers, Chapter Advisor(s), and House Corporation
President's Certification**

As undergraduate officers of _____ at the University of Nebraska-Lincoln, we certify that all pledged and active members of the undergraduate chapter will be fully informed of all the regulations and policies of the University of Nebraska-Lincoln which pertain to University-approved housing units. We understand that our chapter and its individual members and pledges are required to comply with:

- 1) The Student Code of Conduct as it pertains to student conduct on the premises of our chapter house as well as at any off campus event that is University or Chapter sponsored.
- 2) The University's policy regarding opposite sex visitation hours in University-approved housing. (Note: Unless a specific plan has been approved by the University, no member of the opposite sex is allowed in a Greek house between 2:00 a.m. and 7:00 a.m.)
- 3) All University policies regarding the presence, possession, and dispensing of alcoholic beverages, as well as all laws regarding illegal substances and alcohol usage.

All members will be informed that it is illegal to possess or consume alcohol if they are under the age of 21, and that the presence of alcohol on any property associated with our chapter will not be tolerated without proper prior authorization.

- 4) Our chapter agrees to comply with the University of Nebraska-Lincoln Tobacco Free Campus Policy by maintaining smoke-free living units which do not allow the smoking of tobacco, or any other substance.

The Student Code of Conduct is printed in the current Undergraduate Bulletin and the coed visitation and alcohol policies are available in the UNL Office of Greek Affairs. We shall exert our best leadership efforts to see that this chapter maintains an environment that is consistent with the standards of our fraternity/sorority, enhances the quality of the lives of our members and provides admirable contributions to the local and campus communities.

Our chapter agrees to meet all applicable laws, ordinances, rules and regulations pertaining to health and safety in the use and occupancy of our chapter house. Specifically, we certify our chapter is in compliance with current fire codes and agree to enforce the following:

- smoke detectors in every sleeping room
- fire extinguishers located in hazardous areas
- power strips, power taps or surge protectors equipped with current protection in place of extension cords and multiple plug adaptors
- no window air-conditioning units in sleeping rooms where the window is the only means of a second exit route no candles or incense allowed in the chapter house
- conduct four fire drills per year, one of which must be scheduled within the first ten days of the beginning of the fall semester

Our chapter understands that our living unit must have an installed and operational automatic fire sprinkler system no later than August 1, 2017. We will comply with or have an active plan to meet the 2017 deadline and until our living unit is in compliance, we will provide the Office of Greek Affairs with a yearly progress report on the status of our fund-raising and retrofit efforts. This report is due August 1 each year until the chapter is in compliance. Our chapter recognizes that if we are not in compliance by the deadline, the University has the right to deny our chapter University-approved housing status.

Our chapter agrees to provide the Office of Greek Affairs a roster of current chapter members which indicates those members residing in the chapter house. This roster is due each semester by the Friday of the first week of classes.

Our chapter agrees to employ a House Mother/Parent(s)/Director who resides on the property and whose official responsibilities include liaison with the University's Office of Greek Affairs. These responsibilities will be stated in our contract of employment with her/him/them.

Appended to this request form is a copy of the chapter's policies regarding the use of alcohol in living units. These policies are consistent with the Student Code of Conduct and alcohol policies of the University and include member consequences for non-compliance.

Appended to this request form is the chapter's plan for educating all current and prospective members about policies, policy enforcement within the living units, the adjudication process and probable sanctions for members who violate chapter policy regarding alcohol consumption.

Appended to this request form is a copy of the housing contract that is utilized by the chapter for contract members who reside in the group housing unit, which includes stipulations regarding alcohol use in the facility.

For the purpose of assuring compliance with this agreement our chapter agrees to provide unscheduled access to all areas of our chapter house, with the exception of individual rooms, to the following officials: the Director of Greek Affairs, the Director of Student Judicial Affairs, the Vice Chancellor and Assistant/Associate Vice Chancellors for Student Affairs, graduate assistants employed by these offices, and any security officer employed by the University or contracted by the University to provide security services. It is further understood that failure to provide such access upon request will be considered to be a violation of Sections 4.20 and 4.27 of the UNL Student Code of Conduct. If one of the above-specified officials has reason to believe that University policies are being violated in a restroom, he or she may enter the restroom: (1) if of the same sex as those for whom the restroom is provided, or (2) if verbal notification is given three minutes in advance of an entrance by an official of the opposite sex.

We understand that if the chapter and/or any of its individual members do not follow these University policies, we jeopardize our designation as University-approved housing and our recognition by the University. In signing this document, we agree to abide by these policies and enforce compliance by our entire membership.

We also understand that if other members replace us as officers during the period of this agreement, an updated version of this request form with the new officers' signatures must be submitted in order for University-approved housing status to continue throughout the period.

Language to be added to the 2011-2012 Contracts:

Chapter houses with a fuel-burning heating system will have carbon monoxide alarms on every level of the chapter house, including habitable portions of basements and attics. On levels with sleeping areas, alarms should be located mid-point of each hallway. Chapter houses with all-electric heating systems & fuel-burning kitchen appliances will be required to have a carbon monoxide alarm in the kitchen only.

APPENDIX 4

UNMC Excerpts from Rental Property Policies

SAFETY AND SECURITY

The safety of Rental Property tenants, their personal belongings and furnishings is of utmost importance to UNMC Rental Property Management. Conduct by tenants or their guests which jeopardize safety and security of others will not be tolerated. The following guidelines are reference for tenants in cooperation with Rental Property management.

Holiday Decorations

Combustible decorations present a fire hazard. Use of such decorations in the rental units is strongly discouraged. Cut greenery, trees or branches are NOT permitted in the apartments or hallways.

Fire Safety

Rental property units are equipped with fire safety equipment. Tenants are held responsible for keeping the equipment in their unit in working order. You must not render the smoke detector(s) in your unit inoperable. You must immediately report any malfunctions or inoperable smoke detectors (including low batteries) to Rental Property Maintenance. Any tenants or their guests who misuse the fire safety equipment will be subject to lease termination and or arrest.

APPENDIX 5

UNO Excerpts from Residential Policies

Scott Hall/Scott Village Policies

SAFETY AND FIRE HAZARDS

One of our main concerns at Scott Residence Hall and Scott Village is to provide residents with a safe living environment. It is important to realize that many of our rules exist for this purpose. Although some rules may seem petty, they are all designed to help prevent accidents Injuries and create an overall safe living environment.

DECORATIONS ~ Decorations can make your room look great, but small things like posters on doors and hanging items from the ceilings are potential fire hazards. For example, exits could be obstructed if the posters were in flames. Please, think twice when personalizing your room and choose safe areas to decorate. Christmas trees are strictly prohibited since they are a fire hazard. All holiday decorations must be removed after the holiday which they occur or you may be charged a minimum administrative fee of \$25.00 to have decorations removed. When in doubt, ask your RA.

NIGHT PROCEDURES~ The Scott Village Commons Building is open 2.4 hours with full services to vending machines, laundry facilities, study room, and mailboxes. However the lounge and Front Desk close at Wpm throughout the week.

LOST AND FOUND~ If you find a lost item, bring it to the front desk at Scott Residence Hall J Scott Village where the owner may reclaim It. If you have lost something, and it was turned in, you may claim it at the front desk at SRH or SV by properly describing the Item to the front desk staff. All items are kept at the front desk for a period of 30 days, after which they are considered, abandoned and may be donated to a local charity.

OPEN FLAMES~ Burning candles, fireworks, firecrackers, barbecues, incense or any open flames are not allowed in Scott Residence Hall or Scott Village. Accidents happen because a combustible item was too close to a flame, or a candle was resting on an unbalanced surface. Please help avoid these potential disasters by not using any of the above items in your room or any other place in the building or on property.

OVERLOADING OUTLETS~ Overloading outlets is dangerous. The circuit strains when it feeds the extra plugs that in turn causes conductors, plugs, and receptacles to overheat. This may lead to melting wires and could start a fire.

FIRE EQUIPMENT TAMPERING~ We at Scott Residence Hall and Scott Village consider any form of tampering with fire equipment to be a direct threat to the safety of all residents. Residents and guests are advised that anyone who Is suspected of or caught tampering with fire equipment (smoke detectors, fire extinguishers, fire. hoses, pull stations, etc.) will be actively pursued to the maximum penalties that the law provides.

SPRINKLER SYSTEMS~ A sprinkler system has been installed for safety reasons. Objects are not to be hung on or six inches within the sprinkler heads. Any tampering with the system will be treated as a criminal offense and the person or persons responsible will be treated accordingly and held responsible

for all damages and fees related. Any sprinkler head discharge will lead to the immediate dispatch of the fire department, evacuation of the affected areas and a prompt and thorough investigation. Please remember that these devices are installed for your safety and anyone tampering with this equipment should be reported immediately to the Front Desk or staff member.

APPLIANCES ~ Small appliances, such as televisions, toasters, coffee makers, and irons are permitted. Space heaters, certain large appliances (freezers, portable range tops, etc., and other similar items present a fire hazard and are not allowed. Ask your RA or staff member if you are not sure.

CAMPUS SECURITY ESCORT~ Campus Security has officers available 24 hours every day to escort individuals who may feel uncomfortable walking or riding alone. If at any time you are involved in an incident, fill out an incident report with Campus Security as well as the Scott Village or Scott Residence Hall Front Desk.

Escort Services: 554-2648

Campus Security: 554•2911

ELEVATORS~ Tampering with Scott Residence Hall elevators, including falsely sounding the alarm bell, removing the elevator permits, forcing the doors or otherwise hindering or threatening elevator operation is extremely dangerous and will be considered a criminal offense. Smoking is not allowed in the elevators. If you are found to have tampered with the elevators or found smoking in the elevators, you will be subject to disciplinary action, including possible lease cancellation and eviction.

Maverick Village/University Village Community Policies

Candles, Appliances & Extension Cords

You may not light candles or burn incense anywhere in the apartment. If the power goes out, use flashlights only. Kitchen appliances with an open flame will not be permitted. Housing staff will use their discretion if they see a kitchen appliance that might be considered a fire hazard. Grills designed for outdoors use, including gas and electric, are not permitted within or outside the suite. Grilling facilities are available in the courtyard area. Lighter fluid should not be stored in any apartment. All extension cords must be U.L. approved. Multiple outlet "octopus" plugs must be in good working order and have a self-contained circuit breaker or surge protector.

Fire Safety Equipment/Evacuation

Buildings are equipped with safety equipment including smoke detectors and sprinklers in each room. As a member of the university housing community you are relied upon and held responsible for keeping the fire safety equipment in good working order. Therefore, you may not render any life safety equipment in your room/suite or anywhere in the housing complex inoperable, and you should report any malfunctions or inoperable smoke detectors or sprinklers to the housing staff as soon as possible. Any person who misuses fire safety equipment will be subject to severe disciplinary action and/or arrest.

Objects are not to hung on, or within six inches of, the sprinkler heads or on the ceiling or ceiling light/fan. Any sprinkler head discharge will lead to immediate dispatch of the Omaha Fire Department, evacuation of the affected areas and a prompt and thorough investigation. Students who violate this policy will be responsible for any damage done to university property and the personal property of any other residents/guests. Please notify the RA on duty if you set off a building fire alarm for any reason.

Fire Hazard Warning

You MAY NOT store any items in the furnace closet area of your suite or block air intake vents outside the furnace closet area. Failure to comply can result in a fire that endangers not only your life but the lives of others in the building. Anyone who fails to adhere to this policy will be held responsible for any resulting damages. No storage of flammable materials in the buildings is allowed. Fire regulations state that hallways may not be used for storage of any personal property at any time. Never prop open any door for any reason. Never block your utility door in the kitchen area. We do not allow any type of space heaters in the bedrooms or apartments.

Holiday Decorations

Combustible decorations present a fire hazard and the use of them is strongly discouraged. Cut greenery, trees or branches are NOT permitted. All items placed on doors must be above the doorknob to comply with Fire Code Standards. Nothing may be hung from the ceiling, sprinkler heads or on the ceiling lights/fan. No banners or decorations can be hanging across hallways or entrances and exit points in the building.

Tobacco

All UNO buildings (including patios and balconies) are tobacco free. Residents and their guests must dispose of tobacco materials in the receptacles provided. Smoking areas are located outside each residence hall.

APPENDIX 6
NU Housing Annual Inspection Report, 2010

Building	Date	Deficiencies	Sprinkler Inspection	Fire Alarm Inspection	Room Smoke Detector Inspection	When and How Corrected
Harper	4-Jan	3	Reset problem	X	X	Replaced 1/4
Schramm	4-Jan	0				No Violations
Scott Village	4-Jan	1	Painted head	X		Replaced 1/4
NCTA East Dorm	5-Jan	0		X	Changed batteries	No Violations
NCTA West Dorm	5-Jan	0		X	Changed batteries	No Violations
Schramm	5-Jan	3	Reset problem		X	Replaced 1/5
Scott Hall	5-Jan	0	X	X		No Violations
Smith	5-Jan	0		X		No Violations
Village North	5-Jan	0	X			No Violations
Village South	5-Jan	0	X			No Violations
Smith	6-Jan	2	Reset problem		X	Replaced 1/6
Neihardt	14-Mar	0			X	No Violations
Burr	15-Mar	3	Reset problem		X	Replaced 3/15
Cather	15-Mar	0			X	No Violations
Fedde	15-Mar	0			X	No Violations
Harper	15-Mar	0			X	No Violations
Pound	15-Mar	0			X	No Violations
Schramm	15-Mar	0			X	No Violations
Scott Hall	15-Mar	0	X	X		No Violations
Scott Village	15-Mar	0	X	X		No Violations
Smith	15-Mar	0			X	No Violations
Love Memorial	16-Mar	0			X	No Violations
Selleck	18-Mar	2	Bug		X	Cleaned 03/18
Husker Hall	19-Mar	3	Reset problem		X	Replaced 3/19
Acacia Fraternity	26-Apr	4		Emergency escape plan posted, doors, extension cords	Add smoke detector	Re-inspected & in compliance by 10/15
Alpha Chi Omega	26-Apr	2	X	Emergency lights replace/repair, doors	X	Re-inspected & in compliance by 10/15
Alpha Gamma Nu	26-Apr	5		Emergency lights replace/repair, doors, fire extinguisher wall mount, access to electrical panel	Add smoke detector	Re-inspected & in compliance by 10/15

Building	Date	Deficiencies	Sprinkler Inspection	Fire Alarm Inspection	Room Smoke Detector Inspection	When and How Corrected
Alpha Gamma Rho	26-Apr	3	N/A	Bulbs in exit lights, doors, extension cords	X	Re-inspected & in compliance by 10/15
Alpha Gamma Sigma	26-Apr	5	X	Remove stairway storage, wiring, missing outlet covers, doors	Add smoke detectors	Re-inspected & in compliance by 10/15
Alpha Omicron Pi	26-Apr	0	X	X	X	No Violations
Alpha Phi	26-Apr	0	X	X	X	No Violations
Alpha Tau Omega	26-Apr	0		X	X	No Violations (Closed May 2010)
Alpha Xi Delta	26-Apr	3	FDC sign	Clear stairwell, fire extinguisher wall mount	X	Re-inspected & in compliance by 10/15
Beta Theta Pi	26-Apr	0		X	X	No Violations
Chi Omega	26-Apr	0	X	X	X	No Violations
Delta Delta Delta	26-Apr	3	X	Emergency lights repair/replace, extension cords	X	Re-inspected & in compliance by 10/15
Delta Gamma	26-Apr	0	X	X	X	No Violations
Delta Tau Delta	26-Apr	3		Emergency escape plan, missing outlet covers	Smoke detectors batteries	Re-inspected & in compliance by 10/15
Delta Upsilon	26-Apr	0		X	X	No Violations
Farmhouse	26-Apr	6	X	Outlet covers, doors, furnace clearance, extension cords	Replace smoke detector	Re-inspected & in compliance by 10/15
Gamma Phi Beta	26-Apr	3	FDC sign	Emergency lights, exit access	X	Re-inspected & in compliance by 10/15
Kappa Alpha Theta	26-Apr	5	X	Emergency lights repair/replace, clear access	X	Re-inspected & in compliance by 10/15
Kappa Delta	26-Apr	0	X	X	X	No Violations
Kappa Kappa Gamma	26-Apr	2	X	Log book, extension cords	X	Re-inspected & in compliance by 10/15
Lambda Chi Alpha	26-Apr	5	Clear area below sprinklers	Emergency lights & exit signs repair/replace, doors	X	Re-inspected & in compliance by 10/15
Phi Delta Theta	26-Apr	2	X	Add emergency light, provide egress	X	Re-inspected & in compliance by 10/15

Building	Date	Deficiencies	Sprinkler Inspection	Fire Alarm Inspection	Room Smoke Detector Inspection	When and How Corrected
Phi Gamma Delta	26-Apr	4		Emergency escape plans posted	X	Re-inspected & in compliance by 10/15
Phi Kappa Psi	26-Apr	4		Emergency escape plans posted, doors	X	Re-inspected & in compliance by 10/15
Phi Mu	26-Apr	0	X	X	X	No Violations
Pi Beta Phi	26-Apr	2	X	Remove items in stair	Add smoke detector	Re-inspected & in compliance by 10/15
Pi Kappa Phi	26-Apr	0		X	X	No Violations
Sigma Alpha Epsilon	26-Apr	0		X	X	No Violations
Sigma Chi	26-Apr					Currently Closed
Sigma Nu Fraternity	26-Apr	4		Emergency escape plans posted, doors, terminate wires, repair/replace emergency lights	X	Re-inspected & in compliance by 10/15
Sigma Phi Epsilon	26-Apr	3	X	Repair/replace exit signs, doors, extension cords	X	Re-inspected & in compliance by 10/15
Theta Xi Fraternity	26-Apr	5		Emergency escape plans posted, tag fire extinguisher, repair/replace emergency lights, replace outlet covers, terminate wires	X	Re-inspected & in compliance by 10/15
Mantor Hall	10-May	1		X	Bad detector	Replaced 5/11
Martin Hall	10-May	1		Horn/Strobes not ADA	X	Corrected with renovation
Antelope	11-May	1		Batteries		Replaced 5/12
Kauffman	11-May	0		X	X	No Violations
Nester	11-May	1		Insufficient panel clearance		Items moved 5/11
Harper	12-May	1	Reset problem		X	Replaced 5/12
Schramm	12-May	0			X	No Violations
Smith	12-May	2	Reset problem		X	Replaced 5/12
Abel	17-May	0		X		No Violations
Village North	17-May	0			X	No Violations
Village South	17-May	0			X	No Violations
Selleck	18-May	4	Reset problem		X	Replaced 5/18
Village North	18-May	0		X		No Violations
Village South	19-May	0		X		No Violations

Building	Date	Deficiencies	Sprinkler Inspection	Fire Alarm Inspection	Room Smoke Detector Inspection	When and How Corrected
602 S 38th Ave	24-May	3		X	Smoke detector failed caliber	Repaired 06/10
608 S 38th Ave	24-May	9		X	Smoke detector failed caliber	Repaired 06/10
Burr	26-May	0			X	No Violations
Fedde	26-May	0			X	No Violations
Love Memorial	26-May	0			X	No Violations
Courtyards	28-May	0		X		No Violations
Burr	1-Jun	0		X		No Violations
Fedde	1-Jun	0		X		No Violations
Love Memorial	1-Jun	0		X		No Violations
2222 Vine	2-Jun	0		X		No Violations
2224 "U" St.	2-Jun	0		X		No Violations
2244 Vine	2-Jun	0		X		No Violations
Husker Hall	2-Jun	0		X		No Violations
Kauffman	14-Jun	0	X			No Violations
Selleck	14-Jun	0	X			No Violations
Cather	15-Jun	0		X		No Violations
Pound	22-Jun	0		X		No Violations
Mav Village	24-Jun	0	X	X	X	No Violations
Scott Hall	28-Jun	0	X	X	X	No Violations
Scott Village	29-Jun	0	X	X	X	No Violations
Univ. Village	6-Jul	2	Comm failure	X	X	Repaired 7/7
3861 - 3875 Dewey Ave	19-Jul	0	N/A	N/A	X	No Violations
3901 Dewey Ave	19-Jul	0	N/A	N/A	X	No Violations
3905 Dewey Ave	19-Jul	0	N/A	N/A	X	No Violations
411 S 41st St	19-Jul	0	N/A	N/A	X	No Violations
415 S 41st St	19-Jul	0	N/A	N/A	X	No Violations
602 S 38th Ave	27-Jul	0	X			No Violations
608 S 38th Ave	27-Jul	1	Painted head			Cleaned 08/10
Schramm	27-Jul	0			X	No Violations
Courtyards	28-Jul	1	no alarm sound		X	Changed relay 7/28
Sandoz	29-Jul	0	X	X	X	No Violations
Harper	2-Aug	0			X	No Violations
Smith	5-Aug	0			X	No Violations
Abel	6-Aug	0			X	No Violations
Burr	9-Aug	0			X	No Violations
Fedde	9-Aug	0			X	No Violations
Love Memorial	9-Aug	0			X	No Violations

Building	Date	Deficiencies	Sprinkler Inspection	Fire Alarm Inspection	Room Smoke Detector Inspection	When and How Corrected
Husker Hall	11-Aug	0			X	No Violations
Selleck	16-Aug	6	Reset problem		X	Replaced 8/16
Selleck	17-Aug	0		X		No Violations
Antelope Hall	15-Oct	0		x	x	No Violations
Conrad Hall	15-Oct	1		Horn/Strobes not ADA	X	Corrected with renovation
Men's Hall	15-Oct	0	X	X	X	No Violations
Randall Hall	15-Oct	1		Horn/Strobes not ADA	X	Corrected with renovation
Res Hall North	15-Oct	1		Horn/Strobes not ADA	X	Corrected with renovation
Res Hall South	15-Oct	1		Horn/Strobes not ADA	X	Corrected with renovation
CTE	18-Oct	0	x			No Violations
CTE	18-Oct	0		x	x	No Violations
CTW	18-Oct	0	x			No Violations
CTW	18-Oct	0		x	x	No Violations
Mav Village	18-Oct	0		X		No Violations
Nester Hall A	18-Oct	0		x	x	No Violations
Nester Hall B	18-Oct	0		x	x	No Violations
University Res North	18-Oct	0	X			No Violations
University Village	18-Oct	1	Comm. failure	X		Repaired 11/4
University Res South	18-Oct	0	x			No Violations
Antelope/Nester	19-Oct	0	X			No Violations
Mantor Hall	19-Oct	0	X			No Violations
Scott Hall	1-Nov	0	X			No Violations
Scott Village	1-Nov	0	X			No Violations
602 S 38th Ave.	8-Nov	0		X	X	No Violations
608 S 38th Ave.	8-Nov	0		X	X	No Violations
Abel	24-Nov	1	Disconnected head		X	Replaced; Reported-Residence Life 11/24
Sandoz	24-Nov	1	Disconnected head		X	Connected; Reported to Residence Life 11/24
Sandoz	24-Nov	1	Loose mounting		X	Repaired 11/24
Alpha Gamma Sigma	2-Dec	1	X	Remove / relocate ice machine	X	Re-inspected & in compliance by 10/15
2224 "U" St.	20-Dec	0	X			No Violations
Burr	20-Dec	0	X		X	No Violations
Fedde	20-Dec	0	X		X	No Violations

Building	Date	Deficiencies	Sprinkler Inspection	Fire Alarm Inspection	Room Smoke Detector Inspection	When and How Corrected
Husker Hall	20-Dec	0	X			No Violations
Love Memorial	20-Dec	0	X			No Violations
Selleck	20-Dec	7	Reset problem	X		Replaced 12/20
Harper	21-Dec	0	X			No Violations
Schramm	21-Dec	0	X			No Violations
Smith	21-Dec	0	X			No Violations
Cather	22-Dec	0	X			No Violations
Neihardt	22-Dec	0	X			No Violations
Pound	22-Dec	0	X			No Violations
Abel	23-Dec	1	Loose wire		X	Repaired 12/23
Courtyards	23-Dec	0	X			No Violations
Love Memorial	23-Dec	0			X	No Violations
Sandoz	23-Dec	8	Detector lights		X	Replaced under warranty 12/23
Selleck	23-Dec	2	Cut wire, bag over detector		X	Replaced 12/23; Reported to Residence Life
2222 Vine	Smoke detectors are checked the 1st Friday of each month					Replaced as needed
2224 "U" St.	Smoke detectors are checked the 1st Friday of each month					Replaced as needed
2244 Vine	Smoke detectors are checked the 1st Friday of each month					Replaced as needed
Colonial Terrace	Smoke detectors are checked the 1st Friday of each month					Replaced as needed
Park Apartments	Smoke detectors are checked the 1st Friday of each month					Replaced as needed
Knoll	New Building; All systems tested and checked by State Fire Marshal prior to opening in August 2010.					
Sandoz	Sandoz was renovated summer of 2010 and all smoke detectors replaced as part of renovation					

***Note: In all UNL family housing locations, there are 2-5 smoke detectors in each apartment, depending on the number of bedrooms/apartment type. These are checked on the first Thursday or Friday of each month and replaced as needed.

See APPENDIX I, #5 for further information about the UNL disciplinary process.

Greek living units must be in compliance with all city and state fire regulations. Chapter living units are inspected annually by a fire inspector/investigator from the City of Lincoln Building and Codes Department. If there are violations, the chapter will receive written notice and given a deadline by which to remedy any infractions. A re-inspection is scheduled and if there are still violations, the chapter is granted a 10-day grace period. If the violation is not corrected within the 10-day grace period, a report is filed with the city attorney. The city attorney may levy a fine against the chapter or an individual or may revoke the chapter's "residential congregate living" license.

APPENDIX 7
NU Housing Annual Fire Alarm Report, 2010

<i>Color Code:</i>	Fire Drill								
			Reason for Alarm (check all that apply)						
Hall/Location	Date of Alarm	Time of Alarm	PD	AM	FA	SP	AT	Reason	Corrective Action
Randall	2-Jan	11:05		X				Malfunction	Reset
Randall	2-Jan	3:45		X				Malfunction	Reset
Randall	2-Jan	7:06		X				Bad sensor	Reset
Mantor	4-Jan	7:00			X			Unknown	Reset
Scott Village	4-Jan		X					Fire Drill	Reset
NCTA LTC	5-Jan			X				Short in panel	Replaced
Scott Hall	5-Jan		X					Fire Drill	Reset
Univ. Village	5-Jan						X	Station damaged	Replaced
Randall	6-Jan	22:50			X			Unknown	Reset
Randall	6-Jan	23:15		X				Malfunction	Reset
Randall	7-Jan	4:45			X			Unknown	Reset
Martin	7-Jan	5:30			X			Unknown	Reset
Randall	7-Jan	15:00					X	Steam	Reset
Randall	7-Jan	18:00		X				Bad sensor	Replaced
Conrad	7-Jan	7:00					X	Weather	Reset
Conrad	7-Jan	8:00		X				Bad detector	Replaced
Conrad	8-Jan	5:22			X			Unknown	Reset
Conrad	8-Jan	6:15			X			Unknown	Reset
Conrad	8-Jan	7:00		X				Bad sensor	Replaced
Randall	8-Jan	13:00					X	Cooking	Reset
Abel Sandoz	8-Jan	15:00					X	Construction	Reset
Nester	9-Jan	9:00					X	Cooking	Reset
CTE	9-Jan	13:50					X	Steam	Reset
Chi Omega	10-Jan				X			Unknown	Reset
Theta Xi	10-Jan						X	Leak in roof	Reset
Nestor	11-Jan	20:30					X	Cooking	Reset
Lambda Chi Alpha	12-Jan				X			Unknown	Reset
CTW	14-Jan	21:50	X					Fire Drill	Reset
Sandoz	15-Jan	2:35					X	Water leak	Repaired
Sandoz	16-Jan	0:15				X		Station	Unknown PR
Stout	19-Jan	20:20	X					Fire Drill	Reset
Martin	19-Jan	21:20	X					Fire Drill	Reset
Conrad	20-Jan	18:50	X					Fire Drill	Reset

<i>Color Code:</i>	Fire Drill								
			Reason for Alarm (check all that apply)						
Hall/Location	Date of Alarm	Time of Alarm	PD	AM	FA	SP	AT	Reason	Corrective Action
URS	20-Jan	20:50	X					Fire Drill	Reset
CTW	20-Jan	21:55	X					Fire Drill	Reset
Lambda Chi Alpha	20-Jan				X			Unknown	Reset
Antelope	21-Jan	17:45	X					Fire Drill	Reset
Nestor North	21-Jan	17:45	X					Fire Drill	Reset
Nestor South	21-Jan	17:45	X					Fire Drill	Reset
CTE	21-Jan	18:00					X	Accident	Reset
Chi Omega	22-Jan				X			Unknown	Reset
2244 Vine St	23-Jan				X			Unknown	Reset
Alpha Gamma Sigma	23-Jan				X			Unknown	Reset
Randall	25-Jan	22:39	X					Fire Drill	Reset
Abel	26-Jan	8:15					X	Steam	Reset
Harper	26-Jan	10:00	X					Fire Drill	Reset
Smith	26-Jan	10:00	X					Fire Drill	Reset
Village	26-Jan	10:00	X					Fire Drill	Reset
CTE	27-Jan	16:25		X				Bad detector	Replaced
Mantor	27-Jan	20:25	X					Fire Drill	Reset
URN	27-Jan	21:04	X					Fire Drill	Reset
Delta Delta Delta	29-Jan						X	Cooking	Reset
Alpha Tau Omega	31-Jan						X	Cooking	Reset
Kauffman	8-Feb	9:15	X					Fire Drill	Reset
Cather	9-Feb	14:15	X					Fire Drill	Reset
Neihardt	9-Feb	14:15	X					Fire Drill	Reset
Pound	9-Feb	14:15	X					Fire Drill	Reset
Beta Theta Pi	14-Feb				X			Unknown	Reset
Abel	16-Feb	8:00					X	Cleaning	Reset
Husker Hall	17-Feb	16:00	X					Fire Drill	Reset
Phi Delta Theta	20-Feb				X			Unknown	Reset
2224 U St	21-Feb				X			Unknown	Reset
Nester	25-Feb	11:00		X				Supervisory	Reset
CTE	27-Feb	23:30		X				Panel Trouble	Reset
Chi Omega	1-Mar				X			Unknown	Reset
Beta Theta Pi	2-Mar				X			Unknown	Reset
Alpha Gamma Sigma	3-Mar				X			Unknown	Reset
CTE	6-Mar	15:30					X	Cooking	Reset
Alpha Xi Delta	6-Mar				X			Unknown	Reset
Theta Xi	6-Mar				X			Unknown	Reset

<i>Color Code:</i>	Fire Drill								
			Reason for Alarm (check all that apply)						
Hall/Location	Date of Alarm	Time of Alarm	PD	AM	FA	SP	AT	Reason	Corrective Action
CTE	17-Mar	23:10		X				Trouble	Reset
CTE	18-Mar	15:40					X	Cooking	Reset
CTE	18-Mar	16:55					X	Shower	Reset
UNK East Campus	19-Mar	23:05		X				Trouble	Reset
UNK All Campus	21-Mar	5:45		X				Malfunction	Reset
CTW	24-Mar	18:00					X	Hairdryer	Reset
2244 Vine St	26-Mar				X			Unknown	Reset
Mantor	28-Mar	3:00			X			Unknown	Reset
Mantor	28-Mar	:30			X			Unknown	Reset
Nester	30-Mar	14:30					X	Cooking	Reset
Univ. Village	31-Mar						X	Leaking head	Replaced
Selleck	1-Apr	12:45				X		Pepper spray	Unknown PR
Lambda Chi Alpha	3-Apr						X	Cooking	Reset
CTE	9-Apr	16:40					X	Steam	Reset
Randall	10-Apr	19:30					X	Cooking	Reset
Nester	10-Apr	22:30					X	Toaster	Reset
Chi Omega	15-Apr				X			Unknown	Reset
608 S. 38th Ave.	16-Apr	23:02		X				Battery	Replaced
Alpha Gamma Sigma	17-Apr				X			Unknown	Reset
UNK East Campus	18-Apr	20:15			X			Unknown	Reset
Antelope	18-Apr	23:00					X	Cooking	Reset
Theta Xi	19-Apr				X			Unknown	Reset
Mantor	21-Apr	18:30			X			Unknown	Reset
Mantor	21-Apr	17:45			X			Unknown	Reset
CTW	22-Apr	2:00		X				Malfunction	Workorder placed
Theta Xi	22-Apr				X			Unknown	Reset
CTE	28-Apr	8:00					X	Steam	Reset
Antelope	28-Apr	2:30			X			Unknown	Reset
CTE	30-Apr	15:00					X	Hair iron	Reset
Beta Theta Pi	5-May				X			Unknown	Reset
Abel	6-May	9:53					X	Dust	Replaced
Acacia	6-May				X			Unknown	Reset
Beta Theta Pi	7-May				X			Unknown	Reset
Selleck Food Service	9-May	16:05			X			Unknown	Reset
Scott Village	11-May						X	Construction	Reset
Phi Delta Theta	13-May				X			Unknown	Reset

<i>Color Code:</i>	Fire Drill								
			Reason for Alarm (check all that apply)						
Hall/Location	Date of Alarm	Time of Alarm	PD	AM	FA	SP	AT	Reason	Corrective Action
Abel Sandoz	14-May	10:08			X			Unknown	Reset
Conrad	22-May	21:15		X				Battery	Replaced
Theta Xi	27-May					X		Station	Unknown PR
URS	28-May	11:45					X	Construction	Reset
URS	2-Jun	12:00					X	Construction	Reset
CTE	3-Jun	:30		X				Battery	Replaced
CTE	6-Jun	20:00		X				Battery	Replaced
Scott Hall	9-Jun	12:20					X	Steam	Replaced
Theta Xi	10-Jun				X			Unknown	Reset
3901 Dewey Ave.	12-Jun	2:16			X			Unknown	Reset
Antelope	12-Jun	17:45		X				Battery	Replaced
Sigma Nu	12-Jun				X			Unknown	Reset
Neihardt	13-Jun	21:39				X		Station	Unknown PR
URS	15-Jun	11:30					X	Construction	Reset
Nestor	15-Jun	15:15					X	Construction	Reset
CTE	15-Jun	21:30					X	Steam	Reset
Theta Xi	21-Jun				X			Unknown	Reset
CTE	22-Jun	9:30					X	Steam	Reset
3901 Dewey Ave.	26-Jun	22:25					X	Cooking	Reset
CTE	5-Jul	22:40		X				Bad detector	Replaced
Delta Tau Delta	5-Jul				X			Unknown	Reset
CTE	7-Jul	21:45					X	Steam	Reset
Alpha Tau Omega	7-Jul				X			Unknown	Reset
Selleck	8-Jul	20:36				X		Station	Accident
CTE	11-Jul	19:05					X	Cooking	Reset
CTE	11-Jul	22:10					X	Steam	Reset
Pi Beta Phi	12-Jul				X			Unknown	Reset
Univ. Village	14-Jul			X				Ground Fault	Repaired
Mantor	17-Jul	23:00			X			Unknown	Reset
CTW	21-Jul	11:20					X	Leak in roof	Repaired
URS	21-Jul	8:00					X	Air Handler	Reset
CTE	23-Jul	12:20					X	Steam	Reset
CTE	23-Jul	19:55			X			Unknown	Reset
Mens	28-Jul	8:15					X	Construction	Reset
CTE	30-Jul	22:48					X	Steam	Reset
Phi Delta Theta	5-Aug				X			Unknown	Reset
Harper	9-Aug	13:31			X			Unknown	Reset

<i>Color Code:</i>	Fire Drill								
			Reason for Alarm (check all that apply)						
Hall/Location	Date of Alarm	Time of Alarm	PD	AM	FA	SP	AT	Reason	Corrective Action
Sigma Phi Epsilon	13-Aug				X			Unknown	Reset
Alpha Gamma Rho	14-Aug				X			Unknown	Reset
Fedde	15-Aug	9:20			X			Unknown	Reset
Chi Omega	15-Aug				X			Unknown	Reset
Chi Omega	20-Aug				X			Unknown	Reset
Mantor	21-Aug	20:30					X	Cooking	Reset
Nestor	23-Aug	23:10					X	Cooking	Reset
Mantor	24-Aug	14:00					X	Orkin set off	Reset
CTE	25-Aug	9:00					X	Steam	Reset
CTE	28-Aug	12:30					X	Resident	Reset
Beta Theta Pi	29-Aug				X			Unknown	Reset
Schramm	30-Aug	17:34		X				Malfunction	Repaired
Martin	31-Aug	19:50	X					Fire Drill	Reset
Mens	31-Aug	20:00	X					Fire Drill	Reset
Mens	31-Aug	21:30	X					Fire Drill	Reset
CTE	1-Sep	17:30					X	Steam	Reset
CTE	2-Sep	10:30					X	Hair iron	Reset
URS	2-Sep	21:45	X					Fire Drill	Reset
Antelope	2-Sep	23:10			X			Unknown	Reset
Antelope	2-Sep	5:15			X			Unknown	Reset
CTE	2-Sep	9:30					X	Steam	Reset
CTW	3-Sep	15:30			X			Unknown	Reset
Selleck	6-Sep	18:10				X		Station	Unknown PR
CTW	7-Sep	21:30	X					Fire Drill	Reset
Antelope	7-Sep	8:00		X				Battery	Replaced
2222 Vine St	7-Sep				X			Unknown	Reset
Husker Hall	8-Sep	18:30	X					Fire Drill	Reset
CTE	8-Sep	21:30	X					Fire Drill	Reset
Mantor	8-Sep	20:00	X					Fire Drill	Reset
Stout	8-Sep	20:20	X					Fire Drill	Reset
Antelope	9-Sep	10:00					X	Hairdryer	Reset
Conrad	9-Sep	20:30	X					Fire Drill	Reset
Antelope	9-Sep	20:40	X					Fire Drill	Reset
Nester North	9-Sep	20:50	X					Fire Drill	Reset
Nester South	9-Sep	20:50	X					Fire Drill	Reset
URN	9-Sep	21:20	X					Fire Drill	Reset
2224 U St	10-Sep				X			Unknown	Reset

<i>Color Code:</i>	Fire Drill								
			Reason for Alarm (check all that apply)						
Hall/Location	Date of Alarm	Time of Alarm	PD	AM	FA	SP	AT	Reason	Corrective Action
CTE	11-Sep	11:55					X	Steam	Reset
CTE	12-Sep	21:00					X	Cooking	Reset
CTE	12-Sep	21:00					X	Cooking	Reset
CTE	13-Sep	10:00		X				Malfunction	Reset
CTE	13-Sep	10:50					X	Steam	Reset
Harper	14-Sep	10:00	X					Fire Drill	Reset
Village	14-Sep	10:00	X					Fire Drill	Reset
Cather	15-Sep	14:45	X					Fire Drill	Reset
Courtyards	15-Sep	14:45	X					Fire Drill	Reset
Neihardt	15-Sep	14:45	X					Fire Drill	Reset
Pound	15-Sep	14:45	X					Fire Drill	Reset
NCTA East Dorm	15-Sep	19:00	X					Fire Drill	n/a
NCTA West Dorm	15-Sep	19:30	X					Fire Drill	n/a
CTE	15-Sep	22:00		X				Malfunction	Reset
Neihardt	15-Sep				X			Unknown	Reset
CTW	17-Sep	23:00		X				Malfunction	Reset
Theta Xi	18-Sep				X			Unknown	Reset
3901 Dewey Ave.	19-Sep	8:03					X	Cooking	Reset
CTE	19-Sep	11:33					X	Steam	Reset
Selleck	22-Sep	13:00				X		Pepper spray	Unknown PR
CTE	24-Sep	3:23					X	Steam	Reset
Nestor	24-Sep	12:15					X	Cooking	Reset
Antelope	25-Sep	2:25		X				Battery	Replaced
Alpha Tau Omega	25-Sep				X			Unknown	Reset
Nester	26-Sep	21:45					X	Cooking	Reset
Abel	28-Sep	9:00	X					Fire Drill	Reset
Sandoz	28-Sep	9:30	X					Fire Drill	Reset
Sandoz	28-Sep	11:15					X	Cleaning	Reset
Kauffman	29-Sep	13:00	X					Fire Drill	Reset
Knoll	29-Sep	14:30	X					Fire Drill	Reset
Selleck	29-Sep	15:45	X					Fire Drill	Reset
CTE	30-Sep	5:05					X	Steam	Reset
CTE	1-Oct	9:45					X	Steam	Reset
Mens	2-Oct	15:15					X	Construction	reset
Univ. Village	5-Oct						X	Nail in line	Repaired
Alpha Tau Omega	8-Oct				X			Unknown	Reset
Nestor	9-Oct	10:45					X	Cooking	Reset

<i>Color Code:</i>	Fire Drill								
			Reason for Alarm (check all that apply)						
Hall/Location	Date of Alarm	Time of Alarm	PD	AM	FA	SP	AT	Reason	Corrective Action
Nester	11-Oct	9:50					X	Cooking	Reset
CTE	11-Oct	10:20					X	Air freshener	Reset
CTE	12-Oct	15:05					X	Water leak	Reset
Beta Theta Pi	12-Oct				X			Unknown	Reset
Scott Hall	12-Oct						X	Cooking	Replace fan
Beta Theta Pi	15-Oct				X			Unknown	Reset
Univ. Village	15-Oct		X					Fire Drill	Reset
Mav Village	18-Oct		X					Fire Drill	Reset
Sandoz	19-Oct	15:25			X			Unknown	Reset
Mantor	22-Oct	16:25			X			Unknown	Reset
Mantor	22-Oct	21:05					X	Smoke machine	Reset
Conrad	23-Oct	10:59		X				Strobe	Reset
Knoll	26-Oct	9:59			X			Unknown	Reset
Alpha Xi Delta	28-Oct				X			Unknown	Reset
Martin	30-Oct	23:00		X				Battery	Replaced
Conrad	31-Oct	3:05					X	Cooking	Reset
Martin	31-Oct	4:20		X				Trouble	Reset
Martin	31-Oct	6:20		X				Trouble	Reset
Martin	31-Oct	1:55		X				Battery	Replaced
Beta Theta Pi	1-Nov				X			Unknown	Reset
CTE	2-Nov	15:30			X			Unknown	Reset
CTE	2-Nov	15:30					X	Dirty detector	Reset
Nester	3-Nov	20:40					X	Cooking	Reset
Nester	4-Nov	21:40					X	Cooking	Reset
Alpha Xi Delta	4-Nov				X			Unknown	Reset
Martin	6-Nov	20:19			X			Unknown	reset
Abel	12-Nov	13:50					X	Cleaning	Reset
Martin	12-Nov	17:30		X				Trouble	Reset
Beta Theta Pi	12-Nov				X			Unknown	Reset
Harper	16-Nov	11:36			X			Unknown	Reset
Antelope	18-Nov	11:15					X	Cooking	Reset
CTW	18-Nov	15:45					X	Cooking	Reset
Stout	18-Nov	19:15					X	Water leak	Reset
Martin	20-Nov	17:52		X				Trouble	Reset
608 S 38th Ave. #108	21-Nov	21:21					X	Cooking	Reset
CTE	23-Nov	17:40					X	Cooking	Reset

<i>Color Code:</i>	Fire Drill								
			Reason for Alarm (check all that apply)						
Hall/Location	Date of Alarm	Time of Alarm	PD	AM	FA	SP	AT	Reason	Corrective Action
Abel	23-Nov	18:25		X				Malfunction	Replaced
Theta Xi	24-Nov				X			Unknown	Reset
Cather	26-Nov	21:03				X		Station	Unknown PR
Nestor	28-Nov	17:30		X				Supervisory	Reset
CTW	28-Nov	9:45		X				Malfunction	Reset
Harper Hall	28-Nov						X	Cigarette	Extinguished
CTE	29-Nov	21:25					X	Cooking	Reset
Farmhouse	1-Dec				X			Unknown	Reset
Theta Xi	1-Dec				X			Unknown	Reset
Abel	5-Dec	20:12				X		Station	Unknown PR
Nester	6-Dec	16:20		X				Malfunction	Reset
Antelope	6-Dec	20:40		X				Battery	Replaced
Beta Theta Pi	6-Dec						X	Cooking	Reset
URS	7-Dec	17:00					X	Steam	Reset
Mantor	8-Dec	13:05					X	Cigarette	Extinguished
Antelope	8-Dec	9:15			X			Unknown	Reset
Alpha Gamma Rho	8-Dec				X			Unknown	Reset
Pi Kappa Phi	11-Dec				X			Unknown	Reset
Farmhouse	13-Dec				X			Unknown	Reset
Antelope	17-Dec	22:05					X	Space heater	Reset
Farmhouse	29-Dec				X			Unknown	Reset
Antelope	31-Dec	14:40			X			Unknown	Reset

AM: Alarm Malfunction - any equipment malfunction

AT: Alarm Triggered without harm to occupant or content - is caused by something known, i.e. water leak, steam, construction, cooking

FA: False Alarm - when the system is set off for an unknown reason

PD: Planned Drill - planned fire drill

SP: Station Pull - a pull station is physically pulled

APPENDIX 8 - NU Housing Annual Building Fire Report, 2010

Building	Date of Fire	Cause of Fire	Injuries treated at Medical Facility	Number of Deaths	Value of Property Damage
Courtyards	6-Feb	cooking	None	None	None
Abel Hall - outside	21-Apr	cooking	None	None	\$5 damage
2222 Vine St	30-Apr	cooking	None	None	None
CPN Food Service Building	25-Jun	cooking	None	None	None
Colonial Terrace	1-Oct	cooking	None	None	None
Knoll - outside	5-Nov	unknown	None	None	None
CTW	20-Dec	cigarette	None	None	\$ 50 -- cost of cigarette can