

UNIVERSITY OF NEBRASKA
CONTRACTOR RECOMMENDATION OF AWARD
&
NOTICE TO PROCEED
PROCEDURES

I. Reference and Application:

A. Revised Statutes of Nebraska, Section 36-202, voids agreements that are not performed within one year, unless the agreements are in writing.

B. Application: The procedures apply to all construction contracts for capital construction projects requiring Board of Regents approval.

II. Objectives and Limitations:

The objective of these procedures is to provide a uniform, streamlined and effective way to reduce contract processing time and to administer the issuance of notice to proceed.

III. Definitions

A. Recommendation of Award: A communication from the University notifying a firm that its proposal for construction services will be recommended to the appropriate University authority for award of a written contract.

B. Notice to Proceed: A written communication issued by the University to a contractor authorizing the firm to proceed with construction work, and establishing the date of commencement of the construction work.

IV. Procedures

A. General: After bids are received and evaluated, the contractor that is to be recommended to the appropriate University authority for award of a written contract will be sent a letter of notification of such recommendation for award.

B. A contractor shall not be issued a Notice to Proceed until a written agreement is signed by the contractor and University.

C. Proposed letters for Recommendation of Award and Notice to Proceed for Contractors.

- 1) Contractor Recommendation of Award
- 2) Contractor Notice to Proceed