

August 17, 2023 - Board of Regents Meeting

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AGENDA
THE BOARD OF REGENTS
OF THE UNIVERSITY OF NEBRASKA
Varner Hall, 3835 Holdrege Street
Lincoln, Nebraska 68583-0745
Thursday, August 17, 2023
9:00 a.m.

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES AND RATIFICATION OF ACTIONS TAKEN ON JUNE 22, 2023

IV. PRESENTATIONS

2023 President's Excellence Awards

- Outstanding Research and Creative Activity Award: Rick Bevins, Ph.D.
- Outstanding Teaching and Instructional Creativity Award: Betty Love, Ph.D.
- Outstanding Teaching and Instructional Creativity Award: Geoffrey Talmon, M.D., M.Ed.
- Innovation, Development, and Engagement Award: Dejun Su, Ph.D.
- Faculty IP Innovation and Commercialization Award: Howard Gendelman, M.D.
- Inclusive Excellence Collaboration Award: UNO Health Careers Resource Center
- University-wide Departmental Teaching Award: UNL School of Biological Sciences

V. KUDOS

Sara Bruner, University of Nebraska at Kearney
Dorothy Panowicz, University of Nebraska Medical Center
Joey Sanchez III, University of Nebraska at Omaha

VI. RESOLUTIONS

VII. HEARINGS

VIII. PRESIDENT'S REMARKS

IX. PUBLIC COMMENT

The Standing Rules of the Board provide that any person who gives 24 hours' notice to the Corporation Secretary of the Board may speak to any item that is not on the agenda. In addition, any person may appear and address the Board of Regents on any item on the agenda for this meeting. Each person will be given three minutes to make their remarks.

X. UNIVERSITY CONSENT AGENDA

A. ACADEMIC AFFAIRS

1. President's Personnel Recommendations, Addendum X-A-1
2. Approval to transition the Center for Insurance and Risk Management in the Department of Finance in the College of Business at UNL, Addendum X-A-2
3. Approval to transition the Nebraska Prevention Center for Alcohol and Drug Abuse in the Department of Educational Psychology in the College of Education and Human Sciences at UNL, Addendum X-A-3

XI. UNIVERSITY ADMINISTRATIVE AGENDA

A. ACADEMIC AFFAIRS

B. BUSINESS AND FINANCE

1. Approve the selection of third-party administrator for the University's dental insured benefit plan, Addendum XI-B-1
2. Approve revisions to UNK-UNMC Health Science Education Complex (HSEC) Phase II at UNK, Addendum XI-B-2

C. EXECUTIVE

1. Approve grant of performance-based merit pay to President Carter for FY2022-23, Addendum XI-C-1

D. REPORTS

1. Report on expedited approval of Graduate Certificate in Communication Instructional Development to be administered by the Department of Communication in the College of Arts and Sciences at UNK, Addendum XI-D-1
2. Report on expedited approval of Graduate Certificate in Agronomy to be administered by the Department of Agronomy and Horticulture in the College of Agricultural Sciences and Natural Resources at UNL, Addendum XI-D-2
3. Report on expedited approval of Graduate Certificate in Early Childhood and Family Policy to be administered by the Department of Child, Youth, and Family Studies in the College of Education and Human Sciences at UNL, Addendum XI-D-3
4. Report on revisions to rules and regulations for self-government organizations: College of Medicine at UNMC, Addendum XI-D-4
5. Report on Five-Year Strategy Accountability Measures, Addendum XI-D-5
6. President's FY2022-23 Year-in-Review, Addendum XI-D-6
7. Report on naming the Cline Engagement Laboratory in the Sheldon Museum of Art at UNL, Addendum XI-D-7
8. Intermediate Design report for the Administrative Facility at UNMC, Addendum XI-D-8
9. Report on Bids and Contracts, Addendum XI-D-9
10. Report on Renewal of Excess Liability Insurance Policy, Addendum XI-D-10
11. Semi-Annual Report on Licenses, Addendum XI-D-11

XII. ADDITIONAL BUSINESS



BOARD OF REGENTS AGENDA ITEM SUMMARY

Board of Regents

August 17, 2023

AGENDA ITEM: Presentation of 2023 President’s Excellence Awards

Review **Review + Action** **Action** **Discussion**

This is a report required by Regents’ policy.

PRESENTERS: Ted Carter, President
Jeff Gold, Executive Vice President and Provost

PURPOSE & KEY POINTS

The University’s most prestigious awards for teaching, research, and engagement recognize individual faculty members and academic/administrative units whose work has had a significant impact on students, the University, and the state. Winners are selected by a committee of faculty members—and in the case of the engagement award, community members—and receive a monetary prize, a presidential medallion, and an engraved plaque.

Outstanding Research and Creative Activity Award (ORCA)

This award honors faculty members who have conducted outstanding research or creativity activity of national/international significance.

Rick Bevins, Ph.D.

Outstanding Teaching and Instructional Creativity Award (OTICA)

This award honors faculty members who have developed meritorious and sustained records of excellence in teaching and creativity related to teaching.

Betty Love, Ph.D.
Geoffrey Talmon, M.D., M.Ed.

Innovation, Development, and Engagement Award (IDEA)

This award honors faculty members who have extended their academic expertise beyond the boundaries of the University in ways that have enriched the broader community.

Dejun Su, Ph.D.

Faculty IP Innovation and Commercialization Award (FIPICA)

This award honors faculty members who have developed and nurtured new intellectual property from concept to licensing/startup businesses.

Howard Gendelman, M.D.

Inclusive Excellence Collaboration Award (IECA)

This award honors academic/administrative units that have collaborated on sustained diversity, access, and inclusion efforts that advance a culture of inclusivity and lead to increased equitable outcomes for students, faculty, and staff.

UNO Health Careers Resource Center

University-wide Departmental Teaching Award (UDTA)

This award honors a department/unit which has outstanding spirit de corps in its dedication to the education of students at the undergraduate, graduate, or professional levels.

UNL School of Biological Sciences



BOARD OF REGENTS AGENDA ITEM SUMMARY

Academic Affairs

August 17, 2023

AGENDA ITEM: Consent Agenda

Review Review + Action Action Discussion

This is a report required by Regents' policy.

PRESENTERS: Ted Carter, President

PURPOSE & KEY POINTS

1. President's Personnel Recommendations

Section 3.2 of the *Bylaws of the Board of Regents* provides that appointments to the positions of Vice Chancellor, Dean, and equivalent ranks, shall be made by the President, subject to approval by the Board. Approval of the following appointments is recommended:

- Julie Schafer as Interim Senior Vice Chancellor (Special) for Academic Affairs at UNK, effective July 11, 2023 (\$238,000, FY, 1.00 FTE).
- William Watts as Interim Vice Chancellor (Special) for Student Affairs at UNL, effective August 7, 2023 (\$220,113, FY, 1.00 FTE).
- Sara Myers as Associate Vice Chancellor (Special) for Research and Creative Activity at UNO, effective August 1, 2023 (\$247,000, FY, 1.00 FTE).

2. Transition of the Center for Insurance and Risk Management in the Department of Finance in the College of Business at UNL

The Center has been inactive and without any budget for over ten years since the faculty previously associated with it left UNL. No current faculty have an interest in reviving the Center, and all related research and activities are incorporated directly within the Department of Finance's academic programs. Ultimately, this action will result in the Center's discontinuance.

Supporting material is attached.

3. Transition of the Nebraska Prevention Center for Alcohol and Drug Abuse in the Department of Educational Psychology in the College of Education and Human Sciences at UNL

The Center has had no budget nor activity since its director/faculty member retired in 2018. No current faculty have an interest in reviving the Center. Ultimately, this action will result in the Center's discontinuance.

Supporting material is attached.

PRESIDENT'S RECOMMENDATION

The President recommends approval of the Consent Agenda.



MEMORANDUM

TO: Jeffrey Gold, Executive Vice President and Provost

FROM: Katherine Ankerson, Executive Vice Chancellor *KSA*

DATE: May 23, 2023

SUBJECT: Deletion proposals for inactive centers

As a result of the 2022 center review process, three centers were identified for deletion due to inactivity. Two of the three proposals are attached, and we expect the third for the Center for the Teaching and Study of Applied Ethics this summer.

1. Center for Insurance and Risk Management

This center, housed within the Department of Finance in the College of Business, has been dormant since 2011. There are no budgetary implications with the proposed deletion of this center, thus it is purely an administrative request.

2. Nebraska Prevention Center for Alcohol and Drug Abuse


This center, housed within the Department of Educational Psychology in the College of Education and Human Sciences, has been dormant since 2018. Since there are no budgetary implications, thus it is purely an administrative request.

Please contact Renee Batman, Assistant Vice Chancellor, with any questions.

CC: Ronnie Green, Chancellor
Josh Davis, Associate to the Chancellor and Secretary of the Academic Planning Committee
Renee Batman, Assistant Vice Chancellor
Suzi Tamerius, Project Coordinator
Kathy Farrell, Dean, College of Business
Sherri Jones, Dean, College of Education and Human Sciences
David Jackson, Vice Provost



Memo to: Executive Vice Chancellor, Katherine Ankerson

From: Dean Kathy Farrell 

Subject: Deletion of Center for Insurance and Risk Management

Date: June 27, 2022

This memo is to serve as a formal request to dissolve the Center for Insurance and Risk Management housed in the Department of Finance. Since 2011, the Center for Insurance and Risk Management has been dormant. Faculty previously associated with the Center have retired from UNL. No current faculty are involved in the Center operations. Any insurance and risk management activities and research are now housed directly within the Department of Finance and the actuarial science program. The Center for Insurance and Risk Management is not an entity that is necessary for the continuation of this work. In addition, there are no revenue and expenses attached to the Center, thus, the deletion of the Center is primarily administrative.

University of Nebraska-Lincoln Deletion of Academic or Research Center

Includes bureaus and institutes

I. Descriptive Information

Name of Institution Proposing Deletion of Academic or Research Center
University of Nebraska-Lincoln
Name of Current Academic or Research Center
Center for Insurance and Risk Management
Administrative Unit(s) [e.g. college, school, division, etc.]
College of Business
Proposed Date for deletion of the Academic or Research Center
Upon approval
Date Approved by the Governing Board
<i>[leave blank]</i>

II. Details

A. Justification for the deletion of the Center

Faculty who were previously associated with the Center have left UNL. No current faculty are involved in Center operations. Discussions with current faculty have indicated that none are interested in trying to revive the Center.

B. Plan for the Implementation of the deletion of the Center

The Center has not been active for some time so there is no operational structure to dismantle.

C. Impact on Resources

a. Fiscal

None.

b. Human

No faculty or staff are currently associated with the Center.

c. Physical

No physical resources are associated with the Center.

d. Budget Projections [include Table 1 and Table 2]

Table 1: Projected Expenses

https://ccpe.nebraska.gov/sites/ccpe.nebraska.gov/files/doc/NewProgram_Expenses_0.pdf

Table 2: Revenue Sources for Projected Expenses

https://ccpe.nebraska.gov/sites/ccpe.nebraska.gov/files/doc/NewProgram_Revenue_0.pdf

TABLE 1: PROJECTED EXPENSES - NEW ORGANIZATIONAL UNIT

	(FY 2023) Year 1		(FY 2024) Year 2		(FY 2025) Year 3		(FY 2026) Year 4		(FY 2027) Year 5		Total	
	FTE	Cost	FTE	Cost	FTE	Cost	FTE	Cost	FTE	Cost	FTE	Cost
Personnel												
Faculty ¹											0	\$0
Non-teaching staff: Professional ²											0	\$0
Graduate assistants											0	\$0
Non-teaching staff: support											0	\$0
Subtotal	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0
Operating												
General Operating ³												\$0
Equipment ⁴												\$0
New or renovated space ⁵												\$0
Library/Information Resources ⁶												\$0
Other ⁷												\$0
Subtotal		\$0		\$0		\$0		\$0		\$0		\$0
Total Expenses	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00

TABLE 2: REVENUE SOURCES FOR PROJECTED EXPENSES - NEW ORGANIZATIONAL UNIT

	FY(2023) Year 1	FY(2023) Year 2	FY(2023) Year 3	FY(2023) Year 4	FY(2023) Year 5	Total
Reallocation of Existing Funds ¹						\$0
Required New Public Funds ²						\$0
1. State Funds						\$0
2. Local Funds						\$0
Tuition and Fees ³						\$0
Other Funding ⁴						\$0
1						\$0
2						\$0
3						\$0
Total Revenue ⁵	\$0	\$0	\$0	\$0	\$0	\$0



MEMORANDUM

TO: Jeffrey Gold, Executive Vice President and Provost

FROM: Katherine Ankerson, Executive Vice Chancellor *KSA*

DATE: May 23, 2023

SUBJECT: Deletion proposals for inactive centers

As a result of the 2022 center review process, three centers were identified for deletion due to inactivity. Two of the three proposals are attached, and we expect the third for the Center for the Teaching and Study of Applied Ethics this summer.

1. Center for Insurance and Risk Management

This center, housed within the Department of Finance in the College of Business, has been dormant since 2011. There are no budgetary implications with the proposed deletion of this center, thus it is purely an administrative request.

2. Nebraska Prevention Center for Alcohol and Drug Abuse

This center, housed within the Department of Educational Psychology in the College of Education and Human Sciences, has been dormant since 2018. Since there are no budgetary implications, thus it is purely an administrative request.

Please contact Renee Batman, Assistant Vice Chancellor, with any questions.

CC: Ronnie Green, Chancellor
Josh Davis, Associate to the Chancellor and Secretary of the Academic Planning Committee
Renee Batman, Assistant Vice Chancellor
Suzi Tamerius, Project Coordinator
Kathy Farrell, Dean, College of Business
Sherri Jones, Dean, College of Education and Human Sciences
David Jackson, Vice Provost



May 11, 2022

TO: Katherine Ankerson, Executive Vice Chancellor

FROM: Sherri M. Jones, Dean, College of Education and Human Sciences

RE: Elimination of the Nebraska Prevention Center for Alcohol and Drug Abuse (NPCADA)

This memo is to inform you that the proposal to eliminate the **Nebraska Prevention Center for Alcohol and Drug Abuse (NPCADA)** submitted by the Department of Educational Psychology has been reviewed by the Dean's office and has our full support and approval. The NPCADA has been inactive for some time, currently has no director and no budget. To the best of our knowledge, elimination of NPCADA will have no impact on the department, the college or the campus.

Please let me know if you have questions or concerns.

University of Nebraska-Lincoln

Deletion of Academic or Research Center

Includes bureaus and institutes

I. Descriptive Information

Name of Institution Proposing Deletion of Academic or Research Center
University of Nebraska-Lincoln
Name of Current Academic or Research Center
Nebraska Prevention Center for Alcohol and Drug Abuse (NPCADA)
Administrative Unit(s) [e.g. college, school, division, etc.]
College of Education and Human Sciences
Proposed Date for deletion of the Academic or Research Center
<i>Upon approval</i>
Date Approved by the Governing Board
<i>[leave blank]</i>

II. Details

A. Justification for the deletion of the Center

Dr. Ian Newman was the Director of NPCADA and retired in 2018. No current faculty are involved in the Center operations. Discussions with current faculty have indicated that none are interested in trying to revive the Center.

B. Plan for the Implementation of the deletion of the Center

The Center has not been active for some time, so the deletion will be administrative.

C. Impact on Resources

a. Fiscal

None

b. Human

None

c. Physical

None

d. Budget Projections [include Table 1 and Table 2]

Table 1: Projected Expenses

https://ccpe.nebraska.gov/sites/ccpe.nebraska.gov/files/doc/NewProgram_Expenses_0.pdf

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Personnel												
Faculty ¹											0	\$0
Non-teaching staff: Professional ²											0	\$0
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Non-teaching staff: support											0	\$0
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Operating												
General Operating ³												\$0
Equipment ⁴												\$0
New or renovated space ⁵												\$0
Library/Information Resources ⁶												\$0
Other ⁷												\$0
Subtotal		\$0		\$0		\$0		\$0		\$0		\$0
Total Expenses	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00

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	FY(2023) Year 1	FY(2023) Year 2	FY(2023) Year 3	FY(2023) Year 4	FY(2023) Year 5	Total
Reallocation of Existing Funds ¹						\$0
Required New Public Funds ²						\$0
1. State Funds						\$0
2. Local Funds						\$0
Tuition and Fees ³						\$0
Other Funding ⁴						\$0
1						\$0
2						\$0
3						\$0
Total Revenue ⁵	\$0	\$0	\$0	\$0	\$0	\$0



BOARD OF REGENTS AGENDA ITEM SUMMARY

Business and Finance**August 17, 2023**

AGENDA ITEM: Approval of Blue Cross and Blue Shield of Nebraska as the Third-Party Administrator for the University of Nebraska's Dental Plan.

Review Review + Action Action Discussion

This is a report required by Regents' policy.

PRESENTERS: Chris Kabourek, Senior Vice President and CFO

PURPOSE & KEY POINTS

The University of Nebraska offers a self-insured dental insurance plan to benefits eligible employees, pre- and post-65-year-old retirees, and their dependents. Total employer and employee premium contributions supporting these plans was \$10 million in calendar year 2022.

In 2022, a 12-member committee comprised of University of Nebraska faculty and staff representing all campuses was formed to evaluate request for proposal (RFP) responses for the University of Nebraska's health, pharmacy, and dental third-party administrators. The RFPs were issued on January 6, 2023, and vendor submissions were received by February 10, 2023. The submissions were evaluated by the committee based on financial and non-financial criteria; and finalists presented before the committee. The committee was assisted by Gallagher Benefit Services, Inc.

The committee recommends the selection of Blue Cross and Blue Shield of Nebraska as the third-party administrator for the University of Nebraska's Dental Plan. The proposed terms and conditions are attached; and include a three-year initial term beginning January 1, 2024, with the option of two additional one-year renewals.

BACKGROUND INFORMATION

On September 13, 1996, the Board of Regents approved Blue Cross and Blue Shield of Nebraska as the third-party administrator for the University of Nebraska's Dental Plan.

On June 28, 2018, the Board of Regents approved Ameritas as the third-party administrator for the University of Nebraska's Dental Plan. The approval was for an initial three-year term, with the option of two additional one-year renewals.

Regents' Policy 6.3.1 requires approval by the Board of Regents for contracts exceeding \$5 million in aggregate value.

PRESIDENT'S RECOMMENDATION

The President recommends approval of Blue Cross and Blue Shield of Nebraska as the third-party administrator for the University of Nebraska's Dental Plan; approval of the attached terms and conditions; and authorization for the President or his designee to finalize negotiations and execute such documents as are required to operate the program.

PROPOSED TERMS AND CONDITIONS FOR
ADMINISTRATIVE SERVICES AGREEMENT BETWEEN
BLUE CROSS AND BLUE SHIELD OF NEBRASKA (BCBSNE) AND
THE BOARD OF REGENTS OF THE UNIVERSITY OF NEBRASKA

The following are the proposed terms and conditions of the Administrative Services Agreement between BCBSNE and the Board of Regents of the University of Nebraska. The proposed agreement will cover the services to be provided by BCBSNE to the University of Nebraska with respect to the University's employee dental benefits plan.

It should be noted that this term sheet is a brief explanation of the significant terms of the proposed agreement and is not meant to be an exhaustive summary of all elements of the contract.

A. Term. The agreement, to be effective January 1, 2024, will have an initial three-year term, and may be extended for two additional one-year period.

B. BCBSNE shall administer and make payments for benefits in accordance with the University's Benefit Plan Summary.

C. Claims Processing. BCBSNE will adjudicate and process all clean claims submitted for the University's dental plan, in accordance with the plan contract, the dental benefit plan summary, and BCBSNE's standard operating procedures.

D. Member Services. BCBSNE will provide customer service to the group and its members during the hours of 7:30 a.m. to 8:00 p.m. CST, Monday through Friday. BCBSNE will also provide customer service advocates at locations designated by the University.

E. Reporting Services. BCBSNE will provide the University with claims reporting which provides the level of detail necessary to review benefits plan design and funding alternatives. The provided reporting will include, but not be limited to, net paid claims and enrollment data.

F. Performance Guarantees. BCBSNE will provide guarantees with fees at risk for network savings.

G. The estimated annual administrative fee will be \$400,000. The actual amount will vary by the number of enrolled employees. BCBSNE has proposed the administrative fee for 2024, 2025, 2026, 2027, and 2028.



BOARD OF REGENTS AGENDA ITEM SUMMARY

Business and Finance

August 17, 2023

AGENDA ITEM: Revisions to the UNK-UNMC Rural Health Science Education Complex (HSEC) Phase II Project at UNK

Review
 Review + Action
 Action
 Discussion

This is a report required by Regents' policy.

PRESENTERS: Doug Kristensen, Chancellor, UNK
 Jeff Gold, Chancellor, UNMC

PURPOSE & KEY POINTS

In April 2022, the Governor and the Nebraska Legislature approved LB1014, which appropriated \$10 million in state funding to the University of Nebraska to support startup costs related to the UNK-UNMC Rural Health Education Complex located in Kearney. This funding will be utilized to procure special and technical equipment for the facility. All the equipment will be installed, and for the most part, capitalized with the building project. To ensure the technology equipment funds are properly accounted for and capitalized, we recommend combining these funds with the original program statement budget to reflect. In short, the only revision recommended is to incorporate this funding into the capital project instead of classifying it as an operating expense.

In addition, this agenda item constitutes the Intermediate Design Review report to the Business and Finance Committee and fixing of the scope and budget for the project, as required by Regents' Policy 6.3.6.

	Program Statement	Intermediate Design
Construction Budget:	58,320,000	69,643,000
Non-Construction Budget:	26,680,000	25,357,000
Total Budget:	85,000,000	95,000,000
Net Square Feet (NSF):	113,799	112,781
Substantial Completion:	July 2025	November 2025

Sources of Funds

State Funds	50,000,000	60,000,000
Private/Other Funds	35,000,000	35,000,000

BACKGROUND INFORMATION

On August 11, 2022, the Board of Regents approved the Program Statement for the UNK-UNMC Rural Health Science Education Complex (HSEC) Phase II Project at UNK.

On June 22, 2023, the Board of Regents approved a Guaranteed Maximum Price (GMP) contract for the Project.

Regents' Policy 6.3.6, subsection (2)(d) requires approval by the Board of Regents when the preliminary Total Project Cost is increased by the greater of \$250,000 or five percent (5%).

PRESIDENT'S RECOMMENDATION

The President recommends approval of the revisions to the project budget and acceptance of the Intermediate Design Review report.



BOARD OF REGENTS AGENDA ITEM SUMMARY

Executive

August 17, 2023

AGENDA ITEM: Grant of Performance-Based Merit Pay to President Carter for FY2022-23

Review Review + Action Action Discussion

This is a report required by Regents' policy.

PRESENTERS: Tim Clare, Board Chair

PURPOSE & KEY POINTS

The summary below details the calculation of President Carter's Performance-Based Merit Pay for FY2022-23.

	Period	Score	Weight	Total
Qualitative Score	CY2022	98.6%	0.5	49.3%
Quantitative Score	FY2022-23	100.0%	0.5	50.0%
	Total			99.3%

Performance-Based Merit Pay Guidelines

Total Score 90% or greater	100% of merit pool paid out
Total Score between 80 and 89.99%	75% of merit pool paid out
Total Score between 70 and 79.99%	50% of merit pool paid out
Total Score 69.99% or below	0% of merit pool paid out

Eligible Performance-Based Merit Pay

Current Base Salary	962,638
Performance-Based Merit Pay Pool (15% of Base)	144,396
Performance Score	99.3%
% of Merit Pool Granted	100%
Performance-Based Merit Pay	144,396

BACKGROUND INFORMATION

On December 19, 2019, the Board of Regents approved President Carter's Revised Contract of Employment. Section 2(c) of said contract provides that fifteen percent (15%) of President Carter's compensation is contingent (at-risk).

President Carter's evaluation is based on a qualitative score relating his performance to the Core Leadership Pillars established during the 2019 Presidential Search; and a quantitative score relating his performance to certain deliverables.

RECOMMENDATION

Grant President Carter payment of 100% of the Performance-Based Merit Pay Pool for FY2022-23.



BOARD OF REGENTS AGENDA ITEM SUMMARY

Board of Regents

August 17, 2023

AGENDA ITEM: Acceptance of Reports

Review **Review + Action** **Action** **Discussion**

This is a report required by Regents' policy.

PRESENTERS: Tim Clare, Board Chair

PURPOSE & KEY POINTS

The following items are included for acceptance on behalf of the Board:

1. Report on expedited approval of the Graduate Certificate in Communication Instructional Development at UNK.
2. Report on expedited approval of the Graduate Certificate in Agronomy at UNL.
3. Report on expedited approval of the Graduate Certificate in Early Childhood and Family Policy at UNL.
4. Report on revisions to the rules and regulations for self-government organizations: College of Medicine at UNMC.
5. Report on Five-Year Strategy Accountability Measures.
6. President's FY2022-23 Year-in-Review.
7. Report on naming the Cline Engagement Laboratory in the Sheldon Museum of Art at UNL.
8. Intermediate Design Review report for the Administrative Facility at UNMC.
9. Report on Bids and Contracts.
10. Report on Renewal of Excess Liability Insurance Policy.
11. Semi-Annual Report on Licenses.

TO: The Board of Regents Addendum XI-D-1
Academic Affairs Committee

MEETING DATE: August 17, 2023

SUBJECT: Expedited Approval to establish a Graduate Certificate in Communication Instructional Development to be administered by the Department of Communication in the College of Arts and Sciences at UNK


RECOMMENDED ACTION: Report

PREVIOUS ACTIONS: February 7, 2020 – The Board approved the creation of a Master of Arts (MA) in Public Communication in the Department of Communication in the College of Arts and Sciences at UNK.

EXPLANATION: The proposed fully online 18-credit hour Graduate Certificate in Communication Instructional Development is designed for students interested in pursuing careers in education and/or training related to communication. This certificate is designed for graduate students in education, professionals already working in educational fields, and graduate students in Public Communication, English, Modern Languages, or Public History. Upon completion, students will be prepared to teach public speaking and other communication concepts (e.g., public speaking, group dynamics/teamwork, interpersonal skills). This certificate also will help prepare professionals to coach and evaluate a variety of communication-based activities in secondary education, including debate teams, forensics, one-acts, and speech teams. With the appropriate selection of electives, all coursework credit is accepted towards UNK’s MA in Public Communication degree.

This proposal has been reviewed by the Council of Academic Officers; it also has been reviewed by the Academic Affairs Committee.

SPONSORS: Douglas Kristensen, Chancellor
University of Nebraska at Kearney

APPROVED: 
Walter E. Carter, President
University of Nebraska System

DATE: July 13, 2023

UNK
OFFICE OF THE CHANCELLOR

June 7, 2023

Ted Carter, President
University of Nebraska
3835 Holdrege Street – Varner Hall
Lincoln, NE 68583

President Carter:

The University of Nebraska at Kearney Department of Communication, College of Arts and Sciences, has submitted a proposal to offer a Graduate Certificate in Communication Instructional Development. An extension of the existing MA in Public Communication, this 18-credit-hour curriculum will serve as a pathway to students entering the full degree program or as an addition to a related program. It will be available completely online to provide accessibility to a wide audience, will require no new courses and, with faculty already experienced in online teaching, theory, and practice, will require no additional department staffing.


The proposal has the support of Senior Vice Chancellor Kristen Majocho, College Dean Paul Twigg, and the Department of Communication Chair, and has been reviewed and unanimously approved by the UNK Graduate Council. It has my support as well.

Thank you in advance for your consideration.

Sincerely,


Douglas A. Kristensen
Chancellor



DATE: May 17, 2023
TO: Douglas A. Kristensen, Chancellor
FROM: Kristen L. Majocha, Ph. D. 
Senior Vice Chancellor for Academic Affairs
RE: Approval of Proposed Certificate Program

Attached please find a proposed Graduate Certificate for your review:

Communication Instructional Development Graduate Certificate, from the Department of Communication, College of Arts & Sciences

The above proposal has been approved by the appropriate campus committees. I concur with the recommendations from the respective Deans and Chair in requesting positive consideration be given to this certificate. With your approval, we will submit this proposal to the University of Nebraska, Council of Academic Officers.

If you should need additional information, please let me know. Thank you.

tlp

Cc: Jeffrey P. Gold, Executive Vice President and Provost
David S. Jackson, Vice Provost
Mark R. Ellis, Dean of Graduate Studies & Academic Outreach
Paul Twigg, Dean of Arts & Sciences
Nanette M. Hogg, Department Chair



March 30, 2023

To: Dr. Mark Ellis
Dean, Graduate Studies & Academic Outreach

Dr. Ellis,

I am writing to you in support of the proposed Graduate Certificate in Communication Instructional Development put forward by the Department of Communication. The proposal was recently approved by the Graduate Council and has support from the department chair.

The certificate will be cost effective in that it requires no new courses or department staffing. All of the courses already exist and are routinely offered. This program will also be available completely online thus making it available to the widest possible audience to enhance its viability. It's an extension of their existing M.A. in Public Communication. An enhancement of this is that the certificate can be a pathway to students entering the full degree program or an easy addition to another related program. A successful program will serve Nebraska K-12 educators. Many of these teachers come from the 280 Nebraska schools with speech and debate teams. The department is ensured of an audience for the certificate because there will always be jobs for the teachers in Nebraska schools. It would also enhance the communication skills of professionals in many other areas enhancing its appeal and versatility.

In summary, I fully support the approval of the Graduate Certificate in Communication Instructional Development. The Communication faculty have done the work to ensure the success of this program. Please do not hesitate to contact me if I can provide any further support.

Sincerely,

A handwritten signature in black ink, appearing to read "Paul Twigg", is written over a white background.

Dr. Paul Twigg
Interim Dean of the College of Arts and Sciences



March 22, 2023

Dr. Kristen Majocho
Senior Vice Chancellor for Academic Affairs
University of Nebraska at Kearney

Dear Dr. Majocho

I am writing in support of the UNK Communication Department's proposal to offer a Graduate Certificate in Communication Instructional Development. The Office of Graduate Studies worked closely with Dr. Tiffani Luethke (the GPC in Department of Communication) to craft a certificate that could be a transition into the MA degree program or an additional supplement to a degree in Teacher Education. The UNK Graduate Council reviewed and unanimously approved the certificate proposal at the March 9, 2023 meeting.

The certificate is an extension of the existing MA in Public Communication. All of the courses exist, and all 18 credit hours can be applied to the MA degree if a student chose to pursue the full degree program. The certificate will be offered fully online, making it widely available to Nebraska educators who work full time and are unable to attend courses in person on the UNK campus. The primary purpose of the certificate is to provide enhanced communication training for educators who teach or coach speech or debate. With 280 Nebraska schools offering speech and debate, this certificate should have a wide audience. The Department of Communication is well prepared to offer this program. The department has a long history of offering online courses and has a growing and vibrant online MA in Public Communication. The faculty are trained in online pedagogy and are ready to offer this graduate certificate. The program can be offered immediately without additional faculty lines or other new resources.

I enthusiastically support this proposal and the Office of Graduate Studies looks forward to working the Department of Communication to offer this certificate and to expand enrollment in the MA program. Because the certificate is an extension of an existing degree program, it should go through the **Expedited Certificate Review Process**. Please do not hesitate to contact me for further commentary on this program.

Sincerely,

A handwritten signature in black ink, appearing to read 'Mark R. Ellis', is written in a cursive style.

Dr. Mark R. Ellis
Dean of Graduate Studies & Academic Outreach



Office of the Dean of Graduate Studies & Academic Outreach
1910 University Drive, Communications Center 301 | Kearney, NE 68849-1230 | 308.865.8843 | unkgradoffice@unk.edu
unk.edu

Paul Twigg
Interim Dean, College of Arts and Sciences
University of Nebraska at Kearney
2504 9th Ave, THMH 108A
Kearney, NE 68849

March 21, 2023

Dr. Twigg:

We are writing to you today to ask for your support of the Department of Communication's proposal for our Graduate Certificate in Communication Instructional Development. The Graduate Council recently approved this proposal.

The Department of Communication has a long history of working with the College of Education teaching teachers. Before submitting the certificate proposal for review, we reached out to Dr. Martonia Gaskill, an associate professor in Teacher Education, for feedback. Dr. Gaskill confirmed that the present certificate proposal does not conflict with any of the Teacher Education online programs. Additionally, she stated, "...this certificate is not only interesting, but very useful for a variety of audience[s]."

The fully online design of the Graduate Certificate in Communication Instructional Development has multiple goals. First, it will offer qualifications for individuals who are interested in pursuing careers in education and/or training related to communication, specifically, teachers wishing to enhance their communication teaching skills, such as coaching/evaluation of speech or debate. The program will serve Nebraska K-12 educators including 280 Nebraska schools with speech/debate teams and 92 speech competitions planned for the 2022-23 school year.

Second, employers seek out job candidates with communication skills and, therefore, we expect this program to have broad appeal to individuals in training or development career paths such as human resources specialists, business consultants, instructional designers, managers, and professional trainers, regardless of students' backgrounds or undergraduate degrees.

The certificate program is uniquely designed to allow students the option to transition into the Public Communication, M.A. program as all 18 certificate hours can be applied. Finally, the 18-credit hour certificate will be attractive to students in other degree programs such as master programs in education, business, and health science. The details are included in the attached proposal.

The Department of Communication regularly offers the courses for this certificate program, meaning it will not require any additional faculty, budget, or other resources. Additionally, the courses will be used in both this certificate program and the exiting Public Communication, M.A. program. Currently, no such certificate program is offered in the NU system, which makes it a unique and important offering for graduate students. The Department of Communication and all our faculty members support the Graduate Certificate in Communication Instructional Development.

Thank you for your support,



Nanette Hogg, Ph.D.
University of Nebraska at Kearney
Chair & Associate Professor
Department of Communication
hogg@unk.edu
BE BLUE.BE GOLD.BE BOLD.

Mitchell Center | 2508 11TH Ave. | Kearney, NE 68849
(308) 865-8249 / unk.edu

**Request for a New Certificate Program
University of Nebraska at Kearney**

College: College of Arts & Sciences **Department/Program:** Department of Communication

Proposed Title of Certificate Program: Communication Instructional Development

Projected Date of Implementation: Fall of 2023

CIP Code: 09.0101

Type of Certificate (Check one)

- Undergraduate Certificate** - These programs generally require 12-24 credits of undergraduate-level academic work.

- Graduate Certificate** -These programs generally require 12-24 credits of graduate-level academic work.

I. **Why is this certificate needed? (Rationale)**

The proposed certificate program, Communication Instructional Development, is designed to offer an additional qualification for individuals interested in pursuing careers in education and/or training related to communication. This continuing education and professional development certificate targets existing graduates in education, professionals already working in education, and graduate students in online programs of Public Communication, English and Modern Languages, and Public History. Additionally, the certificate program is offered fully online and is uniquely designed to allow students the option to transition into the Public Communication, M.A. program should they wish to do. Specifically, all three of the required courses (i.e., SPCH 802, SPCH 830, and SPCH 855P) are directly transferable within the existing Master's program. The remaining 9 credits may be planned along with the student's advisor in order to transfer into the M.A. program as well. The certificate will demonstrate a student's ability to teach public speaking and other communication concepts (e.g., public speaking, group dynamics/teamwork, interpersonal skills). This certificate also will help prepare professionals to coach and evaluate a variety of communication-based activities in secondary education, including debate team, forensics, one act, and speech team.

For education students and professionals, the certificate will provide skills to teach these classes and lead clubs effectively and an additional qualification to distinguish them from other applicants for similar positions. For education students and professionals who have completed graduate degrees, the certificate will additionally allow them to teach dual-enrollment courses, which will provide high school students with college credit and improve their desirability to potential employers. For students with Master's degrees in either education or communication, this certificate will further provide the necessary qualification to teach public speaking or other similar introductory communication classes as a lecturer, instructor, or adjunct in most 2-year and 4-year institutions, further expanding the students' career prospects. Finally, because communication is among the top skills that employers look for in job candidates (Glassdoor, 2022), we anticipate that this program will have broad appeal, regardless of a student's industry background. While not the primary target audience for the certificate, we therefore believe that MBA students, other students, and other professionals who have completed a B.A. or B.S. program may choose to pursue the online certificate as a way of demonstrating communication or training and teaching competencies without committing to a full Master's degree or to in-person synchronous coursework that could interfere with other classes or employment.

The Communication Instructional Development certificate program will be offered entirely online. This program will serve students who are currently working in a career, who are place-bound, or who are enrolled in programs on other campuses. Particular audiences to be served by this certificate include teachers wishing to enhance their communication teaching skills, such as coaching/evaluation of speech or debate, and individuals in training or development career paths, such as human resources specialists, business consultants, instructional designers, managers, and professional trainers. The Department of Communication at the University of Nebraska at Kearney (UNK) has an extensive record of offering online courses. Additionally, the Department of Communication at UNK has the faculty to offer this program and already offers the necessary classes. No resources will be required to

initiate the program. To earn the certificate, students must successfully complete 18 credit hours. The full course overview is provided under section II below. Finally, as described in section VIII below, the proposed certificate will be new to the University of Nebraska system, with no equivalent qualification offered on the UNK or any other Nebraska system campus.

II. List the major topics and curriculum of certification.

Purpose	Course & Description	Credit Hours
Core:		3
	SPCH 802 Introduction to Graduate Study in Communication	
Specialization:		6
	SPCH 830 Teaching of Communication Studies	
	SPCH 855P Comm. Training & Consulting	
Elective Courses (choose 3 courses):		9
	6-9 hours in any SPCH or JMC courses 800+	
	0-3 hours in any outside course (such as Business or Education) 800+	
	Example Electives to be completed towards the pathway to earning a master degree in Public Communications: SPCH 852P- Advanced Organizational Communication SPCH 846- Introduction to Communication Research TE 820 – Teacher Leadership	
	Business (course list offerings) https://catalog.unk.edu/graduate/departments/business-administration-programs/#coursestext	
	Education (course list offerings) https://catalog.unk.edu/graduate/departments/teacher-education/#coursestext)	
	Additional course options for students interested in a pathway to Public Communication, M.A. program*: All JMC & SPCH courses 800+ including but not limited to: JMC 801- Social and Emerging Media JMC 802- Media Technology and Narrative JMC 831- Critical Approaches to Media JMC 835- International Media and Society JMC 860P- Mass Media & Society SPCH 804- Health Communication SPCH 826- Social Movements and International Media SPCH 841- Science Communication SPCH 845P- Diffusion of Innovations	

SPCH 846- Introduction to Communication Research
 SPCH 850P- Language, Thought & Action
 SPCH 851P- Leadership Communication
 SPCH 852P- Advanced Organizational Communication
 SPCH 854P- Intercultural Communication
 SPCH 856P- Rhetorical Theory
 SPCH 882- Rhetorical Criticism
 SPCH 899- Applied Communication Theory

Total Hours for Certification

18

Note: No more than 50% of the certificate program may be completed with P courses.

*The course options provide an example of one optional pathway for students to complete the Public Communication, M.A. program. Students should work with their advisor to determine a course plan that best fits their specific needs.

III. Are there additional admission requirements beyond those specified for non-degree students at UNK?

Admission to the Communication Instructional Development Certificate Program is based on undergraduate GPA, resume, and statement of intent. Applicants interested in pursuing a certificate in Communication Instructional Development should:

1. Meet the requirements for admission set forth by the Office of Graduate Studies at UNK (available here: <https://catalog.unk.edu/graduate/admissions/degree-admission-status>)
2. Submit official college/university transcript showing the conferment of a Bachelor's degree with an overall GPA of 2.75* or higher on a 4.0 GPA scale
3. Submit a 250-word statement of intent describing the applicant's professional interests and goals in obtaining a graduate certificate in Communication Instructional Development.
4. Submit a professional resume.

*Students with an undergraduate GPA lower than 2.75 may still be considered for the program based on their other strengths. These students will be conditionally admitted for the first semester and must achieve a 3.0 GPA to be fully admitted to the certificate program. Conditional approval will be considered for students who have especially strong work history, letters of recommendation (optional), and/or students whose undergraduate GPA in the major is markedly higher than their overall GPA.

IV. List the major student outcomes (or set of performance-based standards) for the proposed certificate.

The overall outcome is for students to develop the skills necessary to teach public speaking and other communication concepts and/or to coach/evaluate competitive speaking, debate, and/or similar programs. Specific areas of focus include:

- Communication Studies (e.g., familiarity with the field, synthesis of published research, and other key skills)
- Education (e.g., public speaking instruction, evaluation of oral communication, classroom management, and other teaching skills)

- Training (e.g., planning, delivering, and assessing training programs in organizational settings)

V. Explain how student learning outcomes will be assessed and describe the structure/process for reviewing assessment findings for the purpose of ensuring continuous improvement of the certificate.

Students will be evaluated through typical course assessments such as exams, discussions, and written assignments that require application of communication-based concepts and theories, for example by using case studies. These assignments will assess students' judgement, application, and decision-making skills. Also, students are required to complete all 18 certificate program hours with an average of "B" or better.

The course of study offered by the UNK Communication Instructional Development certificate program provides students with theoretical knowledge and practical applicability to conscientiously and competently advance in their career. A study conducted by Burning Glass Technologies (2015) examined 40,000 position advertisements across a variety of careers and found that the number one baseline skill that employers search for are communication skills. The UNK Communication Instructional Development program will focus on helping students build these skills. The program will achieve this through ensuring that course content (and the structure of the curriculum in general) challenges students to excel in the goals below.

Goal #1: UNK Communication Instructional Development certificate earners are effective at communicating specialized knowledge to others. Review Criteria will be developed later in conjunction with UNK assessment.

Goal #2: UNK Communication Instructional Development certificate earners understand how to coach/evaluate and teach speech communication topics, including speech, debate, mock trial, and/or one act at a secondary and/or post-secondary educational level (dependent on successful completion of a Master's level program). Review Criteria will be developed later in conjunction with UNK assessment.

Goal #3: UNK Communication Instructional Development certificate earners understand how to apply theory to both critically examine communication and make changes that improve the efficiency, effectiveness and ethics of communication within institutions and/or organizations. Review Criteria will be developed later in conjunction with UNK assessment.

Describe the student population to be served.

This certificate program will primarily serve students in other graduate programs across the university (including UNL and UNO), particularly those students already pursuing a Master's degree in an education-related field. Other target populations may include undergraduate students who are pursuing a degree in education and are near graduation, as well as graduate students in communication, MBA students, and individuals already working in education (who have completed a B.A. or B.S. program at minimum). Because the Communication Instructional Development

certificate program will be offered entirely online, the program will serve students who are currently working in a career and/or who are place-bound. An additional benefit of this certificate program is its ability to transition into the Public Communication, M.A. program should a student wish to continue their graduate work.

VI. How does this certificate complement the campus or departmental mission?

UNK Mission: The University of Nebraska at Kearney is a public, residential university committed to be one of the nation's premier undergraduate institutions with excellent graduate education, scholarship, and public service.

UNK Vision Statement: The University of Nebraska at Kearney will achieve national distinction for a high quality, multidimensional learning environment, engagement with community and public interests, and preparation of students to lead responsible and productive lives in a democratic, multicultural society.

The certificate will support UNK's mission by providing specialized and high-quality graduate education to secondary educators who are interested in coaching/evaluating extra-curricular activities (such as speech, debate, mock trial, and/or one act) and to post-secondary educators with graduate degrees (minimum of Master's level program completed) who are interested in teaching in communication departments at 2-year or 4-year institutions as lecturers, instructors, or adjuncts. This program utilizes a multidimensional learning environment by leveraging scholars from the diverse field of communication, requiring students to become versed in theory, method, practice, and tools.

Students who complete the certificate program will be better prepared to conduct trainings and to teach communication skills to secondary and post-secondary students (dependent on successful completion of a Master's level program). Thus, the benefits of the program will disseminate beyond the students in the certificate itself and will be passed on to their own students throughout Nebraska and elsewhere. In this way, the certificate supports both the educational and public service elements of the UNK mission.

VII. Describe any relationship to existing programs on the campus or within the university.

Need for the Program:

According to the U.S. Department of Education National Center for Education Statistics (2023), 44% of all public schools report full- or part-time teaching vacancies. Only 2% of recent education graduates from UNK received degrees in English, Language Arts, and Theatre (UNK, 2022a). As the labor market for education struggles, and low graduation rates of students in specialized degrees to teach and coach courses related to communications are found the need to provide continued education to assist teachers not endorsed in the area is crucial. In Nebraska alone there are 1, 036 schools (NDE, 2021), meaning there is a high likelihood of the 26, 969 teachers who will be responsible for directing activities, such as speech and debate, with little to no experience or education. As burnout rates of teachers continue to climb providing the additional education about how to teach courses related to communication, or being the coach of the speech, debate and forensics team could assist in a positive experience, rather than setting the teacher up for failure.

In addition, the need for the program could assist teachers and schools to provide dual enrollment for high school students in communications. Approximately 88% of high schools currently offer dual enrollment courses. A teacher who completes this certificate can gain experience to be applied in the classroom but also be on the pathway to completing their Master in Public Communication degree and fulfill the need of dual- credit certified teachers in the area of communications. The proposed certificate is not offered elsewhere in the University of Nebraska system. The University of Nebraska–Lincoln offers graduate certificates in the Teaching of Writing as well as several teaching certificates and endorsements, but none focus on communication studies or associated skills and subjects. The University of Nebraska–Omaha (UNO) offers a Communication Certificate, which has a much broader approach than our proposed certificate. Specially, UNO’s existing Communication Certificate does not focus on teaching and instructional development and does not guarantee students a fully online program, whereas the Communication Instructional Development program is available fully online.

On UNK’s campus, no equivalent program is offered. The certificate is intended to act as a complement to the Department of Teacher Education’s graduate offerings and will likely also be attractive to graduate students currently enrolled in the Public Communication, M.A. program and MBA students.

Demand for the Program:

The Nebraska State Board of Education adopted new English Language Arts Standards on Sept. 2, 2021, featuring Speaking and Listening standards throughout the K-12 curriculum. The S&L standards demand “Flexible communication and collaboration including but not limited to skills necessary for formal presentations” (p. 15) and specifies both oral and interpersonal skills (Nebraska Department of Education, 2021).

According to the Nebraska School Activities Association, there are 280 schools with speech and/or debate teams in Nebraska as of the 22-23 school year; 92 speech competitions; and 11 debate competitions planned for the same year (Nebraska School Activities Association, 2021).

According to the U.S. Department of Education, 28% of high school students took a dual enrollment course in 2019 (National Assessment Governing Board, 2019).

The U.S. Department of Education (Taie & Goldring, 2019) reports that 82% of US public schools offered dual or concurrent enrollment in 2017-2018, including 83% of schools in towns (2,500 – 49,999 people) and 90% of rural schools. Funding mostly came from the school, district, or state (78% of schools) rather than from the students' families (42%), lowering the costs of college for students – this should be very useful in Nebraska and therefore teachers able to offer these classes should be desirable employees (Taie & Goldring, 2019).

In 2012, 80% of students who took dual enrollment courses took the course at their own high school rather than on a college campus – so there is demand for high school teachers who can offer these credits (U.S. Department of Education, 2019).

VIII. List and indicate the resources required to implement the proposed program. Indicate resources (e.g., reallocations or any new resources such as personnel, library holdings, equipment, etc.).

Faculty and Staff Resources: No new faculty positions will be required to offer this program. This proposal has the support of the Dean of the College of Arts and Sciences and the Dean of Graduate Studies. Additionally, it has the support of the Communication Department's graduate faculty. Currently, the Communication Department has eight graduate faculty (Dr. Jessica Hample, Dr. Ralph Hanson, Dr. Mary Harner, Dr. Nanette Hogg, Dr. Akbar Javidi, Dr. Tiffani Luethke, Dr. Kristen Majocha, Jacob Rosdail, and Dr. Fletcher Ziwoya).

With these individuals, the department can support the addition of a graduate certificate with the current faculty and resources. This program will utilize graduate courses already being offered in the Department of Communication.

UNK Online is a multi-functional unit on the UNK campus that is devoted to providing leadership, services, support, resources, and accessibility in online and blended education at both the undergraduate and graduate level. The UNK Online team includes instructional designers, a video specialist, a marketing team, advisers, online coordinators, and communication experts. The instructional designers assist faculty with the design and development of online courses by matching teaching strategies with pedagogy and technology solutions. The marketing team consults with administration, faculty, and staff to develop and implement strategies for increasing online enrollment, including recruitment plans, social media management, and research. They also are responsible for outreach to prospective and current online students, including lead nurturing, student advising, and monitoring, and analyzing the impact of online programs. The video specialist develops and implements educational classroom technology and video production. UNK Online will provide

administrative staff in the form of an online coordinator. The online coordinator will assist in processing paperwork and programmatic duties including recruiting, marketing, and technology updates.

Physical Resources: The Communication Instructional Development Certificate Program will be an online program. There will be no physical facilities necessary beyond the infrastructure that is already in place.

Instructional Equipment and Informational Resources: The Department of Communication already has a healthy relationship with UNK Online. The UNK Online team provides instructional design and marketing staff for online programs. There is no need for additional resources beyond an enhanced marketing plan that will be supported using existing UNK Online resources.

Budget Predictions for the first five years. The proposed program will require no financial commitment. No new faculty lines, facilities, or equipment are needed.

IX. Describe any innovative features of the program (e.g., involvement with local or regional agencies, or offices, cooperative efforts with other institutions, etc.)

In addition to coaching/evaluating communication skills for extracurricular activities, the Communication Instructional Development certificate will also allow students who complete a Master's degree to teach dual enrollment communication courses, such as SPCH 100: Fundamentals of Public Speaking. Another innovative feature of this program is its focus within a rural context which will allow educators to better understand the needs of their own students or target audience within rural communities. The program also is fully online and allows for easy transition into the existing Public Communication, M.A. program for students who wish to continue their graduate education.

References

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University of Nebraska

Expedited Review of Proposed New Graduate Certificate Programs

Under certain circumstances proposed new Certificate Programs would receive expedited review and approval. This would involve review by the Campus Graduate Council and the Council of Academic Officers, with final approval by the Provost and President.

For a program to be considered for expedited review and approval, it must meet the following requirements:

1. The proposed certificate must be a reasonable extension of an existing masters program in that it uses existing courses in the present masters.
2. The proposed certificate would require at least 12 - 15 hours of work past the bachelors degree but no more than 20 hours. A core of required or elective courses must be in the department/program offering the certificate; however there could be an opportunity for graduate students to take up to one third of the program in optional or elective courses in collateral departments of relevant disciplines, consistent with the requirements of the existing program.
3. The proposed certificate would be a repackaging of existing graduate courses, requiring no additional or reallocated resources to support the program. The proposal would have to demonstrate the availability of internal capacity to offer the certificate.
4. The proposal would need to show evidence of demand and that the proposal is being responsive to a demonstrated need in the university or community. However, the justification would not need to be as elaborate as that required for a new degree program.
5. Following approval of such a new Certificate Program, the action will be reported to the Board of Regents at the next meeting.

EXPEDITED REVIEW OF CERTIFICATE PROGRAM

Campus submitting proposal University of Nebraska at Kearney

Name of Proposed Certificate Communication Instructional Development

Name of Existing Masters Program Public Communication (M.A.)

Page in Bulletin Describing Existing Masters Program

<https://catalog.unk.edu/graduate/departments/communication/public-communication-ma/#requirements> (Note: Not up to date with most recent approved changes)

Courses in Existing Masters Program	Masters Credit Hours	Certificate Credit Hours
<u>Required Courses</u>	3	3
SPCH 802: Introduction to Graduate Study in Communication		
SPCH 899: Communication Theory	3	3
SPCH 846: Introduction to Communication Research -OR- SPCH 882: Rhetorical Criticism	3	3
SPCH 875: Public Communication Practicum (3) -OR- SPCH 896: Thesis (6)	3-6	N/A
<u>Electives:</u> 6-9 hours in any SPCH or JMC courses 800+ 0-3 hours in any outside course (such as Business or Education) 800+	Electives: 12 -15 Specialization*: 9	Electives: 9 <i>Italicized courses are example electives for the certificate which leads towards the pathway to the full MA</i>
<i>SPCH 852P- Advanced Organizational Comm</i>	3	3
<i>SPCH 846*- Introduction to Communication Research</i>	3	3
<i>TE 820 – Teacher Leadership</i>	3	3

JMC 801*- Social and Emerging Media	3	3
JMC 802*- Media Technology and Narrative	3	3
<p>Additional course options for students interested in a pathway to Public Communication, M.A. program*:</p> <p>All JMC & SPCH courses 800+ (6-9 hrs) including but not limited to: JMC 831- Critical Approaches to Media JMC 835- International Media and Society JMC 860P- Mass Media & Society SPCH 804- Health Communication SPCH 826- Social Movements and International Media SPCH 841- Science Communication SPCH 845P- Diffusion of Innovations SPCH 846- Introduction to Communication Research SPCH 850P- Language, Thought & Action SPCH 851P- Leadership Communication SPCH 852P- Advanced Organizational Communication SPCH 854P- Intercultural Communication SPCH 856P- Rhetorical Theory SPCH 882- Rhetorical Criticism SPCH 899- Applied Communication Theory</p> <p>0-3 hrs in any outside course (such as Business or Education) 800+</p> <p>Business (course list offerings) https://catalog.unk.edu/graduate/departments/business-administration-programs/#coursestext</p> <p>Education (course list offerings) https://catalog.unk.edu/graduate/departments/teacher-education/#coursestext</p>		
TOTAL	36	18

* Denotes an example of 9 hours to receive a specialization

Italicized denotes example courses to be completed in the certificate program which will lead towards the pathway to the Master of Public Communication full degree.

Table 1: Projected Expenses – UNK Master of Communication Certificate						
	(FY 2024) Year 1	(FY 2025) Year 2	(FY 2026) Year 3	(FY 2027) Year 4	(FY 2028) Year 5	Total
Personnel Costs	\$0	\$0	\$0	\$0	\$0	\$0
Operating Costs	\$0	\$0	\$0	\$0	\$0	\$0
Subtotal						
Subtotal	\$0	\$0	\$0	\$0	\$0	\$0
Total Expenses	\$0	\$0	\$0	\$0	\$0	\$0

Table 2: Revenue Sources for Projected Expenses – UNK Master of Communication Certificate						
	(FY 2024) Year 1	(FY 2025) Year 2	(FY 2026) Year 3	(FY 2027) Year 4	(FY 2028) Year 5	Total
Reallocation of Existing Funds	\$0	\$0	\$0	\$0	\$0	\$0
Required New Public Funds	\$0	\$0	\$0	\$0	\$0	\$0
Tuition & Fees * (# of students = 2, 3, 5, 5, 5)	\$6,682.50	\$10,023.75	\$16,706.25	\$16,706.25	\$16,706.25	\$66,825
Other Funding						\$0
Total Revenue						
Total Revenue	\$6,683	\$10,024	\$16,706	\$16,706	\$16,706	\$66,825
<p>* Indicates tuition and fees based on an average of 9 credit hours per academic year at \$371.25 [(\$315.00 Online Graduate Tuition) + \$35.00 (Online Course Fee) + \$11.00 (Technology Fee) + \$6.25 (Library Fee) + \$4.00 (Student Records Fee)].</p> <p>Projection is for 2 students in the first year and 3 new students the second year. Projections include the program gaining 2-3 new students each year starting in the third year. Each of these students would be completing a total of 18 credit hours.</p>						

TO: The Board of Regents Addendum XI-D-2
Academic Affairs Committee

MEETING DATE: August 17, 2023

SUBJECT: Expedited Approval to establish a Graduate Certificate in Agronomy to be administered by the Department of Agronomy and Horticulture in the College of Agricultural Sciences and Natural Resources at UNL


RECOMMENDED ACTION: Report

PREVIOUS ACTIONS: The Master of Science (MS) in Agronomy at UNL was established prior to modern records of Board approvals.

EXPLANATION: The proposed online or in-person 12-credit hour Graduate Certificate in Agronomy is designed for students interested in advancing their knowledge in the broad discipline of Agronomy. The curriculum is customizable and includes courses in precision agriculture, cover crop selection and management, specialty crops, integrated weed management, bioinformatics, and biotechnology. This certificate is designed for those currently working in the agriculture industry, extension education, state or federal agencies, or teachers in agriculture science. Any combination of the 12-credit hour certificate courses will be accepted towards an MS in Agronomy.

This proposal has been reviewed by the Council of Academic Officers; it also has been reviewed by the Academic Affairs Committee.

SPONSORS: Rodney D. Bennett, Chancellor
University of Nebraska-Lincoln

APPROVED: 
Walter E. Carter, President
University of Nebraska System

DATE: July 13, 2023



May 19, 2023

Dr. Jeffrey Gold, Executive Vice President and Provost
University of Nebraska
3835 Holdrege Street
Lincoln, NE 68583-0745

Dear Dr. Gold,

I am forwarding materials related to a proposal to create a new graduate certificate program in Agronomy to be administered by the Department of Agronomy and Horticulture in the College of Agriculture Sciences and Natural Resources. All courses are existing, qualifying it for expedited review. No additional resources are needed.

This proposed program has the full endorsement of the Academic Planning Committee, the Executive Vice Chancellor for Academic Affairs, the Dean of the College of Agricultural Sciences and Natural Resources (CASNR), the CASNR faculty and curriculum committees, the Graduate Council and Dean, the IANR Vice Chancellor, and it has my approval. I am requesting you approve it and that it be reported to the Board of Regents at an upcoming meeting.

Sincerely,

Ronnie D. Green, Ph.D.
Chancellor

- c: Ann Tschetter, Chair, Academic Planning Committee
- Kathy Ankerson, Executive Vice Chancellor
- Mike Boehm, IANR Vice Chancellor
- Tiffany Heng-Moss, Dean, College of Agriculture and Natural Resources
- Deb Hope, Dean, Graduate Studies
- Martha Mamo, Department Head, Agronomy and Horticulture
- Josh Davis, Associate to the Chancellor
- Renee Batman, Assistant Vice Chancellor
- Suzi Tamerius, Project Coordinator
- Karen Griffin, Coordinator of Faculty Governance
- David Jackson, Vice Provost
- Angela Iwan, Executive Assistant to the EVPP



MEMORANDUM

TO: Ann Tschetter, APC Chair

FROM: Katherine Ankerson, Executive Vice Chancellor *KSA*

DATE: April 28, 2023


SUBJECT: New Graduate Certificate in Agronomy

Attached please find a proposal to create a new Graduate Certificate in Agronomy to be administered by the Department of Agronomy and Horticulture in the College of Agricultural Sciences and Natural Resources. The proposed program of study utilizes existing courses and does not require additional resources to offer the program. The Agronomy Graduate Certificate will be available through online delivery, as well as in-person. The program is expected to be attractive to current students and professionals in the field.

This new certificate program has the full support of the CASNR faculty and curriculum committees, Dean Tiffany Heng-Moss, Graduate Council and Dean Deb Hope, and VC Mike Boehm. I support this proposal.

March 3, 2023

To: Renee Batman
Assistant Vice Chancellor and Chief Administrative Officer

From: Debra A. Hope 
Associate Vice Chancellor and Dean of Graduate Education

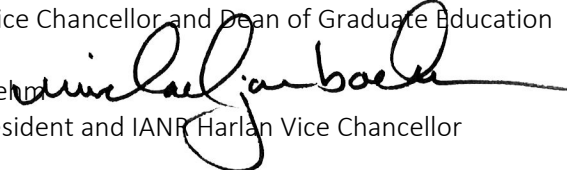
Re: Graduate Certificate Agronomy
CIP Code: 01.1102 (Agronomy and Crop Science)

Attached is a proposal for a new Graduate Certificate in Agronomy to be administered by the Department of Agronomy and Horticulture.

The Office of Graduate Studies has reviewed the documents and the UNL Graduate Council approved the proposal on December 2, 2022, pending minor revisions submitted and approved by me. The final documents were submitted on January 15, 2023 and I have now completed my review. The courses are well established and part of existing degree programs in the department. The proposed certificate requires no additional or reallocated resources and appears to address a growing demand for expertise in the field. Therefore, I believe the proposal qualifies for an expedited review.

As a next step, I am submitting the proposal and accompanying documents for review by the Executive Vice Chancellor and the Academic Planning Committee.

TO: Debra Hope
Associate Vice Chancellor and Dean of Graduate Education

FROM: Michael Boehm 
NU Vice President and IANR Harlan Vice Chancellor

SUBJECT: Proposal to Create a New Graduate Certificate in Agronomy

DATE: August 1, 2022

I am pleased to approve, in my role as chief academic officer for the College of Agricultural Sciences and Natural Resources (CASNR), the proposal to create a new Graduate Certificate in Agronomy as submitted by Tiffany Heng-Moss, Dean of CASNR. This new certificate was proposed by the faculty in the Department of Agronomy and Horticulture and approved by the members of the CASNR Curriculum Committee on June 15, 2022. The CASNR faculty formally approved the certificate on June 29, 2022.

The Department of Agronomy and Horticulture has a long and distinguished history of preparing talented, highly trained, and motivated professionals that contribute to the continued success of agriculture in Nebraska. The certificate would expand the current credentials offered by the Department of Agronomy and Horticulture to enhance access, lifelong learning, professional advancement, and flexibility. The target audience for this certificate are learners interested in gaining agronomic credentials for their full-time career and those who may be interested in pursuing an MS degree in the future.

Enclosed is a copy of the proposal and transmittal letters. If you need additional information, please do not hesitate to contact Dean Heng-Moss.

CC: Dean Tiffany Heng-Moss
Dr. Martha Mamo



TO: Michael Boehm
NU Vice President and IANR Harlan Vice Chancellor

FROM: Tiffany Heng-Moss, Dean *Tiffany Heng-Moss*
College of Agricultural Sciences and Natural Resources

SUBJECT: Proposal to Create a New Graduate Certificate in Agronomy

DATE: August 1, 2022

I am pleased to support the proposal to create a new Agronomy Graduate Certificate. The certificate was developed by faculty in the Department of Agronomy and Horticulture. The proposed Agronomy Graduate Certificate will be a 12-credit hour program focused on creating the opportunity for learners to gain graduate level knowledge across agronomic topics. Due to UNL's unique position of being the only university in Nebraska to offer a strong and well-established graduate program in Agronomy, learners in Nebraska and beyond seeking additional certification would be able to use these courses to gain experience, knowledge, and advancement related to agronomic sciences.

The minor was approved by the members of the CASNR Curriculum Committee on June 15, 2022, and the CASNR faculty on June 29, 2022, which completes the approval process for a minor.

If you need additional information, please let me know.

Enclosure

May 18, 2023

Chancellor Ronald Green
201 Canfield Administration
City Campus (0419)

Dear Chancellor Green:

The Academic Planning Committee (APC) considered a proposal to create an Agronomy Graduate Certificate program. The program will be administered by the Department of Agronomy and Horticulture in the College of Agricultural Sciences and Natural Resources. The APC voted to recommend approval of the proposal at its May 17, 2023, meeting and I am forwarding this proposal for your consideration.

Sincerely,

Ann Tschetter

Ann Tschetter, Chair, Academic Planning Committee and Associate Professor of Practice,
History

c: Vice Chancellor Michael Boehm
Executive Vice Chancellor Katherine Ankerson
Dean Tiffany Heng-Moss
Professor Martha Mamo
Associate to the Chancellor Josh Davis
Assistant Vice Chancellor Renee Batman
Project Coordinator Suzi Tamerius

University of Nebraska-Lincoln

New Graduate Certificate

I. Descriptive Information

Name of Institution Proposing Graduate Certificate
University of Nebraska-Lincoln
Name of Proposed Graduate Certificate
Agronomy
Name of Program
Agronomy MS
Other Programs Offered in this Field by this Institution
PhD in Agronomy
CIP Code [IEA can help with CIP codes or browse here: http://nces.ed.gov/ipeds/cipcode/Default.aspx?y=55]
01.1102
Subject Code
AGRO
Primary Administrative Unit for the Proposed Graduate Certificate
Agronomy and Horticulture
All Units Participating in the Graduate Certificate
Agronomy and Horticulture
List of Faculty Members who will Serve on Certificate Advisory Committee
Amanda Easterly, Don Lee, Leah Sandall, Sam Wortman, Meghan Sindelar, Laila Puntel
Proposed Delivery Site
University of Nebraska – Lincoln
Graduate Certificate will be offered [full program, not individual courses]
<input type="checkbox"/> On-campus only <input type="checkbox"/> Distance only <input checked="" type="checkbox"/> Both (on-campus and distance)
Graduate Certificate will be Offered to
<input type="checkbox"/> UNL degree seeking <input type="checkbox"/> UNL non-degree seeking <input checked="" type="checkbox"/> Both <input type="checkbox"/> Other (please explain)
Program leads to licensure or certification
<input checked="" type="checkbox"/> no <input type="checkbox"/> yes If yes, explain:
Will this program be proposing tuition remission? (if yes, see tuition remission forms for additional actions)
no
Proposed Date the New Graduate Certificate will be Initiated
Upon approval by the Coordinating Commission

II. Details

Description of Proposed Certificate Program

The Department of Agronomy and Horticulture has a long and distinguished history of preparing talented, highly trained, and motivated professionals that contribute to the continued success of agriculture in Nebraska. The certificate would expand the current credentials offered by the Department of Agronomy and Horticulture to enhance access, lifelong learning, professional advancement, and flexibility.

The proposed Agronomy Graduate Certificate will be a 12-credit hour program focused on creating the opportunity for students to gain graduate level knowledge across agronomic topics. The program will emphasize flexibility by providing the ability to complete the certificate online or on-campus, and by allowing students to select from a broad list of existing courses to create the type of Agronomy Graduate Certificate which best supports their education, professional or career goals. Courses will be available online and on-campus.

The target audience for this certificate are individuals interested in gaining agronomic credentials for their full-time career and those who may be interested in pursuing an MS degree in the future. Individuals will likely have careers in agriculture industry, extension education, state or federal agencies, or are teachers in agriculture science, similar to current MS in Agronomy online students. Due to UNL's unique position of being the only university in Nebraska to offer a strong and well-established graduate program in Agronomy, learners in Nebraska and beyond seeking additional certification would be able to use these courses to gain experience, knowledge, and advancement related to agronomic sciences. Any combination of the 12-credit hour certificate courses will be accepted towards an MS in Agronomy.

Learning Outcomes

The courses in the Agronomy Graduate Certificate program will develop certificate awardees to:

- Develop advanced knowledge related to agronomic sciences and practices
- Enhance agronomic decision-making ability in their profession

Admission

Individuals will follow the application process outlined by the Office of Graduate Studies which includes submitting a personal statement of interest. Individuals will be admitted following the same criteria used for the MS in Agronomy (Option B). The only difference is the graduate certificate will accept bachelor's degrees in STEM related disciplines which is a broader range than the MS in Agronomy Option B (agronomy or closely related field).

- Bachelor's degree from an accredited college or university in a STEM related discipline, with a GPA of 3.0+
- One semester of plant production or plant systems management
- One semester of biological sciences
- One semester of chemistry
- One semester of algebra
- One semester of soil science

The Department of Agronomy and Horticulture Graduate Committee will determine admission.

Graduate Certificate Program Curriculum

Graduate Certificate coursework consists of courses currently available for MS and PhD students in Agronomy and Horticulture. There will be no required courses for this graduate certificate, only the completion of 12 credit hours from the list of available courses. Students must complete 12 credit hours of graduate coursework. Similarly, the MS in Agronomy and Horticulture does not have required coursework beyond research seminars. Adherence to course prerequisites will be at the discretion of the instructor. Courses available are listed in the table below.

List of Available Courses			
AGRO 809A: Breeding for Disease Resistance	1 credit	Online	Fall, Spring
AGRO 809B: Transgenic Strategies for Disease Resistance	1 credit	Online	Fall, Spring
AGRO 811: Crop Genetic Engineering	2 credits	Online	Fall
AGRO 812: Crop and Weed Genetics	2 credits	Online	Spring
AGRO 821 Learning Biotechnology	3 credits	Online	Summer (even-numbered years)
AGRO 822: Integrated Weed Management	1 credit	Online	Spring
AGRO 825: Cover Crops in Agroecosystems	3 credits	Online	Fall
AGRO 826: Invasive Plants	3 credits	On campus	Spring
AGRO 829: Plant Biotechnology Applications	3 credits	On-campus	Spring
AGRO 831: Spatial Variability in Soils	2 credits	Online	Spring (even-numbered years)
AGRO 832: Learning Plant Science	3 credits	Online	Summer (odd-numbered years)
AGRO 835: Agroecology	3 credits	On-campus, Online	Spring
AGRO 845: Livestock Management on Range and Pasture	3 credits	On Campus	Fall
AGRO 846 Principles of Forage Quality and Evaluation for Grazing Livestock	3 credits	Online	Summer (odd-numbered years)
AGRO 855: Soil Chemistry and Minerology	3 credits	Online	Spring
AGRO 860: Soil Microbial Ecology	3 credits	On-campus	Spring
AGRO 862: Cannabis Production and Breeding	2 credits	On-campus, Online	Fall, Spring
AGRO 872: Applied Soil Physics	3 credits	On-campus	Fall
AGRO 878: Plant Anatomy	4 credits	On-campus	Fall
AGRO 888 Entrepreneurship and Enterprise Development	3 credits	Online	Fall, Spring
AGRO 906: Crop Growth and Yield Modeling	3 credits	Online	Fall
AGRO 931: Population Genetics	3 credits	On-campus	Fall

When students enter the graduate certificate program, they will be assigned an academic advisor. The advisor will discuss an appropriate selection of courses to meet each student's educational goals.

Leah Sandall, Associate Professor of Practice, Agronomy and Horticulture serves as the Distance Education Program Coordinator and will serve as the primary contact.

No course subject codes will need to be created, modified, or deleted. Courses will be offered under Course subject code: AGRO.

Completion of Requirements

Students must complete 12 credit hours of graduate coursework. As a guiding plan, student and advisor will develop a course plan to complete the certificate based on student interest, professional goals, and career advancement needs. To verify completion of the certificate program, an audit of courses is completed and tracking of completion of the certificate will be done by the Department of Agronomy and Horticulture. Learners may request an audit of the certificate at any time during the program but should complete one when they are enrolled in the final courses required to verify the certificate program of study is completed. Forthcoming procedures from

the Office of the University Registrar will facilitate verification through MyRed and generating the certificate.

Evaluation of Program

Students in the certificate program will be monitored for progress towards completion. With students coming from a variety of backgrounds, some may complete courses at a slower rate than the estimated 1-year plan. A survey of students at the end of their program will be developed and provided to ensure the certificate meets their needs, including assessment of time to completion and postgraduate career advancement.

Impact on Other Units and Programs

No impacts anticipated for other units or programs. Students could potentially enroll in the MS program of Agronomy and Horticulture. Courses taken for the certificate program may be transferred if students elect to pursue the MS program in Agronomy and Horticulture.

Impact on Course Subject Codes

No subject codes will need to be created, modified, or deleted for this certificate.

III. Review Criteria

Adequacy of Resources:

Faculty/Staff: No change is expected. Current faculty and staff in the Department of Agronomy and Horticulture will fulfil the teaching and advising needs of the proposed certificate.

Physical Facilities and Equipment: No change is expected. Courses will be taught in-person and online. No new facilities are needed. In addition, the University of Nebraska-Lincoln has the infrastructure and talent to ensure students have access to library resources to support their academic success.

Instructional Equipment and Informational Resources: No change is expected. UNL's current instructional equipment and informational resources are adequate to support the success of students in the program.

Course and Lab Fees

Courses currently assessed on the courses in the program of study.

Courses	Fee
AGRO 829	\$40
AGRO 845	\$200

Budget Projections [include table 1 and table 2] Table 1: Projected Expenses (see Table 1)

https://ccpe.nebraska.gov/sites/ccpe.nebraska.gov/files/doc/NewProgram_Expenses_0.pdf

Table 2: Revenue Sources for Projected Expenses (see Table 2)

https://ccpe.nebraska.gov/sites/ccpe.nebraska.gov/files/doc/NewProgram_Revenue_0.pdf

Evidence of Need and Demand

Need: The Agronomy Graduate Certificate will meet the state, regional, and national need for professionals in industry, academia, local, state, and federal agencies. This need is also supported by our stakeholders. Students graduating with a BS degree and those interested in the MS degree can gain an important credential with this certificate.

Enrollment predictions are outlined below.

Number of Students taking 3 Credits Per Semester (Fa/Sp)

	Resident F2F	Resident Online	Non- Resident F2F	Non- Resident Online
Year 1	1	2	0	2
Year 2	2	4	0	4
Year 3	3	8	0	8
Year 4	4	16	0	16
Year 5	5	32	0	32

Demand: Historically, students in the MS Option B program (resident and online) in this department have come to UNL from positions in agricultural industry, Extension, NRCS, and high school teachers. Our goal is to increase access, professional growth, career advancement through gains in advance knowledge and application. The opportunities include courses in precision agriculture, cover crops selection and management, specialty crops, integrated weed management, bioinformatics, and biotechnology.

The US Bureau and Labor Statistics projects a faster than average job outlook/growth in employment for agricultural (& food) scientists through 2029. According to Nebraska Labor Statistics (2014-2018), there is increased in median earning with post BS training or with professional degree, a difference of >\$10K in median earning (pg 36). Professional, scientific, and technical services industry is projected to see a 11.4% increase in jobs by 2028 (pg 56). The Labor’s projections, 2018-2028, for all occupations requiring a post-secondary non-degree award or greater are projected to increase by at least 7.9%, or nearly 90K projected employment by 2028 (pg 60). ([Economic Insight and Outlook 2020.pdf \(nebraska.gov\)](#))

TABLE 1: PROJECTED EXPENSES - NEW INSTRUCTIONAL PROGRAM

	(FY2023-24) Year 1		(FY2024-25) Year 2		(FY2025-26) Year 3		(FY2026-27) Year 4		(FY2027-28) Year 5		Total	
	FTE	Cost	FTE	Cost	FTE	Cost	FTE	Cost	FTE	Cost	FTE	Cost
Personnel												
Faculty											-	\$ -
Professional											-	\$ -
Graduate assistants											-	\$ -
Support staff											-	\$ -
Subtotal	-	\$ -	-	\$ -	-	\$ -	-	\$ -	-	\$ -	-	\$ -
Operating												
General Operating											\$	-
Equipment											\$	-
New or renovated space											\$	-
Library/Information Resources											\$	-
Other											\$	-
Subtotal	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
Total Expenses	-	\$ -	-	\$ -	-	\$ -	-	\$ -	-	\$ -	-	\$ -

CCPE; 11/19/08

TABLE 2: REVENUE SOURCES FOR PROJECTED EXPENSES - NEW INSTRUCTIONAL PROGRAM

	(FY2023-24) Year 1	(FY2024-25) Year 2	(FY2025-26) Year 3	(FY2026-27) Year 4	(FY2027-28) Year 5	Total
Reallocation of Existing Funds						\$0
Required New Public Funds						\$0
1. State Funds						\$0
2. Local Tax Funds (community colleges)						\$0
Tuition and Fees ¹	\$14,442	\$28,884	\$55,722	\$107,352	\$208,566	\$414,966
Other Funding						\$0
1						\$0
2						\$0
3						\$0
Total Revenue	\$14,442	\$28,884	\$55,722	\$107,352	\$208,566	\$414,966

¹ Tuition only per enrollment and tuition rate schedules below.

CCPE; 11/19/08

Number of Students taking 3 Credits Per Semester (Fa/Sp)

	Resident F2F	Resident Online	Non-Resident F2F	Non-Resident Online
Year 1	1	2	0	2
Year 2	2	4	0	4
Year 3	3	8	0	8
Year 4	4	16	0	16
Year 5	5	32	0	32

6 Credit Hours /

	Year	Rate
Resident F2F	\$ 2,046.00	\$ 341.00
Resident Online	\$ 2,142.00	\$ 357.00
Non-Resident F2F	\$ 5,976.00	\$ 996.00
Non-Resident Online	\$ 4,056.00	\$ 676.00

<https://studentaccounts.unl.edu/graduate-tuition>

TO: The Board of Regents Addendum XI-D-3
Academic Affairs Committee

MEETING DATE: August 17, 2023

SUBJECT: Expedited Approval to establish a Graduate Certificate in Early Childhood and Family Policy to be administered by the Department of Child, Youth, and Family Studies (CYAF) in the College of Education and Human Sciences at UNL


RECOMMENDED ACTION: Report

PREVIOUS ACTIONS: The Master of Science (MS) in Child, Youth and Family Studies was established prior to modern records of Board approvals.

EXPLANATION: The proposed online 12-credit hour Graduate Certificate in Early Childhood and Family Policy is designed for students interested in policy development and analysis within the discipline. The Certificate leverages the faculty expertise and existing coursework across several universities that participate in the Great Plains Interactive Distance Education Alliance. The course of study is ideal for current graduate students and those professionals working in social services and early childhood development that seek additional policy analysis knowledge and credentials. All certificate courses will be accepted toward a UNL MS in Child, Youth and Family Studies.

This proposal has been reviewed by the Council of Academic Officers; it also has been reviewed by the Academic Affairs Committee.

SPONSORS: Rodney D. Bennett, Chancellor
University of Nebraska-Lincoln

APPROVED: 
Walter E. Carter, President
University of Nebraska System

DATE: July 13, 2023



May 19, 2023

Dr. Jeffrey Gold, Executive Vice President and Provost
University of Nebraska
3835 Holdrege Street
Lincoln, NE 68583-0745

Dear Dr. Gold,

I am forwarding materials related to a proposal to create a new graduate certificate program in Early Childhood and Family Policy to be administered by the Department of Child, Youth, and Family Studies in the College of Education and Human Sciences. All courses are existing, qualifying it for expedited review. No additional resources are needed. The certificate program is part of the Great Plains Interactive Distance Education Alliance (GP-IDEA) consortium.

This proposed program has the full endorsement of the Academic Planning Committee, the Executive Vice Chancellor for Academic Affairs, the Dean of the College of Education and Human Sciences (CEHS), the CEHS faculty and curriculum committees, the Graduate Council and Dean, and it has my approval. I am requesting you approve it and that it be reported to the Board of Regents at an upcoming meeting.

Sincerely,

Ronnie D. Green, Ph.D.
Chancellor

- c: Ann Tschetter, Chair, Academic Planning Committee
- Kathy Ankerson, Executive Vice Chancellor
- Sherri Jones, Dean, College of Education and Human Sciences
- Deb Hope, Dean, Graduate Studies
- Michael Merten, Chairperson, Child, Youth and Family Studies
- Josh Davis, Associate to the Chancellor
- Renee Batman, Assistant Vice Chancellor
- Suzi Tamerius, Project Coordinator
- Karen Griffin, Coordinator of Faculty Governance
- David Jackson, Vice Provost
- Angela Iwan, Executive Assistant to the EVPP



MEMORANDUM

TO: Ann Tschetter, APC Chair

FROM: Katherine Ankerson, Executive Vice Chancellor *KSA*

DATE: April 14, 2023


SUBJECT: New Graduate Certificate in Early Childhood and Family Policy

Attached please find a proposal to create a new Graduate Certificate in Early Childhood and Family Policy to be administered by the Department of Child, Youth and Family Studies in the College of Education and Human Sciences. The proposed program of study utilizes existing courses and does not require additional resources to offer the program. The certificate program is part of the GP IDEA consortium.

This new certificate program has the full support of the CEHS faculty and curriculum committees, Dean Sherri Jones, Graduate Council and Dean Deb Hope. I too support this proposal.

March 9, 2023

To: Renee Batman
Assistant Vice Chancellor and Chief Administrative Officer

From: Debra A. Hope 
Associate Vice Chancellor and Dean of Graduate Education

Re: Graduate Certificate in Early Childhood and Family Policy
CIP Code: 19.0711 (Early Childhood and Family Studies)

Attached is a proposal for a new Graduate Certificate in Early Childhood and Family Policy to be administered by the Department of Child, Youth, and Family Studies. Please note that this is a Great Plains Interactive Distance Education Alliance (GP-IDEA) program.

The Office of Graduate Studies has reviewed the documents and the UNL Graduate Council approved the proposal pending minor revisions on March 2, 2023. I have now received those revisions and am happy to provide my support for the proposal. The courses are well established and part of existing degree programs in the department. The proposed certificate requires no additional or reallocated resources and appears to address a growing demand for expertise in the field. Therefore, I believe the proposal qualifies for an expedited review. You will see that they have included a market analysis although this is not necessary for an expedited review.

As a next step, I am submitting the proposal and accompanying documents for review by the Executive Vice Chancellor and the Academic Planning Committee.



April 8, 2022

TO: Debra Hope, Associate Vice Chancellor and Dean of Graduate Education

FROM: Sherri M. Jones, Dean, College of Education and Human Sciences

A handwritten signature in black ink that reads "Sherri M. Jones".

RE: Early Childhood and Family Policy Graduate Certificate Program

This memo is to inform you that **a new graduate certificate program – i.e., Early Childhood and Family Policy** – proposed by the faculty in the Department of Child, Youth and Family Studies has been approved by the CEHS Executive Graduate Committee on March 31, 2022. The proposal has also been reviewed by the Dean’s office and have our full support and approval. Please let me know if you have questions or concerns.

May 18, 2023

Chancellor Ronald Green
201 Canfield Administration
City Campus (0419)

Dear Chancellor Green:

The Academic Planning Committee (APC) considered a proposal to create an Early Childhood and Family Policy Graduate Certificate. The program will be administered by the Department of Child, Youth, and Family Studies in the College of Education and Human Sciences. The APC voted to recommend approval of the proposal at its May 17, 2023, meeting and I am forwarding this proposal for your consideration.

Sincerely,

Ann Tschetter

Ann Tschetter, Chair, Academic Planning Committee and Associate Professor of Practice,
History

c: Executive Vice Chancellor Katherine Ankerson
Dean Sherri Jones
Professor Michael Merten
Associate to the Chancellor Josh Davis
Assistant Vice Chancellor Renee Batman
Project Coordinator Suzi Tamerius



July 10, 2023

TO: Debra Hope, Associate Vice Chancellor and Dean of Graduate Education

FROM: Sherri M. Jones, Dean, College of Education and Human Sciences

RE: Early Childhood and Family Policy Graduate Certificate Program

Department of Child, Youth and Family Studies (CYAF) in the College of Education and Human Sciences (CEHS) developed the Graduate Certificate in Early Childhood and Family Policy with the intention that it could be added to all Child Development / Early Childhood Education (CD/ECE) master's and doctoral programs as well as the accelerated master's program currently under review (CYAF general master's program). For example, we are in the process of updating requirements and electives for the MS in CYAF CD/ECE specialization to include these courses on the list of options for content area courses. We will also include these courses on the list of supporting coursework (as an option for additional certificates) for the PhD in CD/ECE specialization.

University of Nebraska-Lincoln New Graduate Certificate

I. Descriptive Information

Name of Institution Proposing Graduate Certificate
University of Nebraska-Lincoln
Name of Proposed Graduate Certificate
Early Childhood and Family Policy Graduate Certificate
Name of Program
MS in Child, Youth, and Family Studies
Other Programs Offered in this Field by this Institution
none
CIP Code <i>[IEA can help with CIP codes or browse here: http://nces.ed.gov/ipeds/cipcode/Default.aspx?y=55]</i>
19.0711 (Early Childhood and Family Studies)
Subject Code
CYAF
Primary Administrative Unit for the Proposed Graduate Certificate
Child, Youth and Family Studies (CYAF)
All Units Participating in the Graduate Certificate
Child, Youth and Family Studies (CYAF)
List of Faculty Members who will Serve on Certificate Advisory Committee
Soo-Young Hong (CYAF) Julia Torquati (CYAF)
Proposed Delivery Site
UNL (and via Great Plains Interactive Distance Education Alliance: GP IDEA)
Graduate Certificate will be offered <i>[full program, not individual courses]</i>
<input type="checkbox"/> On-campus only <input checked="" type="checkbox"/> Distance only <input type="checkbox"/> Both (on-campus and distance)
Graduate Certificate will be Offered to
<input type="checkbox"/> UNL degree seeking <input type="checkbox"/> UNL non-degree seeking <input checked="" type="checkbox"/> Both <input type="checkbox"/> Other (please explain)
Will this program be proposing tuition remission? (if yes, see tuition remission forms for additional actions)
No
Date Approved by the Governing Board
<i>[leave blank]</i>
Proposed Date the New Graduate Certificate will be Initiated
<i>Fall 2024 or upon approval</i>

II. Details

A. Description of Proposed Certificate Program

The proposed Early Childhood and Family Policy graduate certificate program builds essential skills in policy development, analysis, and communication. Students will develop an interdisciplinary lens to understand the impact of early childhood and family policies across systems that address issues relevant to young children and family including health care, education, child care, family leave, mental health, child abuse and neglect, incarceration of parents, and minimum wage. The importance of the early years and the need for quality services that are distributed equitably and sustainably are integral to a just society. This proposed graduate certificate places individuals at the helm of a new era of policies that have an impact on children and families.

The proposed Early Childhood and Family Policy graduate certificate program has been developed in collaboration with faculty from seven other institutions (i.e., Iowa State University, Michigan State University, Texas Tech University, University of Arizona, University of Kentucky, University of Mississippi, and University of Missouri) and the Early Childhood Policy in Institutions of Higher Education (ECPIHE) at Columbia University. The collaboration has been facilitated through Great Plains Interactive Distance Education Alliance (GP IDEA, <https://www.gpidea.org>). The Human Sciences Board of GP IDEA has approved the program development plan, and each of the eight institutions are going through the program approval process simultaneously, hoping to launch the program in at least four institutions in Fall 2022 and the other four institutions in Fall 2023. The proposed certificate program consists of four 8-week courses (12 credits) that can be completed within a year (i.e., two courses offered in the fall and two in the spring semesters).

Anyone interested in learning about early childhood and family policy would be welcome to apply for the proposed graduate certificate program once they complete their bachelor's degree. All students currently enrolled in a graduate program – post-bac, master's, professional, specialist, or doctoral degree program – will also be eligible to enroll in this graduate certificate program.

B. Learning Outcomes

Upon the completion of the proposed Early Childhood and Family Policy graduate certificate program, students will be able to:

1. Evaluate equity and effectiveness of early childhood and family policy using theory and a variety of tools.
2. Propose and advocate for equitable and effective early childhood and family policy.
3. Communicate with a wide range of stakeholders (e.g., policymakers, researchers, educators, and advocates) using varied formats (e.g., multimedia presentations, written reports, and oral presentations).

C. Admission

Admission criteria and selection procedures for students seeking admission to the program.

Admission Criteria:

- Completed baccalaureate degree or higher (as defined by OGS policy)
- Academic transcripts
- 1 Letter of Recommendation
- Statement of Purpose
- Resume
- English proficiency verification (as defined by OGS policy)

GPIDEA Specific Admission Procedure: Students will apply to their “home university” (one that they choose among eight institutions collaborating on this program). The home university is where students initially apply for admission and (if admitted) receive support to complete the certificate program. At UNL, applicants will use the Office of Graduate Studies standard online application.

All students who meet required admissions criteria and wish to complete the certificate program will be admitted. For the first few years, the applications will be accepted with a May deadline (May 1) because of the courses structured in sequence that begins in the fall. However, as the program enrollment grows, we are considering offering four courses in both fall and spring semesters (i.e., each institution teaching one course every year: UNL teaching CYAF 832 every fall), which will allow us to have applications on a rolling basis.

D. Certificate Program Curriculum

Along with the table below, explain other requirements (fieldwork, capstone experience, etc.). For an expedited review, the certificate coursework must be a subset of allowable coursework for an existing program.

<i>List specific required or elective courses in the masters program and certificate program. Please identify prerequisites for the required courses, if applicable. Add lines as necessary.</i>			
Course Code and Name for Required Courses	Masters Credit Hours	Certificate Credit Hours	Prerequisites, if applicable
CYAF 831 ECFP: History, Development, and Equity in Shaping Early Childhood Policy (Fall, 1 st 8 weeks)	3	3	None
CYAF 832 ECFP: Using a Policy Framework to Examine Early Childhood Services and Issues (Fall, 2 nd 8 weeks)	3	3	CYAF 831 or Instructor Permission
CYAF 906 ECFP: Policy Research in Early Childhood (Spring, 1 st 8 weeks)	3	3	CYAF 831 or Instructor Permission
CYAF 907 ECFP: Policy Leadership and Advocacy in Early Childhood (Spring, 2 nd 8 weeks)	3	3	CYAF 831 or Instructor Permission
Total	12	12	

*Note: Students will be encouraged to take four courses in sequence, so that they can move along in cohorts.

E. Completion of Requirements

Measures and procedures for verification of completion of the certificate program

Once students successfully complete the four courses with a grade C or above, they will be considered program completers.

F. Evaluation of Program

Measures and procedures for ongoing evaluations of the certificate program

The program assessment plan has already been established. CYAF 831 and CYAF 832 address foundational knowledge and skills required to achieve the three program Student Learning Outcome (SLOs), and all courses provide learning experiences that would help students meet the SLOs. However, key assessments will be implemented in CYAF 906 and CYAF 907 using two key assignments.

- CYAF 906: Final Policy Memorandum + Presentation (SLOs 1 and 3)

- CYAF 907: Proposed Policy Paper + Testimony (SLOs 2 and 3)

We created two sets of rubrics for the two key assignments to examine how students demonstrate their ability to meet the SLOs. The findings will inform program faculty of ways to enhance the quality of the program as well as individual courses. Expected performance levels are ‘Competent’ and ‘Exemplary’ for both assignments.

	Program-Level Student Learning Outcomes (SLOs)	Learning Experiences	Key Assignments	Measures
1	Evaluate equity and effectiveness of early childhood and family policy using theory and a variety of tools	CYAF 831 CYAF 832 CYAF 906	Final Policy Memorandum + Presentation (from CYAF 906)	*Rubric 1 (Final Policy Memorandum)
2	Propose and advocate for equitable and effective early childhood and family policy	CYAF 832 CYAF 907	Proposed Policy Paper + Testimony (from CYAF 907)	*Rubric 2 (Proposed Policy Paper)
3	Communicate with a wide range of stakeholders (e.g., policymakers, researchers, educators, and advocates) using varied formats (e.g., multimedia presentations, written reports, and oral presentations)	CYAF 831 CYAF 832 CYAF 906 CYAF 907	Final Policy Memorandum + <u>Presentation</u> (from CYAF 906) Proposed Policy Paper + <u>Testimony</u> (from CYAF 907)	*Rubrics 1 and 2 (Presentation and Testimony)

*Note: Rubrics are available in Appendices.

G. Impact on Other Units and Programs

UNL currently does not have graduate programs focused on early childhood and family policy; therefore, this proposed program will not compete with other units or programs. We realized that University of Nebraska at Omaha has a School of Public Administration whose courses could include some content related to young children and their families. However, having reviewed their graduate course offerings, we did not see much in the way of overlap or anticipate competition for students among the programs. We would note that similar topics are covered in courses in both programs, but, given our narrow focus on policies relevant to early childhood and families with young children, we certainly do not pursue topics of policy theory and analysis to the depth of their program. Our proposed graduate certificate program aspires to develop a better-informed workforce of professionals in local, state, and federal offices who work out the administration of policies and who inform policymakers on issues related to early childhood and families of young children.

We also reached out to Buffett Early Childhood Institute (BECI), UNL’s Center for Children, Families, and the Law (CCFL), and First Five Nebraska (FFN) to share detailed information about this proposed graduate certificate program, and they have provided letters of support with enthusiasm (see Appendices for Letters of Support).

H. Impact on Course Subject Codes

Will any subject codes need to be created, modified, or deleted in relation to the creation of this certificate program? No

III. Review Criteria

A. Adequacy of Resources:

1. Faculty/Staff

Faculty and staff from eight different institutions (including UNL) are involved in the planning and implementation of this proposed ECFP graduate certificate program. In the early stage of this program, each institution will only need to teach one course every other year (e.g., UNL is scheduled to teach CYAF 832 in Fall 2024). UNL has two faculty members interested in teaching this course (i.e., Julia Torquati & Soo-Young Hong in CYAF), and Soo-Young Hong's teaching plan already includes this course (Fall 2024 and Fall 2026). UNL will not need to teach the course again until Fall 2026 unless the demand of the program grows significantly. CYAF has the capacity to teach one ECFP course every other year. Soo-Young Hong's teaching appointment already includes CYAF 832, and one of the courses Soo-Young has taught regularly will be taught by a new faculty member. CYAF 832 can accommodate 40 students without adding faculty or resources (i.e., 35 non-UNL students and 5 UNL students).

GP IDEA programs share costs and tuitions across institutions in the following way. The teaching institution (i.e., CYAF 832 for UNL) takes 75% of the tuition per credit per student (\$450); the enrolling institution (i.e., tuition paid by students whose home institution is UNL) takes 12.5% of the tuition (\$75); and GP IDEA takes 12.5% of the tuition. A specific example is included below:

Year 1 (2024-2025):

- For the course for which UNL is a teaching institution (CYAF 832; 3 credit hours):
 - $(\$450 \times 40 \text{ All ECFP students} + \$75 \times 5 \text{ UNL students}) \times 3 \text{ credits} = \$55,125$
- For the other three courses for which UNL is not a teaching institution (9 credit hours):
 - $\$75 \times 5 \text{ UNL students} \times 9 \text{ credits} = \$3,375$
- Fees (online course fee, technology fee, library fee; 5 students) = \$3,135
- Estimated total revenue for year 1 = \$61,635
- The same amount applies to year 3 (2026-2027) and year 5 (2028-2029) unless the GP IDEA tuition rate or UNL fees increase.

Year 2 (2025-2026):

- For the four courses for which UNL is not a teaching institution (12 credit hours):
- $\$75 \times 5 \text{ UNL students} \times 12 \text{ credits} = \$4,500$
- Fees (online course fee, technology fee, library fee) = \$3,135
- Estimated total revenue for year 2 = \$7,635
- The same amount applies to year 4 (2027-2028) unless the GP IDEA tuition rate or UNL fees increase.

2. Physical Facilities and Equipment

This is an online graduate certificate program offered to UNL students and via GP IDEA. No physical facilities or equipment will be needed.

3. Instructional Equipment and Informational Resources

Address availability of library resources to support the program

Students who designate UNL as their home university will have access to UNL's library database via <https://iris.unl.edu>, and course instructors will provide required readings (i.e., research manuscripts, policy reports, and additional resources) on Canvas. No additional instructional equipment will be needed except for Canvas and a few technological tools such as Zoom and MS Office.

4. Course and Lab Fees

Are there any course or lab fees planned or currently assessed on the courses in the program of study? If so, note the fee amount on a table of courses.

No course or lab fees are planned.

5. Budget Projections [include Table 1 and Table 2]

Table 1: Projected Expenses

https://ccpe.nebraska.gov/sites/ccpe.nebraska.gov/files/doc/NewProgram_Expenses_0.pdf

Table 2: Revenue Sources for Projected Expenses

https://ccpe.nebraska.gov/sites/ccpe.nebraska.gov/files/doc/NewProgram_Revenue_0.pdf

B. Evidence of Need and Demand

Student, community and/or market demand for this certificate, include references to the NE Department of Labor statistics in addition to US and other sources.

The proposed Early Childhood and Family Policy graduate certificate seeks to attract individuals who are committed to working on behalf of diverse children and families in pedagogical and non-pedagogical contexts to evaluate, inform, create, and advocate for quality policies. Early childhood and family policy will advance the knowledge, skills, and competencies of those working on behalf of children and families, but perhaps not directly with them. Those working toward an early childhood and family policy focus will occupy positions in the following types of organizations:

- Local Government: City/County Offices or Commissions; Large Local Education Agencies
- State and Federal Government: Administrative Offices in Education, Human or Social Services, Health and Mental Health; Legislative/Congressional Offices; Judicial Offices; Social Service Agencies with Advocacy Departments
- Non-Governmental Entities (local, state, federal) Early Childhood Professional Organizations; Foundations; Community, State and National Non-Profit Agencies
- Organizations associated with the United Nations, World and Regional Banks
- Other Organizations: Advocacy Agencies; University/Research-based Organizations

There is a growing regional employer demand and moderate national employer demand for bachelor's-, master's-, and doctoral-level early childhood policy professionals, according to the EAB Market Pulsecheck report (see Appendices for the report). Although there are few job positions currently posted that are designated with a label of early childhood policy, there are many job titles and categories for those whose work advances policies for young children (i.e., case managers, service workers, or advocates for families; early childhood, preschool, Head Start, kindergarten, or elementary teachers; social workers; and early childhood or child care program managers, directors, principals, or specialists; program evaluators, researchers). There is and will continue to be a high demand for the skill sets developed in this proposed ECFP program (e.g., critical thinking regarding multi-culturally and multi-linguistically responsive practices and equitable child, family, and systemic outcomes; interviewing; survey creation, development, and analysis; communication of ideas to various audiences; application of research-based knowledge into practices; and policy evaluation, analysis, and preparation) even though precisely aligned job titles may not yet exist.

Through the proposed Early Childhood and Family Policy graduate certificate program, students will participate in experiential learning opportunities and attend classes in an online setting that is primarily asynchronous with experiential learning opportunities embedded; some synchronous opportunities will be optional (e.g., poster session of policy evaluations, oral testimony of a proposed policy).

We have two target audiences: working professionals and full-time students. To provide optimum flexibility for both groups, the courses will be offered in an 8-week session format with three credits offered per course for four courses, or 12 credits total. These shorter length courses will allow students to complete the proposed Early Childhood and Family Policy graduate certificate program in one academic year with two courses taken in the fall and two courses taken in the spring. Full-time students could embed this as part of a master' or doctoral degree with ease. Competing programs to this GP IDEA Early Childhood and Family Policy graduate certificate program are not offered with as much flexibility, with only one of the five profiled offering online courses (see

Appendices for EAB Market Pulsecheck). All five of the profiled competing programs required 12 credits for completion of their programs, but their courses were offered in a 16-week session format. The flexibility of the proposed GP IDEA Early Childhood and Family Policy graduate program is designed to engage students who are often marginalized, female, and BIPOC students. Shorter sessions fit into the complex schedules of busy professionals and working parents. One important goal in recruiting these potential students is so our program completers reflect the communities for which they will develop equitable policies and services.

The proposed Early Childhood and Family Policy graduate certificate program is appropriate for those with minimal background in policy and/or early childhood care and education. The 12-credit certificate would provide advanced graduate study to extend a bachelor's degree in a variety of fields (e.g., early care and education, child development/human development, social work, political science, psychology, public administration) or could be integrated as a specialty within a master's or doctoral degree offered by the partner institutions. For example, students enrolled in graduate programs in education, health, family studies, human services, social work, and more may be interested in this 12-credit graduate certificate as part of their program. Two future extension ideas are to collaborate with the Early Care and Education bachelor's degree to create a non-teaching policy track/options/emphasis or to include this proposed certificate within the Family and Community Services master's degree currently offered via GP IDEA.

Students around the nation have little opportunity to develop essential policy skills, including skills that enable them to understand and use data, to think critically and outside the box, to advocate for constructive policies by using research, and to understand the nuances of the policymaking and implementation processes. Such learnings are best mastered through formal preparation programs, many of which have a field-based component.

Letters of Support

Jason Prokop, Director, First Five Nebraska

Susan Sarver, Director of Workforce Planning and Development, Buffett Early Childhood Institute

Eve Brank, Director and Professor, Center on Children, Families, and the Law



January 21, 2022

Dr. Soo-Young Hong, Ph.D.
Associate Professor
Department of Child, Youth and Family Studies
College of Education and Human Sciences
211C Louise Pound Hall, 512 N. 12th Street
Lincoln, NE 68588

Dear Dr. Hong,

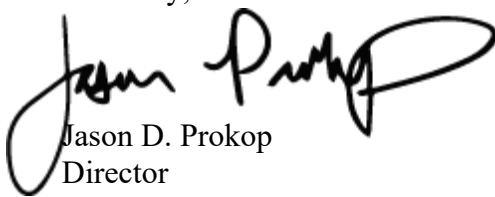
This letter is to express my support for the proposed Early Childhood and Family Policy graduate certificate program. I have reviewed the proposed course syllabi and believe that the four-course graduate certificate program offers foundational learning experiences for students wanting to make positive impacts on the lives of young children, families and guardians, and early care and education professionals.

As you know, a few years ago First Five Nebraska and early childhood researchers at the University of Nebraska-Lincoln (UNL) collaborated to create a Policy Fellows program to educate early childhood researchers on policy processes, impacts, and relationships to research; provide policymakers with insight into the latest early childhood research at UNL; and generate collaboration among researchers and policymakers to develop effective research agendas that enrich early childhood experiences. This graduate certificate program will provide students in various disciplines with similar training and opportunities to improve the knowledge and skills to understand and contribute to early childhood and family policy.

The proposed graduate certificate program provides a unique opportunity for students to develop essential skills related to policy analysis, implementation, and evaluation in the field of early care and education, including those that enable them to understand and use data, advocate for constructive policies by using research, and understand the nuances of the policymaking and implementation processes. This graduate certificate program will help UNL fill existing gaps in this type of education and training.

First Five Nebraska wishes you success as you pursue this endeavor and again would reiterate our full support.

Sincerely,



Jason D. Prokop
Director



**Buffett
Early Childhood
Institute**

at the University of Nebraska

2111 S. 67th Street, Suite 350
Omaha, NE 68106

402.554.2924 *office*
buffettinstitute.nebraska.edu

January 7, 2022

Dr. Soo-Young Hong
Associate Dean for Academic Programs
College of Education and Human Sciences
211C Louise Pound Hall, 512 N. 12th Street
Lincoln, NE 68588

Dear Soo-Young:

This letter is in support of the proposed graduate certificate in Early Childhood and Family Policy proposed by the Department of Child, Youth and Family Studies (CYAF) in conjunction with Great Plains Interactive Distance Education Alliance (GP IDEA). As the public and policymakers become more aware of the importance of early childhood education, the need for leaders trained in policy is also becoming more important. This four-course certificate program offers foundational learning for these leaders.

As the Director of Workforce Planning and Development at the Buffett Early Childhood Institute, I work with higher education faculty, government agencies, and policymakers on a regular basis. I see firsthand the need for leaders grounded in both early childhood content as well as an understanding of policy. After reviewing the syllabi for the courses, I am convinced that this program provides a solid groundwork in both early childhood content and policy. I am fully confident that the CYAF faculty, in partnership with the other GPIDEA faculty, will deliver a high-quality program.

The courses not only contain current readings, but activities that provide students with tools to examine policies with a critical lens. Most importantly, equity issues across the field are addressed. Students completing these courses will be well positioned to positively impact the field and early childhood policy.

Please feel free to contact me if you have any questions.

Sincerely,

Susan L. Sarver, PhD
Director of Workforce Planning and Development
ssarver@nebraska.edu

Start early. Start well.

January 14, 2022

Dear Curriculum Committee,

I am the current Director of the Center on Children, Families, and the Law (CCFL) that is an off-campus and grant/contract-funded center within the College of Arts and Sciences. I am writing to express my enthusiastic support for the proposed graduate certificate program.

I have reviewed the proposed coursework and can see great value in these courses for professionals wanting to establish or expand their knowledge on early childhood policy. It is undeniable that law and policy are inextricable linked with early childhood education, which makes the proposed certificate program especially relevant and important.

The proposed program also efficiently uses approved courses, which should make the certificate implementation process smooth and economical.

If there is any further information I can provide to the committee, please do not hesitate to reach out to me at ebrank2@unl.edu

Very truly yours,



Eve Brank, JD, PhD

Director and Professor

TABLE 1: PROJECTED EXPENSES - NEW INSTRUCTIONAL PROGRAM

	(FY2023-24) Year 1		(FY2024-25) Year 2		(FY2025-26) Year 3		(FY2026-27) Year 4		(FY2027-28) Year 5		Total	
	FTE	Cost	FTE	Cost	FTE	Cost	FTE	Cost	FTE	Cost	FTE	Cost
Personnel												
Faculty											-	\$ -
Professional											-	\$ -
Graduate assistants											-	\$ -
Support staff											-	\$ -
Subtotal	-	\$ -	-	\$ -	-	\$ -	-	\$ -	-	\$ -	-	\$ -
Operating												
General Operating											\$	-
Equipment											\$	-
New or renovated space											\$	-
Library/Information Resources											\$	-
Other											\$	-
Subtotal	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
Total Expenses	-	\$ -	-	\$ -	-	\$ -	-	\$ -	-	\$ -	-	\$ -

CCPE; 11/19/08

TABLE 2: REVENUE SOURCES FOR PROJECTED EXPENSES - NEW INSTRUCTIONAL PROGRAM

	(FY2023-24) Year 1	(FY2024-25) Year 2	(FY2025-26) Year 3	(FY2026-27) Year 4	(FY2027-28) Year 5	Total
Reallocation of Existing Funds						\$0
Required New Public Funds						\$0
1. State Funds						\$0
2. Local Tax Funds (community colleges)						\$0
Tuition and Fees ¹	\$14,442	\$28,884	\$55,722	\$107,352	\$208,566	\$414,966
Other Funding						\$0
1						\$0
2						\$0
3						\$0
Total Revenue	\$14,442	\$28,884	\$55,722	\$107,352	\$208,566	\$414,966

¹ Tuition only per enrollment and tuition rate schedules below.

CCPE; 11/19/08

Number of Students taking 3 Credits Per Semester (Fa/Sp)

	Resident F2F	Resident Online	Non-Resident F2F	Non-Resident Online
Year 1	1	2	0	2
Year 2	2	4	0	4
Year 3	3	8	0	8
Year 4	4	16	0	16
Year 5	5	32	0	32

6 Credit Hours /

	Year	Rate
Resident F2F	\$ 2,046.00	\$ 341.00
Resident Online	\$ 2,142.00	\$ 357.00
Non-Resident F2F	\$ 5,976.00	\$ 996.00
Non-Resident Online	\$ 4,056.00	\$ 676.00

<https://studentaccounts.unl.edu/graduate-tuition>

TO: The Board of Regents Addendum XI-D-4

Academic Affairs

MEETING DATE: August 17, 2023

SUBJECT: Revisions to rules and regulations for self-government organizations:
Bylaws of the UNMC College of Medicine Faculty

RECOMMENDED ACTION: Report

PREVIOUS ACTION: January 10, 2010 – The Board of Regents approved an amendment to Section 1.2 of the *Bylaws of the Board of Regents* to revise the process for approval of rules and regulations for faculty and student self-government organizations.

EXPLANATION: Section 1.2 of the *Bylaws of the Board of Regents* states, “In any case where any officer, group, or agency has been authorized by these *Bylaws* to adopt rules or regulations, such rules or regulations, before they may be effective, shall be:

- (1) Considered by the officer, group, or agency at a public hearing after giving reasonable advance public notice thereof;
- (2) Reviewed and approved by the General Counsel for consistency with these *Bylaws* and applicable policies, laws, and regulations; and
- (3) Filed with the Corporation Secretary for report to the Board.

Consistent with these *Bylaws* and operating procedures, the following changes have been filed with the Corporation Secretary since the last meeting of the Board:

- Revisions to the *Bylaws* of the UNMC College of Medicine Faculty

These changes are available for inspection in the Office of the Corporation Secretary.

REPORTED BY:



Philip J. Bakken
Corporation Secretary

DATE: July 27, 2023

UNIVERSITY OF NEBRASKA
MEDICAL CENTER
COLLEGE OF MEDICINE

BYLAWS
OF THE FACULTY
XXXXXXX, 2023

Deleted: STRUCTURE, RULES
AND REGULATIONS

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BYLAWS OF THE FACULTY
UNIVERSITY OF NEBRASKA COLLEGE OF MEDICINE

Deleted: *STRUCTURE, RULES AND REGULATIONS*

I. MISSION, VISION, and VALUES OF THE COLLEGE OF MEDICINE

- 1) Mission – College of Medicine
 1. Lead the world in transforming lives to create a healthy future for all individuals and communities through premier educational programs, innovative research, and extraordinary patient care.

- 2) Vision – College of Medicine
 1. Be a world-renowned health sciences center that:
 - Delivers state-of-the-art health care;
 - Prepares the best-educated health professionals and scientists;
 - Ranks among the leading research centers;
 - Advances our historic commitment to community health;
 - Embraces the richness of diversity to build unity;
 - Creates economic growth in Nebraska.

- 3) Values – College of Medicine
 1. Innovation. Seek and implement ideas and approaches that can change the way the world discovers, teaches, and heals. Drive transformational change.
 2. Teamwork. Respect diversity and one another. Communicate effectively and listen. Be approachable and courteous.
 3. Excellence. Strive for the highest standards of safety and quality in all that you do. Work to achieve exceptional results.
 4. Accountability. Commit. Take ownership. Be resilient, transparent, and honest. Always do the right thing and continuously learn.
 5. Courage. Make the tough decisions. Have no fear of failure in the pursuit of excellence. Admit mistakes and learn from them.
 6. Healing. Show the empathy you feel. Be selfless in caring for patients, one another, and the community.

II. GOVERNANCE AND ADMINISTRATION

A. Dean of the College

The Dean of the College of Medicine shall:

1. Provide leadership and direction for, ~~and serve as Chief Academic Officer, for~~ the College of Medicine.
2. Report to the Faculty the accomplishments, and progress, of the College in achieving its purpose and goals.
3. Assist the Faculty in arriving at a consensus on issues of governance.
4. Support and promote the actions of the Faculty to the Chancellor of the Medical Center or their designee, the President of the University of Nebraska, and the University of Nebraska Board of Regents.
5. Be responsible to the Chancellor or their designee, President, and Board of Regents for proper management of the College in order that it may fulfill its purpose and goals.
6. Establish and manage a relationship between the Faculty and Nebraska Medicine (NM), Children's Hospital and Medical Center (CHMC), VA Nebraska-Western Iowa Health Care System (VAMC HCS), Madonna Rehabilitation Hospital (MRH), and their associated care facilities.
7. Lead partnerships with NM, CHMC, VAMC HCS, and MRH.
8. Help develop partnerships with other clinical entities as needed to support the missions of the ~~College of Medicine,~~

Deleted: academic

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UNMC CODE OF CONDUCT

[UNMC Policy 8006](#) guides UNMC faculty, staff and students in carrying out daily activities within appropriate ethical and legal standards. Professional and ethical conduct emphasizing respect and dignity must be shown in all relationships. Reporting of potential misconduct is encouraged and there is no retaliation permitted for filing complaints.

NON-DISCRIMINATION, INCLUDING SEXUAL HARASSMENT, POLICY

[UNMC Policy 1099](#) and the Sexual Misconduct Policy, [UNMC Policy 1107](#), which state that discrimination, harassment and sexual misconduct are not allowed in the workplace and that UNMC has reporting and investigation procedures for reported discrimination, harassment, and sexual misconduct.

DRUG FREE WORKPLACE

[UNMC Policy 1003](#) prohibits the unlawful manufacture, distribution, dispensation, possession, or use of alcohol and/or a controlled substance on UNMC property. The term "substance" refers to drug or chemical compounds that are controlled by local, state, or federal law. UNMC complies with the Drug-Free Workplace Act of 1988, as amended.

CONFLICT OF INTEREST

[UNMC Policy 8010](#) applies to potential conflict of interest arising in any UNMC activity, including but not limited to research, teaching, patient care, outreach to underserved populations and the associated business activities in support of them. Covered Persons shall disclose all financial interests related to their University of Nebraska responsibilities so that an analysis of potential conflict of interest may be conducted. Covered Persons shall receive an e-mail notification from the Compliance Department to complete the UNMC Annual Disclosure of Financial Interest Questionnaire annually and should update this form within thirty (30) days of discovering or acquiring a Significant Financial Interest.

B. The General Faculty

The General Faculty shall be the major body charged with governance responsibilities for the College of Medicine.

Deleted: , here-in-after referred to as the Faculty,

1. *Members.* The members of the General Faculty shall be Professors, Associate Professors, Assistant Professors, and Instructors either full or part-time whose primary academic appointments are in the College of Medicine and have been appointed using existing policies. Other individuals who may have another title of faculty (e.g., Volunteer Faculty, Adjunct Faculty, Emeritus Faculty) are not considered members of the General Faculty.
2. *Oversight.* Immediate oversight of a member of the General Faculty is the responsibility of the Department Chair and ultimately the Dean.
3. *Meetings.* Meetings of the General Faculty shall be necessary to conduct the business of the College of Medicine throughout the year. Meetings may be conducted electronically, virtually, or in person. Meetings may be called by the Dean or a simple majority of the members of the Faculty Council.
4. *Voting Privileges.* The voting membership of the General Faculty for issues requiring General Faculty approval shall consist of all members.
5. *Duties and Responsibilities of the General Faculty.*
 - a. Establish and maintain sound policies for the College of Medicine.
 - b. Propose and promote programs and activities of the College of Medicine.
 - c. Study and/or refer to the Faculty Council issues and problems affecting academic and professional policies.
 - d. Consider and act upon academic and professional policies as presented by the Dean and the Faculty Council.
 - e. Recommend the Faculty Council to study and resolve specific problems of the General or Volunteer Faculty that are not the prerogative of a Standing or Special Committee.
 - f. Receive reports from the Standing Committees, Special Committees, and the Faculty Council.
 - g. Promote good relationships with other state agencies, with the health professionals of the state, and with the citizens of the State of Nebraska.
 - h. Complete required activities and duties related to compliance with policy and other regulations.

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2. Officers. The Dean of the College of Medicine shall be the Chair of the Faculty Council. The Vice-Chair will be the elected Vice-Chair of the Faculty Council and shall be responsible for the recording of the minutes of the Faculty meetings.¶
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6. *Office of the Dean.* The Office of the Dean shall provide the General Faculty the necessary administrative assistance to accomplish their governance functions.

C. Volunteer Faculty

1. *Members.* The members of the Volunteer Faculty consist of uncompensated physicians or others who have substantial teaching or research responsibilities in support of the College of Medicine mission and have been formally appointed as Volunteer Faculty using existing policies. Volunteer Faculty are not eligible to be a member of the General Faculty.
2. *Oversight.* Immediate oversight of a Volunteer Faculty member is the responsibility of the Department Chair and ultimately the Dean.
3. *Voting Privileges.* Volunteer Faculty are not eligible to vote on issues requiring General Faculty approval.
4. *Duties and Responsibilities of the Volunteer Faculty.*
 - a. Propose and promote programs and activities of the College of Medicine.
 - b. Promote good relationships with other state agencies, with the health professionals of the state and with the citizens of the State of Nebraska.
 - c. Serve as members of Standing Committees as determined by the Charters of each Standing Committee.
 - d. Complete required activities and duties related to compliance with policy and other regulations.

D. Other Faculty

1. *Members.* The College of Medicine may appoint faculty other than General Faculty or Volunteer Faculty (e.g., Adjunct Faculty, Emeritus Faculty, Courtesy Faculty) based upon existing policies or those outlined in the University of Nebraska Bylaws.
2. *Oversight.* Immediate oversight of all other Faculty is the responsibility of the Department Chair and ultimately the Dean.
3. *Voting Privileges.* These other faculty are not eligible to vote on issues requiring General Faculty approval.
4. *Duties and Responsibilities of other faculty.*
 - a. Propose and promote programs and activities of the College of Medicine.
 - b. Promote good relationships with other state agencies, with the health professionals of the state and with the citizens of the State of Nebraska.
 - c. Complete required activities and duties related to compliance with policy and other regulations.

E. Faculty Council

1. *Membership.* The voting membership shall consist of the Dean, the Chair from eleven (11) departments in the College of Medicine, and twelve (12) elected representatives of the General Faculty as outlined below. Administrative leadership, including those department chairs who are not voting members, may be invited to participate as non-voting members at the discretion of the Dean.
2. *General Faculty Representatives of the Faculty Council.*
 - a. Three (3) full-time General Faculty members from the basic sciences departments, one at the rank of assistant professor, one at the rank of associate professor, and one at the rank of professor (at the time of election).
 - b. Nine (9) full-time General Faculty members from the clinical departments, three at the rank of assistant professor, three at the rank of associate professor, and three at the rank of professor (at the time of election).
3. *Chair Representatives of the Faculty Council.*
 - a. Two (2) department chairs from identified basic science departments.
 - b. Nine (9) department chairs from identified clinical departments.
4. *Terms of Membership.* Each elected member shall serve for a term of three years. An elect member shall be eligible for no more than two consecutive terms. Thereafter, a period of at least one year must elapse before that member may again be eligible. Department chairs shall serve a term of one year and can serve consecutive terms.
5. *Elections.* In the Spring of each year, the Dean will open nominations to the General Faculty to determine the General Faculty membership on the Faculty Council in accordance with the requisite designated composition of the Faculty Council for that term. All General Faculty nominated for membership will be submitted to a Nominations Subcommittee of the Faculty Council who, after deliberation, will recommend a slate of nominees to fill open positions to the Faculty Council. After consideration, the Faculty Council will present a final slate of nominees to the General Faculty for a vote. Only department chairs may vote for the chair representatives of the Faculty Council.
6. *Faculty Council Vacancies.* Vacancies on the Faculty Council will be filled by appointment of the Dean, with an individual who can fulfill the requirements of the vacant position, to complete the original term of election. Time spent filling a vacancy will not count towards a full term of membership.
7. *Officers.* The Chair of the Faculty Council shall be the Dean of the College of Medicine. The Vice-chair shall be elected annually by the Faculty Council from the General Faculty membership of the Faculty Council. The Vice-chair can temporarily serve as Chair if that individual is temporarily unable to lead.
8. *Meetings.* Meetings shall be scheduled a minimum of quarterly and may be conducted electronically, virtually, or in person. Meetings may be called by the Dean or by a majority of voting members of the Faculty Council. A quorum consists of 60% of the voting membership. The Faculty Council may establish internal operating procedures/policies and develop subcommittees/taskforces consisting of members of committee, or involve other members of the campus community, to achieve its stated charge.

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9. Duties and Responsibilities of the Faculty Council.

- a. Consider any matters pertaining to governance or administration brought before it by the General Faculty, Volunteer Faculty, the Dean, a Standing or Special Committee, or by any member of the Faculty Council.
- b. Guide administrative policies and procedures of the College of Medicine and support their implementation.
- c. Advise the Dean on strategies and tactics for the College of Medicine as it relates to organization, programs, facilities, and administration.
- d. Bring forth issues of administration, governance, or other import to the General Faculty for consideration as needed.
- e. Report activities of the Faculty Council to the General Faculty on a regular basis.
- f. Develop agenda for Faculty meetings in conference with the Dean.
- g. Recommend membership of Standing Committees and Faculty Council to the General Faculty
- h. Appoint and charge Special Committees as needed.
- i. Approve changes to Charters for Standing Committees.
- j. Provide feedback to the leadership of the Standing and Special Committees as requested

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Supervise and coordinate the activities of the Standing and Special Committees.¶
Receive, consider, and transmit to the General Faculty reports of the Standing and Special Committees.¶
- Deleted:** Establish
- Deleted:** <#>Annually review updates and carry out Mission, Vision and Values.¶

F. Committees of Governance

There shall be two types of Committees: Standing Committees and Special Committees.

Standing Committees. There shall be ten (10) Standing Committees:

- Faculty Grievance
- Faculty Promotion and Tenure
- Medical Student Admissions
- Medical Student Curriculum
- Medical Student Evaluation
- Graduate Medical Education
- Continuing Medical Education
- Research and Development
- Finance
- Diversity, Equity, and Inclusion

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1. Membership. Details of committee membership will be provided within each committee's respective Charter. Each Standing Committee must have at least six (6) members and adhere to the following minimum criteria:

- a. Membership in the Faculty Promotion and Tenure, Medical Student Admissions, Medical Student Curriculum, Medical Student Evaluation, Continuing Medical Education, Research and Development, and Diversity, Equity, and Inclusion Committees will be elected by the General Faculty.
- b. Membership in the Graduate Medical Education Committee is afforded by administrative or leadership position and are not elected by the General Faculty. This committee must have at least one peer-elected resident or fellow member.
- c. Membership in the Finance Committee will consist of select Department Chairs, the Vice-chair of the Faculty Council, and college leadership at the discretion of the Dean and are not elected by the General Faculty.

Deleted: Members will be recommended by the Dean of the College of Medicine for appointment by the General Faculty. Each Standing Committee shall have no fewer than six members.

d. Membership in the Faculty Grievance Committee consists only of General Faculty and are appointed by the Dean.

e. Committee membership will demonstrate the College of Medicine's commitment to broad representation and fostering an inclusive environment. Member selection and appointment will strive to achieve a balance with respect to faculty primary department, gender and those underrepresented in medicine.

2. Terms of Membership. Membership shall be for a term of three years. An elected or appointed member shall be eligible for no more than two consecutive terms except for committee leadership as outlined below. A period of at least one year must elapse before that member may again be eligible. Members of a committee whose role is based upon their administrative position/role will retain their membership in the committee until replaced in that position/role.

3. Committee Vacancies. Vacancies of the elected or appointed members will be filled by appointment of the Dean to complete the original term of election. Time spent filling a vacancy will not count towards a full term of membership.

4. Elections. For those Standing Committees requiring election by the General Faculty, an open call for applications will be presented by the Dean to the General Faculty in the spring of each year. Applications of all eligible faculty will be reviewed by the chair of the committee in conjunction with its respective administrative leader (e.g., Associate Dean) with the goal of recommending applicants for membership that help to provide balance to the committee while also taking into consideration the anticipated committee workload. The names of all applicants, as well as the recommended candidates provided by the committee chair, will be submitted to the Faculty Council for consideration with the goal of approving a final slate of nominees for election to each committee. The Dean will then submit a Faculty Council approved slate of nominees to the General Faculty for review and ultimate approval for election via vote.

5. Leadership. Each committee that requires election by the General Faculty must have a committee Chair and Vice-chair, who should be elected to those positions by the committee membership. The Chair and Vice-chair should come from the committee members that were elected by the General Faculty. Chairs and Vice-chairs may serve in each role for up to three years. Chairs and Vice-chairs are eligible to extend their membership beyond two terms on the committee to fulfill these leadership roles. Committees that are appointed by the Dean will have a Chair that is appointed by the Dean who can serve in that role for up to the three years and may extend for two terms. Committees that are based upon administrative roles will have a Chair that is appointed by the Dean and will not have a limit to the length of time that can be served in this role. All committee leadership will work closely with college administrative leadership to achieve the committees' stated charge.

6. Leadership Vacancies. If the position of Chair becomes vacant, the Vice-chair will assume the position for the remainder of the scheduled term and a new Vice-chair is appointed. If there is not a Vice-chair, a new Chair is appointed. If the position of Vice-chair becomes vacant, a new Vice-chair is appointed. All appointments will be made by the Dean. Fulfilling vacancies via appointment does not count towards the maximum amount of time one can serve in a leadership role.

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7. Meetings. Meetings will be scheduled as necessary to accomplish the charge to the committee and may be held electronically, virtually, or in person. Meetings may be called by the Chair or by a majority of elected/appointed voting members of the committee. Each committee must define what constitutes a quorum within its Charter.

8. Duties and Responsibilities of the Standing Committees.

a. Faculty Grievance Committee.

The Committee's charge is to:

- i. Recommend policies and procedures pertaining to the reporting, investigation, and resolution of faculty grievances to the Faculty Council for approval.
- ii. Investigate and conduct hearings on specific grievances of a faculty member or members per the Dean's request and provide recommendations to the Dean.

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b. Faculty Promotion and Tenure Committee.

The Committee's charge is to:

- i. Recommend rules and guidelines pertaining to promotion and/or tenure to the General Faculty for approval.
- ii. Establish policies related to the process of promotion and/or tenure.
- iii. Receive department chair recommendations for promotion and/or tenure of respective faculty members.
- iv. Submit recommendations on the promotion and/or tenure of specific faculty members to the Dean.

Deleted: for action from Faculty Grievance Committee will be communicated
Deleted: Appeals of the Dean's decisions may be made to the UNMC Faculty Senate Grievance Committee.¶

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c. Medical Student Admissions Committee.

The Committee's charge is to:

- i. Develop policies regarding the prerequisites, admissions standards, and admissions procedures for student application and acceptance into the College of Medicine.
- ii. Selecting students for matriculation into the College of Medicine,
- iii. Consider applicants and select students for advanced standing from other centers of medical education.
- iv. Notify and seek feedback from the Faculty Council regarding significant changes to policies and procedures.

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d. Medical Student Curriculum Committee.

The Committee's charge is to:

- i. Oversee and have ultimate authority on policies and procedures related to medical student education, assessment, placement, and requirements for graduation.
- ii. Oversee and have the ultimate authority on the design, content, implementation, and evaluation of the medical school curriculum.
- iii. Notify and seek feedback from the Faculty Council regarding significant changes to policies and procedures.

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e. Medical Student Evaluation Committee.

The Committee's charge is to:

- i. Determine policies and procedures regarding the evaluation of medical student academic progress within the medical school curriculum.
- ii. Review student performance, professionalism, and academic progress and make decisions regarding student advancement, remediation, termination of enrollment, graduation, and bestowing of honors.

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f. Graduate Medical Education Committee.

The Committee's charge is to:

- i. Ensure institutional and residency/fellowship program compliance with policies and requirements put forth by the Accreditation Council for Graduate Medical Education with the goal of achieving full accreditation.
- ii. Oversee, study, evaluate, and recommend changes of the graduate medical education programs, (e.g., size, scope, distribution of specialty training) to the Faculty Council.
- iii. Develop and monitor adherence to policies that will enable program directors to meet accreditation standards in all specialties.
- iv. Monitor and ensure the adequacy of internal and external resources necessary to support graduate medical education.
- v. Act as a liaison between the institutional graduate medical education programs and the House Officer organization.
- vi. Facilitate the well-being of residents/fellows by assessment of the clinical learning environment and recommend allocation of resources to the Faculty Council to improve well-being.
- vii. Promote an ideal clinical learning environment that is conducive for training resident and fellow physicians.

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Recommend policies governing the selection of candidates for awards, fellowships, research positions, or honors where authority for such nominations is not elsewhere specified.¶
Nominate candidates for awards, fellowships, research positions, or honors, where authority for such nominations is not elsewhere specified.

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g. Continuing Medical Education Committee.

The Committee's charge is to:

- i. Develop policies, procedures, and initiatives, relating to the oversight of Continuing Medical Education programs of the College of Medicine, including those designed for interprofessional audiences.
- ii. Participate in the identification of Continuing Medical Education and interprofessional needs of College of Medicine stakeholders and support efforts to meet those needs.
- iii. Provide oversight and guidance to the Center for Continuing Education and the Associate Dean for Continuing Medical Education as it relates to educational programming, finances, accreditation, and strategic planning.
- iv. Notify and seek feedback from the Faculty Council regarding significant changes to policies and procedures.

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Assisting in the evaluation of Faculty who participate in the presentation of Continuing Medical Education programs.¶
Developing and recommending an overall plan for Continuing Medical Education on an annual basis.¶
Developing and recommending policies relating to the University of Nebraska College of Medicine Continuing Medical Education programs involving off-campus activities.¶

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h. Research and Development Committee.

The Committee's charge is to:

- i. Monitor and ensure the success of the MD/PhD Scholars Program.
- ii. Solicit ideas, problems, and solutions from the faculty, staff, and trainees

- iii. regarding research.
- iii. Recommend to the Faculty Council policies and procedures for preparation of applications for and receipt of grants by the General Faculty of the College of Medicine.
- iv. Advise the Dean on the allocation of intramural funds for research.
- v. Receive and review applications and recommend to the Dean research awards to be funded by the College of Medicine.
- vi. Receive and review thesis research proposals and advise the Medical Student Evaluation Committee on the acceptability of MD thesis for Honors designation.
- vii. Advise the Dean on strategies for continuous improvement of the research environment including procedures to enhance the success of research performed by faculty, staff, and trainees in the College of Medicine.

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i. Finance Committee

The Committee's charge is to:

- i. Advise the Dean and Senior Associate Dean for Business and Finance regarding financial policies, procedures, and strategies of the College of Medicine.
- ii. Advise the Dean regarding College of Medicine compensation policies in partnership with clinical partners.
- iii. Advise the Dean regarding all College of Medicine funding sources and their uses including, but not limited to, the allocation and distribution of state funding.

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j. Diversity, Equity, and Inclusion Committee

The Committee's charge is to:

- i. Develop policies and procedures for the College of Medicine that are designed to foster an environment conducive to achieving inclusive excellence.
- ii. Contribute to the development, implementation, and monitoring of a strategic plan designed to enhance the principles of diversity, equity, and inclusion, throughout the College of Medicine.
- iii. Assess, monitor, and provide recommendations to the Faculty Council to improve the climate of diversity, equity, and inclusion within the College of Medicine and the greater campus community.
- iv. Notify and seek feedback from the Faculty Council regarding significant changes to policies and procedures.

Special Committees. These ad hoc committees shall be established by the Faculty Council acting to achieve specific objectives that are not otherwise the purview of a Standing Committee. The duration of a Special Committee can last no longer than one year from its being established but can be renewed at the discretion of the Faculty Council.

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1. Membership and Leadership. Membership of Special Committees will be directly appointed by the Dean after approval by the Faculty Council. The Dean will appoint the Chair of a Special Committee.
2. Duties and Responsibilities of the Special Committees. Study and resolve specific problems, issues, or proposals as assigned by the Faculty Council.

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Office of the Dean. The Office of the Dean shall provide the Faculty Council and the Standing and Special Committees the necessary administrative assistance to accomplish their governance functions.¶

G. Departments

1. The primary administrative units of the College of Medicine will be Departments, as recommended by the Dean and approved by the Board of Regents. The Dean will seek Faculty Council guidance when considering the creation or elimination of a department. Key factors that determine whether a department should be created or eliminated include, but are not limited to, the following:
 - The endeavor of the department's discipline encompasses a unique technology, and/or identified sphere of biomedical knowledge.
 - There are General Faculty of sufficient number and diversity of skills to support a program of academic excellence.
 - The General Faculty can conduct programs of education, research, and/or service that are of demonstrable need to the people of Nebraska, the university, and/or its health system partners.

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The Departments shall be organized to improve the health of the people of Nebraska and our greater community or those we serve by conducting education, research, and/or service as related to their discipline and as supportive of the purpose and goals of the College of Medicine.

Unless approved by the Dean all clinical faculty will receive primary appointment to the department which best matches the discipline, or area of research focus, in which their specialty and/or sub-specialty training occurred.

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2. Department Chair. Appointment shall be in accordance with the Bylaws of the Board of Regents.

Duties and Responsibilities of the Department Chair.

- a. Provide leadership and direction for academic activities of their faculty.
- b. Develop an organizational structure
- c. Recommend to the Dean candidates for academic appointment.
- d. Recommend faculty members of their department for promotion and/or tenure to the Dean and the Faculty Promotion and Tenure Committee.
- e. Conduct faculty member evaluations.
- f. Be responsible to the Dean for the establishment of a budget when appropriate in conjunction with appropriate clinical partners.
- g. Negotiate contracts of employment with each General Faculty member where appropriate or required. All such contracts require approval by the Dean.
- h. Manage disciplinary issues with the faculty.
- i. Plan and oversee the conduct of health care programs, research programs, and

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undergraduate, graduate, and continuing medical education programs, as appropriate.

- j. Work with health systems leadership to optimize clinical care delivery by the faculty in support of the health system (clinical departments only) and/or work in collaboration with the Dean of the UNMC Graduate College to develop, implement, and sustain graduate programs as applicable.
- k. Be responsible to the Dean for the functions of the Department.

3. *Divisions.* A Division may be designated by the Chair with Dean's approval of the involved Department when:

- The discipline involved is a component of the Department endeavor.
- The number of personnel and intensity or magnitude of activity are appropriate.
- The designation as a departmental administrative unit facilitates the management effort of the Department.

Duties and Responsibilities of Division Chief.

- a. Provide leadership and direction for academic activities of the faculty.
- b. Develop an organizational structure for the unit.
- c. Recommend to the Department Chair candidates for academic appointment.
- d. Recommend to the Department Chair faculty members of their division for promotion, and/or tenure.
- e. Conduct faculty member evaluations and communicate those to the Department Chair.
- f. Be responsible to the Department Chair for the establishment of a budget when appropriate in conjunction with appropriate clinical partner.
- g. At the direction of the Chair, negotiate a contract with each General Faculty member where appropriate or required. All such contracts require approval by the Department Chair and the Dean.
- h. Plan and conduct health care programs, research programs, and undergraduate, graduate, and continuing medical education programs, as appropriate.
- i. Manage disciplinary issues regarding faculty as necessary, while keeping the chair aware of such actions and engaging them in disciplinary action as necessary.
- j. Be responsible to the Department Chair for the functions of the Division.

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H. Other Units of Administration

Other units of administration are those formed to facilitate the management of the College of Medicine and its faculty.

1. The Medical Staff of NM, CHMC, VA Nebraska-Western Iowa Health Care System (VA-HCS), Madonna Rehabilitation Hospital (MRH) and their associate care facilities. The Clinical Faculty of the College of Medicine, through the Office of the Dean, shall establish a formal relationship with the administration of NM, CHMC, VA-HCS, and MRH and their associated care facilities. The medical staff shall develop its own organization and adopt such rules and regulations as are necessary for its operation and to ensure appropriate qualification of staff members.

2. Medical Service Plan. An active patient care program of high quality is an integral part of the role and mission of the University of Nebraska Medical Center (UNMC) and the College of Medicine. As an integral part of their education, medical students, house officers, and other health professions students must observe and participate in the delivery of quality health care. By and large, faculty members in clinical departments should continue to practice their profession if they are to remain in the forefront of their respective disciplines. Patient care delivered by physicians and faculty of UNMC is critical to the general health of Nebraska, the ability of referring physicians to provide high quality care to their patients and provide the base for clinical studies designed to improve the prevention, diagnosis, and treatment of disease. Finally, the delivery of high quality, cost effective medical care is complex and requires support systems unique to the health care system.

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III. AMENDMENTS

Upon recommendation of the Faculty or the Faculty Council, the Bylaws of the Faculty of the College of Medicine may be amended at any regular or special meetings of the General Faculty. Any proposed amendment must be provided to the General Faculty at least thirty days in advance of the meeting. Such communications shall constitute due notice of an impending vote on the Amendment(s).

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Amendments approved by the General Faculty shall become effective when reviewed by the Chancellor of UNMC, the President of the University of Nebraska, and the University of Nebraska Board of Regents per policy.

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APPROVALS

Approved by the Executive Faculty	September 10, 1979
Approved as amended by the General Faculty	October 17, 1979
Approved by the Board of Regents	January 12, 1980
Approved as amended by the Faculty Council for Governance	November 3, 1986
Approved as amended by the General Faculty	January 21, 1987
Approved by the Board of Regents	March 14, 1987
Approved as amended by the Faculty Council	December 5, 1996
Approved as amended by the General Faculty	April 23, 1997
Approved as amended by the General Faculty	August 6, 1997
Approved by the Board of Regents	September 5, 1997
Approved as amended by the Faculty Council	October 16, 2008
Approved as amended by the General Faculty	December 16, 2008
BOR Approval not needed	
Approved by Chancellor Maurer	March 2009
Approved as amended by the Faculty Council	April 8, 2013
Approved as amended by the General Faculty	April 19, 2013
BOR Approval not needed	
Approved by Chancellor Maurer	April 30, 2013
Approved as amended by the Faculty Council	October 10, 2019
Approved as amended by the General Faculty	November 8, 2019
BOR Approval not needed	
Approved by Chancellor Gold	April 7, 2020

TO: The Board of Regents Addendum XI-D-5

MEETING DATE: August 17, 2023

SUBJECT: University of Nebraska System Five-Year Strategy Accountability Measures Report

RECOMMENDED ACTION: Report

PREVIOUS ACTION: June 23, 2022 – President Carter presented the Five-Year Strategy reissue to the Board of Regents, including a set of accountability measures.

EXPLANATION: Attached is the accountability measures dashboard. Added measures include:

- Spring Pre-Session (Winterim) Enrollment and SCH Earned

SPONSOR: Walter E. Carter, President
University of Nebraska System

DATE: July 13, 2023

**University of Nebraska System
Five-Year Strategy
Accountability Measures**

Updated August 17, 2023

Winter Term (4.1) 2021-22		
	Target	Outcome
	# of Winter Term Courses > 2021-22	40 more courses offered over Winter Term 2021-22

Winter Term (4.2) 2021-22		
	Target	Outcome
	# of Winter Term Student Credit Hours Completed > 2021-22	3,107 more Student Credit Hours Completed over Winter Term 2021-22

Enrollment (6.1) Fall 2022		
	Target	Outcome
	Each campuses' total headcount will exceed Fall 2021	UNL = -626 UNMC = +19 UNO = -268 UNK = -234 NCTA = -6

Enrollment (6.2) Fall 2022		
	Target	Outcome
	Total transfer students will exceed Fall 2021	-141

Retention (7) Fall 2022		
	Target	Outcome
	Campus first to second year retention rates will exceed Fall 2021	UNL = +1.8% UNO = +4.5% UNK = -1.4%

Open Nebraska (8) 2021-22		
	Target	Outcome
	\$8 million in aggregate savings to students	\$9.2 million in aggregate savings to students

Handshake Participation (10) 2021-22		
	Target	Outcome
Establishes baseline	# of Nebraska businesses with active Handshake account	6,232

Administrative Bloat (18) FY2020-21		
	Target	Outcome
	Institutional Support expenditures below peer average	\$794/FTE Student Below Peer Average (19.6% Below)

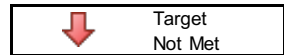
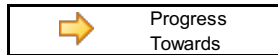
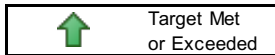
Procurement Savings (20) FY2021-22		
	Target	Outcome
Establishes baseline	Amount saved through University-wide RFPs	\$542,167

Research (17.1) FY2021-22		
	Target	Outcome
	Total research expenditures will exceed prior year	\$33,949,000

Four-Year Graduation Rate (1) FY2020-21		
	Target	Outcome
	Campuses will increase their four-year graduation rate over AY2020-21	UNL = +0.6% UNO = -0.3% UNK = -1.8%

Research (17.2) FY2021-22		
	Target	Outcome
	Extramural research expenditures will exceed prior year	\$20,322,000

LEGEND:



PRESIDENT'S FY2022-23 QUANTITATIVE PERFORMANCE METRICS

- I. Successful Public Launch of Comprehensive Fundraising Campaign (\$1.5 Billion Raised)
 - Completed successful public launch of *Only in Nebraska: A Campaign for Our University's Future*.
 - As of June 30, 2023, we have raised over \$1.9 billion—more than 65% of our goal!

- II. Obtain 3% Increase in State Appropriations
 - Received a 3.7% average increase in state appropriations over the 2023-2025 biennium.
 - Received an \$18.1 million increase in FY2023-24 (2.8%) and a \$31.1 million increase in FY2024-25 (4.7%).

- III. Increase # of Nebraska Businesses Participating in Handshake by 5%
 - Deduplicated businesses with active Handshake accounts to create a baseline list of unique accounts.
 - Increased participating Nebraska businesses by 544 to 4,262 total (14.6%).

- IV. Fall 2022 Freshman to Sophomore Retention Rate greater than Fall 2021
 - UNL increased from 79.9% to 81.5% (+1.8%)
 - UNO increased from 69.2% to 73.7% (+4.5%)
 - UNK decreased from 75.8% to 74.3% (-1.5%)
 - Net impact is a retention rate increase University-wide.

- V. FY2022-23 University-wide Research Expenditures greater than FY2021-22
 - While figures are still being finalized for the fiscal year ending June 30, 2023, the campuses estimated an increase in total research expenditures of over \$50 million to over \$653 million (9.0%).

- VI. Actively Participate in Global/National Organizations to Advance Higher Education
 - April 2023 – appointed as a Commissioner for the Council on Higher Education as a Strategic Asset (HESA), a group of leaders from business, government, higher education, military, and nonprofit sectors working to develop a national strategy to leverage the strength of higher education to drive global competitiveness, keep our nation secure, sustain our democracy, and propel the economic prosperity of our people.
 - March 2023 – elected to the Board of Directors of the American Council on Education (ACE), a membership organization that mobilizes the higher education community to shape effective public policy and foster innovative, high-quality practice.
 - Summer 2022 – elected to the Executive Committee of the Council on Competitiveness, a unifier of the competitiveness ecosystem—bringing together members from academia, business, labor, and the national labs—to champion a nonpartisan action agenda that fuels entrepreneurship and spurs the commercialization of new ideas.

TO: The Board of Regents Addendum XI-D-7

Business and Finance Committee

MEETING DATE: August 17, 2023

SUBJECT: Naming of a room at the Sheldon Museum of Art at the University of Nebraska-Lincoln (UNL), the “Cline Engagement Laboratory,” pursuant to *Board of Regents Policy RP-6.2.7.3.b*

RECOMMENDED ACTION: Report

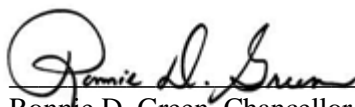
EXPLANATION: President Carter and Chancellor Green have approved the naming of a room at the UNL Sheldon Museum of Art, the “Cline Engagement Laboratory” in recognition of a substantial gift from Kristen and Geoffrey Cline.


Kristen Cline is an attorney working in Lincoln, NE. She has served on numerous boards including Friends of Lied, Lincoln Children's Zoo, and Junior League of Lincoln. Originally from Hastings, NE, Kristen received a Bachelor of Science from Swarthmore College, and a law degree from the University of Virginia.

Geoff Cline is Managing Partner of the Orange Street Group and former owner of Cline Fine Art. Geoff has served on the Sheldon Art Association board of trustees for ten years, currently as president-elect. Geoff also serves as a board member of the United Way, Vice President of the United Way Foundation, Collections Chair for Public Art Lincoln, and a member of Lincoln Public Schools Advisory Council. He has previous arts experience as a trustee for the Museum of New Mexico Foundation and project manager for the NYC Art Space Initiative. Geoff received a Bachelor of Science in economics and public policy from Swarthmore College.

This item has been reviewed by the Business and Finance Committee.

SPONSOR: Michael Zeleny
Vice Chancellor for Business and Finance

APPROVED: 
Ronnie D. Green, Chancellor
University of Nebraska-Lincoln


Walter E. Carter, President
University of Nebraska System

DATE: July 12, 2023

TO: The Board of Regents Addendum XI-D-8
Business and Finance Committee

MEETING DATE: August 17, 2023

SUBJECT: Intermediate Design Report for the Administrative Facility at UNMC

RECOMMENDED ACTION: Report

PREVIOUS ACTION: June 23, 2023 - The Board of Regents approved the Program Statement for the Administrative Facility at UNMC.

EXPLANATION: Following is a summary of the Intermediate Design Report approved by the Business and Finance Committee:

UNMC Administrative Facility


Program Statement Approved: June 23, 2023
Intermediate Design Report: July 12, 2023

	<i>Program Statement</i>	<i>Intermediate Design</i>
Total Project Budget:	\$21,000,000	\$18,000,000
Construction Budget:	\$16,275,389	\$13,628,923
Non-Construction Budget:	\$4,724,612	\$4,371,078
NSF:	25,915	28,017
GSF:	36,500	39,461
Substantial Completion:	Spring 2026	Spring 2026

The Administrative Facility will exist as a UNMC-owned condominium within the larger CORE Facility which will be owned and managed by a private developer.

This item has been reviewed by the Business and Finance Committee.

SPONSOR: Jeffery P Gold, Chancellor
University of Nebraska Medical Center

APPROVED: 
Chris J. Kabourek, Senior Vice President | CFO
University of Nebraska System

DATE: July 12, 2023

TO: The Board of Regents Addendum XI-D-9

Business and Finance Committee

MEETING DATE: August 17, 2023

SUBJECT: Report of Bids and Contracts

RECOMMENDED ACTION: Report

PREVIOUS ACTION: None

EXPLANATION: The attached report is a summary of bids and contracts as provided by the campuses pursuant to Section 6.4 of the *Bylaws of the Board of Regents of the University of Nebraska* for the period ended May 31, 2023.

The report outlines the following: type of action; campus; description and use of the product, service, or project; funding source; approved budget amount; contract amount; contractor or vendor; and a bid review or bid explanation if the low responsible bid was not accepted.

APPROVED:



Chris J. Kabourek, Senior Vice President | CFO
University of Nebraska System

DATE: July 12, 2023

Contracts over \$1,000,000 April 1, 2023– May 31, 2023
 NU Facilities, Planning and Capital Programs (UNK, UNL, UNMC, UNO)
 Business and Finance Report – Bids and Contracts

Type of Action	Campus	Description*	Funding Source	Approved Budget Amount**	Contract Amount	Contractor / Vendor	Bid Review or Explanation
Construction	UNL	Nebraska Hall (C024) Replace upper & 1st level roof systems LB384	LB384 and LB309	\$1,406,780	\$1,406,780	Stonebrook Roofing Inc	Low Bid Construction
Construction	UNL	Morrill Hall (C022) LB384 Renovation	LB384	\$6,800,000	\$5,946,500	Rogge General Contractors, Inc.	Low Bid Construction
Construction	UNL	Outdoor Track Replacement	Foundation	\$13,145,000	\$1,562,800	Nemaha Landscape Construction	Low Bid Construction
Construction	UNL	Stadium Drive Parking Garage (C162) Stadium (Multiple) TV Connection Relocation	Campus Funds	\$2,476,200	\$1,628,950	BIC Construction LLC	Low Bid Construction
Construction	UNL	Neihardt Center (C036/C037/ C038) LB384 Renovation	LB384	\$17,000,000	\$1,700,327	Sampson Construction Co., Inc.	CMR GMP***
Construction	UNL	Westbrook Music Building (C058) LB384 Replacement	LB384	\$56,858,000	\$2,666,646	Hausmann Construction, Inc	CMR GMP***
Construction	UNL	Memorial Stadium (C252) North Stadium Expansion	Revenue Bonds, Private/Trust	\$124,500,000	\$1,500,000	Hausmann Construction, Inc	CMR GMP***
Construction	UNO	Health and Kinesiology (U014) LB384 Renovation for REACH	LB384	\$8,100,000	\$1,142,432	Boyd Jones Construction Company	CMR GMP***
Construction	UNO	Roskens Hall (U003) LB384 STEM TRAIL Center Renovation	LB384	\$4,143,808	\$4,123,808	McCarthy Building Companies, Inc	CMR GMP***
Construction	UNMC	MSB AHU Replacement	LB384	\$10,000,000	\$8,143,789	McCarthy Building Companies	CMR GMP***
Construction	UNMC	LTC Elevator Upgrade	LB384 (50%) / Nebraska Medicine (50%)	\$3,447,618	\$2,158,597	JE Dunn Construction	CMR GMP***
Construction	UNMC	CUP Heating Hot Water	LB384	\$15,000,000	\$10,176,317	Kiewit Building Group	CMR GMP***
Goods & Services	UWide	Workplace Solutions	Revolving/State Funds	\$2,500,000	\$2,500,000	Cintas	Low Bid Awarded

*Project Name

**Approved budget amount represents the entirety of the applicable budget lines

*** GMP = Guaranteed Maximum Price; entry is a GMP amendment to a prior contract

TO: The Board of Regents Addendum XI-D-10

Business and Finance Committee

MEETING DATE: August 17, 2023

SUBJECT: Renewal of Excess Liability Insurance Policy

RECOMMENDED ACTION: Report


EXPLANATION: Pursuant to Section 6.4 of the *Bylaws*, the President shall have authority to approve and execute any contract not otherwise described in Regents' Policy 6.3.1(4), provided that the contract does not exceed \$5 million in the aggregate over the term of the contract. All such contracts in excess of \$1 million shall be reported to the Board of Regents at the next regular meeting.

Renewal of the following insurance policy is expected to have an aggregate impact on the University in excess of \$1 million and is thus reported to the Board of Regents:

Excess Liability Insurance Policy Renewed July 1, 2023 - \$1,161,310
United Educators

This item has been reviewed by the Business and Finance Committee.

SPONSOR: Chris J. Kabourek
Senior Vice President | CFO

APPROVED: 
Walter E. Carter, President
University of Nebraska System

DATE: July 12, 2023

TO: The Board of Regents Addendum XI-D-11

Business and Finance Committee

MEETING DATE: August 17, 2023

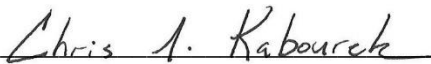
SUBJECT: Semi-Annual Report of Licenses

RECOMMENDED ACTION: Report

EXPLANATION: The attached report is a summary of licenses as provided by the campuses pursuant to Regents Policy 6.3.1(4)(v)(2) for the period January 1 through June 14, 2023.

The report outlines the following: type of action; campus; description and use of the product, service, or project; term of the license; and financial terms of the license.

RECOMMENDED:


Chris J. Kabourek
Senior Vice President | CFO

DATE: July 12, 2023

REPORT OF TECHNOLOGY AND IP TRANSACTIONS
January 1, 2023, through June 14, 2023

Type of Action	Licensee	Campus	Description of Product/Service	Term of License	Contractual Requirements
Non-Exclusive Intellectual Property License Agreement	CBI	UNL	Great Northern Bean Variety	7 years	License Fee & Royalty Bearing
Non-Exclusive Intellectual Property License Agreement	CBI	UNL	Great Northern Bean Variety	8 years	License Fee & Royalty Bearing
Exclusive Intellectual Property License Agreement	CBI	UNL	Biological Material	6 months	Option
Non-Exclusive Intellectual Property License Agreement	CBI	UNL	Soybean Varieties	8 years	License Fee & Royalty Bearing
Non-Exclusive Intellectual Property License Agreement	CBI	UNL	Barley Variety	10 years	Royalty Bearing
Non-Exclusive Intellectual Property License Agreement	CBI	UNL	Triticale Variety	10 years	Royalty Bearing
Exclusive Intellectual Property License Agreement	CBI	UNL	Drug and Gene Delivery	1 year	Option
Exclusive Intellectual Property License Agreement	CBI	UNL	Model for Cell Maintenance	1 year	Option
Non-Exclusive Intellectual Property License Agreement	CBI	UNL	Film	2 years	Limited free use by foreign government
Exclusive Intellectual Property License Agreement	CBI	UNL	Disease Therapeutic	No less than duration of patent rights	Royalty Bearing
Exclusive Intellectual Property Option Agreement	CBI	UNL	Fruit Juice	Duration of patent rights	Royalty Bearing
Non-Exclusive Intellectual Property License Agreement	CBI	UNL	Soybean Variety	8 years	License Fee & Royalty Bearing
Exclusive Intellectual Property License Agreement	CBI	UNL	Nozzle Control	1 month	Option
Exclusive Intellectual Property License Agreement	CBI	UNL	Wheat Variety	4 years	Royalty Bearing
Non-Exclusive Intellectual Property License Agreement	CBI	UNL	Pinto Bean Variety	10 years	License Fee & Royalty Bearing



Pioneering Partnerships for Innovation™

**REPORT OF TECHNOLOGY AND IP TRANSACTIONS
January 1, 2023, through June 14, 2023**

Non-Exclusive Intellectual Property License Agreement	CBI	UNL	Great Northern Bean Variety	10 years	License Fee & Royalty Bearing
Non-Exclusive Intellectual Property License Agreement	CBI	UNL	Soybean Variety	10 years	License Fee & Royalty Bearing
Exclusive Intellectual Property License Agreement	CBI	UNL	Porcine Vaccine Development	1 year	Option
Non-Exclusive Intellectual Property License Agreement	CBI	UNL	Film	2 years	Royalty Bearing
Non-Exclusive Intellectual Property License Agreement	CBI	UNL	Wheat, Triticale, and Barley Varieties	10 years	Royalty Bearing

Lincoln, Nebraska
June 22, 2023

The Board of Regents of the University of Nebraska met on June 22, 2023, at 9:00 a.m. in the Boardroom at Varner Hall, 3835 Holdrege Street, Lincoln, Nebraska, in a publicly convened session, the same being open to the public and having been preceded by advance publicized notice, a copy of which is attached to the minutes of this meeting as Attachment 1 and Attachment 2 (pages 218-219).

In compliance with the provisions of Neb. Rev. Stat. § 84-1411, printed notice of this meeting was sent to each member of the Board and was posted in the first-floor lobby of Varner Hall. In addition, copies of such notice were sent to the Lincoln Journal Star, Omaha World-Herald, the Daily Nebraskan, the Gateway, the Antelope, the Kearney Hub, and the Lincoln office of the Associated Press on June 12, 2023 and June 15, 2023.

Regents present:

Timothy Clare, Chair
Paul Kenney
Elizabeth O'Connor
Rob Schafer, Vice Chair
Jim Scheer
Jack Stark
Barbara Weitz
Kathy Wilmot
Temo Molina, University of Nebraska at Kearney
Paul Pechous, University of Nebraska-Lincoln
Katie Schultis, University of Nebraska Medical Center
Hakim Lotoro, University of Nebraska at Omaha

University officials present:

Walter E. Carter, President
Jeffrey P. Gold, Executive Vice President and Provost; and
Chancellor, University of Nebraska Medical Center
Philip J. Bakken, Corporation Secretary
Douglas A. Kristensen, Chancellor, University of Nebraska at Kearney
Joanne Li, Chancellor, University of Nebraska Medical Center
Michael J. Boehm, Vice President for Agriculture and Natural Resources
Christopher J. Kabourek, Senior Vice President and CFO
Stacia L. Palser, Vice President and General Counsel
Heath M. Mello, Vice President for External Relations

I. CALL TO ORDER

II. ROLL CALL

The Board convened at 9:00 a.m. Attendance is indicated above.

Chair Clare announced the location of the Open Meeting Act in the Boardroom.

Chair Clare welcomed newly elected Student Regents Temo Molina, University of Nebraska at Kearney; Paul Pechous, University of Nebraska-Lincoln; Katie Schultis,

University of Nebraska Medical Center; and Hakim Lotoro, University of Nebraska at Omaha.

Chair Clare also welcomed newly elected Faculty Senate Presidents Chris Exstrom, University of Nebraska at Kearney; Kelli Kopocis, University of Nebraska-Lincoln; and William Melanson, University of Nebraska at Omaha.

III. APPROVAL OF MINUTES AND RATIFICATIONS OF ACTIONS

Motion Moved by Scheer and seconded by Clare to approve the minutes and ratify the actions of the special meeting on May 31, 2023.

Action Student Opinion: Voting Aye: Molina, Pechous, Schultis, and Lotoro. Voting Aye: Kenney, O'Connor, Schafer, Scheer, Stark, Weitz, Wilmot, and Clare. Motion carried.

IV. PRESENTATIONS

Sandra Reding, President of the Aksarben Foundation and Dan Curran, Executive Director of the Intern Nebraska program—powered by Aksarben shared an update on the Intern Nebraska program.

V. KUDOS

Regent Molina presented a KUDOS award to Patty SeEVERS, Office Associate on the Admissions team at the University of Nebraska at Kearney.

Regent Pechous presented a KUDOS award to Brent Johnson, Husbandry Research Manager in the Department of Animal Science at the University of Nebraska-Lincoln.

Regent Schultis presented a KUDOS award to Peggy Moore, Director of E-Learning at the University of Nebraska Medical Center.

Regent Lotoro presented a KUDOS award to Aaron Krueger, Director of Success Academies at the University of Nebraska at Omaha.

Chair Clare congratulated Bryan Slone, President of the Nebraska Chamber of Commerce and Industry, on his receipt of the 2022 Presidential Medal of Service.

VI. RESOLUTIONS

None

VII. HEARINGS

Amendments to Section 2.2 and Section 2.8 of the *Bylaws of the Board of Regents* relating to authority and responsibilities of the President of the University

Barney McCoy, Chair of the Faculty Senate's Intercollegiate Athletics Committee, commented on the proposed *Bylaw* amendments.

VIII. PRESIDENT’S REMARKS

None

IX. PUBLIC COMMENT

Lisa Peden, Jim Boucher, Sandee Kroon, Lanette Richards, and Chris Wagner submitted written testimony regarding item XI-B-9, approval to sale alcohol at Memorial Stadium for Volleyball Day in Nebraska Event on August 30, 2023 at UNL.

X. UNIVERSITY CONSENT AGENDA

Motion Moved Kenney and seconded by Weitz to approve all Consent items.

A. ACADEMIC AFFAIRS

X-A-1 President’s Personnel Recommendations

X-A-2 Approval of academic program reviews report required by the Nebraska Coordinating Commission for Postsecondary Education (CCPE) and approval to forward the program review reports to the CCPE.

X-A-3 Approval of monitoring reports as required by Neb. Rev. Stat. § 85-1414(5) and the Nebraska Coordinating Commission for Postsecondary Education (CCPE) and approval to forward the monitoring reports to the CCPE.

B. BUSINESS AND FINANCE

X-B-1 Approval of Guaranteed Maximum Price (GMP) Contract for Rural Health Education Building at UNK.

X-B-2 Ratification of Standard Form Construction Agreement for audio/visual components for the North Stadium Expansion Project at UNL.

Action Student Opinion: Voting Aye: Pechous, Schultis, Lotoro, and Molina. Voting Aye: O’Connor, Schafer, Scheer, Stark, Weitz, Wilmot, Clare, and Kenney. Motion carried.

XI. UNIVERSITY ADMINISTRATIVE AGENDA

A. ACADEMIC AFFAIRS

University of Nebraska at Kearney

Motion Moved by Stark and seconded by Pechous to approve item XI-A-1.

XI-A-1 Approval to transition the Bachelor of Arts (BA) in Education, Psychology 7-12 Teaching Subject Endorsement administered by the College of Arts and Sciences at UNK.

Action Student Opinion: Voting Aye: Schultis, Lotoro, Molina, and Pechous. Voting Aye: Schafer, Scheer, Stark, Weitz, Wilmot, Clare, Kenney, and O’Connor. Motion carried.

Motion Moved by Weitz and seconded by O’Connor to approve item XI-A-2.

- XI-A-2 Approval to transition the Bachelor of Arts (BA) in Art History administered by the Department of Art and Design in the College of Arts and Sciences at UNK.
- Action Student Opinion: Voting Aye: Lotoro, Molina, Pechous, and Schultis. Voting Aye: Scheer, Stark, Weitz, Wilmot, Clare, Kenney, O'Connor, and Schafer. Motion carried.
- University of Nebraska-Lincoln
- Motion Moved by Scheer and seconded by Kenney to approve item XI-A-3.
- XI-A-3 Approval to transition the Bachelor of Science (BS) in Food Technology for Companion Animals within the College of Agricultural Sciences and Natural Resources at UNL.
- Action Student Opinion: Voting Aye: Molina, Pechous, Schultis, and Lotoro. Voting Aye: Stark, Weitz, Wilmot, Clare, Kenney, O'Connor, Schafer, and Scheer. Motion carried.
- Motion Moved by Weitz and seconded by Scheer to approve item XI-A-4.
- XI-A-4 Approval to transition the Bachelor of Science (BS) in Horticulture and the BS in Turfgrass and Landscape Management administered by the College of Agricultural Sciences and Natural Resources at UNL into the existing BS in Plant and Landscape Systems.
- Action Student Opinion: Voting Aye: Pechous, Schultis, Lotoro, and Molina. Voting Aye: Weitz, Wilmot, Clare, Kenney, O'Connor, Schafer, Scheer, and Stark. Motion carried.
- University of Nebraska Medical Center
- Motion Moved by Kenney and seconded by Molina to approve item XI-A-6.
- XI-A-6 Approval to establish the Center for Drug Design and Innovation in the College of Pharmacy at UNMC.
- Action Student Opinion: Voting Aye: Schultis, Lotoro, Molina, and Pechous. Voting Aye: Wilmot, Clare, Kenney, O'Connor, Schafer, Scheer, Stark, and Weitz. Motion carried.
- Motion Moved by Wilmot and seconded by Schultis to approve item XI-A-7.
- XI-A-7 Approval to create the Doctor of Medical Sciences (DMSc) in the College of Allied Health Professions at UNMC.
- Action Student Opinion: Voting Aye: Lotoro, Molina, Pechous, and Schultis. Voting Aye: Clare, Kenney, O'Connor, Schafer, Scheer, Stark, Weitz, and Wilmot. Motion carried.
- B. BUSINESS AND FINANCE**
- Operating Budget
- Motion Moved by Lotoro and seconded by Pechous to approve items XI-B-1, XI-B-2, XI-B-3, and XI-B-4.
- XI-B-1 Approval of Fund B, University Program and Facilities Fee (UPFF) 2023-24 Allocation for UNK.

- XI-B-2 Approval of Fund B, University Program and Facilities Fee (UPFF) 2023-24 Allocation for UNL.
- XI-B-3 Approval of Fund B, University Program and Facilities Fee (UPFF) 2023-24 Allocation for UNMC.
- XI-B-4 Approval of Fund B, University Program and Facilities Fee (UPFF) 2023-24 Allocation for UNO.
- Action Student Opinion: Voting Aye: Molina, Pechous, Schultis, Lotoro. Voting Aye: Kenney, O'Connor, Schafer, Scheer, Stark, Weitz, Wilmot, and Clare. Motion carried.
- President Ted Carter and Senior Vice President Chris Kabourek presented on the University's 2023-24 Operating Budget and provided an initial response to the Board of Regents' May 31st charge.
- Motion Moved by Kenney and seconded by Schafer to approve items XI-B-5 and XI-B-6.
- XI-B-5 Approval of FY2023-24 Operating Budget and 2023-24 tuition rates for the University of Nebraska System.
- XI-B-6 Approval of FY2023-24 Operating Budget and 2023-24 tuition rates for the Nebraska College of Technical Agriculture.
- Action Student Opinion: Voting Aye: Pechous, Schultis, Lotoro, Molina. Voting Aye: O'Connor, Schafer, Scheer, Stark, Weitz, Wilmot, Clare, Kenney. Motion carried.
- University of Nebraska System
- Motion Moved by Kenney and seconded by Molina to approve item XI-B-7.
- XI-B-7 Approval of third-party administrators for the University's medical and pharmacy insured benefits plans.
- Action Student Opinion: Voting Aye: Schultis, Lotoro, Molina, and Pechous. Voting Aye: Schafer, Scheer, Stark, Weitz, Wilmot, Clare, Kenney, and O'Connor. Motion carried.
- Motion Moved by Weitz and seconded by Scheer to approve item XI-B-8.
- XI-B-8 Approval to renew FM Global Property Insurance policy for the period July 1, 2023 to July 1, 2024.
- Action Student Opinion: Voting Aye: Lotoro, Molina, Pechous, and Schultis. Voting Aye: Scheer, Stark, Weitz, Wilmot, Clare, Kenney, O'Connor, and Schafer. Motion carried.
- University of Nebraska-Lincoln
- Motion Moved by Lotoro and seconded by Schafer to approve item XI-B-9.
- XI-B-9 Approval to permit alcohol sales at Memorial Stadium for Volleyball Day in Nebraska event on August 30, 2023 at UNL.

Action Student Opinion: Voting Aye: Molina, Pechous, Schultis, and Lotoro. Voting Aye: Stark, Weitz, Clare, Kenney, O'Connor, Schafer. Voting Nay: Wilmot and Scheer. Motion carried.

University of Nebraska Medical Center

Motion Moved by Scheer and seconded by Kenney to approve item XI-B-10.

XI-B-10 Approval of Memorandum of Understanding (MOU) between the Nebraska State Patrol Crime Laboratory and the UNMC Human DNA Identification Laboratory relating to forensic DNA casework data.

Action Student Opinion: Voting Aye: Pechous, Schultis, Lotoro, and Molina. Voting Aye: Wilmot, Clare, Kenney, O'Connor, Schafer, Scheer, and Stark. Motion carried.

C. EXECUTIVE

Motion Moved by Scheer and seconded by Wilmot to approve item XI-C-1.

XI-C-1 Approval of amendments to Section 2.2 and Section 2.8 of the *Bylaws of the Board of Regents* relating to authority and responsibilities of the President of the University.

Action Student Opinion: Voting Aye: Schultis, Lotoro, Molina, and Pechous. Voting Aye: Wilmot, Clare, Kenney, O'Connor, Schafer, Scheer, Stark, and Weitz. Motion carried.

D. REPORTS

XI-D-1 Report on expedited approval of Graduate Certificate in Entomology in the Department of Entomology in the College of Agricultural Sciences and Natural Resources at UNL.

XI-D-2 Report on renaming the Ph.D. in Geography to the Ph.D. in Global Integrative Studies in the College of Arts and Sciences at UNL.

XI-D-3 Report on expedited approval of Graduate Certificate in Urban Leadership in the School of Public Administration in the College of Public Affairs and Community Services at UNO.

XI-D-4 Report on renaming the Center for Biosecurity, Biopreparedness, and Emerging Infectious Diseases (CBBEID) to the Center for Preparedness and Emergency Response Solutions (CPERS) in the College of Public Health at UNMC.

XI-D-5 Annual Program Monitoring Reports.

XI-D-6 Report on Current List of Professional Post-Baccalaureate Programs.

XI-D-7 Report on Student, Laboratory, and Miscellaneous Fees for Academic Year 2023-2024.

XI-D-8 Quarterly Personnel Reports for Q1: January, February, and March 2023.

XI-D-9 Report on Spring 2023 Enrollment.

XI-D-10 Report on Five-Year Strategy Accountability Measures.

- XI-D-11 Report on naming of the football locker room in the new Go BIG facility the “Frank Solich Locker Room” at UNL.
- XI-D-12 Intermediate Design Report for Neihardt Center LB384 Renovation at UNL.
- XI-D-13 Report on emergency extension of Memorandum of Understanding (MOU) between the Nebraska State Patrol Crime Laboratory and the UNMC Human DNA Identification Laboratory relating to forensic DNA casework data.
- XI-D-14 Intermediate Design Report for Health and Kinesiology LB384 Renovation for REACH project at UNO.
- XI-D-15 Report on Bids and Contracts.
- XI-D-16 Quarterly Report on Gifts, Grants, Contracts, and Bequests.
- XI-D-17 Quarterly Report on Capital Projects.
- XI-D-18 Report on Six-Year Capital Planning Queue.
- XI-D-19 Report on Student Health Insurance Policy.

Chair Clare accepted the reports on behalf of the Board.

The Board recessed at 12:00 p.m. and reconvened the open meeting at 12:12 p.m.

Motion Moved by Scheer and seconded by Wilmot that the Board go into closed session as authorized by Neb. Rev. Stat. § 84-1410 of the Revised Statutes of Nebraska for the protection of the public interest, and to prevent needless injury to the reputation of persons who have not requested a public hearing, for the purpose of holding a discussion limited to the following subject:

- Personnel matters involving members of the University staff.

Action Student Opinion: Voting Aye: Lotoro, Molina, Pechous, and Schultis. Voting Aye: Clare, Kenney, O’Connor, Schafer, Scheer, Stark, Weitz, and Wilmot. Motion carried.

Chair Clare declared that the closed session would be strictly limited to a discussion of:

- Personnel matters involving members of the University staff.

The Board went into closed session at 12:13 p.m. The Board reconvened the open meeting at 12:21 p.m.

Chair Clare stated that item XI-A-5 involves the Board’s review of the evidence submitted to the Academic Freedom and Tenure Committee and the Committee’s report, including its findings, conclusions, and recommended action. Chair Clare further stated that following the Board’s review of the evidence and report, the Board must decide whether to adopt the Committee’s recommendation to terminate the faculty member’s continuous appointment. Having given the Committee’s findings and conclusions due consideration, Chair Clare indicated that the Board was prepared to render a decision on the matter.

- Motion Moved by Clare and seconded by Kenney to approve item XI-A-5 and adopt the Committee's recommendation to terminate the faculty member's continuous appointment.
- XI-A-5 Academic Freedom and Tenure Committee Report Recommending Termination of a Faculty Member's Continuous Appointment.
- Action Student Opinion: Voting Aye: Molina, Pechous, Schultis, and Lotoro. Voting Aye: Kenney, O'Connor, Schafer, Scheer, Stark, Weitz, Wilmot, and Clare. Motion carried.

XII. ADJOURNMENT

There being no further business, the meeting was adjourned by Chair Clare at 12:24 a.m.

Respectfully submitted,

Philip J. Bakken
Corporation Secretary

Timothy F. Clare
Chair of the Board



NOTICE OF MEETING

Notice is hereby given that the Board of Regents of the University of Nebraska will meet in a publicly convened session on Thursday, June 22, 2023, at 9:00 a.m. in the Boardroom at Varner Hall, 3835 Holdrege Street, Lincoln, Nebraska.

In accordance with Section 1.11 of the *Bylaws of the Board of Regents*, notice is hereby given that at the above-described meeting, amendments to Sections 2.2 and 2.8 of the *Bylaws* shall be proposed, as indicated in the attached agenda item.

An agenda of subjects not related to the proposed *Bylaw* amendments will be subsequently posted in accordance with the law, the *Bylaws*, and rules which govern the Board of Regents. When so posted, the full agenda for the meeting will be available for inspection in the Office of the Corporation Secretary of the Board of Regents at Varner Hall, 3835 Holdrege Street, Lincoln, Nebraska and at <https://nebraska.edu/regents/agendas-minutes>.

A copy of this notice will be delivered to the Lincoln Journal Star, the Omaha World-Herald, the Daily Nebraskan, the Gateway, the Antelope, the Kearney Hub, the Lincoln office of the Associated Press, members of the Board of Regents, and the President's Council of the University of Nebraska System.

Dated: May June 12, 2023

A handwritten signature in black ink, appearing to read "Philip J. Bakken".

Philip J. Bakken, Corporation Secretary
Board of Regents of the University of Nebraska



BOARD OF REGENTS

NOTICE OF MEETING

Notice is hereby given that the Board of Regents of the University of Nebraska will meet in a publicly convened session on Thursday, June 22, 2023, at 9:00 a.m. in the Boardroom at Varner Hall, 3835 Holdrege Street, Lincoln, Nebraska.

An agenda of subjects to be considered at said meeting, kept on a continually current basis is available for inspection in the Office of the Corporation Secretary of the Board of Regents at Varner Hall, 3835 Holdrege Street, Lincoln, Nebraska and at <https://nebraska.edu/regents/agendas-minutes>.

A copy of this notice will be delivered to the Lincoln Journal Star, the Omaha World-Herald, the Daily Nebraskan, the Gateway, the Antelope, the Kearney Hub, the Lincoln office of the Associated Press, members of the Board of Regents, and the President's Council of the University of Nebraska System.

Dated: May June 15, 2023

A handwritten signature in black ink, appearing to read "Philip J. Bakken".

Philip J. Bakken, Corporation Secretary
Board of Regents of the University of Nebraska

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