

**PUBLIC MEETING SCHEDULE
UNIVERSITY OF NEBRASKA**

TUESDAY, DECEMBER 4, 2018

9:00 a.m.

ACADEMIC AFFAIRS COMMITTEE PRESENTATION

Topic: Strategic Framework Report on Distance Education [1-g-i]
[30 minutes]

Presenter: Mary Niemiec, Associate Vice President for Digital Education,
Director of the University of Nebraska Online

9:30 a.m.

BOARD OF REGENTS MEETING

- KUDOS Awards Presented
- Resolution of Recognition for Regent Hal Daub
- Resolution of Recognition for Regent Bob Whitehouse

NOTICE OF MEETING

Notice is hereby given that the Board of Regents of the University of Nebraska will meet in a publicly convened session on Tuesday, December 4, 2018, at 9:30 a.m. in the board room of Varner Hall, 3835 Holdrege Street, Lincoln, Nebraska.

In accordance with *Board of Regents Bylaw 1.11, Amendments to the Bylaws*, notice is hereby given that at the above-described meeting, amendments to Chapter I and Chapter IV of the *Bylaws of the Board of Regents* shall be proposed as indicated in the attached agenda item.

An agenda of subjects not related to the proposed *Bylaws* amendment will be subsequently posted in accordance the law, the *Bylaws* and rules which govern the Board of Regents. When so posted, the full agenda for the meeting will be available for inspection in the office of the Corporation Secretary of the Board of Regents, Varner Hall, 3835 Holdrege Street, Lincoln, Nebraska, or at <http://nebraska.edu/board/agendas-and-minutes.html>

A copy of this notice will be delivered to the Lincoln Journal Star, the Omaha World-Herald, the Daily Nebraskan, the Gateway, the Antelope, the Kearney Hub, the Lincoln office of the Associated Press, members of the Board of Regents, and the President's Council of the University of Nebraska.

Dated: November 21, 2018

Carmen K. Maurer
Corporation Secretary
Board of Regents
University of Nebraska

TO: The Board of Regents

Academic Affairs

MEETING DATE: December 4, 2018

SUBJECT: Amendments to the *Bylaws of the Board of Regents*, Chapter I, related to The Board of Regents of the University of Nebraska, and Chapter IV, related to Rights and Responsibilities of Professional Staff.

RECOMMENDED ACTION: Approve amendments to the *Bylaws of the Board of Regents*, Chapter I, related to The Board of Regents of the University of Nebraska, and Chapter IV, related to Rights and Responsibilities of Professional Staff.

PREVIOUS ACTION: October 3, 2018 – A “For Information Only” item was submitted to the Board of Regents.

On July 14, 1973 the Board of Regents adopted amended *Bylaws of the Board of Regents*. Since that time, various amendments have been made to Chapter 1, The Board of Regents of the University, and Chapter 4, Rights and Responsibilities of Professional Staff.

EXPLANATION: In April 2018, University internal auditors reviewed certain portions of the *Bylaws of the Board of Regents*. That review prompts the recommended changes contained in this proposed action, which reflect “housekeeping” amendments to that remove obsolete materials from the Bylaws. They are:

- (1) An amendment to Article 1.3 to harmonize Bylaws with present practice by providing that the Chair “consult” with the Board when appointing committees, and not require the Board to formally approve committee appointments. The present practice of a “consult” allows for planning and for Board committees to form and start their work shortly after officers are elected at the annual meeting;
- (2) The obsolete Bylaws require the Corporation Secretary to send to the President, Chancellors and university libraries “notices of action taken by the Board as soon as possible after each meeting.” The Board has adopted a better practice whereby the Corporation Secretary posts the minutes within a week after the meeting for all persons, including the CEOs, to read. Minutes are archived both on the University’s website and in hard copy at UNL’s Love Library. It is proposed that this outdated language in Article 1.3.3 be removed; and (3) Article 1.5.2 requires that all recommendations for degrees be submitted to the Corporation Secretary and entered in the official records of the Board of Regents, which has been as interpreted as meaning the minutes. This requirement would be extremely cumbersome, given the size of the present graduating classes. The official records of degrees awarded are maintained by the respective campus registrars, and the proposed amendment to this article reflects that practice.

In addition, faculty bring to our attention that the support staff provided to Nebraska Extension by the counties and their county extension boards are not employees of the University of Nebraska,

as they once were many years ago. The proposed amendment to Article 4.4.5 reflects present contractual relationship the University has with the counties.

The following shows precisely the changes proposed should the Board adopt these Bylaw changes at its December 2018 meeting:

Chapter I. The Board of Regents of the University of Nebraska

1.3 **The Chair of the Board.** The Board shall select one of its members as its Chair at the annual meeting in January. Unless he or she resigns or is removed by a majority vote of the Board, the Chair shall hold office for one year or until a successor is selected and qualified. The Chair shall preside at all meetings of the Board at which he or she is present. The Chair's signature shall appear on diplomas and like documents issued by the authority of the Board. Unless it is otherwise ordered by the Board, or otherwise provided in these Bylaws, the Chair shall sign all contracts and other instruments requiring execution on the part of the Board and perform all other duties incident to such office. The Chair, in consultation with the approval of the Board, shall appoint all Committees of the Board.

1.3.3 **Corporation Secretary.** The Board, after consultation with the President, shall appoint a Corporation Secretary, and may also appoint an Assistant Corporation Secretary of the Board to act in event of the absence or disability of the Corporation Secretary, or to assist the Corporation Secretary as may be determined by the Board. The Corporation Secretary, or, in the event of absence or disability, the Assistant Corporation Secretary, shall:

~~(e) — Prepare and send out notices of action taken by the Board as soon as possible after each meeting, forwarding same to the chief executive officer of each of the major administrative units and to the libraries thereof, and to any others who in the Corporation Secretary's judgment should receive such notice and minutes;~~

1.5.2 **Recommendations, Records, and Honorary Degrees.** With the exception of honorary degrees, no degree, diploma, or certificate in course shall be conferred, granted, or approved by the Board unless the person receiving the same has been recommended by the faculty of the college in which he or she shall have pursued his or her studies; provided that no such degree, diploma or certificate in course shall be conferred, granted, or approved by the Board unless the candidate has paid all required fees and completed other required documents. Faculty recommendations of candidates for degrees and certificates in course shall be made in writing signed by the respective deans. ~~Such written recommendations shall be forwarded to the Office of the Corporation Secretary. The Corporation Secretary shall enter upon the official records the~~

~~action by the Board and~~ Each administrative unit shall implement processes within its Office of the Registrar, or such similar office, to keep the official and accurate records of the names of all persons receiving degrees, diplomas, or certificates in course. Each of the responsible faculty governing units, through such procedure as it may adopt, may recommend to the Board candidates for honorary degrees. An honorary degree shall not be granted to any person holding an appointment with the University.

Chapter IV. Rights and Responsibilities of Professional Staff

~~4.4.5 **County Employees of the Cooperative Extension Service of the University of Nebraska-Lincoln.** The terms, conditions, and length of appointments of county employees of the Cooperative Extension Service of the University of Nebraska-Lincoln shall be governed by the terms of their contract and by Rules of the Board specifically applicable to them as a class, and shall not be governed by Sections 4.4.1 through 4.4.3 of these Bylaws.~~

4.4.5 **Extension Personnel.** In cooperation with Nebraska county governments and to further the shared goals and missions of Nebraska Extension, the University of Nebraska places within the state's counties those university employees, such as its Extension Educators and Extension Assistants, in order to provide administrative leadership to the local extension programs adopted by those county extension boards. The Extension Educators and Extension Assistants are at all times employees of the University of Nebraska, subject to the terms and benefits of the employment applicable to University of Nebraska employees. In turn, counties provide county employees to support the Extension Educators and Assistants in their administrative roles. Such supportive county employees are employed by the counties pursuant to county human resource policies, county benefit policies, and all other terms of employment applicable to the relevant county's(ies') employment. The counties and the university shall carefully consider each other's recommendations and input in relation to their respective personnel, in order to best meet their mutual goals.

These revisions have been reviewed by the Council of Academic Officers; they also have been reviewed and recommended for approval by the Academic Affairs Committee.

SPONSOR: Susan M. Fritz
Executive Vice President and Provost

RECOMMENDED: Hank M. Bounds, President
University of Nebraska

DATE: November 9, 2018

AGENDA
THE BOARD OF REGENTS
OF THE UNIVERSITY OF NEBRASKA
Varner Hall, 3835 Holdrege Street
Lincoln, Nebraska 68583-0745
Tuesday, December 4, 2018
9:30 a.m.

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF MINUTES AND RATIFICATION OF ACTIONS TAKEN ON OCTOBER 3, 2018
- IV. KUDOS
 - Edward Rau, University of Nebraska Medical Center*
 - Mary Jane Bruce, University of Nebraska-Lincoln*
 - James Lester, University of Nebraska at Kearney*
- V. RESOLUTIONS
 - Resolution of Recognition for Regent Hal Daub*
 - Resolution of Recognition for Regent Bob Whitehouse*
- VI. HEARINGS
 - Amendments to the *Bylaws of the Board of Regents*, Chapter I, related to The Board of Regents of the University of Nebraska, and Chapter IV, related to Rights and Responsibilities of Professional Staff
- VII. PUBLIC COMMENT
 - The Standing Rules of the Board provide that any person who gives 24 hours' notice to the Corporation Secretary of the Board may speak to any item that is not on the agenda. In addition, any person may appear and address the Board of Regents on any item on the agenda for this meeting. Each person will be given up to five minutes to make his or her remarks. Public comment will be limited to a period of 30 minutes.
- VIII. UNIVERSITY CONSENT AGENDA
 - A. ACADEMIC AFFAIRS
 - University of Nebraska
 - 1. President's Personnel Recommendation Addendum VIII-A-1
 - University of Nebraska-Lincoln
 - 2. Approval is requested for a three-year contract for Academic Analytics Database site license for the University of Nebraska-Lincoln Addendum VIII-A-2
 - B. BUSINESS AFFAIRS
 - University of Nebraska
 - 1. Approve 1-year Cisco SMARTnet renewal with Sirius Computer Corp Addendum VIII-B-1
 - 2. Approve entering into a one-year renewal agreement for Proofpoint Secure Email Gateway service for UNK, UNL, UNO and UNCA Addendum VIII-B-2

University of Nebraska-Lincoln

3. Authorize a lease renewal with NEBCO, Inc. to provide office space for the University of Nebraska Press Addendum VIII-B-3
4. Approve the sole source purchase of a Multifunctional Scanning-Probe Microscope from Attocube Systems, Inc. for \$478,885 for the University of Nebraska-Lincoln Department of Physics and Astronomy Addendum VIII-B-4

University of Nebraska at Omaha

5. Approve the Second Amendment to the Scott Residence Hall Ground Lease by and between the Suzanne and Walter Scott Foundation and the Board of Regents of the University of Nebraska Addendum VIII-B-5

IX. UNIVERSITY ADMINISTRATIVE AGENDA

A. ACADEMIC AFFAIRS

University of Nebraska

1. Approve amendments to the *Bylaws of the Board of Regents*, Chapter I, related to The Board of Regents of the University of Nebraska, and Chapter IV, related to Rights and Responsibilities of Professional Staff Addendum IX-A-1

University of Nebraska-Lincoln

2. Approval is requested to eliminate the Center for Instructional Innovation in the Department of Educational Psychology within the College of Education and Human Sciences at the University of Nebraska-Lincoln Addendum IX-A-2
3. Approval is requested to eliminate the Center for Nontraditional Manufacturing Research administered by the Office of Research and Economic Development and the College of Engineering at the University of Nebraska-Lincoln Addendum IX-A-3
4. Approval is requested to transfer the Gallup Research Center to The Clifton Strengths Institute in the College of Business at the University of Nebraska-Lincoln Addendum IX-A-4
5. Approval is requested to eliminate the Leadership Institute in the College of Business at the University of Nebraska-Lincoln Addendum IX-A-5

University of Nebraska at Kearney

6. Approval is requested to eliminate the Department of Economics in the College of Business and Technology at the University of Nebraska at Kearney Addendum IX-A-6
7. Approval is requested to move the existing Agribusiness program from the Department of Economics to the Department of Marketing and Management Information Systems in the College of Business and Technology at the University of Nebraska at Kearney Addendum IX-A-7
8. Approval is requested to move the existing Economics program from the Department of Economics to the Department of Accounting and Finance in the College of Business and Technology at the University of Nebraska at Kearney Addendum IX-A-8
9. Approval is requested to move the existing Business Education program and Business Administration courses from the Department of Economics to the Department of Management in the College of Business and Technology at the University of Nebraska at Kearney Addendum IX-A-9

B. BUSINESS AFFAIRS

University of Nebraska

1. Approve the amendments to *Regents Policy* RP-6.3.1, Administrative Approval of University Contracts, effective January 1, 2019, if approved Addendum IX-B-1

University of Nebraska-Lincoln

2. Approve the Resolution to authorize expenditure of up to \$3,222,500 for capital improvements for the Campus Recreation, Nebraska Unions and University Housing facilities from the Replacement Fund of the Student Fees and Facilities Revenue Bonds at the University of Nebraska-Lincoln Addendum IX-B-2
3. Approve the Resolution to authorize the expenditure of up to \$740,000 from the Replacement Fund of the UNL Parking Revenue Bonds to improve certain property and equipment Addendum IX-B-3
4. Approve a 3-year extension with Teamworks for communication and compliance software tools used by University of Nebraska-Lincoln Athletics Addendum IX-B-4
5. Approve the Program Statement for the Gnotobiotic Mouse Vivarium at the University of Nebraska-Lincoln Addendum IX-B-5
6. Approve the project scope, schedule, and budget for Hamilton Hall 3rd Floor North Renovation at the University of Nebraska-Lincoln Addendum IX-B-6

University of Nebraska Medical Center

7. Approve the budget increase for the new research MRI for the University of Nebraska Medical Center Addendum IX-B-7

University of Nebraska at Omaha

8. Approve the Resolution authorizing the expenditure of \$3,263,000 from the Bond Surplus/Replacement Funds to make student housing, parking and facility improvements Addendum IX-B-8
9. Approve the project scope, schedule, and budget for Durham Science Center Renovation at the University of Nebraska at Omaha Addendum IX-B-9
10. Approve the waiver of the requirements of *Regents Policy* RP-6.2.7 on the Naming of Facilities, and naming the addition to the Willis A. and Janet S. Strauss Performing Arts Center at the University of Nebraska at Omaha as the “John and Jan Christensen Addition” Addendum IX-B-10

Nebraska College of Technical Agriculture

11. Approve the Residence hall Room and Board Rates for the 2019-20 Academic year at the Nebraska College of Technical Agriculture Addendum IX-B-11

C. FOR INFORMATION ONLY

1. University of Nebraska Strategic Planning Framework Addendum IX-C-1
2. University of Nebraska Strategic Framework Accountability Measures Addendum IX-C-2
3. Calendar of establishing and reporting accountability measures Addendum IX-C-3
4. University of Nebraska Strategic Dashboard Indicators Addendum IX-C-4
5. Board of Regents agenda items related to the University of Nebraska Strategic Framework Addendum IX-C-5

D. REPORTS

1. Strategic Framework report on International Student Enrollment [3-d-ii] Addendum IX-D-1
2. Fall 2017 Enrollment report Addendum IX-D-2
3. Strategic Framework Report on Enrollment [1-b-i], Top 25% [3-b-1] and Nonresident Undergraduate Enrollment [3-c-i] Addendum IX-D-3
4. Renaming the Boys Town Center on Child and Family Well Being to the Academy for Child and Family Well Being in the Department of Special Education and Communication Disorders in the College of Education and Human Sciences at the University of Nebraska-Lincoln Addendum IX-D-4

5. Revisions to rules and regulations for faculty and student self-government organizations: Amendments to the *Bylaws of the Hixson-Lied College of Fine and Performing Arts* at the University of Nebraska-Lincoln Addendum IX-D-5
6. Contract update with Arthur J Gallagher & Co. Addendum IX-D-6
7. Quarterly Status of Capital Construction Projects Addendum IX-D-7
8. Bids and Contracts for the period ended October 17, 2018 Addendum IX-D-8
9. Residence Hall Room Rates for Academic Year 2019-20 at the University of Nebraska at Omaha Addendum IX-D-9
10. Business Affairs Committee Correction to the Intermediate Design Report – UNL Nebraska East Union Renovation Addendum IX-D-10
11. Naming the north-stadium sky bridge in the Osborne Athletic Complex, “The Burnell Bridge” in honor of Dr. Thomas Burnell Addendum IX-D-11
12. Naming of the center gallery in the International Quilt Study Center & Museum the “Doris Von Seggern Gallery” at the University of Nebraska-Lincoln Addendum IX-D-12
13. Naming of a gallery in the Sheldon Museum of Art the “Roseann and Philip L. Perry Gallery” at the University of Nebraska-Lincoln Addendum IX-D-13
14. Naming of the track offices in the Bob Devaney Sports Center the “Walker Family Foundation Track Office” at the University of Nebraska-Lincoln Addendum IX-D-14

X. ADDITIONAL BUSINESS

VIII. UNIVERSITY CONSENT AGENDA

A. ACADEMIC AFFAIRS

University of Nebraska

1. President's Personnel Recommendation Addendum VIII-A-1

University of Nebraska-Lincoln

2. Approval is requested for a three-year contract for Academic Analytics Database site license for the University of Nebraska-Lincoln Addendum VIII-A-2

B. BUSINESS AFFAIRS

University of Nebraska

1. Approve 1-year Cisco SMARTnet renewal with Sirius Computer Corp Addendum VIII-B-1
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University of Nebraska-Lincoln

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University of Nebraska at Omaha

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The President's Personnel Recommendation

Meeting Date: December 4, 2018

New Appointment

University of Nebraska-Lincoln

Marco Barker, Vice Chancellor (Special) Diversity and Inclusion, Associate Professor of Practice (Special) Educational Administration; effective 04/01/2019, \$250,000, FY, 1.00 FTE

TO: The Board of Regents Addendum VIII-A-2
Academic Affairs

MEETING DATE: December 4, 2018

SUBJECT: Three-year contract for Academic Analytics Database Site License for the University of Nebraska-Lincoln (UNL)

RECOMMENDED ACTION: Approval is requested for a three-year contract for Academic Analytics Database site license for UNL

PREVIOUS ACTION: None

EXPLANATION: UNL has been using Academic Analytics since 2010 and has established a standardized practice for benchmarking research performance. This site license will allow continued use for the next three years.

The Academic Analytics Software and Database includes a large up-to-date dataset of faculty performance and a suite of analytic tools that are used to assess research performance. The dataset contains information on over 270,000 faculty members associated with 9,000 Ph.D. programs and 10,000 departments at 385 research universities in the United States and abroad. The dataset includes archival publications, books, honors and awards, and extramural funding. This data is then presented through a collection of analytical models to show comparative research performance with respect to faculty, departments, colleges, and universities around the U.S.

UNL uses these analytical tools to benchmark department and college performance, identify faculty for greater research roles and awards, and plan for growth opportunities in departments and in multi-disciplinary areas. With the new license for Academic Analytics, UNL also will be able to very efficiently scout for potential hires at universities across the country.

This request has been reviewed and recommended for approval by the Academic Affairs Committee.

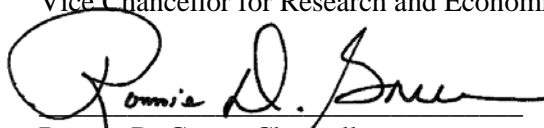
PROJECT COST: \$578,900

SOURCE OF FUNDS: General Funds

SPONSORS: Donde Plowman
Executive Vice Chancellor and Chief Academic Officer

Robert Wilhelm
Vice Chancellor for Research and Economic Development

RECOMMENDED



Ronnie D. Green, Chancellor
University of Nebraska-Lincoln

DATE: November 14, 2018

**UNIVERSITY OF NEBRASKA
MASTER AGREEMENT**

This Master Agreement sets forth the terms between The Board of Regents of the University of Nebraska a public body corporate and governing body of the University of Nebraska for and on behalf of Information Technology Services, having an address at 3835 Holdrege Street, Lincoln, NE 68583 (the "University") and Academic Analytics, LLC, having an address at 7400 Carmel Executive Park Drive, Suite 155, Charlotte, NC 28226 (the "Service Provider") with regard to the performance by Service Provider of the services contemplated herein.

RECITALS

WHEREAS, the University desires to obtain the services of the Service Provider; and

WHEREAS, the Service Provider claims to have expertise and experience to provide such services for the University;

THEREFORE, the University and the Service Provider hereby agree to the following terms, obligations and conditions:

1. Description of Services. The Service Provider agrees to perform such professional services, with the standard of professional care and skill customarily provided in the performance of such services, and shall use its best efforts to render the services and provide the deliverables identified in an attached proposal and/or scope of work for each engagement which references this Master Agreement. The Service Provider agrees to perform the Services to the satisfaction of the University during the term of this Agreement. The attachments and any exhibits and schedules hereto are an integral part of this Agreement and are deemed incorporated by reference herein.

2. Payment. In full consideration for the Services performed by the Service Provider under this indefinite quantity-indefinite delivery Agreement and each engagement, the University shall pay or cause to be paid to the Service Provider the invoiced amount for each engagement. Along with its invoice, the Service Provider shall submit adequate receipts and documentation as requested by the University to support reimbursement of all previously agreed upon incidental or reimbursable expenses. All payments due Service Provider shall be made on a net 30 day basis. The Service Provider agrees that it is solely responsible for payment of income, social security, and other employment taxes due to the proper taxing authorities, and that the University will not deduct such taxes from any payments to the Service Provider hereunder, unless required by law.

3. Term. The term of this agreement shall begin on the date fully executed and remain in place until December 31, 2021. The length of the contract in its entirety will not exceed three (3) years. The University of Nebraska reserves the right to contract certain work as needed to provide emergency or timely services, introduction of new technology and/or as a result of general market conditions.

4. Confidentiality. "Confidential Information" shall mean any materials, written information, and data marked "Confidential" by the University or non-written information and data disclosed by the University that is identified at the time of disclosure to the Service Provider as confidential and is reduced to writing and transmitted to the Service Provider within thirty (30) days of such non-written disclosure. The Service Provider agrees to use the same degree of care it uses to protect its own confidential information and, to the extent permitted by law, to maintain the Confidential Information in strict confidence for a minimum period of three (3) years from the date of termination of this Agreement or as provided herein. The obligations of this paragraph do not apply to information in the public domain or information that is independently known, obtained or discovered by the Service Provider, or that is hereafter supplied to the Service Provider by a third party without restriction.

5. Ownership of Work Product and Intellectual Property Rights. Unless otherwise stated herein, the Service Provider shall have no interest in the deliverables provided under this Agreement, and the University shall be the sole owner of all such deliverables, including all works authored, produced, developed or reduced to practice by the University during its' use of the Services (the "Work Product"). Furthermore, the University shall be the sole owner of any and all intellectual property rights, including without limitation, all patent, copyright, trademark and trade secrets rights in and to the Work Product. The University shall have the right to secure appropriate registration and protection for any and all intellectual property rights in and to the Work Product. Accordingly, the Service Provider hereby expressly assigns all right, title and interest in and to the Work Product, including any and all patent, copyright, trademark and/or trade secret rights thereto, to the University, and agrees to execute all documents

required to evidence such assignment. Without limiting the foregoing, the Service Provider hereby grants to the University the sole and exclusive right throughout the world, in all languages, and in perpetuity, to use the Work Product pursuant to this Agreement. The Service Provider also hereby waives any and all claims it may now or hereafter have in any jurisdiction to so-called "moral rights" or rights of "droit moral" with respect to the use, results and/or proceeds of the Service Provider's services and Work Product. This provision shall survive the termination of this Agreement.

6. Termination.

(a) Grounds for Termination: In addition to any other remedy available at law or in equity, termination of this Agreement may occur as follows:

(i) Service Provider may, at its option, terminate this Agreement immediately in the event (1) University violates any of the restrictions contained in Appendix B Section 1(d), Section 2(c), Section 3 or Exhibit II or (2) University fails to make payment, pursuant to the terms and conditions of Appendix B Exhibit III. Termination under this Section shall be effective upon receipt of notice by University;

(ii) Either party may terminate this Agreement immediately, without further obligation to the other party, in the event of (1) a material breach of this Agreement by the other party that is not remedied within thirty (30) days after the breaching party's receipt of written notice of such breach; or (2) the other party makes an assignment for the benefit of its creditors, the filing by the other party or its creditors of a voluntary or involuntary petition under any bankruptcy or insolvency law, under the reorganization or arrangement provisions of the United States Bankruptcy Code or under the provisions of any law of like import, or the appointment of a trustee or receiver for the other party or its property. Termination under this Section shall be effective upon receipt of notice by the other party;

(iii) As a multi-year contract, LICENSEE'S continued performance and obligation to pay under this Agreement is contingent upon annual appropriations by the legislature of the State of Nebraska. If the legislature fails to appropriate sufficient funds to LICENSEE to provide for the continuation of this Agreement, LICENSEE may give ACADEMIC ANALYTICS written notice of non-availability of funds, and LICENSEE may terminate this Agreement without penalty as of December 31st of the year in which notice is given. LICENSEE agrees to provide any such non-availability of funds notice on or before December 1st.

(b) Effect of Expiration and Termination. University's rights with respect to the Content, Portal and Tools as defined in Appendix B following termination or expiration shall be as set forth below:

Promptly following expiration or termination of this Agreement for any reason, University shall make no further use of the Portal or Tools.

Promptly following expiration or termination of this Agreement for any reason, University shall (A) make no further use of the Content and Portal, and (B) use commercially reasonable efforts to permanently remove all copies of the Content from its computer or other electronic systems.

University shall notify all Portal Users and Content Recipients of the termination of the Agreement and their responsibilities under this Section.

7. Representations and Warranties. The Service Provider represents and warrants that in performing the Services it will not be in breach of any agreement with a third party. Unless stated otherwise herein, The Service Provider also represents and warrants that no third party has any rights in, to, or arising out of, the Work Product rendered pursuant to the performance of the Services. Service Provider agrees to hold University and its respective assigns and licensees harmless from any loss, damage or expense, including court costs and reasonable attorneys' fees, that University and its assigns and licensees may suffer as a result of a breach or alleged breach of the foregoing warranties or as a result of claims or actions of any kind or nature resulting from the provision of the Services or any use of the Work Product.

Each party warrants and represents that it has full power and authority to enter into and perform this Agreement, and that the person signing this Agreement on behalf of each party has been properly authorized and empowered to enter into this Agreement.

8. Independent Service Provider. The Service Provider is an independent Service Provider and is solely responsible for maintenance and payment of any and all taxes, insurances and the like that may be required by federal, state or local law with respect to any sums paid hereunder. The Service Provider is not the University's agent or representative and has no authority to bind or commit the University to any agreements or other obligations.

9. Liability. Service Provider agrees to indemnify and hold the University, its regents, officers, employees, agents and students, harmless from any loss, claim, damage or liability of any kind arising out of or in connection with the performance of the Services by the Service Provider.

10. Insurance. The Service Provider shall at its own expense obtain and maintain throughout the term of this Agreement general commercial liability insurance against claims for bodily injury, death and property damage with limits of not less than one million dollars (\$1,000,000) per occurrence, and three million dollars (\$3,000,000) general aggregate, naming The Board of Regents of the University of Nebraska as an additional insured, to cover such liability caused by, or arising out of, activities of the Service Provider and its agents and/or employees while engaged in or preparing for the provision of the Services. The Service Provider shall furnish to the University certificates of insurance evidencing that such insurance has been procured prior to commencement of such work.

11. Assignment. This Agreement is non-assignable and non-transferrable. Any attempt by either party to assign its obligations hereunder shall be void.

12. Amendment. This Agreement, including the related documents of Appendix A University of Nebraska Information Technology Services (ITS) Software/Services Standardized Agreement Language ("Appendix A") and Appendix B Service Provider's Description of Services ("Appendix B"), constitutes the entire understanding between the Service Provider and the University with respect to the subject matter hereof and may not be amended except by an agreement signed by the Service Provider and an authorized representative of the University.

13. Governing Law and Forum. This Agreement shall be governed by the laws of the State of Nebraska without giving effect to its conflicts of laws provisions. Any legal actions brought by either party hereunder shall be in the District Court of Lancaster County, Nebraska.

14. Conflict of Interest. No article or service shall be purchased from any University faculty or staff member without prior approval by the Vice Chancellor of Business and Finance and any such approved purchase shall comply fully with the requirements of the conflict of interest provisions of the Nebraska Political Accountability and Disclosure Act, Neb. Rev. Stat., §§ 49-1493 through 49-14,104.

Service Provider certifies, to the best of its knowledge and belief, that there are no potential organizational conflicts of interest related to this Agreement. If Service Provider cannot so certify, it shall provide a disclosure statement to the University, which describes all relevant information concerning any potential conflict of interest under this Agreement. In the event the potential conflict of interest cannot be resolved, the University may

declare this Agreement void and of no further force or effect and the University shall have no further obligations hereunder.

15. Personal Use Prohibited. University funds shall not be expended for articles or services which are for the personal use of staff or faculty members.

17. Work Status Verification. The Service Provider and its subcontractors shall use a federal immigration verification system to determine the work eligibility status of new employees physically performing services within the State of Nebraska pursuant to Neb. Rev. Stat. §§ 4-108 to 4-114 as amended.

18. Debarment List. No contract shall be awarded to any Service Provider/Bidder listed on the General Services Administration's List of Parties Excluded from Federal Procurement or Nonprocurement Programs in accordance with Executive Orders 12549 and 12689, "Debarment and Suspension," (the "Debarment List"). For contracts which in the aggregate exceed \$25,000, Service Provider/Bidder specifically warrants and represents that it is not included on the Debarment List. Service Provider/Bidder further agrees that should it be included on the Debarment List at the time the contract/proposal is awarded, or at any time during which it performs its contractual obligations pursuant to the contract, such listing shall be considered a material breach of the contract between the University and the Service Provider.

19. Change Proposals. Material changes in scope, rush delivery, rework of items already approved or requests for additional revision cycles, services and/or deliverables beyond those listed herein hereafter known as change orders, shall not be effective until authorized representatives of both Parties execute a mutually acceptable written change order to this Agreement. Any fees arising from change orders, additional services, or deliverables not reflected herein will be invoiced upon completion. Change orders agreed to by email shall be valid and enforceable as if made part of this Agreement.

24. Taxpayer Transparency Act. Pursuant to Nebraska's Taxpayer Transparency Act (Neb. Rev. Stat. §84-602.01, as may be amended), as of July 1, 2014, the University of Nebraska is required to provide the Nebraska Department of Administrative Services with a copy of each contract that is a basis for an expenditure of state funds, including any documents incorporated by reference in the contract. Copies of all such contracts and documents are published by the Nebraska Department of Administrative Services at www.nebraskaspending.gov. It shall be the sole responsibility of the Service Provider to notify the University of any redactions to such contracts and

documents under Neb. Rev. Stat. 84-712.05(3) prior to contract execution.

25. Vietnam Era Veterans' Readjustment Assistance Act (VEVRAA). If applicable, this Service Provider and subcontractors shall abide by the requirements of 41 CFR 60-300.5(a). This regulation prohibits discrimination against qualified protected veterans, and requires affirmative action by covered prime Service Providers and subcontractors to employ and advance in employment qualified protected veterans.

26. SECTION 503. If applicable, this Service Provider and any subcontractor shall abide by the requirements of 41 CFR 60-741.5(a). This regulation prohibits discrimination against qualified individuals on the basis of disability, and requires affirmative action by covered prime Service Providers to employ and advance in employment qualified individuals with disabilities.

27. Nondiscrimination. In accordance with the Nebraska Fair Employment Practice Act, Neb. Rev. Stat. §48-1122, Service Provider agrees that neither it nor any of its subcontractors shall discriminate against any employee, or applicant for employment to be employed in the performance of this Agreement, with respect to hire, tenure, terms, conditions or privilege of employment because of the race, color, religion, sex, disability, or national origin of the employee or applicant.

28. Logos or University Marks. The Service Provider shall not use or display any University campus name, logo, trademark, servicemark (individually a "Mark" and collectively the "Marks") and/or other indicia designated by the University as a source identifier, unless expressly authorized in writing by the University. Any unauthorized use of University Marks is expressly prohibited.

29. Right to Audit Privilege. The University reserves the right to audit or inspect work performed by the Service Provider to determine that the work has been done and work products received in accordance with this agreement. The University may participate directly or through an appointed representative, e.g. external auditor, in order to verify that the Services related to this Agreement have been performed in accordance to the procedures indicated.

30. Purchase Order Requirement. A Purchase Order shall be issued by the University to the Service Provider for payment in accordance with the terms of this Agreement. All invoice(s) submitted by the Service Provider shall make reference to the appropriate Purchase Order number to be eligible for payment.

31. Compliance. Service Provider will comply with all applicable laws, rules, regulations, ordinances and University policies in providing the Services.

The rest of this page is left intentionally blank.

The Board of Regents of the University of Nebraska (the University)

Signature: _____

Date: _____

Printed Name: Hank M. Bounds

ATTEST

Title: President

Carmen K. Maurer, Corporation Secretary
University of Nebraska

Full Legal Name of Undersigned (the Undersigned)

Date: _____

Signature: _____

Date: _____

Printed Name: _____

Title: _____

I affirm that if I am an employee of the University of Nebraska, I have notified buyer of my status as such and that this contract must be completed in accordance with Board of Regents Policy 6.2.1.12, Purchases Involving University Personnel.

Notice. Any notice to either party hereunder shall be in writing and shall be served either personally or by registered or certified mail addressed to the following individuals:

To the Service Provider:

To the University:

Eric Llorey

Scott Stremick

Academic Analytics, LLC

University of Nebraska - Lincoln

7400 Carmel Executive Park Drive, Suite 155

1700 Y Street

Charlotte, NC 28226

Lincoln, NE 68588-0645

Appendix A – UNIVERSITY OF NEBRASKA INFORMATION TECHNOLOGY SERVICES (ITS) Software/Services Standardized Agreement Language

Introduction

The purpose of this document is to incorporate specific terms and conditions pertinent to technology at the University of Nebraska. This document addresses select topics of particular importance to ITS in order to be compliant with Board of Regents Policies, as well as Nebraska State laws.

DEFINITIONS:

- a. Deliverables. As used herein, the term “Deliverables” shall mean any and all information derived from the data and content, including but not limited to any copies of any reports derived from data or content. ITS shall have all right, title and interest to all any information created by ITS from the data and content including but not limited to original works of authorship, compositions, ideas, writings, procedures, techniques, know-how.
- b. Work Product. As used herein, the term “Work Product” shall mean the tangible property and Deliverables created by ITS pursuant to this Agreement.

1. RESERVED

2. OWNERSHIP AND PROPRIETARY RIGHTS

2.1 Service Provider owns and retains all right, title and interest in Service Provider-Owned Materials. ITS owns and retains all right, title and interest in ITS’s Owned Materials. ITS Students own and retain all right, title and interest in ITS Student-Owned Material. ITS acknowledges and agrees that, unless otherwise agreed by Service Provider in writing, Service Provider is the sole and exclusive owner of all rights, including but not limited to all patent rights, copyrights, trade secrets, trademarks, and other proprietary rights in the systems, programs, specifications, user documentation, and other Service Provider-Owned Materials used by Service Provider in the course of its provision of services hereunder. ITS also acknowledges and agrees that in entering into this Agreement, ITS acquires no ownership rights in Service Provider-Owned Materials. ITS shall not copy, transfer, sell, distribute, assign, display, or otherwise make Service Provider-Owned Materials available to third parties. Service Provider acquires no rights of ownership in or to the ITS owned Materials or the Student-Owned Materials; or anything that is provided to Service Provider by ITS, including but not limited to business processes, software and related documentation. Any modifications or enhancements to the ITS Owned Materials or the Student-Owned Materials including those suggested or implemented by Service Provider, shall belong to ITS. Service Provider agrees that its rights to use any such materials or data provided by ITS, including all ITS-owned Materials is limited to such use as is necessary to permit Service Provider to perform Services and obligations in this Agreement.

2.2 ITS has the responsibility for providing Service Provider with the copyright notice language to appear on websites, delivered course content and/or assessments, and on any related practice and/or demonstration materials. Service Provider will have the responsibility for ensuring that the copyright notice language provided to Service Provider by ITS will appear as provided on any applicable materials. Any copyright notice language or other language acknowledging Service Provider’s ownership or other legal rights of Service Provider which appears on websites, course content and/or assessments, and in any practice and/or demonstrational materials will be limited to such language as is necessary to protect Service Provider’s legal rights. Unless provided to Service Provider by ITS, no language acknowledging the legal rights of any third party shall appear on materials without the prior written consent of ITS.

2.3 Notwithstanding anything in the Agreement to the contrary, any and all Deliverables shall be the sole and exclusive property of ITS. Notwithstanding the foregoing, the intellectual capital (including without limitation, ideas, methodologies, processes, inventions and tools) developed or possessed by Service Provider prior to, or acquired during, the performance of the Scope of Work shall be Service Provider-Owned Material.

2.4 Upon ITS's request or upon the expiration or termination of this Agreement, Service Provider shall deliver or return all copies of the Work Product to ITS. Service Provider is permitted, subject to its obligations of confidentiality, to retain one copy of the Work Product for archival purposes and to defend its Work Product.

2.5 Service Provider and ITS intend this Agreement to be a contract for services and each considers any tangible Work Products identified as Deliverables during the Term or Terms of this Agreement to be a work made for hire. If for any reason the Deliverables would not be considered a work made for hire under applicable law, Service Provider does hereby sell, assign and transfer to ITS, its successors, and assigns, the entire right, title and interest in and to the copyright and any registrations and copyright applications relating thereto and renewals and extensions thereof, and in and to all works based upon, derived from or incorporating the Deliverables, and in and to all income, royalties damages, claims and payments now or hereafter due or payable with respect thereto, and in and to all causes of action, either in law or equity for past, present, or future infringement based on the copyrights, and in and to all rights corresponding to the foregoing throughout the world. Service Provider agrees to execute all documents and to perform such other proper acts as ITS may deem necessary to secure for ITS the rights in the Deliverables.

2.6 Other than Deliverables and Service Provider-Owned Materials, the tangible property and Work Products created by Service Provider pursuant to this Agreement shall mutually belong to ITS and Service Provider and each shall be free to use such Work Product without permission of or payment of royalty to the other. As to tangible products and Work Products identified as Deliverables during the Term or Terms of this Agreement, all Deliverables shall be owned exclusively by ITS.

2.7 ITS recognizes that Service Provider's business depends substantially upon the accumulation of learning, knowledge, data, techniques, tools, processes, and generic materials that it utilizes and develops in its engagements. ITS's business also depends substantially upon the accumulation and application of learning, knowledge, data, techniques, tools, processes, and generic materials that it utilizes and develops through collaboration with Service Providers and other service providers. Accordingly, to the extent material that is used in, enhanced, or developed in the course of providing Services hereunder is of a general abstract character, or may be generically re-used, and does not contain Confidential Information of ITS, then Service Provider will own such material including, without limitation: methodologies; delivery strategies, approaches and practices; generic software tools, routines, and components; generic content, research and background materials; training materials; application building blocks; templates; analytical models; project tools; development tools; inventions; solutions and descriptions thereof; ideas; and know-how (collectively "Know-how") developed by Service Provider and ITS will own the Know-how developed by ITS. To the extent such Know-how is contained or reflected in the Work Product, each party hereby grants the other a fully paid up, perpetual license to use such Know-how. Neither party will sublicense or sell Know-How of the other party to any third party, and will not use or exploit the Know-How of the other party to compete with the information technology and professional services of Service Provider or the educational services and delivery of the ITS.

3. DATA USE

As between the parties, ITS will own, or retain all of its rights in, all data and information that ITS provides to the Service Provider, as well as all data managed by Service Provider on behalf of ITS, including all output, reports, logs, analyses, and other materials relating to or generated by the Services, even if generated by the Service Provider, as well as all data obtained or extracted through ITS's or Service Provider's use of the Services (collectively, the ITS Data). The ITS Data also includes all data and information provided directly to Service Provider by ITS students and employees, and includes personal data, metadata, and user content. The ITS Data will be ITS's Intellectual Property and Service Provider will treat it as ITS's confidential and proprietary information. Service Provider will not use, access, disclose, or license or provide to third parties, any ITS Data, or materials derived therefrom, except: (i) to the extent necessary to fulfill Service Provider's obligations to ITS hereunder; or (ii) as authorized in writing by ITS. Without limiting the generality of the foregoing, Service Provider may not use any ITS Data, whether or not aggregated or de-identified, for product development, marketing, profiling, benchmarking, or product demonstrations, without, in each case, ITS's prior written consent. Upon request by ITS, Service Provider will deliver, destroy, and/or make available to ITS, any or all of the ITS Data.

4. PROPRIETARY AND CONFIDENTIAL INFORMATION

4.1 Service Provider acknowledges and understands that in connection with this Agreement, Service Provider has had or may have access to, has obtained or may obtain, or has been or may be given the ITS's Confidential Information (as defined herein). For purposes of this Agreement, "Confidential Information" means all information provided by ITS, or ITS Students to Service Provider, including without limitation information concerning the ITS's business strategies, political and legislative affairs, students, employees, vendors, Service Providers, student records, customer lists, finances, properties, methods of operation, computer and telecommunications systems, software and documentation, student materials, student name and other identifying information which is generated by the student, such as biometrics. Confidential Information includes information in any and all formats and media, including without limitation oral communication, and includes the originals and any and all copies and derivatives of such information. Service Provider shall comply with all applicable federal, state and local laws restricting access, use and disclosure of protected information.

4.2 Service Provider shall use the Confidential Information only if and when required for the performance of the Services, and for no other purpose whatsoever, and only by Service Provider employees engaged in that performance. Service Provider may also share Confidential Information with its corporate affiliates and with agents and Service Providers who are bound by similar obligations of confidentiality and who need such information as part of Service Provider's performance under this Agreement. Service Provider shall forward any request for disclosure of Confidential Information to:

Information Technology Services
Canfield Administration Building North (ADMN) 332
Lincoln, NE 68588-0435

4.3 Service Provider acknowledges and understands that ITS is required to protect certain Confidential Information from disclosure under applicable law, including but not limited to the Family Educational Rights and Privacy Act ("FERPA"), the Gramm Leach Bliley Act ("GLBA"), or the Maryland Public Information Act ("PIA"), including regulations promulgated thereunder, as the laws and regulations may be amended from time to time (collectively the "Privacy Laws"). The Confidential Information that is protected under FERPA was provided to the Service Provider as it is handling an institution service or function that would ordinarily be performed by ITS's employees. Service Provider agrees that it shall be obligated to protect the Confidential Information in its possession or control in accordance with the Privacy Laws and as a "school official" under FERPA. The Service Provider further agrees that it is subject to the requirements governing the use and re-disclosure of personally identifiable information from education records as provided in FERPA.

4.4 Service Provider may disclose Confidential Information as required by legal process. If Service Provider is required by legal process to disclose Confidential Information, Service Provider shall immediately notify ITS, and before disclosing such information shall allow ITS reasonable time to take appropriate legal action to prevent disclosure of the Confidential Information.

4.5 Service Provider's obligations with respect to Confidential Information shall survive the expiration or the termination of this Agreement.

4.6 Service Provider acknowledges that its failure to comply fully with the restrictions placed upon use, disclosure and access to Confidential Information may cause ITS grievous irreparable harm and injury. Therefore, any failure to comply with the requirements of this section may be a material breach of this Agreement.

4.7 Except to the extent otherwise required by applicable law or professional standards, the obligations under this section do not apply to information that (1) is or becomes generally known to the public, other than as a result of disclosure by Service Provider, (2) had been previously possessed by Service Provider without restriction against disclosure at the time of receipt by Service Provider, (3) was independently developed by Service Provider without violation of this Agreement, or (4) Service Provider and ITS agree in writing to disclose. To the extent allowed by Nebraska State Law, each party shall be deemed to have met its nondisclosure obligations under this section as long as it exercises the same level of care to protect the other's information as it exercises to protect its own Confidential Information.

4.8 Service Provider agrees to use Student-Owned Materials, ITS Owned Materials and ITS's Confidential Information only as necessary to perform its responsibilities under this Agreement, keep it confidential in

accordance with this Agreement and use reasonable commercial efforts to prevent and protect the contents of these materials, or any parts of them, from unauthorized disclosure. Further, Service Provider will take industry standard measures to protect the security and confidentiality of such information including controlled and audited access to any location where such confidential and proprietary data and materials reside while in the custody of Service Provider and employing security measures to prevent system attacks (e.g., hacker and virus attacks).

4.9 Upon termination, cancellation, expiration or other conclusion of the Agreement, Service Provider shall return all Confidential Information to ITS or, if return is not feasible, destroy any and all Confidential Information without the prior written authorization from ITS. If the Service Provider destroys the information, the Service Provider shall provide ITS with a certificate confirming the date of destruction of the data. Any data referred to in this section that is still within Service Provider's actual or constructive control shall be subject to the terms of this Agreement in perpetuity.

4.10 ITS will implement security measures at its offices and all other associated facilities to ensure the confidentiality of Service Provider's Confidential Information and materials in manner like that provided by ITS for its own information and materials identified as confidential under this Agreement. Unless otherwise provided by separate agreement, upon termination of this Agreement, ITS shall return to Service Provider all Service Provider-Owned Materials, including software, Source Code, and/or documentation provided to ITS by Service Provider; alternatively, and at Service Provider's option, ITS shall destroy any or all of the aforementioned beyond recoverability. ITS shall not retain any electronic or other copies of any Service Provider-Owned Materials or other Service Provider Proprietary and Confidential Information absent of prior written authorization from Service Provider.

4.11 Service Provider agrees to abide by the limitation on re-disclosure of personally identifiable information (PII) from education set forth in The Family Educational Rights and Privacy Act and with the terms set forth below. 34 CFR 99.33 (a)(2) states that the officers, employees and agents of a party that receives education record information from ITS may use the information but only for the purposes for which the disclosure of the information was made. Further, Service Provider agrees to protect all ITS sensitive data including all PII, financial, corporate business intelligence or intellectual property of ITS faculty, staff, and employees in accordance with generally accepted Information Security standards and best practices.

5. SOFTWARE

Service Provider hereby Warrants and Represents:

A. That it shall perform all of the Work in a professional manner in accordance with industry standards for software development and related services, and that the software development and related services will conform to the specifications in the Agreement.

B. Service Provider is the owner or authorized user of Service Provider software and all of its components, and Service Provider software and all of its components, to the best of Service Provider's knowledge, do not violate any patent, trademark, trade secret, copyright or any other right of ownership of any third party.

C. Service Provider software and its components are equipped and/or designed with systems intended to prevent industry known system attacks (e.g., hacker and virus attacks) and unauthorized access to Confidential Information.

D. Service Provider has used industry standards for vulnerability testing and software quality code reviews to ensure that software is free of any and all "time bombs," computer viruses, copy protect mechanisms or any disclosed or undisclosed features which may disable Service Provider software or render it incapable of operation (whether after a certain time, after transfer to another central processing unit, or otherwise).

6. SURVIVAL

6.1 The University's rights to the Deliverables as provided in this Agreement will survive a bankruptcy claim by the Service Provider consistent with applicable laws. The rights granted under this Agreement shall be deemed a license of "intellectual property" for purposes of the United States Code, Title 11 ("Bankruptcy Code"), Section 365(n). In the event of the bankruptcy of Service Provider and a subsequent rejection of this Agreement, the University may elect to retain its license rights, subject to and in accordance with the provisions of the Bankruptcy Code or other applicable law.

6.2 The following Sections shall survive the expiration or termination of this Agreement: Grant of License; Ownership and Proprietary Rights; Warranties, Representations and covenants; Limitation of Liability; University Data; Privacy; Cyber Insurance; Termination; and Audit Rights. Any terms of this Agreement which by their nature extend beyond its termination remain in effect until fulfilled and apply to respective successors and assigns.

7. SECURITY

7.1 Service Provider will implement security measures at its offices and all other associated facilities in connection with Service Provider software to ensure the strictest confidentiality of ITS's Owned Materials, ITS's Confidential Information, and all other Confidential Information and materials. These measures will include, without limitation, encryption, use of a sign-on and access privilege system and other measures described in this Agreement, and such other measures as Service Provider deems necessary in its professional discretion. Service Provider shall impose these measures on all subcontractors used by Service Provider.

7.2 Service Provider shall endorse ITS's requirement to adhere to the University of Nebraska's (ITS) IT Security Standards (<http://idm.unl.edu/authentication-services-policy>). ITS is required to assess risks, ensure data integrity, and determine the level of accessibility that must be maintained. Specific activities include:

- A. Identification of security, privacy, legal, and other organizational requirements for recovery of institutional resources such as data, software, hardware, configurations, and licenses at the termination of the contract.
- B. Assessment of the Service Provider's security and privacy controls.
- C. Including ITS's security and privacy requirements in the agreement.
- D. Periodic reassessment of Service Provider services provisioned to ensure all contract obligations are being met and to manage and mitigate risk.

7.3 Service Provider shall (i) establish and maintain industry standard technical and organizational measures to help to protect against accidental damage to, or destruction, loss, or alteration of the materials; (ii) establish and maintain industry standard technical and organizational measures to help to protect against unauthorized access to the Services and materials; and (iii) establish and maintain network and internet security procedures, protocols, security gateways and firewalls with respect to the Services. Service Provider software and its components are equipped and/or designed with systems intended to prevent industry known system attacks (e.g., hacker and virus attacks) and unauthorized access to Confidential Information.

7.4 For the purposes of this article, a "Breach" has the meaning given to it under relevant Nebraska or federal law, for example; the Nebraska Financial Data Protection and Consumer Notification of Data Security Breach Act of 2006 (codified at Neb. Rev. Stat. § 87-802) (See 9.5). Service Provider's report shall identify : (i) the nature of the unauthorized use or disclosure, (ii) the CDI used or disclosed, (iii) the identity of the individual or entity that received the unauthorized disclosure, (iv) any pertinent application, access, or security logs or analysis (v) the action(s) that the Service Provider has taken or shall take to mitigate any potentially negative effects of the unauthorized use or disclosure, and (vi) the corrective action(s) the Service Provider has taken or shall take to prevent future similar unauthorized uses or disclosures. Service Provider shall provide additional information in connection with the unauthorized disclosure reasonably requested by ITS.

In the event of a breach Service Provider agrees to promptly reimburse all costs to ITS arising from such breach, including but not limited to (i) costs of notification of individuals, (ii) credit monitoring and/or identity restoration services, (iii) time of ITS personnel responding to the breach, (iv) civil or criminal penalties levied against ITS, attorney's fees, court costs, etc.

7.5 The contact for the ITS Computer Incident Response Team (CIRT) shall be identified as: (402) 472-5700 or its-sec@nebraska.edu. Report any confirmed or suspected breach of University data to ITS's CIRT within one hour of discovery or detection. Any confirmed or suspected computer security incidents not resulting in breach of University data shall be reported to ITS CIRT within 12 hours of discovery or detection.

7.6 ITS or an appointed audit firm (Auditors) has the right to audit Service Provider and its sub-vendors or affiliates that provide a service for the processing, transport or storage of ITS data. Audits will be at ITS's sole expense which includes operational charges by Service Provider, except where the audit reveals material noncompliance with contract specifications, in which case the cost, inclusive of operational charges by Service Provider, will be borne by the Service Provider. In lieu of ITS or its appointed audit firm performing their own audit, if Service Provider has an external audit firm that performs a review, ITS has the right to review the controls tested as well as the results, and has the right to request additional controls to be added to the certified report for testing the controls that have an impact on its data.

7.7 The Federal Trade Commission has promulgated regulations collectively known as the "Red Flags Rule" with which ITS must comply. See 16 CFR 681. Under the Red Flags Rule, ITS must ensure that Service Provider either complies with ITS's identity theft Program or that Service Provider has its own policies and procedures in place to detect and respond to identity theft Red Flags. Service Provider represents and warrants that it has reasonable policies and procedures in place to detect, prevent and mitigate identity theft. Service Provider shall review and comply with all relevant portions of ITS's identity theft policy, if any, as well as any applicable ITS identity theft plan. Service Provider shall report any Red Flags that it detects in connection with the Agreement to ITS.

8. **CYBER INSURANCE**

The Service Provider agrees to purchase and maintain throughout the term of this Agreement a technology/professional liability insurance policy, including coverage for network security/data protection liability insurance (also called "cyber liability") covering liabilities for financial loss resulting or arising from acts, errors, or omissions, in rendering technology/professional services or in connection with the specific services described in violation or infringement of any right of privacy, including breach of security and breach of security/privacy laws, rules or regulations globally, now or hereinafter constituted or amended;

Data theft, damage, unauthorized disclosure, destruction, or corruption, including without limitation, unauthorized access, unauthorized use, identity theft, theft of personally identifiable information or confidential corporate information in whatever form, transmission of a computer virus or other type of malicious code; and participation in a denial of service attack on third party computer systems;

Loss or denial of service;
No cyber terrorism exclusion;

With a minimum limit of \$3,000,000 each and every claim and in the aggregate. Such coverage must include technology/professional liability including breach of contract, privacy and security liability, privacy regulatory defense and payment of civil fines, payment of credit card provider penalties, and breach response costs (including without limitation, notification costs, forensics, credit protection services, call center services, identity theft protection services, and crisis management/public relations services).

Such insurance must explicitly address all of the foregoing without limitation if caused by an employee of the Service Provider or an independent contractor working on behalf of the Service Provider in performing services under this Agreement. Policy must provide coverage for wrongful acts, claims, and lawsuits anywhere in the world. Such insurance must include affirmative contractual liability coverage for the data breach indemnity in this Agreement for all damages, defense costs, privacy regulatory civil fines and penalties, and reasonable and necessary data breach notification, forensics, credit protection services, public relations/crisis management, and other data breach mitigation services resulting from a confidentiality or breach of security by or on behalf of the Service Provider.

9. **MISCELLANEOUS TERMS**

9.1 **Accessibility** (Section 508 ADA Compliance). If the solution includes any end-user-facing human interface, such as an end-user device software component or web site form, file upload system, etc. the Service

Provider hereby warrants that the products or services to be provided under this agreement comply with the accessibility guidelines of "Section 508 of the Rehabilitation Act of 1973" as amended as of the date of this agreement.

If the solution includes any end-user-facing human interface, such as an end-user device software component, web pages or site, video or audio playback, file upload system, mobile device components, etc., the Service Provider agrees to promptly respond to and resolve any complaint regarding accessibility of its products or services which is brought to its attention and the Service Provider further agrees to indemnify and hold harmless the University of Nebraska campuses and system using the Service Provider's products or services from any claim arising out of its failure to comply with the aforesaid requirements.

The University, at its discretion, may at any time test the Service Provider's products or services covered by this agreement to ensure compliance with Section 508. Testing that results in findings of non-compliance, shall result in a 25% reduction in the total cost of the products and/or services covered by this agreement if the non-compliance is not corrected within 30 days of being reported to the Service Provider in writing. All withheld amounts will be paid to the Service Provider upon correction of the non-compliance and acceptance by the University. Said acceptance not to be unreasonably withheld.

Failure to comply with these requirements shall constitute a breach and be grounds for termination of this agreement and a pro-rated refund of fees paid from the University for the remainder of original contract period.

9.2 University & State College Participation. In some instances, state colleges or state agencies may wish to explore the possibility of sharing in the benefits of this contract. In the event of such sharing, ITS shall immediately notify Service Provider and negotiate an appropriate agreement for such an arrangement. ITS may share benefits only with the express written permission of Service Provider.

9.3 Examination of Records. ITS shall have access to and the right to examine any pertinent books, documents, papers, and electronic records such as logs of the Service Provider involving transactions and work related to this Agreement. Service Provider shall retain project records for a period of three (3) years from the date of final payment.

9.4 Assistance with Litigation or Investigation. E-Discovery: In order to provide ITS with the ability to be compliant with e-discovery rules, Service Provider must provide the following where "relevant data" might include any data stored regarding any person affiliated with ITS, access logs, activity logs, transaction logs, changes to access rights, etc., as detailed by the system architecture and practices provided by Service Provider.

The rest of this page is left intentionally blank.

For the Board of Regents of the University of Nebraska

Signature: _____

Date: _____

Printed Name: Hank M. Bounds

ATTEST

Title: President

Carmen K. Maurer, Corporation Secretary
University of Nebraska

Date: _____

For the Service Provider (Service Provider)

Signature: _____

Date: _____

Printed Name: _____

Title: _____

I affirm that if I am an employee of the University of Nebraska, I have notified buyer of my status as such and that this contract must be completed in accordance with Board of Regents Policy 6.2.1.12, Purchases involving University Personnel.

Notice. Any notice to either party hereunder shall be in writing and shall be served either personally or by registered or certified mail addressed to the following individuals:

To the Service Provider:

To the University:

Eric Llorey

Scott Stremick

7400 Carmel Executive Park Drive, Suite 155

University of Nebraska - Lincoln

Charlotte, NC 28226

1700 Y Street

704-890-8130

Lincoln, NE 68588-0645

**Appendix B
ACADEMIC ANALYTICS, LLC
MASTER LICENSE AGREEMENT**

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|---|---|
| <p>“ACADEMIC ANALYTICS”: ACADEMIC ANALYTICS, LLC</p> <p>7400 Carmel Executive Park Drive Suite 155 Charlotte, NC 28226</p> <p>Attention: Eric Llorey</p> | <p>“LICENSEE”</p> <p>The Board of Regents of the University of Nebraska on behalf of the University of Nebraska-Lincoln</p> <p>Contact Name: Becky Zavala</p> <p>Contact Title: Assistant Vice Chancellor Research</p> <p>Contact Email: rzavala2@unl.edu</p> <p>Telephone: 402-472-0735</p> <p>Address: 1400 R Street Lincoln, NE 68588</p> |
|---|---|

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree to be bound by the terms and conditions of this agreement (the "Agreement"):

1. License to Use the Portal Restrictions.

(a) License. Subject to the terms and conditions hereof, ACADEMIC ANALYTICS, grants LICENSEE a non-exclusive, non-transferable, non-sublicensable, limited license to use ACADEMIC ANALYTICS' web-based, data portal ("Portal") to access the Content (as defined in Exhibit I) and the Tools (as defined in Exhibit I), solely in accordance with the terms and conditions of this Agreement (the "Portal License").

(b) Portal Users. The Portal shall only be used by Portal Users. As used herein, the term "Portal Users" means LICENSEE'S employees, agents, trustees, contractors, and consultants (collectively, "Personnel") who:

(i) hold a position that involves internal strategic decision making and evaluation of faculty research activity;

(ii) by virtue of their position and responsibilities require access to the Portal to use the Content stored thereon for Permitted Uses (as that term is defined in Schedule II); and

(iii) have been approved by ACADEMIC ANALYTICS in its reasonable discretion.

(c) Portal User Request. LICENSEE shall identify in writing, a reasonable number of Personnel that LICENSEE requests to be Portal Users. The number of Portal Users allowable will include up to fifteen (15) institution-level Personnel, plus the deans (or designees) of all schools and colleges, plus the heads of all academic departments designated by LICENSEE. To the extent ACADEMIC ANALYTICS approves, in its reasonable discretion, such requested Personnel as a Portal Users, then ACADEMIC ANALYTICS will provide each Portal User with login credentials to the Portal ("Credentials"). ACADEMIC ANALYTICS reserves the right, in its

reasonable discretion, to limit the number of Portal Users, to set the requirements for Portal Users, to set the requirements for using Credentials, or to deactivate a Portal User's Credentials. LICENSEE acknowledges and agrees that all Portal Users' use of the Portal shall be subject to certain terms of use, which shall be accessible via the Portal.

(d) Restrictions. LICENSEE acknowledges and agrees that the Portal License is subject to the following terms and conditions:

(i) LICENSEE shall only allow access to the Portal by Portal Users;

(ii) LICENSEE shall immediately notify ACADEMIC ANALYTICS of any unauthorized usage of the Portal by anyone. If required by Academic Analytics, LICENSEE shall assist ACADEMIC ANALYTICS in terminating any Portal User's access to the Portal;

(iii) LICENSEE shall prohibit each Portal User from disclosing his/her Credentials to any other party, regardless of whether they have a legitimate need to access the Content or not;

(iv) LICENSEE will only use the Portal and require that Portal Users' use is in accordance with the terms and conditions of this Section 1(d);

(v) LICENSEE shall maintain written records of all Portal Users in accordance with Section 3(b) of this Agreement. Prior to allowing any Portal User to access the Portal, LICENSEE must require that the Portal User reviews and agrees to abide by the terms of this Agreement;

(vi) LICENSEE will only use the Tools in connection with the Portal to view and analyze the Data Files and Databases (as defined in Exhibit II).

(vii) LICENSEE will not create a portal, website, database or data room that replicates the functionality of the Portal.

(e) No Right to Use Content. LICENSEE acknowledges and agrees that the Portal License grants LICENSEE no right to use the Content. LICENSEE'S use of the Content shall be subject to a separate license from ACADEMIC ANALYTICS as set forth in Section 2, below.

2. License to Use Content; Restrictions.

(a) License. Subject to the terms and conditions hereof, ACADEMIC ANALYTICS, grants LICENSEE a non-exclusive, non-transferable, non-sublicensable, limited license to use the Content solely for the Permitted Uses (as defined in Exhibit II) (the "Content License").

(b) Content Delivery. The Content shall be delivered or made available to LICENSEE via the Portal in the media, format and frequency described in Exhibits I, II and III;

(c) Restrictions. LICENSEE acknowledges and agrees that the Content License is subject to the following terms and conditions:

(i) Subject to the requirement that Portal Users are the only Personnel that may access the Portal, LICENSEE may disclose the Content to Personnel who have, in LICENSEE's reasonable judgment, a legitimate need to receive the Content for Permitted Uses (collectively, "Content Recipients");

(ii) LICENSEE will not download, publish, republish, perform, distribute, assign, sublicense, sell, modify, adapt, lease, rent, copy, reverse compile, reverse engineer, reverse assemble, transmit, export, display, decompile, translate, or use the Content other than as expressly permitted by the Content License;

(iii) except for internal disclosures to Content Recipients, LICENSEE shall not disclose any Content relating to a specific third-party institution for any purpose, including but not limited to making a disclosure on LICENSEE'S website, in marketing and promotional activities, or in a public presentation;

(iv) LICENSEE will both only use the Content and require that its Content Recipients' use is in accordance with the terms and conditions of this Section 2(c) and Exhibit II;

(v) LICENSEE will take all steps necessary to stop the unauthorized use of the Content by anyone, including but not limited to Portal Users and Content Recipients, and LICENSEE shall immediately notify ACADEMIC ANALYTICS of any such unauthorized usage;

(vi) If, to its knowledge, LICENSEE receives additional content, data or information that is not part of the Content, ("Restricted Content"), LICENSEE agrees that it will not make any use whatsoever of such Restricted Content;

(vii) LICENSEE will not use the Content in contravention of any laws or regulations;

(viii) LICENSEE will not redeliver any of the Content using "framing," hyperlinks, ASCII, XML, XBRL, or other technology, unless expressly permitted by the Content License;

(ix) if LICENSEE downloads all or any portion of the Content from the Portal, LICENSEE will (A) store the Content only on its computer system at all times unless it has received prior written authorization from ACADEMIC ANALYTICS to store the Content on a third party computer system; (B) maintain adequate technical, procedural, and physical safeguards necessary to maintain the privacy, confidentiality, and integrity of the Content, including but not limited to the use of authorization, authentication, non-repudiation, and virus detection and eradication procedures;

(x) LICENSEE will not engage in any illegal, intentionally deceptive or, misleading practices with respect to the Content, including but not limited to making representations, warranties or guarantees with regarding the Content.

(xi) LICENSEE will attribute all use of the Content to ACADEMIC ANALYTICS, and it will include the following source line on any material, product, or

publication (e.g., webpage, report, presentation, etc.) that includes, displays or uses Content: "Fundamental Data provided by Academic Analytics, LLC";

(xii) LICENSEE will display the following copyright notice when it reproduces all or portions of the Content: "Copyright ©2005-2018, Academic Analytics, LLC. All Rights Reserved."

3. Obligations of LICENSEE.

(a) Compliance Obligations. LICENSEE acknowledges and agrees that it will require its Portal Users and Content Recipients to agree to abide by the terms of this Agreement, including but not limited to the terms of Section 1(d), Section 2(c), and Exhibit II. Licensee shall immediately notify ACADEMIC ANALYTICS of any violation by Portal Users or Content Recipients of the terms of this Agreement and shall take all steps reasonably requested by ACADEMIC ANALYTICS to remediate such violation. LICENSEE acknowledges and agrees that it shall be liable for any breach of this Agreement that is caused by any LICENSEE Personnel.

(b) Data Liaison. LICENSEE must select and name an employee who will serve as a data liaison (the "Data Liaison") and notify ACADEMIC ANALYTICS in writing of the identity of the Data Liaison. The Data Liaison will be responsible for maintaining records of all Portal Users, including the name, title, and contact information of all Portal Users. The Data Liaison shall also be responsible for requiring all Portal Users to review and agree to abide by the terms of this Agreement. At any time during the Term, Data Liaison shall submit written requests for the addition or deletion of any Portal Users to ACADEMIC ANALYTICS prior to ACADEMIC ANALYTICS' issuing or revoking any Credentials to any Portal Users. LICENSEE acknowledges and agrees that the Data Liaison shall serve as a point of contact for Portal Users and Content Recipients, to the extent they have questions about this Agreement or their obligations hereunder. In the event that the chosen Data Liaison cannot fulfill his or her duty for any reason, at any time LICENSEE may name a replacement by notifying ACADEMIC ANALYTICS in writing.

(c) Annual Faculty List Update. LICENSEE acknowledges and agrees that it will provide ACADEMIC ANALYTICS with a list of its tenured and tenure-track faculty and their appointments on an annual basis ("Nebraska Faculty List"). In addition, LICENSEE agrees to cooperate with ACADEMIC ANALYTICS to reflect the proper classification of those individuals within ACADEMIC ANALYTICS's taxonomy. Under no circumstances will ACADEMIC ANALYTICS share the Nebraska Faculty List with any third party, or use it for any purpose whatsoever, other than as expressly set forth in this Agreement. LICENSEE acknowledges that (i) third party subscribers to ACADEMIC ANALYTICS may be able to view Content about Nebraska and its faculty and (ii) Content related to Nebraska incorporates data (including name, department affiliation and title of Nebraska faculty) that may be updated using the Nebraska Faculty List. Nothing herein shall limit ACADEMIC ANALYTICS' rights with respect to ACADEMIC ANALYTICS' ownership or use of Content during the Term or following termination of this Agreement. LICENSEE will own all right, title and interest, including all intellectual property rights, in any data that (i) is provided to ACADEMIC ANALYTICS by Nebraska, its Affiliates or any of their employees, students, representatives or agents in connection with its use of the services, (ii) specifically identifies Nebraska or its Affiliates, or any user of their products or services, including without limitation End Users or Nebraska's or its Affiliates' students or employees, or (iii) is generated by the use of the Services by End Users, Nebraska, its Affiliates, or their students or employees (collectively, "Nebraska Data"). ACADEMIC ANALYTICS may use the Nebraska Data solely for fulfilling its obligations under this Agreement to Nebraska, its Affiliates, and End Users and may not share any Nebraska Data with any third party except as approved by Nebraska in writing in each case.

[SIGNATURES ON FOLLOWING PAGE]

In witness whereof, the parties agree to be bound as of the Effective Date to the terms and conditions of this License Agreement.

ACADEMIC ANALYTICS, LLC, by:

Signature _____

Name: _____

Title: _____

Date: _____

Effective Date: _____

THE BOARD OF REGENTS OF THE UNIVERSITY OF NEBRASKA by:

Signature _____

Name: Hank M. Bounds

Title: President

Date: _____

ATTEST

Signature: _____

Name: Carmen K. Maurer

Title: Corporation Secretary, University of Nebraska

Date: _____

EXHIBIT I

Description of Content and Tools

1. Content.

(a) As used herein, the term "Content" shall mean:

Data Files and Databases (as defined below) that are delivered by ACADEMIC ANALYTICS to LICENSEE through the Portal, as well as the presentation of the foregoing through the Tools, including but not limited to all charts, tables, headings, formats, factual information gathered, selected and arranged by ACADEMIC ANALYTICS.

(b) LICENSEE acknowledges and agrees that Restricted Content may be contained in the Content delivered to LICENSEE. Only the specific Data Files and Databases listed below are licensed for use by LICENSEE as part of the Content. All other data or information, if any, delivered by ACADEMIC ANALYTICS to LICENSEE contained in the Content, Databases, and/or Data Files is Restricted Content.

(c) References herein to LICENSEE'S academic units shall mean only the academic departments and Ph.D. programs (i) affiliated with LICENSEE's campus and (ii) profiled and mapped to ACADEMIC ANALYTICS' taxonomy for comparison with other universities in the ACADEMIC ANALYTICS' database (the "Academic Analytics Database" or "AAD"). LICENSEE'S academic units included in the AAD shall be referred to as the "Comparative Units." As of the Effective Date of this Amendment, the AAD reflects 122 Comparative Units of LICENSEE. LICENSEE acknowledges that the AAD generally does not include clinical departments and programs.

(d) References herein to LICENSEE'S faculty shall mean up to 1,200 tenured, tenure-track or other research-active faculty affiliated with the Comparative Units ("Comparative Faculty").

2. Data Files. As used herein, the term "Data Files" shall mean, collectively:

(a) Cumulative Data Files - the following categories of data, provided that such data is profiled and mapped to ACADEMIC ANALYTICS' taxonomy in the ACADEMIC ANALYTICS DATABASE (the "AAD"):

- i. the number and names of LICENSEE'S faculty, as verified by LICENSEE; tables reflecting LICENSEE'S academic disciplines, as verified by LICENSEE;
the numbers of faculty for the comparable academic disciplines at other institutions;
- iv. tables reflecting the comparable academic disciplines at other institutions;
- v. the numbers and amounts of federal research grants;
- vi. the number of honors and awards;
- vii. the number of published books;

- viii. the number of published journal articles; and
- ix. the number of citations of published journal articles

(b) Detailed Data Files - the following categories of data for each of LICENSEE's tenured and tenure-track faculty members:

- i. published books, including title, ISBN, and publisher (those published in 2003 and after);
- ii. research grant awards, including funding source, grant title, dollars awarded, duration of funding (those awarded in 2005 and after);
- iii. published peer-reviewed journal articles, including article title, co-authors, journal title, page numbers, volume, issue, publisher (those published in 2004 and after); and
- iv. honorific awards, including title of award, year of award, sponsoring organization (date ranges of awards vary at ACADEMIC ANALYTICS' sole discretion).

3. Databases. As used herein, the term "Databases" shall mean:

(a) Comparative Data - Aggregate - a database containing the Data Files, where the Data Files reflect the aggregate totals for LICENSEE'S academic disciplines and comparable academic disciplines at other institutions as reflected in the AAD for the years ending December 31, 2017, 2018 and 2019.

(b) Faculty Detail Data - a database containing the Detailed Data Files, where the Detailed Data Files reflect the detailed information for LICENSEE's tenured and tenure-track faculty members included in the Comparative Data for the periods ended December 31, 2017, 2018 and 2019.

(c) Academic Outcomes Data – a database containing the Cumulative Data Files (excluding 2(a)(iii) and (iv)), where the Data Files reflect the aggregate totals for each of LICENSEE'S graduates who earned a Ph.D. degree from LICENSEE and are incorporated in the AAD for the years ended December 31, 2017, 2018 and 2019.

(d) Faculty Collaborations Data – a database containing data regarding instances of journal article co-authorship between LICENSEE'S Comparative Faculty for years ended December 31, 2017, 2018 and 2019.

4. Tools. As used herein, the term "Tools" shall mean:

(a) Academic Business Intelligence Package - ACADEMIC ANALYTICS' analytical tools, which are made available through the Portal to view and analyze the Data Files and Databases, including but not limited to the following:

- i. Academic discipline and institutional comparison views;
- ii. Peer selection tools;
- iii. Prepackaged graphical displays, including market share views, productivity radar and faculty quintiles;

- iv. External ranking comparisons, including the National Research Council;
- v. Strengths and weaknesses identifier;
- vi. Custom index builder and index-based comparisons;
- vii. Custom report builder; and
- viii. Data export tool.

(b) Experts & Research Themes Tools – a set of tools that enable a user to search the AAD for LICENSEE’s Comparative Faculty and Comparative Units using free-text queries and to assess the frequency and other characteristics of journal article publications on a queried topic.

(c) Funding Opportunities Tools – a set of tools that enable a user to discover public and private funding opportunities and to match funding opportunities to individual scholars or teams of scholars.

THE CONTENT OF ALL DATA FILES AND DATABASES IS SUBJECT TO THE INFORMATION THAT ACADEMIC ANALYTICS MAINTAINS IN THE AAD REGARDING THE FACULTY AND ACADEMIC DISCIPLINES OF LICENSEE AND OTHER INSTITUTIONS. ACADEMIC ANALYTICS DOES NOT GUARANTEE ALL DATA FILES ARE AVAILABLE FOR ALL PROGRAMS OVER ALL HISTORICAL PERIODS AND SHALL HAVE NO RESPONSIBILITY TO LICENSEE UNDER THIS AGREEMENT TO PROVIDE ANY MISSING AND/OR ANY INCOMPLETE DATA.

LICENSEE ACKNOWLEDGES AND AGREES THAT, EXCEPT AS OTHERWISE PROVIDED HEREIN, THE CONTENT OF ALL DATA FILES AND DATABASES IS LIMITED TO INFORMATION ASSOCIATED WITH TENURED AND TENURE TRACK FACULTY MEMBERS OF LICENSEE AND OTHER INSTITUTIONS.

EXHIBIT II

Use of Content

1. LICENSEE'S Permitted Use of the Content.

(a) Permitted Uses. Subject to the terms of this Agreement, LICENSEE may only use the Content for Internal Uses (as defined in Section 1(b), below) and Limited External Uses (as defined in Section 1(c), below) (collectively, the "Permitted Uses").

(b) Internal Uses. LICENSEE may use the Content (or specified portions thereof) and create Derived Content for the following internal purposes (collectively, "Internal Uses"):

- i. as a tool for internal analysis and decision making;
- ii. to assist in the evaluation of academic disciplines;
- iii. to measure and compare scholarship within LICENSEE and amongst LICENSEE's peers; and
- iv. to supplement LICENSEE'S electronic records by integrating records from the Faculty Detail Database into computer software used by LICENSEE to internally manage information about its faculty.

(c) Limited External Uses. LICENSEE may use the Content for the following limited external purposes (collectively "Limited External Uses"):

- i. Licensee may use Content to display LICENSEE'S ranking in any data variables in public promotion and other communications, provided that LICENSEE does not display any other universities' data or ranking ("Institutional Promotion"). However, in conjunction with any Institutional Promotion, LICENSEE shall be entitled to list any other institutions that fall within a certain ranking or percentage, provided that LICENSEE does not disclose any other institution's precise ranking or percentage.

Solely as an illustration of a type of Limited External Use, LICENSEE may disclose that it is ranked in the top 10, 20, 50, etc. for a discipline based on a particular metric (e.g., grant \$\$/faculty member, etc.), provided that the variable is stated. Limited External Uses exclude and LICENSEE is not permitted to state that ACADEMIC ANALYTICS ranks LICENSEE or any of its programs as better than any other institution, any group of institutions (e.g., the Big 12, the Ivy League, etc.) or any institutions defined by a geographic location (e.g., all universities in New York).

- ii. LICENSEE may use Content to display Detailed Data Files or an analysis thereof (including analyses of books published, research grants won, journal articles published, and honorific awards won) in public promotion and other communications ("Faculty Promotion"). However, in no way shall LICENSEE display or provide access to the Faculty Detail Database in whole to third parties through the use of software, websites, or any other functionality.

2. Additional Restrictions on LICENSEE'S Use of the Content.

(a) Additional Restrictions. In addition to the other terms and conditions of this Agreement, including but not limited to the terms of Section 2(c), LICENSEE agrees that:

(i) ACADEMIC ANALYTICS shall have a right of prior approval for all Limited External Uses, and LICENSEE shall submit any proposed Limited External Uses to pr@academicanalytics.com for approval.

(H) except as otherwise provided in this Agreement, it will refrain from putting any Content regarding any third-party institutions on any website or releasing it in any other format whatsoever.

EXHIBIT III

FEES

Subject to the terms of this Agreement, LICENSEE shall pay ACADEMIC ANALYTICS the total fees as set forth below for access to the Portal and use of the Content and Tools during the Initial Term. The Content may only be used by LICENSEE during the Term according to terms and conditions of this Agreement, including but not limited to Exhibits I and II. Payments will be due 30 days after the invoice date specified below:

| RELEASE | PRODUCT | PRICE | INVOICE DATE |
|---------|---|-----------|------------------------------|
| AAD2017 | Comparative Data – Aggregate and Faculty Detail Database Academic Outcomes Faculty Collaborations Experts & Research Themes Funding Opportunities | \$187,300 | On or about December 1, 2018 |
| AAD2018 | Comparative Data – Aggregate and Faculty Detail Database Academic Outcomes Faculty Collaborations Experts & Research Themes Funding Opportunities | \$192,900 | On or about December 1, 2019 |
| AAD2019 | Comparative Data – Aggregate and Faculty Detail Database Academic Outcomes Faculty Collaborations Experts & Research Themes Funding Opportunities | \$198,700 | On or about December 1, 2020 |

TO: The Board of Regents Addendum VIII-B-1
Business Affairs

MEETING DATE: December 4, 2018

SUBJECT: Renewal Agreement for Cisco SMARTnet

RECOMMENDED ACTION: Approve 1-year Cisco SMARTnet renewal with Sirius Computer Solutions, Inc.

PREVIOUS ACTION: None

EXPLANATION: The majority of the University of Nebraska's network architecture is built on a Cisco platform. Thousands of Cisco devices make up the network environment that supports the UNCA, UNL, UNO, UNK, and NCTA campuses. This agreement will consolidate four disparate campus-based ITS contracts into a single agreement to provide licenses and hardware maintenance. A future renewal next year may allow for Athletics and UNL Housing agreements to be consolidated as well. UNMC is already consolidated into a multi-year Nebraska Medicine agreement.

Consolidating Cisco SMARTnet agreements provides an alignment of renewal end dates and more efficient management of licenses for University-wide services. This alignment will also allow us to pursue a multi-year agreement, with an additional discount, in the near future.


This agreement is extended under an existing State of Nebraska Cisco contract with Sirius Computer Solutions, Inc.

This renewal was reviewed and recommended for approval by the Business Affairs Committee.

PROJECT COST: \$495,671

SOURCE OF FUNDS: ITS budget and student technology fees

SPONSOR: Mark Askren
Vice President for IT

RECOMMENDED: 
Hank M. Bourds, President
University of Nebraska

DATE: November 13, 2018



SOLUTION PROPOSAL

Prepared for:
THE BOARD OF REGENTS OF THE UNIVERSITY OF NEBRASKA
3835 HOLDREGE ST
LINCOLN, NE 68503-1435

Prepared By:
Jerry Woodward
Client Executive
Phone: (402) 965-2334
Email: jerry.woodward@siriuscom.com

Quote Date: 10/24/18
Expires: 12/15/2018
Cisco Smartnet Renewal
Proposal #: PR306791.2

Sirius Computer Solutions, Inc.
10100 Reunion Place, Suite 500
San Antonio, TX 78216

All information provided in this proposal is the confidential and proprietary information of Sirius and may not be disclosed, disseminated, or otherwise revealed, in whole or in part, to any party outside of THE BOARD OF REGENTS OF THE UNIVERSITY OF NEBRASKA.



THE BOARD OF REGENTS OF THE
UNIVERSITY OF NEBRASKA
3835 HOLDREGE ST
LINCOLN, NE 68503-1435

Sirius Computer Solutions, Inc.
10100 Reunion Place, Suite 500
San Antonio, TX 78216
www.siriuscom.com

Quote Date: 10/24/18
Expires: 12/15/2018
Cisco Smartnet Renewal
Proposal #: PR306791.2

Client Executive:
Jerry Woodward
Phone: (402) 965-2334
Email:
jerry.woodward@siriuscom.com

| Part # | Description | Qty | Machine | Serial Num | Line Start | Line End | Contract Num | Service Level | Discount % | Ext. Sale Price |
|------------------|---|-----|------------------|-------------|------------|------------|--------------|---------------|------------|-----------------|
| CON-SNTP-B22M3U | ^UCS B22 M3 Blade Server w/o CPU, mem, HDD, mLOM/mezz (UPG) 6001 DODGE ST, OMAHA, NE, US, 68182 | 1 | UCSB-B22-M3-U | FCH162875JU | 08/01/2018 | 07/31/2019 | 90352587 | SNTP | 30.00 | \$287.70 |
| CON-SNT-B230M2U | ^UCS B230 M2 Blade Server w/o CPU, memory, SSD, mezzanine 6001 DODGE ST, EAB 008, OMAHA, NE, US, 68182 | 1 | B230-BASE-M2UPG | FCH162876RD | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$299.60 |
| CON-SNT-B230M2U | ^UCS B230 M2 Blade Server w/o CPU, memory, SSD, mezzanine 6001 DODGE ST, EAB 008, OMAHA, NE, US, 68182 | 1 | B230-BASE-M2UPG | FCH16287UTM | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$299.60 |
| CON-SNT-2C6508 | UCS 5108 Blade Svr AC Chassis/0 PSU/8 fans/0 fabric extender 6001 DODGE ST, EAB 008, OMAHA, NE, US, 68182 | 1 | N20-C6508-UPG | FOX1628GSCZ | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$69.30 |
| CON-SNT-IE20001E | IE 16 10/100,2 FE SFP+2 T/SFP, Base with 1588 6001 DODGE ST, OMAHA, NE, US, 68182 | 1 | IE-2000-16TC-G-E | FDO1705T0PJ | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$173.60 |
| CON-SNT-IE20001E | IE 16 10/100,2 FE SFP+2 T/SFP, Base with 1588 6001 DODGE ST, | 1 | IE-2000-16TC-G-E | FDO1705T0QB | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$173.60 |

| | | | | | | | | | | |
|------------------|---|---|--------------------|-------------|------------|------------|----------|-----|-------|----------|
| CON-SNT-IE20001E | IE 16 10/100,2 FE SFP+2 T/SFP, Base with 1588 6001 DODGE ST, OMAHA, NE, US, 68182 | 1 | IE-2000-16TC-G-E | FDO1705T0PM | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$173.60 |
| CON-SNT-IE20001E | IE 16 10/100,2 FE SFP+2 T/SFP, Base with 1588 6001 DODGE ST, OMAHA, NE, US, 68182 | 1 | IE-2000-16TC-G-E | FDO1705T0PS | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$173.60 |
| CON-SNT-IE2K4GB | IE 4 10/100,2 SFP Gig port, Base 6001 DODGE ST, OMAHA, NE, US, 68182 | 1 | IE-2000-4TS-G-B | FDO1714T048 | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$78.40 |
| CON-SNT-IE2K4GB | IE 4 10/100,2 SFP Gig port, Base 6001 DODGE ST, OMAHA, NE, US, 68182 | 1 | IE-2000-4TS-G-B | FDO1714T04J | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$78.40 |
| CON-SNT-IE2K4GB | IE 4 10/100,2 SFP Gig port, Base 6001 DODGE ST, OMAHA, NE, US, 68182 | 1 | IE-2000-4TS-G-B | FDO1714T04P | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$78.40 |
| CON-SNT-301016S8 | Rack Mount Switch 16 100 SFP,8 10/100 PoE,2 GEuplinks. No PS 6001 DODGE ST, OMAHA, NE, US, 68182 | 1 | IE-3010-16S-8PC | FOC1713V0ZT | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$189.70 |
| CON-SNT-ETVB20M3 | ^UCS SP B200 VALUEPLUS EXP PAK w/ 2xE52665,128GB | 1 | UCS-EZ-ENVP-B200M3 | FCH1714JC87 | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$177.80 |

| | | | | | | | | | | |
|------------------|---|---|--------------------|-------------|------------|------------|----------|-----|-------|----------|
| CON-SNT-IE2K8TCG | IE 8 10/100,2 T/SFP, Base 6001 DODGE ST, OMAHA, NE, US, 68182 | 1 | IE-2000-8TC-G-B | FDO1731T065 | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$106.40 |
| CON-SNT-ETVB20M3 | ^UCS SP B200 VALUEPLUS EXP PAK w/ 2xE52665,128GB 6001 DODGE ST, OMAHA, NE, US, 68182 | 1 | UCS-EZ-ENVP-B200M3 | FCH1734J3N3 | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$177.80 |
| CON-SNT-ETVB20M3 | ^UCS SP B200 VALUEPLUS EXP PAK w/ 2xE52665,128GB 6001 DODGE ST, OMAHA, NE, US, 68182 | 1 | UCS-EZ-ENVP-B200M3 | FCH1734J2TE | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$177.80 |
| CON-SNT-ETVB20M3 | ^UCS SP B200 VALUEPLUS EXP PAK w/ 2xE52665,128GB 6001 DODGE ST, OMAHA, NE, US, 68182 | 1 | UCS-EZ-ENVP-B200M3 | FCH1734J4GT | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$177.80 |
| CON-SNT-ETVB20M3 | ^UCS SP B200 VALUEPLUS EXP PAK w/ 2xE52665,128GB 6001 DODGE ST, OMAHA, NE, US, 68182 | 1 | UCS-EZ-ENVP-B200M3 | FCH1734J2Y0 | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$177.80 |
| CON-SNT-ETVB20M3 | ^UCS SP B200 VALUEPLUS EXP PAK w/ 2xE52665,128GB 6001 DODGE ST, OMAHA, NE, US, 68182 | 1 | UCS-EZ-ENVP-B200M3 | FCH1734J2YK | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$177.80 |

| Part # | Description | Qty | Machine | Serial Num | Line Start | Line End | Contract Num | Service Level | Discount % | Ext. Sale Price |
|------------------|---|-----|----------------|-------------|------------|------------|--------------|---------------|------------|-----------------|
| CON-SNT-ASR90061 | ASR 9006 AC Chassis with PEM Version 2 6001 DODGE ST, OMAHA, NE, US, 68182 | 1 | ASR-9006-AC-V2 | FOX1741GLD4 | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$352.80 |
| CON-SNT-A9KMPA4X | ASR 9000 4-port 10GE Modular Port Adapter 6001 DODGE ST, OMAHA, NE, US, 68182 | 1 | A9K-MPA-4X10GE | FOC1741N6YS | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$1,372.00 |
| CON-SNT-A9KRSP4T | ASR9K Route Switch Processor with 440G/slot Fabric and 6GB 6001 DODGE ST, OMAHA, NE, US, 68182 | 1 | A9K-RSP440-TR | FOC1738N4QR | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$1,881.60 |
| CON-SNT-A9KMOD8T | 80G Modular Linecard, Packet Transport Optimized 6001 DODGE ST, OMAHA, NE, US, 68182 | 1 | A9K-MOD80-TR | FOC1741N1YT | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$1,176.00 |
| CON-SNT-A9KMPA2X | ASR 9000 20-port 1GE Modular Port Adapter 6001 DODGE ST, OMAHA, NE, US, 68182 | 1 | A9K-MPA-20X1GE | FOC1741N3DK | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$588.00 |
| CON-SNT-A9KMOD8T | 80G Modular Linecard, Packet Transport Optimized 6001 DODGE ST, OMAHA, NE, US, 68182 | 1 | A9K-MOD80-TR | FOC1741N1WY | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$1,176.00 |
| CON-SNT-A9KMPA4X | ASR 9000 4-port 10GE Modular Port Adapter 6001 DODGE ST, | 1 | A9K-MPA-4X10GE | FOC1741N74B | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$1,372.00 |

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|------------------|---|---|-------------------|-------------|------------|------------|----------|-----|-------|------------|
| CON-SNT-XRA9KPX4 | Cisco IOS XR IP/MPLS Core Software 3DES 6001 DODGE ST, OMAHA, NE, US, 68182 | 1 | XR-A9K-PXK9-04.03 | | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$845.60 |
| CON-SNT-A9KRSP4T | ASR9K Route Switch Processor with 440G/slot Fabric and 6GB 6001 DODGE ST, OMAHA, NE, US, 68182 | 1 | A9K-RSP440-TR= | FOC1734N6V7 | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$1,881.60 |
| CON-SNT-ASR90061 | ASR 9006 AC Chassis with PEM Version 2 6001 DODGE ST, OMAHA, NE, US, 68182 | 1 | ASR-9006-AC-V2 | FOX1741GLD6 | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$352.80 |
| CON-SNT-A9KMPA4X | ASR 9000 4-port 10GE Modular Port Adapter 6001 DODGE ST, OMAHA, NE, US, 68182 | 1 | A9K-MPA-4X10GE | FOC1741N6XL | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$1,372.00 |
| CON-SNT-A9KMPA4X | ASR 9000 4-port 10GE Modular Port Adapter 6001 DODGE ST, OMAHA, NE, US, 68182 | 1 | A9K-MPA-4X10GE | FOC1741N6TB | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$1,372.00 |
| CON-SNT-A9KRSP4T | ASR9K Route Switch Processor with 440G/slot Fabric and 6GB 6001 DODGE ST, OMAHA, NE, US, 68182 | 1 | A9K-RSP440-TR | FOC1741N9SY | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$1,881.60 |
| CON-SNT-A9KMOD8T | 80G Modular Linecard, Packet Transport Optimized | 1 | A9K-MOD80-TR | FOC1741N1X1 | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$1,176.00 |

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|------------------|---|---|-------------------|-------------|------------|------------|----------|-----|-------|------------|
| CON-SNT-A9KRSP4T | ASR9K Route Switch Processor with 440G/slot Fabric and 6GB 6001 DODGE ST, OMAHA, NE, US, 68182 | 1 | A9K-RSP440-TR | FOC1741N9JE | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$1,881.60 |
| CON-SNT-XRA9KPX4 | Cisco IOS XR IP/MPLS Core Software 3DES 6001 DODGE ST, OMAHA, NE, US, 68182 | 1 | XR-A9K-PXK9-04.03 | | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$845.60 |
| CON-SNT-A9KMOD8T | 80G Modular Linecard, Packet Transport Optimized 6001 DODGE ST, OMAHA, NE, US, 68182 | 1 | A9K-MOD80-TR | FOC1738N48Z | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$1,176.00 |
| CON-SNT-B200M3-U | UCS B200 M3 Blade Server w/o CPU, mem, HDD, mLOM/mezz (UPG) 6001 DODGE ST, EAB 008, OMAHA, NE, US, 68182 | 1 | UCSB-B200-M3-U | FCH17377ZQK | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$204.40 |
| CON-SNT-B200M3-U | UCS B200 M3 Blade Server w/o CPU, mem, HDD, mLOM/mezz (UPG) 6001 DODGE ST, EAB 008, OMAHA, NE, US, 68182 | 1 | UCSB-B200-M3-U | FCH17377YT2 | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$204.40 |
| CON-SNT-B200M3-U | UCS B200 M3 Blade Server w/o CPU, mem, HDD, mLOM/mezz (UPG) 6001 DODGE ST, EAB 008, OMAHA, NE, US, 68182 | 1 | UCSB-B200-M3-U | FCH173974M5 | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$204.40 |

| Part # | Description | Qty | Machine | Serial Num | Line Start | Line End | Contract Num | Service Level | Discount % | Ext. Sale Price |
|------------------|--|-----|------------------|-------------|------------|------------|--------------|---------------|------------|-----------------|
| CON-SNT-2C6508 | ^UCS 5108 Blade Svr AC Chassis/0 PSU/8 fans/0 fabric extender 6001 DODGE ST, EAB 008, OMAHA, NE, US, 68182 | 1 | N20-C6508-UPG | FOX1736GMBG | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$69.30 |
| CON-SNT-IE2K8TCG | IE 8 10/100,2 T/SFP, Base 6001 DODGE ST, OMAHA, NE, US, 68182 | 1 | IE-2000-8TC-G-B | FDO1803T0B0 | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$106.40 |
| CON-SSSNT-LCTUPG | Primary SKU for CT5508 upgrade licenses (Delivery via Email) 6001 DODGE ST, OMAHA, NE, US, 68182 | 1 | L-LIC-CT5508-UPG | 3681J4027B8 | 08/01/2018 | 07/31/2019 | New | SSSNT | | \$0.00 |
| CON-SNT-WSC16SFX | Catalyst 4500-X 16 Port 10G IP Base, Front-to-Back, No P/S 6001 DODGE STREET, OMAHA, NE, US, 68182 | 1 | WS-C4500X-16SFP+ | JAE19040F1S | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$756.00 |
| CON-SNT-WSC16SFX | Catalyst 4500-X 16 Port 10G IP Base, Front-to-Back, No P/S 6001 DODGE STREET, OMAHA, NE, US, 68182 | 1 | WS-C4500X-16SFP+ | JAE19040F1P | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$756.00 |
| CON-SNT-C240M4S | UCS C240 M4 SFF 8 HD w/o expdr,CPU,mem,HD,PCIe,PS,railkt 6001 DODGE ST, | 1 | UCSC-C240-M4S | FCH1923V2SS | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$296.80 |

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|------------------|---|------|------------------|-------------|------------|------------|----------|------|-------|-------------|
| CON-SNT-WS-C6509 | Catalyst 6500 Enhanced 9-slot chassis,14RU,no PS,no Fan Tray 6001 DODGE ST, EAB 008, OMAHA, NE, US, 68182 | 1 | WS-C6509-E | SMG1317NHR7 | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$4,777.50 |
| CON-ECMU-ISEVM | Cisco Identity Services Engine Migration VM (eDelivery) 6001 DODGE ST, EAB 008, OMAHA, NE, US, 68182 | 2 | R-ISE-VM-M-K9= | | 07/29/2018 | 07/31/2019 | 90352587 | ECMU | 30.00 | \$1,690.98 |
| CON-SNT-CT5520K9 | Cisco ONE - 5520 Wireless Controller w/rack mounting kit 6001 DODGE ST, EAB 008, OMAHA, NE, US, 68182 | 1 | C1-AIR-CT5520-K9 | FCH2129V0PT | 08/06/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$1,795.07 |
| CON-SNT-CT5520K9 | Cisco ONE - 5520 Wireless Controller w/rack mounting kit 6001 DODGE ST, EAB 008, OMAHA, NE, US, 68182 | 1 | C1-AIR-CT5520-K9 | FCH2124V2GA | 08/06/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$1,795.07 |
| CON-ECMU-C1FPA1K | C1 MCR-Disc Fndn Wireless without AP+PI-LF lic.- 5520 & 8540 6001 DODGE ST, EAB 008, OMAHA, NE, US, 68182 | 1000 | C1F3UAIK9 | | 08/06/2018 | 07/31/2019 | 90352587 | ECMU | 30.00 | \$36,590.00 |
| CON-SNT-C5548P | ^Nexus 5548P 1RU Chassis, 2 PS, 2 Fan, 32 Fixed 10GE Ports | 1 | N5K-C5548P-FA | SSI144505SQ | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$1,176.00 |

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|-----------------|---|---|-----------------|-------------|------------|------------|----------|-----|-------|------------|
| CON-SNT-C5548P | ^Nexus 5548P 1RU Chassis, 2 PS, 2 Fan, 32 Fixed 10GE Ports 6001 DODGE ST, EAB 008, OMAHA, NE, US, 68182 | 1 | N5K-C5548P-FA | SSI150907HT | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$1,176.00 |
| CON-SNT-2C6508 | UCS 5108 Blade Svr AC Chassis/0 PSU/8 fans/0 fabric extender 6001 DODGE ST, EAB 008, OMAHA, NE, US, 68182 | 1 | N20-C6508 | FOX1513GWMT | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$69.30 |
| CON-SNT-2C6508 | UCS 5108 Blade Svr AC Chassis/0 PSU/8 fans/0 fabric extender 6001 DODGE ST, EAB 008, OMAHA, NE, US, 68182 | 1 | N20-C6508 | FOX1514GTJ4 | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$69.30 |
| CON-SNT-C5548P | ^Nexus 5548P 1RU Chassis, 2 PS, 2 Fan, 32 Fixed 10GE Ports 6001 DODGE ST, EAB 008, OMAHA, NE, US, 68182 | 1 | N5K-C5548P-FA | SSI151706MR | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$1,176.00 |
| CON-SNT-B230M2U | ^UCS B230 M2 Blade Server w/o CPU, memory, SSD, mezzanine 6001 DODGE ST, EAB 008, OMAHA, NE, US, 68182 | 1 | B230-BASE-M2UPG | FCH154775HQ | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$299.60 |

| Part # | Description | Qty | Machine | Serial Num | Line Start | Line End | Contract Num | Service Level | Discount % | Ext. Sale Price |
|------------------|--|-----|--------------------|-------------|------------|------------|--------------|---------------|------------|-----------------|
| CON-SNT-V6509E72 | ^Catalyst Chassis+Fan Tray+Sup720-10G; IP Base ONLY incl. VSS 6001 DODGE ST, EAB 008, OMAHA, NE, US, 68182 | 1 | VS-C6509E-S720-10G | SMG1548N00T | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$5,494.30 |
| CON-SNT-A85S2XK9 | ASA 5585-X Chas with SSP20,8GE,2SFP+,2GE Mgt,2 AC,3DES/AES 6001 DODGE ST, EAB 008, OMAHA, NE, US, 68182 | 1 | ASA5585-S20X-K9 | JMX15527055 | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$3,920.00 |
| CON-SNT-A85S2XK9 | ASA 5585-X Chas with SSP20,8GE,2SFP+,2GE Mgt,2 AC,3DES/AES 6001 DODGE ST, EAB 008, OMAHA, NE, US, 68182 | 1 | ASA5585-S20X-K9 | JMX15527054 | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$3,920.00 |
| CON-SNT-C5548P | ^Nexus 5548P 1RU Chassis, 2 PS, 2 Fan, 32 Fixed 10GE Ports 6001 DODGE ST, EAB 008, OMAHA, NE, US, 68182 | 1 | N5K-C5548P-FA | SSI15510ET7 | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$1,176.00 |
| CON-SNT-WSM2500 | Wireless Services Module:WiSM-2: w/ 500 AP Support License 644 N 16TH ST, INFO SERVICES NETWORKING, LINCOLN, NE, US, 68508 | 1 | WS-SVC-WISM2-5-K9= | SAL1619C9SA | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$9,324.00 |
| CON-SNT-2960S4LS | Catalyst 2960S 48 GigE PoE 370W, 4 x SFP LAN Base | 1 | WS-C2960S-48LPS-L | FOC1704X3UA | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$297.50 |

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|------------------|---|---|-------------------|-------------|------------|------------|----------|-----|-------|------------|
| CON-SNT-VS09E2T | Catalyst Chassis+Fan Tray + Sup2T; IP Services ONLY incl VSS 29 SCOTT ENGINEERING CTR INFO, LINCOLN, NE, US, 68588 | 1 | VS-C6509E-SUP2T | SMG1708N065 | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$3,782.10 |
| CON-SNT-VS09E2T | Catalyst Chassis+Fan Tray + Sup2T; IP Services ONLY incl VSS 29 SCOTT ENGINEERING CTR INFO, LINCOLN, NE, US, 68588 | 1 | VS-C6509E-SUP2T | SMG1708N05Y | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$3,782.10 |
| CON-SNT-A85S42K9 | ASA 5585-X Chas with SSP40,6GE,4SFP+,2GE Mgt,2 AC,3DES/AES 29 SCOTT ENGINEERING CTR INFO, LINCOLN, NE, US, 68588 | 1 | ASA5585-S40-2A-K9 | JMX1725800G | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$7,952.00 |
| CON-SNT-A85S42K9 | ASA 5585-X Chas with SSP40,6GE,4SFP+,2GE Mgt,2 AC,3DES/AES 29 SCOTT ENGINEERING CTR INFO, LINCOLN, NE, US, 68588 | 1 | ASA5585-S40-2A-K9 | JMX1725800R | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$7,952.00 |
| CON-SNT-A85S42K9 | ASA 5585-X Chas with SSP40,6GE,4SFP+,2GE Mgt,2 AC,3DES/AES 29 SCOTT ENGINEERING CTR INFO, LINCOLN, NE, US, 68588 | 1 | ASA5585-S40-2A-K9 | JMX173080DV | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$7,952.00 |

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|------------------|---|---|-------------------|-------------|------------|------------|----------|-----|-------|-------------|
| CON-SNT-A85S42K9 | ASA 5585-X Chas with SSP40,6GE,4SFP+,2GE Mgt,2 AC,3DES/AES 29 SCOTT ENGINEERING CTR INFO, LINCOLN, NE, US, 68588 | 1 | ASA5585-S40-2A-K9 | JMX173080DW | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$7,952.00 |
| CON-SNT-ASR9006A | ^ASR-9006 AC Chassis 29 SCOTT ENGINEERING CTR INFO, LINCOLN, NE, US, 68588 | 1 | ASR-9006-AC | FOX1744GW44 | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$507.50 |
| CON-SNT-A9K24XTR | 24-port 10GE, Packet Transport Optimized L 29 SCOTT ENGINEERING CTR INFO, LINCOLN, NE, US, 68588 | 1 | A9K-24X10GE-TR | FOC1741N99G | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$11,760.00 |
| CON-SNT-A9KRSP4S | ASR9K Route Switch Processor with 440G/slot Fabric and 12GB 29 SCOTT ENGINEERING CTR INFO, LINCOLN, NE, US, 68588 | 1 | A9K-RSP440-SE | FOC1742N3JN | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$2,508.80 |
| CON-SNT-A9KRSP4S | ASR9K Route Switch Processor with 440G/slot Fabric and 12GB 29 SCOTT ENGINEERING CTR INFO, LINCOLN, NE, US, 68588 | 1 | A9K-RSP440-SE | FOC1742N2EU | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$2,508.80 |
| CON-SNT-XRA9KPX4 | Cisco IOS XR IP/MPLS Core Software 3DES 29 SCOTT | 1 | XR-A9K-PXK9-04.03 | | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$845.60 |

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|------------------|---|---|-------------------|-------------|------------|------------|----------|-----|-------|------------|
| CON-SNT-A85S42K9 | ASA 5585-X Chas with SSP40,6GE,4SFP+,2GE Mgt,2 AC,3DES/AES 844 N 16TH ST, LINCOLN, NE, US, 68508 | 1 | ASA5585-S40-2A-K9 | JMX1748803P | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$7,952.00 |
| CON-SNT-A85S42K9 | ASA 5585-X Chas with SSP40,6GE,4SFP+,2GE Mgt,2 AC,3DES/AES 844 N 16TH ST, LINCOLN, NE, US, 68508 | 1 | ASA5585-S40-2A-K9 | JMX1748803Q | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$7,952.00 |
| | ^C6K 8 port 10 Gigabit Ethernet module with DFC4 (Trustsec) S 318 BERKLEY CTR, LINCOLN, NE, US, 68583 | 1 | WS-X6908-10G-2T= | SAL1748H126 | 08/01/2018 | 07/31/2019 | 90352587 | SNT | | \$0.00 |
| | ^C6K 8 port 10 Gigabit Ethernet module with DFC4 (Trustsec) S 318 BERKLEY CTR, LINCOLN, NE, US, 68583 | 1 | WS-X6908-10G-2T= | SAL1748H124 | 08/01/2018 | 07/31/2019 | 90352587 | SNT | | \$0.00 |
| CON-SNT-C6807XLC | Catalyst 6807-XL 7-slot chassis, 10RU (spare) 29 SCOTT ENGINEERING CTR INFO, LINCOLN, NE, US, 68588 | 1 | C6807-XL= | SMC174500G5 | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$3,859.10 |
| CON-SNT-C6807XLC | Catalyst 6807-XL 7-slot chassis, 10RU (spare) | 1 | C6807-XL= | SMC174500F7 | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$3,859.10 |

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|------------------|---|---|-------------------|-------------|------------|------------|----------|-----|-------|------------|
| CON-SNT-6807S2TB | Chassis+Fan Tray+ Sup2T+2xPower Supply; IP Services ONLY 29 SCOTT ENGINEERING CTR INFO, LINCOLN, NE, US, 68588 | 1 | C6807-XL-S2T-BUN | SMC1801001U | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$3,376.80 |
| CON-SNT-6807S2TB | Chassis+Fan Tray+ Sup2T+2xPower Supply; IP Services ONLY 29 SCOTT ENGINEERING CTR INFO, LINCOLN, NE, US, 68588 | 1 | C6807-XL-S2T-BUN | SMC1801001J | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$3,376.80 |
| CON-SNT-A85S42K9 | ASA 5585-X Chas with SSP40,6GE,4SFP+,2GE Mgt,2 AC,3DES/AES 29 WALTER SCOTT, LINCOLN, NE, US, 68588 | 1 | ASA5585-S40-2A-K9 | JMX18148087 | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$7,952.00 |
| CON-SNT-A85S42K9 | ASA 5585-X Chas with SSP40,6GE,4SFP+,2GE Mgt,2 AC,3DES/AES 29 WALTER SCOTT, LINCOLN, NE, US, 68588 | 1 | ASA5585-S40-2A-K9 | JMX18148088 | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$7,952.00 |
| CON-SNT-CFP10003 | 100GBASE-SR10 CFP transceiver, 100m OM3 MMF 29 SCOTT ENGINEERING CTR INFO, LINCOLN, NE, US, 68588 | 1 | CFP-100G-SR10= | FNS17530JR5 | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$784.00 |

| Part # | Description | Qty | Machine | Serial Num | Line Start | Line End | Contract Num | Service Level | Discount % | Ext. Sale Price |
|------------------|--|-----|------------------|-------------|------------|------------|--------------|---------------|------------|-----------------|
| CON-SNT-SNS3495 | ^Large Secure Server for ISE, ACS and NAC Applications 29 SCOTT ENGINEERING CTR INFO, LINCOLN, NE, US, 68588 | 1 | SNS-3495-K9 | FCH1813V16N | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$2,977.10 |
| CON-SNT-CFP100G4 | 100GBASE-LR4 CFP Module 29 SCOTT ENGINEERING CTR INFO, LINCOLN, NE, US, 68588 | 1 | CFP-100G-LR4= | ECL1812008Z | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$2,744.00 |
| CON-SNT-2X1GETR | ASR 9000 2-port 100GE, Packet Transport Optimized LC (spare) 29 SCOTT ENGINEERING CTR INFO, LINCOLN, NE, US, 68588 | 1 | A9K-2X100GE-TR= | FOC1818N1EK | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$11,760.00 |
| CON-SNT-6807S2TB | Chassis+Fan Tray+ Sup2T+2xPower Supply; IP Services ONLY 29 WLTER SCOTT ENG CTR, LINCOLN, NE, US, 68588 | 1 | C6807-XL-S2T-BUN | SMC180400A5 | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$3,376.80 |
| CON-SNT-6807S2TB | Chassis+Fan Tray+ Sup2T+2xPower Supply; IP Services ONLY 29 WLTER SCOTT ENG CTR, LINCOLN, NE, US, 68588 | 1 | C6807-XL-S2T-BUN | SMC1816000K | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$3,376.80 |
| CON-SNT-ASR9006A | ^ASR-9006 AC Chassis 29 SCOTT | 1 | ASR-9006-AC | FOX1825G57S | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$507.50 |

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|------------------|--|---|-------------------|-------------|------------|------------|----------|-----|-------|-------------|
| CON-SNT-A9KRSP4S | ASR9K Route Switch Processor with 440G/slot Fabric and 12GB 29 SCOTT ENGINEERING CTR INFO, LINCOLN, NE, US, 68588 | 1 | A9K-RSP440-SE | FOC1822N8HB | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$2,508.80 |
| CON-SNT-A9K24XTR | 24-port 10GE, Packet Transport Optimized L 29 SCOTT ENGINEERING CTR INFO, LINCOLN, NE, US, 68588 | 1 | A9K-24X10GE-TR | FOC1824N19W | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$11,760.00 |
| CON-SNT-A9KNVCTR | NV Cluster license applicable per chassis 29 SCOTT ENGINEERING CTR INFO, LINCOLN, NE, US, 68588 | 1 | A9K-NV-CLUSTR-LIC | 3661J6B3742 | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$588.00 |
| CON-SNT-XRA9KP05 | Cisco ASR 9000 IOS XR Software 3DES 29 SCOTT ENGINEERING CTR INFO, LINCOLN, NE, US, 68588 | 1 | XR-A9K-PXK9-05.01 | | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$676.20 |
| CON-SNT-A9KRSP4S | ASR9K Route Switch Processor with 440G/slot Fabric and 12GB 29 SCOTT ENGINEERING CTR INFO, LINCOLN, NE, US, 68588 | 1 | A9K-RSP440-SE | FOC1821N5QA | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$2,508.80 |

| Part # | Description | Qty | Machine | Serial Num | Line Start | Line End | Contract Num | Service Level | Discount % | Ext. Sale Price |
|------------------|---|-----|-------------------|-------------|------------|------------|--------------|---------------|------------|-----------------|
| CON-SNT-SNS3495 | ^Large Secure Server for ISE, ACS and NAC Applications 29 WALTER SCOTT ENGINEERING CENTER, LINCOLN, NE, US, 68588 | 1 | SNS-3495-K9 | FCH1822V230 | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$2,977.10 |
| CON-SNT-CT2515 | 2504 Wireless Controller with 15 AP Licenses 29 WALTER SCOTT ENGINEERING CENTER, LINCOLN, NE, US, 68588 | 1 | AIR-CT2504-15-K9 | PSZ18261D0P | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$372.40 |
| CON-SNT-64PQ10GX | Nexus 3064-X, 48 SFP+, 4 QSFP+ ports, with enh scale, low-l 29 WALTER SCOTT ENGINEERING CENTER, LINCOLN, NE, US, 68588 | 1 | N3K-C3064PQ-10GX | FOC1846R29H | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$1,012.20 |
| CON-SNT-64PQ10GX | Nexus 3064-X, 48 SFP+, 4 QSFP+ ports, with enh scale, low-l 29 WALTER SCOTT ENGINEERING CENTER, LINCOLN, NE, US, 68588 | 1 | N3K-C3064PQ-10GX | FOC1846R2HZ | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$1,012.20 |
| CON-SNT-A85S1K9 | ASA5585X Ch SSP10,8GE,2GE Mgt, 1 AC, 3DES/AES REMANUFACTURED 29 WALTER SCOTT ENGINEERING CENTER, LINCOLN, | 1 | ASA5585-S10-K9-RF | JMX182980DX | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$2,519.30 |

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|------------------|---|---|-------------------|-------------|------------|------------|----------|-----|-------|------------|
| | Catalyst 6807-XL 3000W Power Supply 29 WALTER SCOTT ENGR CTR, 844N 16TH ST - IS NETWORKING, LINCOLN, NE, US, 68588 | 1 | C6800-XL-3KW-AC= | DTM1908019V | 08/01/2018 | 07/31/2019 | 90352587 | SNT | | \$0.00 |
| | Catalyst 6807-XL 3000W Power Supply 29 WALTER SCOTT ENGR CTR, 844N 16TH ST - IS NETWORKING, LINCOLN, NE, US, 68588 | 1 | C6800-XL-3KW-AC= | DTM190801BG | 08/01/2018 | 07/31/2019 | 90352587 | SNT | | \$0.00 |
| | Catalyst 6807-XL 3000W Power Supply 29 WALTER SCOTT ENGR CTR, 844N 16TH ST - IS NETWORKING, LINCOLN, NE, US, 68588 | 1 | C6800-XL-3KW-AC= | DTM190304PH | 08/01/2018 | 07/31/2019 | 90352587 | SNT | | \$0.00 |
| | Catalyst 6807-XL 3000W Power Supply 29 WALTER SCOTT ENGR CTR, 844N 16TH ST - IS NETWORKING, LINCOLN, NE, US, 68588 | 1 | C6800-XL-3KW-AC= | DTM190304NB | 08/01/2018 | 07/31/2019 | 90352587 | SNT | | \$0.00 |
| CON-SNT-A85S42K9 | ASA 5585-X Chas with SSP40,6GE,4SFP+,2GE Mgt,2 AC,3DES/AES 29 SCOTT ENGINEERING CTR, INFO SERVICES, | 1 | ASA5585-S40-2A-K9 | JMX1913803P | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$7,952.00 |

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|------------------|---|---|--------------------|-------------|------------|------------|----------|-----|-------|------------|
| CON-SNT-A85S42K9 | ASA 5585-X Chas with SSP40,6GE,4SFP+,2GE Mgt,2 AC,3DES/AES 29 SCOTT ENGINEERING CTR, INFO SERVICES, LINCOLN, NE, US, 68588 0000 | 1 | ASA5585-S40-2A-K9 | JMX1913801E | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$7,952.00 |
| CON-SNT-6807S2TB | Chassis+Fan Tray+ Sup2T+2xPower Supply; IP Services ONLY 844 N 16TH ST, LINCOLN, NE, US, 68508 | 1 | C6807-XL-S2T-BUN | SMC1848003A | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$3,376.80 |
| CON-SNT-6807S2TB | Chassis+Fan Tray+ Sup2T+2xPower Supply; IP Services ONLY 844 N 16TH ST, LINCOLN, NE, US, 68508 | 1 | C6807-XL-S2T-BUN | SMC18480037 | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$3,376.80 |
| CON-SNT-WSWISMHA | Wireless Services Module WISM2 HA 844 N 16TH ST, 29 WSEC, LINCOLN, NE, US, 68588 | 1 | WS-SVC-WISM2HA-K9= | SAL1920F025 | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$2,877.70 |
| CON-SNT-CT5520K9 | Cisco ONE - 5520 Wireless Controller w/rack mounting kit 844 N 16TH ST, LINCOLN, NE, US, 68508 | 1 | C1-AIR-CT5520-K9 | FCH1947V24P | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$1,820.00 |
| CON-SNT-CT5520K9 | Cisco ONE - 5520 Wireless Controller w/rack mounting kit 844 N 16TH ST, | 1 | C1-AIR-CT5520-K9 | FCH1947V2EM | 07/17/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$1,894.79 |

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|------------------|---|-----|------------------|-------------|------------|------------|----------|------|-------|-------------|
| CON-ECMU-C1FPA1K | C1 MCR-Disc Fndn Wireless without AP+PI-LF lic.- 5520 & 8540 844 N 16TH ST, 29 SEC/INFO SVCS NETWORKING, LINCOLN, NE, US, 68588 | 500 | C1F3UAIRK9 | | 07/17/2018 | 07/31/2019 | 90352587 | ECMU | 29.99 | \$19,315.00 |
| CON-SNT-PIUCPLK9 | Cisco Prime Infrastructure UCS Phys HW Appliance Upg 844 N 16TH ST, LINCOLN, NE, US, 68508 | 1 | PI-UCS-APL-U-K9 | FCH1949V0XW | 07/17/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$1,399.23 |
| CON-SNT-PIUCPLK9 | Cisco Prime Infrastructure UCS Phys HW Appliance Upg 844 N 16TH ST, LINCOLN, NE, US, 68508 | 1 | PI-UCS-APL-U-K9 | FCH1945V42J | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$1,344.00 |
| CON-SNT-CT5520K9 | Cisco ONE - 5520 Wireless Controller w/rack mounting kit 844 N 16TH ST, LINCOLN, NE, US, 68508 | 1 | C1-AIR-CT5520-K9 | FCH2024V0HD | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$1,820.00 |
| CON-SNT-CT5520K9 | Cisco ONE - 5520 Wireless Controller w/rack mounting kit 844 N 16TH ST, LINCOLN, NE, US, 68508 | 1 | C1-AIR-CT5520-K9 | FCH2024V1GD | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$1,820.00 |
| CON-ECMU-C1FPA1K | C1 MCR-Disc Fndn Wireless without AP+PI-LF lic.- 5520 & 8540 | 700 | C1F3UAIRK9 | | 06/08/2018 | 07/31/2019 | 90352587 | ECMU | 30.00 | \$29,813.00 |

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|------------------|--|-----|--------------------|-------------|------------|------------|----------|------|-------|-------------|
| CON-SNT-CT5520K9 | Cisco ONE - 5520 Wireless Controller w/rack mounting kit 844 N 16TH ST, 29 WSEC, LINCOLN, NE, US, 68588 | 1 | C1-AIR-CT5520-K9 | FCH2029V3T8 | 07/17/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$1,894.79 |
| CON-ECMU-C1FPA1K | C1 MCR-Disc Frndn Wireless without AP+PI-LF lic.- 5520 & 8540 844 N 16TH ST, 29 WSEC, LINCOLN, NE, US, 68588 | 800 | C1F3UAIRK9 | | 07/17/2018 | 07/31/2019 | 90352587 | ECMU | 29.99 | \$30,904.00 |
| CON-SNT-93180YB1 | 2 Nexus 93180YC-EX with 8 QSFP-40G-SR-BD 29 WALTER SCOTT ENG CTR, 844 N 16TH ST/INFO SERVICES, LINCOLN, NE, US, 68588 | 1 | N9K-C93180YCEXB18Q | | 09/01/2018 | 07/31/2019 | 90352587 | SNT | | \$0.00 |
| CON-SNT-93180YBN | Nexus 93180YC-EX bundle PID 29 WALTER SCOTT ENG CTR, 844 N 16TH ST/INFO SERVICES, LINCOLN, NE, US, 68588 | 1 | N9K-C93180YC-EX-B | FDO2033089S | 09/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$381.13 |
| CON-SNT-93180YBN | Nexus 93180YC-EX bundle PID 29 WALTER SCOTT ENG CTR, 844 N 16TH ST/INFO SERVICES, | 1 | N9K-C93180YC-EX-B | FDO203308EP | 09/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$381.13 |

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|------------------|---|-----|--------------------|-------------|------------|------------|----------|------|-------|-------------|
| CON-SNT-CT5520K9 | Cisco ONE - 5520 Wireless Controller w/rack mounting kit 844 N 16TH ST, 29 WSEC, LINCOLN, NE, US, 68588 | 1 | C1-AIR-CT5520-K9 | FCH2037V4DS | 07/17/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$1,894.79 |
| CON-ECMU-C1FPA1K | C1 MCR-Disc Frnd Wireless without AP+PI-LF lic.- 5520 & 8540 844 N 16TH ST, 29 WSEC, LINCOLN, NE, US, 68588 | 700 | C1F3UAIRK9 | | 07/17/2018 | 07/31/2019 | 90352587 | ECMU | 29.99 | \$27,041.00 |
| CON-SNT-WS-C6506 | Catalyst 6500 Enhanced 6-slot chassis,12RU,no PS,no Fan Tray 29 WALTER SCOTT ENGINEERING CENTER, LINCOLN, NE, US, 68588 | 1 | WS-C6506-E | SAL10436DU2 | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$3,859.10 |
| CON-SNT-V6506E72 | ^Catalyst Chassis+Fan Tray+Sup720-10G; IP Base ONLY incl. VSS 29 WALTER SCOTT ENGINEERING CENTER, LINCOLN, NE, US, 68588 | 1 | VS-C6506E-S720-10G | SAL1309KRCN | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$4,438.00 |
| CON-SNT-V6506E72 | ^Catalyst Chassis+Fan Tray+Sup720-10G; IP Base ONLY incl. VSS 29 WALTER SCOTT ENGINEERING CENTER, LINCOLN, NE, US, 68588 | 1 | VS-C6506E-S720-10G | SAL1253F5GS | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$4,438.00 |

| Part # | Description | Qty | Machine | Serial Num | Line Start | Line End | Contract Num | Service Level | Discount % | Ext. Sale Price |
|------------------|---|-----|--------------------|-------------|------------|------------|--------------|---------------|------------|-----------------|
| CON-SNT-V6506E72 | ^Catalyst Chassis+Fan Tray+Sup720-10G; IP Base ONLY incl. VSS 29 WALTER SCOTT ENGINEERING CENTER, LINCOLN, NE, US, 68588 | 1 | VS-C6506E-S720-10G | SAL1312LZFF | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$4,438.00 |
| CON-SNT-WSC3854S | Cisco Catalyst 3850 24 Port GE SFP IP Base 844 N 16TH ST, LINCOLN, NE, US, 68508 | 1 | WS-C3850-24S-S | FCW2109D022 | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$661.50 |
| CON-SNT-ISR4431K | Cisco ISR 4431 (4GE,3NIM,8G FLASH,4G DRAM,IPB) 844 N 16TH ST, 29 WSEC, LINCOLN, NE, US, 68588 | 1 | ISR4431/K9 | FGL211010LJ | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$728.70 |
| CON-SNT-ISR4431K | Cisco ISR 4431 (4GE,3NIM,8G FLASH,4G DRAM,IPB) 844 N 16TH ST, 29 WSEC, LINCOLN, NE, US, 68588 | 1 | ISR4431/K9 | FGL211010LH | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$728.70 |
| CON-SNT-CT5520K9 | Cisco ONE - 5520 Wireless Controller w/rack mounting kit 1321 MILITARY RD, LINCOLN, NE, US, 68583 | 1 | C1-AIR-CT5520-K9 | FCH2109V2QT | 06/20/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$2,029.43 |
| CON-ECMU-C1FPAIR | Cisco ONE Foundation Perpetual - Wireless 1321 MILITARY RD, LINCOLN, NE, US, 68583 | 75 | C1FPAIRK9 | | 06/20/2018 | 07/31/2019 | 90352587 | ECMU | 30.00 | \$3,102.75 |

| Part # | Description | Qty | Machine | Serial Num | Line Start | Line End | Contract Num | Service Level | Discount % | Ext. Sale Price |
|------------------|--|-----|------------------|-------------|------------|------------|--------------|---------------|------------|-----------------|
| CON-SNT-CT5520K9 | Cisco ONE - 5520 Wireless Controller w/rack mounting kit 1321 MILITARY RD, LINCOLN, NE, US, 68583 | 1 | C1-AIR-CT5520-K9 | FCH2109V1D8 | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$1,820.00 |
| CON-ECMU-C1AIRK | Cisco ONE - Upgrade for Wireless - CHOOSE ONLY QTY 1 HERE 1321 MILITARY RD, LINCOLN, NE, US, 68583 | 1 | C1-AIR-UPG | | 08/01/2018 | 07/31/2019 | 90352587 | ECMU | | \$0.00 |
| CON-ECMU-C1FPAIR | Cisco ONE Foundation Upg Perpetual - Wireless (AP) 1321 MILITARY RD, LINCOLN, NE, US, 68583 | 115 | C1F1UAIRK9 | | 08/01/2018 | 07/31/2019 | 90352587 | ECMU | 30.00 | \$4,266.50 |
| CON-ECMU-C1AIRK | Cisco ONE - Upgrade for Wireless - CHOOSE ONLY QTY 1 HERE 1321 MILITARY RD, LINCOLN, NE, US, 68583 | 1 | C1-AIR-UPG | | 08/01/2018 | 07/31/2019 | 90352587 | ECMU | | \$0.00 |
| CON-ECMU-C1FPAIR | Cisco ONE Foundation Upg Perpetual - Wireless (AP) 1321 MILITARY RD, LINCOLN, NE, US, 68583 | 52 | C1F1UAIRK9 | | 08/01/2018 | 07/31/2019 | 90352587 | ECMU | 30.00 | \$1,929.20 |
| CON-ECMU-ISE5VM | Cisco Identity Services Engine VM - 5 VM MBundle (eDelivery) 901 N 17TH | 1 | R-ISE-5VM-M-K9= | | 08/31/2018 | 07/31/2019 | 90352587 | ECMU | 30.00 | \$3,339.54 |

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|------------------|---|-----|-------------|-------------|------------|------------|----------|------|-------|------------|
| CON-SNT-SNS595K9 | Large Secure Server for ISE Applications 901 N 17TH STREET, 327 NEBRASKA HAL, LINCOLN, NE, US, 68588 | 1 | SNS-3595-K9 | FCH2129V159 | 09/13/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$2,283.64 |
| CON-SNT-SNS595K9 | Large Secure Server for ISE Applications 901 N 17TH STREET, 327 NEBRASKA HAL, LINCOLN, NE, US, 68588 | 1 | SNS-3595-K9 | FCH2129V1GX | 09/13/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$2,283.64 |
| CON-SNT-SNS595K9 | Large Secure Server for ISE Applications 901 N 17TH STREET, 327 NEBRASKA HAL, LINCOLN, NE, US, 68588 | 1 | SNS-3595-K9 | FCH2128V2BF | 09/13/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$2,283.64 |
| CON-ECMU-C1AIRK | Cisco ONE - Upgrade for Wireless - CHOOSE ONLY QTY 1 HERE 1321 MILITARY RD, LINCOLN, NE, US, 68583 | 1 | C1-AIR-UPG | | 11/08/2018 | 07/31/2019 | 90352587 | ECMU | | \$0.00 |
| CON-ECMU-C1FPAIR | Cisco ONE Foundation Upg Perpetual - Wireless (AP) 1321 MILITARY RD, LINCOLN, NE, US, 68583 | 200 | C1F1UAIRK9 | | 11/08/2018 | 07/31/2019 | 90352587 | ECMU | 30.01 | \$5,406.00 |

| Part # | Description | Qty | Machine | Serial Num | Line Start | Line End | Contract Num | Service Level | Discount % | Ext. Sale Price |
|------------------|---|-----|---------------|-------------|------------|------------|--------------|---------------|------------|-----------------|
| L-AC-APX-1Y-S2 | Cisco AnyConnect Apex Term License, Total Authorized Users 844 N 16TH ST, LINCOLN, NE, US, 68588 | 150 | L-AC-APX-LIC= | AZ264DEXNC1 | 11/11/2018 | 07/31/2019 | New | ANYSL | 29.96 | \$757.50 |
| CON-ECMU-C1AIRK | Cisco ONE - Upgrade for Wireless - CHOOSE ONLY QTY 1 HERE 844 N 16TH ST, LINCOLN, NE, US, 68508 | 1 | C1-AIR-UPG | | 12/07/2018 | 07/31/2019 | 90352587 | ECMU | | \$0.00 |
| CON-ECMU-C1FPAIR | Cisco ONE Foundation Upg Perpetual - Wireless (No AP/Prime) 844 N 16TH ST, LINCOLN, NE, US, 68508 | 102 | C1F2UAIRK9 | | 12/07/2018 | 07/31/2019 | 90352587 | ECMU | 29.99 | \$2,457.18 |
| CON-ECMU-C1AIRK | Cisco ONE - Upgrade for Wireless - CHOOSE ONLY QTY 1 HERE 844 N 16TH ST, LINCOLN, NE, US, 68508 | 1 | C1-AIR-UPG | | 02/15/2019 | 07/31/2019 | 90352587 | ECMU | | \$0.00 |
| CON-ECMU-C1FPAIR | Cisco ONE Foundation Upg Perpetual - Wireless (No AP/Prime) 844 N 16TH ST, LINCOLN, NE, US, 68508 | 15 | C1F2UAIRK9 | | 02/15/2019 | 07/31/2019 | 90352587 | ECMU | 30.02 | \$254.55 |
| CON-ECMU-C1AIRK | Cisco ONE - Upgrade for Wireless - CHOOSE ONLY QTY 1 HERE | 1 | C1-AIR-UPG | | 02/15/2019 | 07/31/2019 | 90352587 | ECMU | | \$0.00 |

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|------------------|--|----|--------------------|-------------|------------|------------|----------|------|-------|------------|
| CON-ECMU-C1FPAIR | Cisco ONE Foundation Upg Perpetual - Wireless (No AP/Prime) 844 N 16TH ST, LINCOLN, NE, US, 68508 | 10 | C1F2UAIRK9 | | 02/15/2019 | 07/31/2019 | 90352587 | ECMU | 29.98 | \$169.80 |
| CON-ECMU-C1AIRK | Cisco ONE - Upgrade for Wireless - CHOOSE ONLY QTY 1 HERE 844 N 16TH ST, LINCOLN, NE, US, 68508 | 1 | C1-AIR-UPG | | 03/22/2019 | 07/31/2019 | 90352587 | ECMU | | \$0.00 |
| CON-ECMU-C1FPAIR | Cisco ONE Foundation Upg Perpetual - Wireless (No AP/Prime) 844 N 16TH ST, LINCOLN, NE, US, 68508 | 41 | C1F2UAIRK9 | | 03/22/2019 | 07/31/2019 | 90352587 | ECMU | 29.99 | \$550.22 |
| CON-ECMU-C1AIRK | Cisco ONE Access - Wireless - CHOOSE ONLY QTY 1 HERE 844 N 16TH ST, LINCOLN, NE, US, 68588 | 1 | C1-AIR-K9 | | 05/20/2019 | 07/31/2019 | 90352587 | ECMU | | \$0.00 |
| CON-ECMU-C1FPAIR | Cisco ONE Foundation Perpetual - Wireless 844 N 16TH ST, LINCOLN, NE, US, 68588 | 5 | C1FPAIRK9 | | 05/20/2019 | 07/31/2019 | 90352587 | ECMU | 30.00 | \$37.10 |
| CON-SNT-V6506E72 | ^Catalyst Chassis+Fan Tray+Sup720-10G; IP Base ONLY incl. VSS | 1 | VS-C6506E-S720-10G | SAL13516P83 | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$4,438.00 |

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|------------------|---|---|--------------------|-------------|------------|------------|----------|-----|-------|------------|
| CON-SNT-V6506E72 | ^Catalyst Chassis+Fan Tray+Sup720-10G; IP Base ONLY incl. VSS 29 WALTER SCOTT ENGINEERING CENTER, LINCOLN, NE, US, 68588 | 1 | VS-C6506E-S720-10G | SAL13516P8A | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$4,438.00 |
| CON-SNT-C5548P | ^Nexus 5548P 1RU Chassis, 2 PS, 2 Fan, 32 Fixed 10GE Ports 29 WALTER SCOTT ENGINEERING CENTER, LINCOLN, NE, US, 68588 | 1 | N5K-C5548P-FA | SSI143704XY | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$1,176.00 |
| CON-SNT-C5548P | ^Nexus 5548P 1RU Chassis, 2 PS, 2 Fan, 32 Fixed 10GE Ports 29 WALTER SCOTT ENGINEERING CENTER, LINCOLN, NE, US, 68588 | 1 | N5K-C5548P-FA | SSI143708YQ | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$1,176.00 |
| CON-SNT-C5548P | ^Nexus 5548P 1RU Chassis, 2 PS, 2 Fan, 32 Fixed 10GE Ports 29 WALTER SCOTT ENGINEERING CENTER, LINCOLN, NE, US, 68588 | 1 | N5K-C5548P-FA | SSI145000SH | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$1,176.00 |
| CON-SNT-C5548PB | ^Nexus 5548P in N5548P-N2K Bundle 29 WALTER SCOTT | 1 | N5K-C5548P-BUN | SSI144810TF | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$898.10 |

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|------------------|--|---|--------------------|-------------|------------|------------|----------|-----|-------|------------|
| | Catalyst 3K-X 350W AC Power Supply 29 WALTER SCOTT ENG CTR, LINCOLN, NE, US, 68588 | 1 | C3KX-PWR-350WAC= | DTN1516L0GV | 08/01/2018 | 07/31/2019 | 90352587 | SNT | | \$0.00 |
| CON-SNT-A85S1K9 | ASA 5585-X Chassis with SSP10, 8GE, 2GE Mgt, 1 AC, 3DES/AES 29 WALTER SCOTT ENGINEERING CENTER, LINCOLN, NE, US, 68588 | 1 | ASA5585-S10-K9 | JMX1526703G | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$2,519.30 |
| CON-SNT-A85S1K9 | ASA 5585-X Chassis with SSP10, 8GE, 2GE Mgt, 1 AC, 3DES/AES 29 WALTER SCOTT ENGINEERING CENTER, LINCOLN, NE, US, 68588 | 1 | ASA5585-S10-K9 | JMX1526703B | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$2,519.30 |
| CON-SNT-A85S1K9 | ASA 5585-X Chassis with SSP10, 8GE, 2GE Mgt, 1 AC, 3DES/AES 29 WALTER SCOTT ENGINEERING CENTER, LINCOLN, NE, US, 68588 | 1 | ASA5585-S10-K9 | JMX15337015 | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$2,519.30 |
| CON-SNT-4506E96+ | ^4506-E Chassis, TwoWS-X4648-RJ45V+E, Sup6L-E 29 WALTER SCOTT ENGR CTR, INFO SERVICES - NETWORKING, LINCOLN, NE, US, 68588 | 1 | WS-C4506E-S6L-96V+ | FOX1610GBKE | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$1,099.00 |

| Part # | Description | Qty | Machine | Serial Num | Line Start | Line End | Contract Num | Service Level | Discount % | Ext. Sale Price |
|-----------------|--|-----|----------------|-------------|------------|------------|--------------|---------------|------------|-----------------|
| CON-SNT-C5548P | ^Nexus 5548P 1RU Chassis, 2 PS, 2 Fan, 32 Fixed 10GE Ports 29 WALTER SCOTT ENGINEERING CENTER, LINCOLN, NE, US, 68588 | 1 | N5K-C5548P-FA | SSI15510LMR | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$1,176.00 |
| CON-SNT-C5548P | ^Nexus 5548P 1RU Chassis, 2 PS, 2 Fan, 32 Fixed 10GE Ports 29 WALTER SCOTT ENGINEERING CENTER, LINCOLN, NE, US, 68588 | 1 | N5K-C5548P-FA | SSI15510F34 | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$1,176.00 |
| CON-SNT-C5548P | ^Nexus 5548P 1RU Chassis, 2 PS, 2 Fan, 32 Fixed 10GE Ports 29 WALTER SCOTT ENGINEERING CENTER, LINCOLN, NE, US, 68588 | 1 | N5K-C5548P-FA | SSI15510EEP | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$1,176.00 |
| CON-SNT-C5548P | ^Nexus 5548P 1RU Chassis, 2 PS, 2 Fan, 32 Fixed 10GE Ports 29 WALTER SCOTT ENGINEERING CENTER, LINCOLN, NE, US, 68588 | 1 | N5K-C5548P-FA | SSI15510EER | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$1,176.00 |
| CON-SNT-C5548UP | Nexus 5548 UP Chassis, 32 10GbE Ports, 2 PS, 2 Fans 29 WALTER SCOTT ENGINEERING | 1 | N5K-C5548UP-FA | SSI16150JMW | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$1,176.00 |

| | | | | | | | | | | |
|------------------|--|---|------------------|-------------|------------|------------|----------|-----|-------|------------|
| CON-SNT-C5548UP | Nexus 5548 UP Chassis, 32 10GbE Ports, 2 PS, 2 Fans 29 WALTER SCOTT ENGINEERING CENTER, LINCOLN, NE, US, 68588 | 1 | N5K-C5548UP-FA | SSI16120C17 | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$1,176.00 |
| CON-SNT-WSC16SFX | Catalyst 4500-X 16 Port 10G IP Base, Front-to-Back, No P/S IT SERVICES, 114 OTTO OLSEN, KEARNEY, NE, US, 68849 | 1 | WS-C4500X-16SFP+ | JAE182301R2 | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$756.00 |
| CON-SNT-WSC16SFX | Catalyst 4500-X 16 Port 10G IP Base, Front-to-Back, No P/S IT SERVICES, 114 OTTO OLSEN, KEARNEY, NE, US, 68849 | 1 | WS-C4500X-16SFP+ | JAE182301RS | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$756.00 |
| CON-SNT-BE7MM4K9 | Cisco Business Edition 7000M Svr (M4), Export Restricted SW 29 SCOTT ENGINEERING CENTER, 844N 16TH STREET ITS TELECOM, LINCOLN, NE, US, 68588 | 1 | BE7M-M4-K9 | FCH2006V08Z | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$296.80 |
| CON-SNT-BE7MM4K9 | Cisco Business Edition 7000M Svr (M4), Export Restricted SW | 1 | BE7M-M4-K9 | FCH2006V0EA | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$296.80 |

| | | | | | | | | | |
|-------------------|--|---|-----------------|------------|------------|----------|------|-------|----------|
| CON-ECMU-C1ISRUPG | Cisco ONE Upgrade for ISR - CHOOSE ONLY QTY 1 HERE 29 SCOTT ENGINEERING CENTER, 844N 16TH STREET ITS TELECOM, LINCOLN, NE, US, 68588 | 1 | C1-ISR-UPG | 08/01/2018 | 07/31/2019 | 90352587 | ECMU | | \$0.00 |
| CON-ECMU-C1A4330S | Cisco ONE Upg-to Advanced App Services Perpetual ISR4330 29 SCOTT ENGINEERING CENTER, 844N 16TH STREET ITS TELECOM, LINCOLN, NE, US, 68588 | 1 | C1A2UISR4330SK9 | 08/01/2018 | 07/31/2019 | 90352587 | ECMU | 30.00 | \$190.40 |
| CON-ECMU-C1F4330S | Cisco ONE Upg-to Foundation Perpetual ISR4330 29 SCOTT ENGINEERING CENTER, 844N 16TH STREET ITS TELECOM, LINCOLN, NE, US, 68588 | 1 | C1F2UISR4330SK9 | 08/01/2018 | 07/31/2019 | 90352587 | ECMU | 30.00 | \$283.50 |
| CON-ECMU-C1ISRUPG | Cisco ONE Upgrade for ISR - CHOOSE ONLY QTY 1 HERE 29 SCOTT ENGINEERING | 1 | C1-ISR-UPG | 08/01/2018 | 07/31/2019 | 90352587 | ECMU | | \$0.00 |

| | | | | | | | | | |
|-------------------|---|-----|-----------------|------------|------------|----------|------|-------|------------|
| CON-ECMU-C1A4330S | Cisco ONE Upg-to Advanced App Services Perpetual ISR4330 29 SCOTT ENGINEERING CENTER, 844N 16TH STREET ITS TELECOM, LINCOLN, NE, US, 68588 | 1 | C1A2UISR4330SK9 | 08/01/2018 | 07/31/2019 | 90352587 | ECMU | 30.00 | \$190.40 |
| CON-ECMU-C1F4330S | Cisco ONE Upg-to Foundation Perpetual ISR4330 29 SCOTT ENGINEERING CENTER, 844N 16TH STREET ITS TELECOM, LINCOLN, NE, US, 68588 | 1 | C1F2UISR4330SK9 | 08/01/2018 | 07/31/2019 | 90352587 | ECMU | 30.00 | \$283.50 |
| CON-ECMU-C1ISRADC | Cisco ONE for ISR - CHOOSE ONLY QTY 1 HERE 29 SCOTT ENGINEERING CENTER, 844N 16TH STREET ITS TELECOM, LINCOLN, NE, US, 68588 | 1 | C1-ISR-ADD | 08/01/2018 | 07/31/2019 | 90352587 | ECMU | | \$0.00 |
| CON-ECMU-C1CUBEER | Cisco ONE license for CUBE Redundant Single Session 29 SCOTT ENGINEERING CENTER, 844N 16TH STREET ITS | 200 | C1-CUBEE-RED | 08/01/2018 | 07/31/2019 | 90352587 | ECMU | 30.00 | \$2,100.00 |

| | | | | | | | | | | |
|-------------------|---|-----|--------------|-------------|------------|------------|----------|------|-------|------------|
| CON-ECMU-C1ISRADC | Cisco ONE for ISR - CHOOSE ONLY QTY 1 HERE 29 SCOTT ENGINEERING CENTER, 844N 16TH STREET ITS TELECOM, LINCOLN, NE, US, 68588 | 1 | C1-ISR-ADD | | 08/01/2018 | 07/31/2019 | 90352587 | ECMU | | \$0.00 |
| CON-ECMU-C1CUBEER | Cisco ONE license for CUBE Redundant Single Session 29 SCOTT ENGINEERING CENTER, 844N 16TH STREET ITS TELECOM, LINCOLN, NE, US, 68588 | 200 | C1-CUBEE-RED | | 08/01/2018 | 07/31/2019 | 90352587 | ECMU | 30.00 | \$2,100.00 |
| CON-SNT-ISR4331K | Cisco ISR 4331 (3GE,2NIM,1SM,4G FLASH,4G DRAM,IPB) 29 SCOTT ENGINEERING CENTER, 844N 16TH STREET ITS TELECOM, LINCOLN, NE, US, 68588 | 1 | ISR4331/K9 | FLM2043W1QN | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$284.20 |
| CON-SNT-ISR4331K | Cisco ISR 4331 (3GE,2NIM,1SM,4G FLASH,4G DRAM,IPB) 29 SCOTT ENGINEERING CENTER, 844N 16TH STREET ITS TELECOM, LINCOLN, NE, US, 68588 | 1 | ISR4331/K9 | FLM2130W05U | 08/01/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$284.20 |



| Part # | Description | Qty | Machine | Serial Num | Line Start | Line End | Contract Num | Service Level | Discount % | Ext. Sale Price |
|-------------------|--|-----|-----------------|-------------|------------|------------|--------------|---------------|------------|-----------------|
| CON-SNT-ISR4331V | Cisco ISR 4331 UC Bundle, PVDM4-32, UC License, CUBEE10 29 SCOTT ENGINEERING CENTER, 844N 16TH STREET ITS TELECOM, LINCOLN, NE, US, 68588 | 1 | ISR4331-V/K9 | FLM2139W2AQ | 10/05/2018 | 07/31/2019 | 90352587 | SNT | 30.00 | \$353.84 |
| CON-SSSNT-INTPC40 | ^IntPkg C40 - NPP, Rmt Cntrl, 1 Mic, Cbls ++ E HIGHWAY 30, KEARNEY, NE, US, 68847 | 1 | CTS-INTP-C40-K9 | FTX1521C055 | 08/01/2018 | 07/31/2019 | New | SSSNT | 30.00 | \$2,419.20 |

Subtotal: \$495,670.81

Shipping and Handling: \$0.00

Total: \$495,670.81



PURCHASE AUTHORIZATION

Pricing is based off existing State of Nebraska contract 13719(OC) Education Discounts provided by Sirius within Appendix A, Line 3.a.

Accepted by:
THE BOARD OF REGENTS OF THE UNIVERSITY OF
NEBRASKA

Approved by:
Sirius Computer Solutions, Inc.

Signature of Authorized Representative

Signature of Authorized Representative

Hank M. Bounds
Printed Name

Bonnie M. Cerrito
Printed Name

President
Title of Authorized Representative

Sr. Vice President - Contracts & Financial Services
Title of Authorized Representative

Date Signed

Date Signed

Ship to Address:

Bill to Address:

Ship to contact(Name,Phone and Email) :

Bill to contact(Name,Phone and Email) :

ATTEST

Carmen K. Maurer, Corporation Secretary
University of Nebraska

Date: _____

TO: The Board of Regents Addendum VIII-B-2

Business Affairs

MEETING DATE: December 4, 2018

SUBJECT: University of Nebraska Agreement for Proofpoint

RECOMMENDED ACTION: Approve entering into a one-year renewal of the agreement for Proofpoint Secure Email Gateway service for UNK, UNL, UNO and UNCA

PREVIOUS ACTION: None

EXPLANATION: The University began using Proofpoint Secure Email Gateway products in 2012. Proofpoint is identified as a market leader and is used by over half of the institutions in the Big Ten.

Today Proofpoint is used in some capacity at all University campuses. The instance protecting UNK, UNL, UNO, and UNCA has recently been consolidated into a single tenant.

The proposed agreement provides protection against increased costs in the next year by taking advantage of Big Ten Academic Alliance (BTAA) pricing while allowing for the University to expand protection to cover student email accounts.

A multi-year deal was not pursued at this time to take advantage of some tiered discounts that are built into the BTAA pricing. Those discounts are based on total email accounts covered, and several BTAA peers are in the process of licensing Proofpoint this winter and spring. ITS will be issuing an RFP next fiscal year to pursue a multi-year deal and additional discounts.

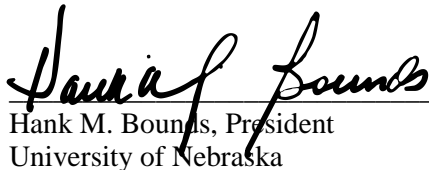
This one-year renewal for Proofpoint was reviewed and recommended for approval by the Business Affairs Committee.

PROJECT COST: \$607,000

SOURCE OF FUNDS: ITS budget and student technology fees

SPONSOR: Mark Askren
Vice President for IT

RECOMMENDED:



Hank M. Bounie, President
University of Nebraska

DATE: November 13, 2018

TO: The Board of Regents Addendum VIII-B-3

Business Affairs

MEETING DATE: December 4, 2018

SUBJECT: Lease renewal for the University of Nebraska Press

RECOMMENDED ACTION: Authorize a lease renewal with NEBCO, Inc. to provide office space for the University of Nebraska Press.

PREVIOUS ACTION: March 21, 2014 – The Board of Regents approved a four-year, nine-month renewal with NEBCO, Inc. for office space for the University of Nebraska Press.

April 16, 2010 – The Board of Regents approved a four-year lease renewal with NEBCO, Inc. for office space for the University of Nebraska Press.

January 15, 2005 – The Board of Regents approved an initial five-year lease agreement with NEBCO, Inc. for office space for the University of Nebraska Press.

EXPLANATION: The proposed lease renewal with NEBCO, Inc. would allow the University of Nebraska Press to continue its operations at its current location, 2 Landmark Centre East, a site it has occupied since 2005. The lease is for 13,650 square feet with a base rent of \$7.75 per square foot in the first three years, and \$8.00 per square foot in the following two years. Operating expenses under this lease are estimated at \$5.45 per square foot.

The lease term is for five-years at a total cost of \$907,763

The lease was reviewed and recommended for approval by the Business Affairs Committee.


PROJECT COST: \$907,763

SOURCE OF FUNDS: Revolving Funds

SPONSORS: Bob Wilhelm
Vice Chancellor for Research and Economic Development

William J. Nunez
Interim Vice Chancellor for Business and Finance

RECOMMENDED:



Ronnie D. Green, Chancellor
University of Nebraska-Lincoln

DATE: November 13, 2018

LEASE EXTENSION AND AMENDMENT

THIS AGREEMENT made and entered into this ____ day of _____ 2018, by and between NEBCO, Inc., a Nebraska Corporation (“Landlord”) and the Board of Regents of the University of Nebraska, a public corporate body and agency of the State of Nebraska, and governing body of the University of Nebraska-Lincoln (“Tenant”);

RECITALS

WHEREAS, Landlord and Tenant are parties to a lease agreement (“Lease”) which they entered into on or about March 21, 2014 and an Addendum was made thereto on or about September 30, 2014. The Lease is for Tenant’s rental of the premises known as 2 Landmark Centre, Suite Numbers 400 and 250, Lincoln, NE 68508, and the Addendum was for the rental of certain parking stalls located at 1111 Lincoln Mall, Lincoln, NE 68508.

WHEREAS, the Lease will terminate pursuant to the terms thereof on December 31, 2018, unless Landlord and Tenant agree to an extension thereof prior to such date;

WHEREAS, Landlord and Tenant have elected to extend the Lease for an additional five (5) years, subject to the terms and conditions set forth below: For purposes of convenience, further references to the “Lease” are with regard to both the Lease and the Addendum.

NOW, THEREFORE, for good and valuable consideration, receipt of which is hereby acknowledged, the parties agree as follows:

1. Landlord and Tenant hereby elect to and do extend the Lease for an additional term of five (5) years until December 31, 2023 (“Extension Period”) and the base rent for each year of the Renewal Period shall be at the following rates:

| Extension Period | | |
|------------------|----------|------------|
| Year | Start | End |
| 1 - 3 | 1/1/2019 | 12/31/2021 |
| 4 - 5 | 1/1/2022 | 12/31/2023 |

| Base Rent Amount | | |
|------------------|--------------|------------|
| Sq. Ft. | Annual | Monthly |
| \$7.75 | \$105,787.50 | \$8,815.63 |
| \$8.00 | \$109,200.00 | \$9,100.00 |

2. The Lease’s “Termination Date” set forth in paragraph 1.2 of the Lease is hereby amended to be December 31, 2023.

3. At any point after Year 3 of the Extension Period, either party may choose to opt out of the Lease and terminate the tenancy created thereby upon providing the other party not less than one hundred eighty (180) days’ written notice by any means in which the parties regularly conduct business, including but not necessarily limited to United States mail, electronic mail and/or facsimile. Such notice shall be effective upon receipt by the other party.

4. To the extent there are any conflicts between the Lease and this Extension and Amendment, the provisions of this document shall control.

5. Except as specifically modified herein, the parties hereby reaffirm and ratify all provisions of the Lease as if the same was executed on this ____ day of _____, 2018, and every provision thereof is hereby agreed to be in full force and effect as modified by this Extension and Amendment.

6. All recitals herein are intended to be and are deemed to be contractual in nature.

Dated this ____ day of _____, 2018.

[The remainder of this page is intentionally left blank. Signature page to follow.]

LANDLORD

NEBCO, INC.,
a Nebraska corporation

By: _____
Douglas E. Whitehead
Vice President

TENANT

BOARD OF REGENTS OF THE
UNIVERSITY OF NEBRASKA

By: _____
Hank M. Bounds
President
University of Nebraska

ATTEST

By: _____
Carmen K. Maurer
Corporation Secretary
University of Nebraska

TO: The Board of Regents Addendum VIII-B-4

Business Affairs

MEETING DATE: December 4, 2018

SUBJECT: Approve the sole source purchase of a Multifunctional Scanning-Probe Microscope from Attocube Systems, Inc. for \$478,885 for the University of Nebraska-Lincoln Department of Physics and Astronomy

RECOMMENDED ACTION: Approve the sole source purchase of a Multifunctional Scanning-Probe Microscope from Attocube Systems, Inc. for \$478,885 for the University of Nebraska-Lincoln Department of Physics and Astronomy

PREVIOUS ACTION: None

EXPLANATION: This multifunction scanning-probe system is a state-of-the-art multifunctional low-temperature scanning probe microscope equipped with a high magnetic field. This instrument will focus on the capability of characterizing morphological, electrical and magnetic properties of materials and will provide training opportunities using state-of-the art scanning-probe instruments for a large group of graduate, undergraduate and postdoctoral researchers studying nanoscience and nanotechnology. At least twelve research groups across UNL's Nebraska Center for Materials and Nanoscience, Materials Research Science. Engineering Center and the Center for Ferroic Devices will be frequent users of the system.

This multifunction scanning-probe system is a sole source purchase as; the required analysis properties are only available from this equipment manufacturer.

The purchase was reviewed and recommended for approval by the Board of Regents Business Affairs Committee.

PROJECT COST: \$478,885

SOURCE OF FUNDS: Federal Funds, NSF \$330,530
General Funds \$148,355

SPONSOR: William J. Nunez
Interim Vice Chancellor for Business and Finance

RECOMMENDED: 
Ronnie D. Green, Chancellor
University of Nebraska-Lincoln

DATE: November 13, 2018

TO: The Board of Regents Addendum VIII-B-5

Business Affairs

MEETING DATE: December 4, 2018

SUBJECT: Scott Residence Hall – Amendment to Ground Lease

RECOMMENDED ACTION: Approve the Second Amendment to Ground Lease by and between the Suzanne and Walter Scott Foundation and the Board of Regents of the University of Nebraska.

PREVIOUS ACTION: March 20, 1999 – the Board approved a long-term ground lease with the Suzanne and Walter Scott Foundation providing for the construction and operation of the Scott Residence Hall student housing facility and related dining and conference facilities on the UNO Scott Campus.

EXPLANATION: Through the generosity of the Suzanne and Walter Scott Foundation, Scott Residence Hall, and the adjacent Scott Conference Center and dining facilities, were constructed on UNO's Scott Campus in 1999/2000 under a long term Ground Lease with the Board of Regents. The Ground Lease was previously administratively amended in 2016. Scott Residence Hall houses recipients of the Walter Scott, Jr. Scholarship Program (Scott Scholars), a program aimed at helping high-achieving STEM students succeed at UNO. In conjunction with planned alterations and renovations to Scott Residence Hall, the parties desire to amend the Ground Lease to provide additional options to extend the term of the lease, approve the alterations and renovations, and clarify parking rights.

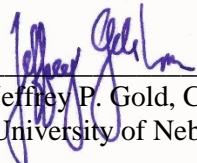
This agenda item has been reviewed and recommended for approval by the Business Affairs Committee.

PROJECT COST: None

SOURCE OF FUNDS: Not applicable

SPONSORS: Doug Ewald
Vice Chancellor for Business, Finance, and Economic Development

RECOMMENDED:



Jeffrey P. Gold, Chancellor
University of Nebraska at Omaha

DATE: November 13, 2018

SECOND AMENDMENT TO GROUND LEASE

This Second Amendment to Ground Lease ("Second Amendment") is entered into between THE BOARD OF REGENTS OF THE UNIVERSITY OF NEBRASKA ("Lessor") and SUZANNE AND WALTER SCOTT FOUNDATION ("Lessee").

WHEREAS, Lessor and Lessee are parties to a certain Ground Lease Agreement dated March 31, 1999, as amended by a certain Addendum to Ground Lease dated July 18, 2000 and a certain First Amendment to Ground Lease dated January 4, 2016 (collectively the "Lease"); and

WHEREAS, terms capitalized herein and not otherwise defined shall have the meanings ascribed to them in the Lease; and

WHEREAS, Lessee desires to obtain options to extend the Term of the Lease; and

WHEREAS, Lessee desires to obtain the approval of Lessor to certain renovations and alterations to the Facilities.

NOW THEREFORE, for good and valuable consideration, Lessor and Lessee agree as follows:

1. Amendments. Lessor and Lessee hereby amend the Lease in the following respects:

(a) There is added to the Lease the following new Section 1.04:

Section 1.04. OPTIONS TO RENEW. Lessee shall have the option to renew this Lease and extend the Term upon the same terms and conditions for four (4) additional periods of ten (10) years each. If Lessee elects to exercise an option to renew this Lease it shall give notice to Lessor not less than six (6) months prior to the then scheduled expiration of the Term.

(b) There is added to the Lease the following new Section 1.05:

Section 1.05. PARKING RIGHTS. Lessee shall have during the Term the right to use the following parking lots as shown on Exhibit "X" to this Lease for guests and visitors to, and attendees to events held at, the Scott Conference Center:

| <u>Anticipated No. of Guests</u> | <u>Parking Lot</u> |
|----------------------------------|---|
| Under 150 | North half of Parking Lot 9 |
| 150-200 | All of Parking Lot 9 |
| Over 200 | All of Parking Lot 9 and Parking Lot 14 |

On Wednesday of each week Lessee shall notify the UNO Parking and Transit Manager of any event(s) scheduled to be held, the date(s) of such event(s) and the anticipated guests at each event, for the following week (Monday through Sunday).

(c) The notice address for Lessee set forth in Section 20.03 of the Lease is deleted and the following substituted:

If to Lessee: Suzanne and Walter Scott Foundation
10340 North 84th Street
Omaha, Nebraska 68122
Attn: Executive Director

With a copy to: John K. Boyer
Fraser Stryker PC LLO
500 Energy Plaza
409 South 17th Street
Omaha, Nebraska 68102
Telecopy No.: (402) 341-8290

(d) The Exhibit "X" attached to this Second Amendment is hereby added as Exhibit "X" to the Lease.

2. Renovation. Lessor hereby approves Lessee's construction of the alterations and renovations to the Facilities generally described and/or depicted on Schedule I attached hereto.

3. Ratification. Except as amended by this Second Amendment, all of the original terms and provisions of the Lease shall continue in full force and effect and the Lease, as amended by this Second Amendment, is hereby ratified and confirmed.

4. Execution. This Second Amendment may be executed in counterparts and delivered by facsimile transmission or other electronic method.

DATED: _____, 2018.

THE BOARD OF REGENTS OF THE UNIVERSITY
OF NEBRASKA

By _____
Hank M. Bounds, President

Attest: _____
Carmen K. Maurer, Corporation Secretary

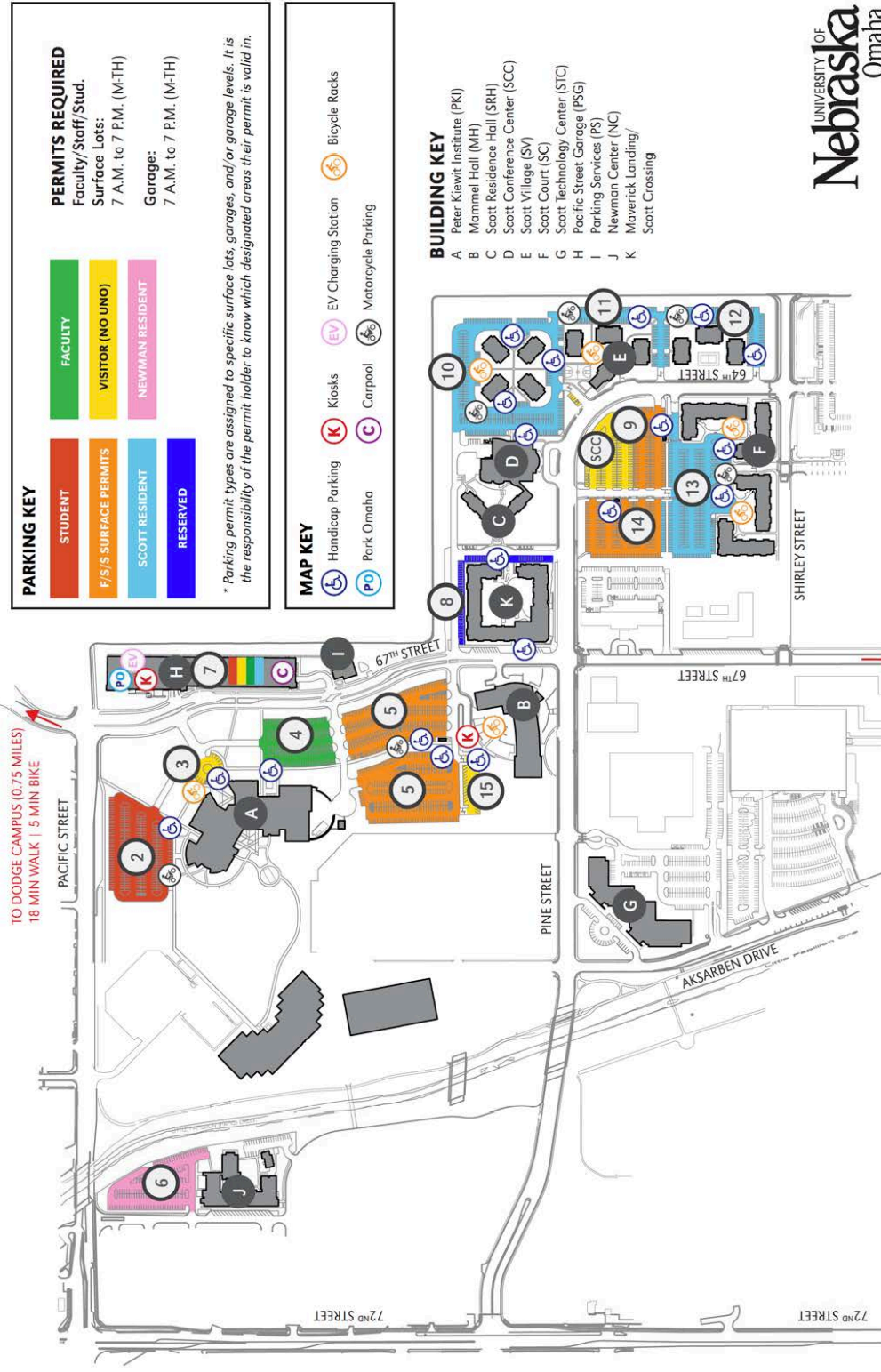
SUZANNE AND WALTER SCOTT FOUNDATION

By _____
Title:

Exhibit "X"



UNIVERSITY OF NEBRASKA AT OMAHA
SCOTT CAMPUS PARKING MAP
 402.554.2800 | unomaha.edu
 UPDATED 07.30.18



PARKING KEY

| | |
|-----------------------|------------------|
| STUDENT | FACULTY |
| F/S/S SURFACE PERMITS | VISITOR (NO UNO) |
| SCOTT RESIDENT | NEWMAN RESIDENT |
| RESERVED | |

PERMITS REQUIRED
Faculty/Staff/Stud.
Surface Lots:
7 A.M. to 7 P.M. (M-TH)
Garage:
7 A.M. to 7 P.M. (M-TH)

** Parking permit types are assigned to specific surface lots, garages, and/or garage levels. It is the responsibility of the permit holder to know which designated areas their permit is valid in.*

MAP KEY

| | | | |
|------------------|---------|---------------------|---------------|
| Handicap Parking | Kiosks | EV Charging Station | Bicycle Racks |
| Park Omaha | Carpool | Motorcycle Parking | |

- BUILDING KEY**
- A Peter Kiewit Institute (PKI)
 - B Mammel Hall (MH)
 - C Scott Residence Hall (SRH)
 - D Scott Conference Center (SCC)
 - E Scott Village (SV)
 - F Scott Court (SC)
 - G Scott Technology Center (STC)
 - H Pacific Street Garage (PSG)
 - I Parking Services (PS)
 - J Newman Center (NC)
 - K Maverick Landing/Scott Crossing



THIS IS A SMOKE- AND TOBACCO-FREE CAMPUS AS OF 8/22/16

TO DODGE CAMPUS (0.75 MILES)
18 MIN WALK | 5 MIN BIKE

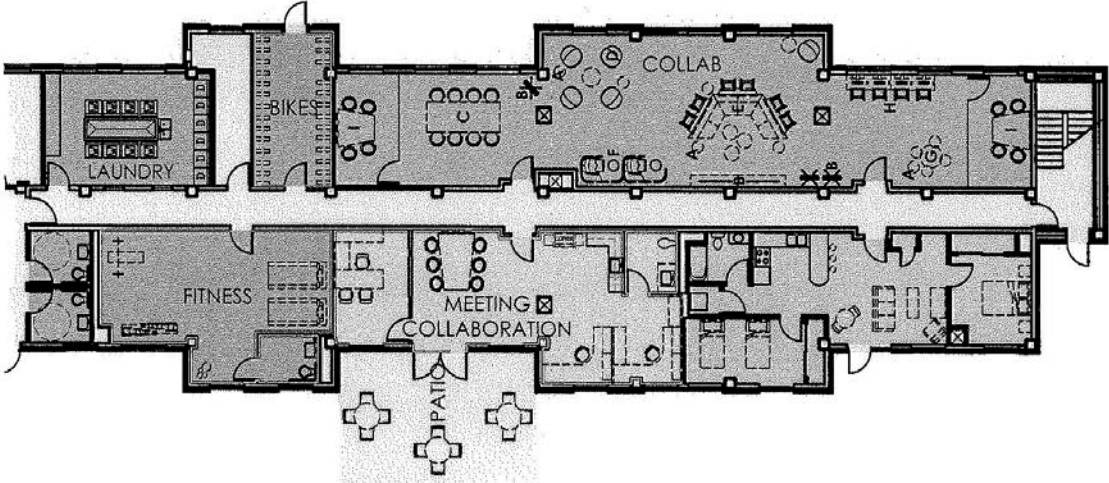
TO CENTER CAMPUS (0.70 MILES)
14 MIN WALK | 5 MIN BIKE

SCHEDULE I

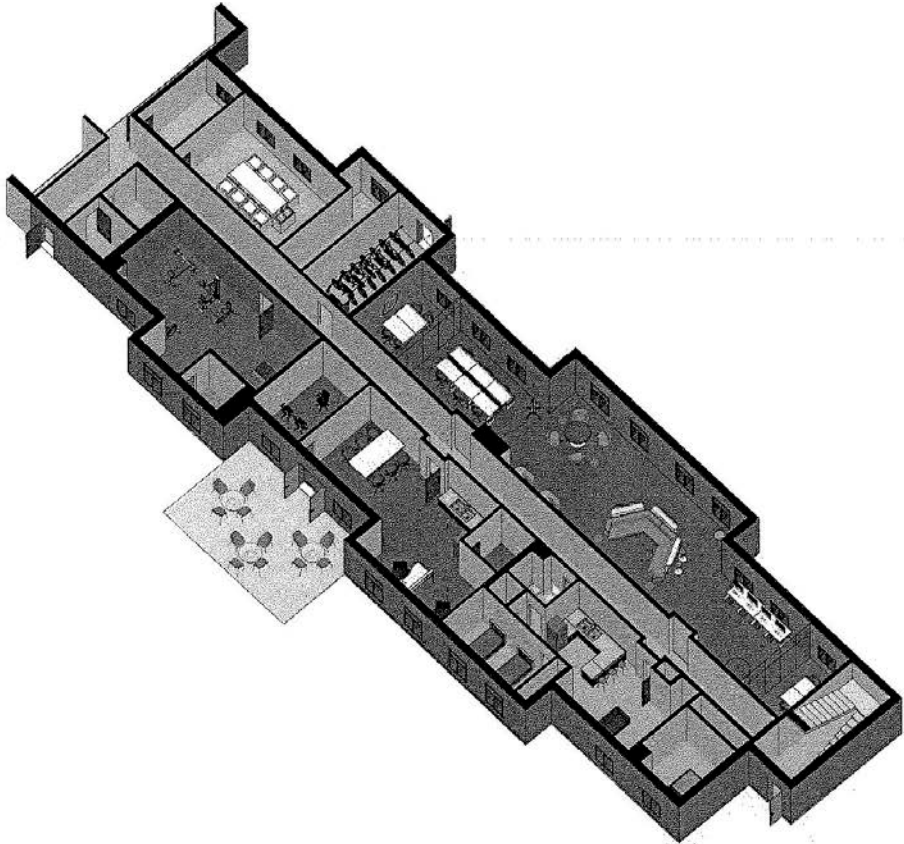
Scott Residence Hall Renovation Program Statement

Scott Residence Hall was built in 1999. It has four floors, 168 beds, and each floor has different community spaces. In conjunction with revisions made to the Scott Scholars program, renovation to and the creation of additional collaboration areas in Scott Residence Hall will further enhance the living and learning environment for Scott Scholars. Renovation plans include the buildout of a collaboration/project environment with state-of-the-art technology, converting 4-bedroom suites into 3-bedroom suites, and upgrading and enhancing the current community spaces including the media/game room, theatre/presentation room, and study/project space.

Attached is the floor plan and summary of Scott Residence Hall.



1ST LEVEL REMODELED COLLABORATION SPACE

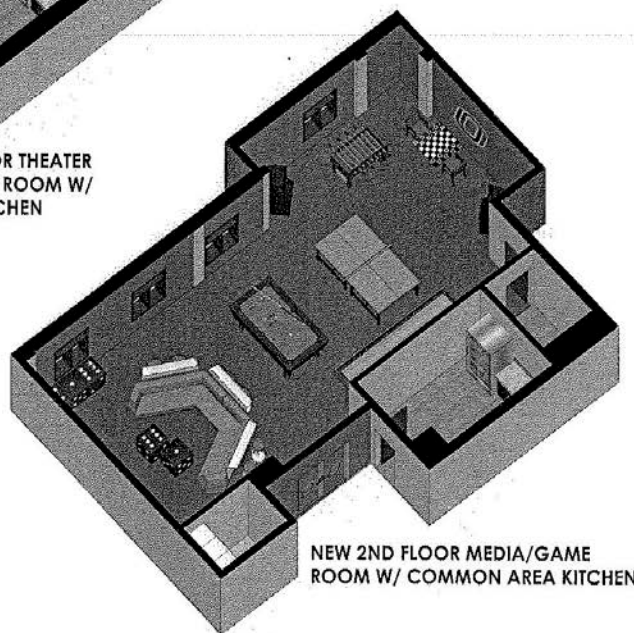
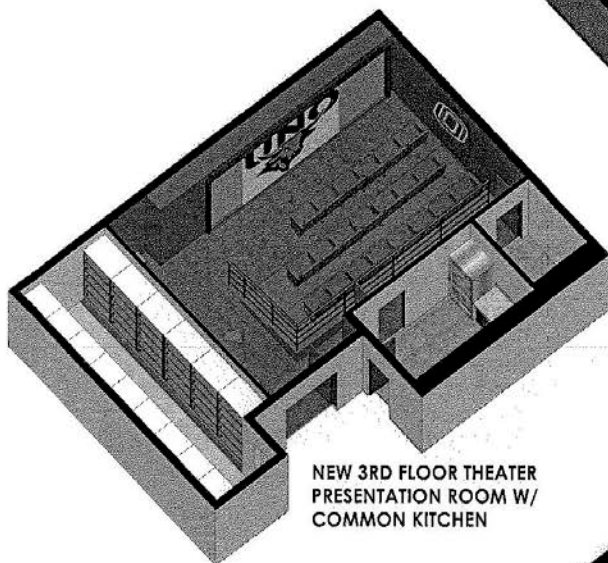


Issue Date: 10 October, 2018
Project Number: 10118
Design Phase: SD

SCOTT HALL REMODEL

NEW FIRST FLOOR COLLABORATION SPACE



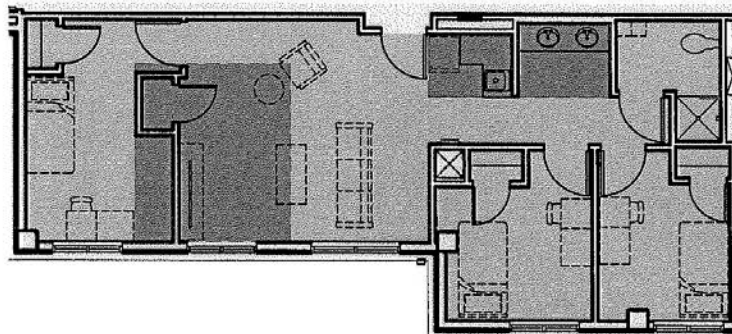


Rev. 01/10/2018
Project Number: 15117
Design Phase: 3D

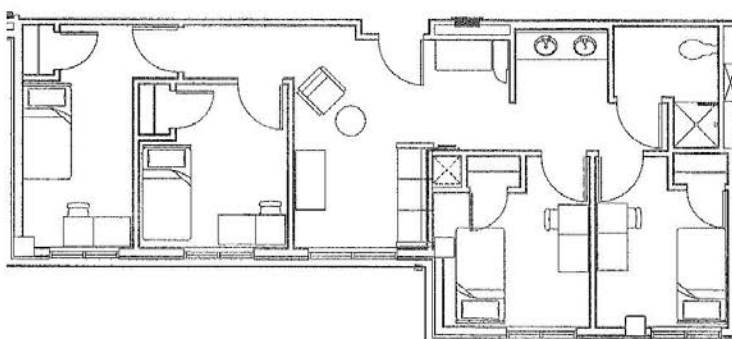
SCOTT HALL REMODEL

NEW COMMON SPACE

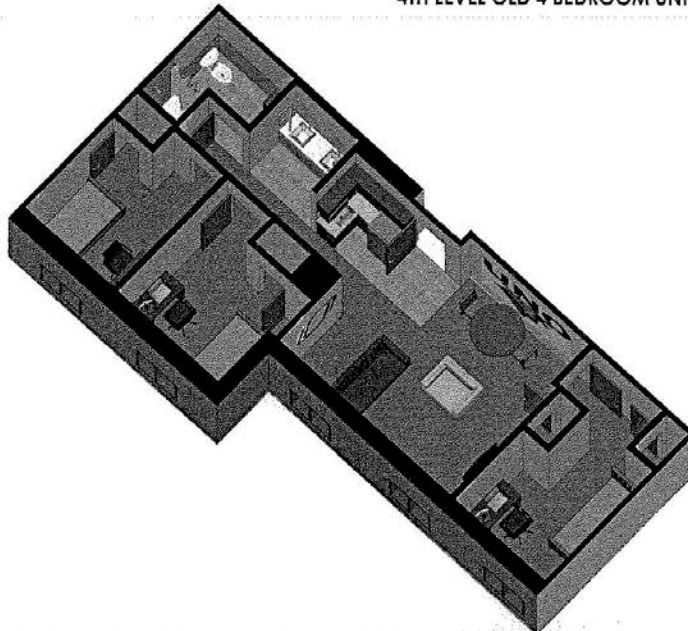




4TH LEVEL NEW 3 BEDROOM UNIT



4TH LEVEL OLD 4 BEDROOM UNIT



Issue Date: 10 October, 2018
Project Number: 18117
Design Phase: SD

SCOTT HALL REMODEL

4TH FLOOR 4 TO 3 BEDROOM



IX. UNIVERSITY ADMINISTRATIVE AGENDA

A. ACADEMIC AFFAIRS

University of Nebraska

1. Approve amendments to the *Bylaws of the Board of Regents*, Chapter I, related to The Board of Regents of the University of Nebraska, and Chapter IV, related to Rights and Responsibilities of Professional Staff Addendum IX-A-1

University of Nebraska-Lincoln

2. Approval is requested to eliminate the Center for Instructional Innovation in the Department of Educational Psychology within the College of Education and Human Sciences at the University of Nebraska-Lincoln Addendum IX-A-2
3. Approval is requested to eliminate the Center for Nontraditional Manufacturing Research administered by the Office of Research and Economic Development and the College of Engineering at the University of Nebraska-Lincoln Addendum IX-A-3
4. Approval is requested to transfer the Gallup Research Center to The Clifton Strengths Institute in the College of Business at the University of Nebraska-Lincoln Addendum IX-A-4
5. Approval is requested to eliminate the Leadership Institute in the College of Business at the University of Nebraska-Lincoln Addendum IX-A-5

University of Nebraska at Kearney

6. Approval is requested to eliminate the Department of Economics in the College of Business and Technology at the University of Nebraska at Kearney Addendum IX-A-6
7. Approval is requested to move the existing Agribusiness program from the Department of Economics to the Department of Marketing and Management Information Systems in the College of Business and Technology at the University of Nebraska at Kearney Addendum IX-A-7
8. Approval is requested to move the existing Economics program from the Department of Economics to the Department of Accounting and Finance in the College of Business and Technology at the University of Nebraska at Kearney Addendum IX-A-8
9. Approval is requested to move the existing Business Education program and Business Administration courses from the Department of Economics to the Department of Management in the College of Business and Technology at the University of Nebraska at Kearney Addendum IX-A-9

B. BUSINESS AFFAIRS

University of Nebraska

1. Approve the amendments to *Regents Policy* RP-6.3.1, Administrative Approval of University Contracts, effective January 1, 2019, if approved Addendum IX-B-1

University of Nebraska-Lincoln

2. Approve the Resolution to authorize expenditure of up to \$3,222,500 for capital improvements for the Campus Recreation, Nebraska Unions and University Housing facilities from the Replacement Fund of the Student Fees and Facilities Revenue Bonds at the University of Nebraska-Lincoln Addendum IX-B-2
3. Approve the Resolution to authorize the expenditure of up to \$740,000 from the Replacement Fund of the UNL Parking Revenue Bonds to improve certain property and equipment Addendum IX-B-3
4. Approve a 3-year extension with Teamworks for communication and compliance software tools used by University of Nebraska-Lincoln Athletics Addendum IX-B-4
5. Approve the Program Statement for the Gnotobiotic Mouse Vivarium at the University of Nebraska-Lincoln Addendum IX-B-5
6. Approve the project scope, schedule, and budget for Hamilton Hall 3rd Floor North Renovation at the University of Nebraska-Lincoln Addendum IX-B-6

University of Nebraska Medical Center

7. Approve the budget increase for the new research MRI for the University of Nebraska Medical Center Addendum IX-B-7

University of Nebraska at Omaha

8. Approve the Resolution authorizing the expenditure of \$3,263,000 from the Bond Surplus/Replacement Funds to make student housing, parking and facility improvements Addendum IX-B-8
9. Approve the project scope, schedule, and budget for Durham Science Center Renovation at the University of Nebraska at Omaha Addendum IX-B-9
10. Approve the waiver of the requirements of *Regents Policy* RP-6.2.7 on the Naming of Facilities, and naming the addition to the Willis A. and Janet S. Strauss Performing Arts Center at the University of Nebraska at Omaha as the “John and Jan Christensen Addition” Addendum IX-B-10

Nebraska College of Technical Agriculture

11. Approve the Residence hall Room and Board Rates for the 2019-20 Academic year at the Nebraska College of Technical Agriculture Addendum IX-B-11

C. FOR INFORMATION ONLY

1. University of Nebraska Strategic Planning Framework Addendum IX-C-1
2. University of Nebraska Strategic Framework Accountability Measures Addendum IX-C-2
3. Calendar of establishing and reporting accountability measures Addendum IX-C-3
4. University of Nebraska Strategic Dashboard Indicators Addendum IX-C-4
5. Board of Regents agenda items related to the University of Nebraska Strategic Framework Addendum IX-C-5

D. REPORTS

1. Strategic Framework report on International Student Enrollment [3-d-ii] Addendum IX-D-1
2. Fall 2017 Enrollment report Addendum IX-D-2
3. Strategic Framework Report on Enrollment [1-b-i], Top 25% [3-b-1] and Nonresident Undergraduate Enrollment [3-c-i] Addendum IX-D-3
4. Renaming the Boys Town Center on Child and Family Well Being to the Academy for Child and Family Well Being in the Department of Special Education and Communication Disorders in the College of Education and Human Sciences at the University of Nebraska-Lincoln Addendum IX-D-4
5. Revisions to rules and regulations for faculty and student self-government organizations: Amendments to the *Bylaws of the Hixson-Lied College of Fine and Performing Arts* at the University of Nebraska-Lincoln Addendum IX-D-5
6. Contract update with Arthur J Gallagher & Co. Addendum IX-D-6
7. Quarterly Status of Capital Construction Projects Addendum IX-D-7
8. Bids and Contracts for the period ended October 17, 2018 Addendum IX-D-8
9. Residence Hall Room Rates for Academic Year 2019-20 at the University of Nebraska at Omaha Addendum IX-D-9
10. Business Affairs Committee Correction to the Intermediate Design Report – UNL Nebraska East Union Renovation Addendum IX-D-10
11. Naming the north-stadium sky bridge in the Osborne Athletic Complex, “The Burnell Bridge” in honor of Dr. Thomas Burnell Addendum IX-D-11
12. Naming of the center gallery in the International Quilt Study Center & Museum the “Doris Von Seggern Gallery” at the University of Nebraska-Lincoln Addendum IX-D-12
13. Naming of a gallery in the Sheldon Museum of Art the “Roseann and Philip L. Perry Gallery” at the University of Nebraska-Lincoln Addendum IX-D-13
14. Naming of the track offices in the Bob Devaney Sports Center the “Walker Family Foundation Track Office” at the University of Nebraska-Lincoln Addendum IX-D-14

TO: The Board of Regents Addendum IX-A-1
Academic Affairs

MEETING DATE: December 4, 2018

SUBJECT: Amendments to the *Bylaws of the Board of Regents*, Chapter I, related to The Board of Regents of the University of Nebraska, and Chapter IV, related to Rights and Responsibilities of Professional Staff.

RECOMMENDED ACTION: Approve amendments to the *Bylaws of the Board of Regents*, Chapter I, related to The Board of Regents of the University of Nebraska, and Chapter IV, related to Rights and Responsibilities of Professional Staff.

PREVIOUS ACTION: October 3, 2018 – A “For Information Only” item was submitted to the Board of Regents.

On July 14, 1973 the Board of Regents adopted amended *Bylaws of the Board of Regents*. Since that time, various amendments have been made to Chapter 1, The Board of Regents of the University, and Chapter 4, Rights and Responsibilities of Professional Staff.

EXPLANATION: In April 2018, University internal auditors reviewed certain portions of the *Bylaws of the Board of Regents*. That review prompts the recommended changes contained in this proposed action, which reflect “housekeeping” amendments to that remove obsolete materials from the Bylaws. They are:

- (1) An amendment to Article 1.3 to harmonize Bylaws with present practice by providing that the Chair “consult” with the Board when appointing committees, and not require the Board to formally approve committee appointments. The present practice of a “consult” allows for planning and for Board committees to form and start their work shortly after officers are elected at the annual meeting;
- (2) The obsolete Bylaws require the Corporation Secretary to send to the President, Chancellors and university libraries “notices of action taken by the Board as soon as possible after each meeting.” The Board has adopted a better practice whereby the Corporation Secretary posts the minutes within a week after the meeting for all persons, including the CEOs, to read. Minutes are archived both on the University’s website and in hard copy at UNL’s Love Library. It is proposed that this outdated language in Article 1.3.3 be removed; and (3) Article 1.5.2 requires that all recommendations for degrees be submitted to the Corporation Secretary and entered in the official records of the Board of Regents, which has been as interpreted as meaning the minutes. This requirement would be extremely cumbersome, given the size of the present graduating classes. The official records of degrees awarded are maintained by the respective campus registrars, and the proposed amendment to this article reflects that practice.

In addition, faculty bring to our attention that the support staff provided to Nebraska Extension by the counties and their county extension boards are not employees of the University of Nebraska, as they once were

many years ago. The proposed amendment to Article 4.4.5 reflects present contractual relationship the University has with the counties.

The following shows precisely the changes proposed should the Board adopt these Bylaw changes at its December 2018 meeting:

Chapter I. The Board of Regents of the University of Nebraska

1.3 The Chair of the Board. The Board shall select one of its members as its Chair at the annual meeting in January. Unless he or she resigns or is removed by a majority vote of the Board, the Chair shall hold office for one year or until a successor is selected and qualified. The Chair shall preside at all meetings of the Board at which he or she is present. The Chair's signature shall appear on diplomas and like documents issued by the authority of the Board. Unless it is otherwise ordered by the Board, or otherwise provided in these Bylaws, the Chair shall sign all contracts and other instruments requiring execution on the part of the Board and perform all other duties incident to such office. The Chair, in consultation with the approval of the Board, shall appoint all Committees of the Board.

1.3.3 Corporation Secretary. The Board, after consultation with the President, shall appoint a Corporation Secretary, and may also appoint an Assistant Corporation Secretary of the Board to act in event of the absence or disability of the Corporation Secretary, or to assist the Corporation Secretary as may be determined by the Board. The Corporation Secretary, or, in the event of absence or disability, the Assistant Corporation Secretary, shall:

~~(c) — Prepare and send out notices of action taken by the Board as soon as possible after each meeting, forwarding same to the chief executive officer of each of the major administrative units and to the libraries thereof, and to any others who in the Corporation Secretary's judgment should receive such notice and minutes;~~

1.5.2 Recommendations, Records, and Honorary Degrees. With the exception of honorary degrees, no degree, diploma, or certificate in course shall be conferred, granted, or approved by the Board unless the person receiving the same has been recommended by the faculty of the college in which he or she shall have pursued his or her studies; provided that no such degree, diploma or certificate in course shall be conferred, granted, or approved by the Board unless the candidate has paid all required fees and completed other required documents. Faculty recommendations of candidates for degrees and certificates in course shall be made in writing signed by the respective deans. ~~Such written recommendations shall be forwarded to the Office of the Corporation Secretary. The Corporation Secretary shall enter upon the official records the action by the Board and~~ Each administrative unit shall implement processes within its Office of the Registrar, or such similar office, to keep the official and accurate records of the names of all persons receiving degrees,

diplomas, or certificates in course. Each of the responsible faculty governing units, through such procedure as it may adopt, may recommend to the Board candidates for honorary degrees. An honorary degree shall not be granted to any person holding an appointment with the University.

Chapter IV. Rights and Responsibilities of Professional Staff

4.4.5 ~~County Employees of the Cooperative Extension Service of the University of Nebraska-Lincoln.~~ The terms, conditions, and length of appointments of county employees of the Cooperative Extension Service of the University of Nebraska-Lincoln shall be governed by the terms of their contract and by Rules of the Board specifically applicable to them as a class, and shall not be governed by Sections 4.4.1 through 4.4.3 of these Bylaws.


4.4.5 **Extension Personnel.** In cooperation with Nebraska county governments and to further the shared goals and missions of Nebraska Extension, the University of Nebraska places within the state's counties those university employees, such as its Extension Educators and Extension Assistants, in order to provide administrative leadership to the local extension programs adopted by those county extension boards. The Extension Educators and Extension Assistants are at all times employees of the University of Nebraska, subject to the terms and benefits of the employment applicable to University of Nebraska employees. In turn, counties provide county employees to support the Extension Educators and Assistants in their administrative roles. Such supportive county employees are employed by the counties pursuant to county human resource policies, county benefit policies, and all other terms of employment applicable to the relevant county's(ies') employment. The counties and the university shall carefully consider each other's recommendations and input in relation to their respective personnel, in order to best meet their mutual goals.

These revisions have been reviewed by the Council of Academic Officers; they also have been reviewed and recommended for approval by the Academic Affairs Committee.

SPONSOR:

Susan M. Fritz
Executive Vice President and Provost

RECOMMENDED:



Hank M. Bounds, President
University of Nebraska

DATE:

November 9, 2018

TO: The Board of Regents Addendum IX-A-2

Academic Affairs

MEETING DATE: December 4, 2018

SUBJECT: Elimination of the Center for Instructional Innovation in the Department of Educational Psychology within the College of Education and Human Sciences at the University of Nebraska-Lincoln (UNL)

RECOMMENDED ACTION: Approval is requested to eliminate the Center for Instructional Innovation in the Department of Educational Psychology within the College of Education and Human Sciences at UNL

PREVIOUS ACTION: June 10, 1995 – The Board approved the renaming of the Center for Language Cognition and Instruction to the Center for Instructional Innovation at UNL.

November 7, 1992 – The Board approved the creation of the Nebraska Center for Language Cognition and Instruction at UNL.

EXPLANATION: The elimination of the Center for Instructional Innovation is part of UNL's planned budget reductions for 2018-2019, announced by Chancellor Ronnie Green on April 19, 2018. There are no competitively-funded grants or faculty associated with the Center.

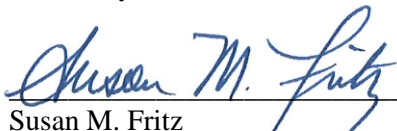
This proposal has been reviewed by the Council of Academic Officers; it also has been reviewed and recommended for approval by the Academic Affairs Committee.

PROGRAM SAVINGS: The elimination of this center will result in a savings of \$169,230 annually; funds were used to fund one unfilled faculty position with benefits. The savings were applied to 2018 budget reductions.

SPONSORS: Donde Plowman
Executive Vice Chancellor and Chief Academic Officer

Ronnie D. Green, Chancellor
University of Nebraska-Lincoln

RECOMMENDED:


Susan M. Fritz
Executive Vice President and Provost

DATE: November 9, 2018

TO: The Board of Regents Addendum IX-A-3
Academic Affairs

MEETING DATE: December 4, 2018

SUBJECT: Elimination of the Center for Nontraditional Manufacturing Research administered by the Office of Research and Economic Development and the College of Engineering at the University of Nebraska-Lincoln (UNL)

RECOMMENDED ACTION: Approval is requested to eliminate the Center for Nontraditional Manufacturing Research administered by the Office of Research and Economic Development and the College of Engineering at UNL

PREVIOUS ACTION: The Center for Nontraditional Manufacturing Research was established prior to modern records of Board approvals.

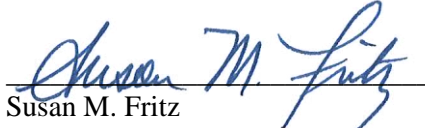
EXPLANATION: The Center for Nontraditional Manufacturing Research originated in the 1980s. Activities and research associated with its functions have been moved to the College of Engineering Machine Shop and the Nano-Engineering Research Core Facility.

This proposal has been reviewed by the Council of Academic Officers; it also has been reviewed and recommended for approval by the Academic Affairs Committee.

PROGRAM SAVINGS: There are no anticipated savings associated with this change. Given that no activity is occurring in the Center, the elimination is administrative.

SPONSORS: Donde Plowman
Executive Vice Chancellor and Chief Academic Officer

Ronnie D. Green, Chancellor
University of Nebraska-Lincoln

RECOMMENDED: 
Susan M. Fritz
Executive Vice President and Provost

DATE: November 9, 2018

TO: The Board of Regents Addendum IX-A-4
Academic Affairs

MEETING DATE: December 4, 2018

SUBJECT: Transfer of the Gallup Research Center to The Clifton Strengths Institute in the College of Business at the University of Nebraska-Lincoln (UNL)

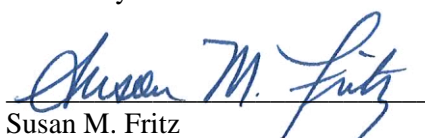
RECOMMENDED ACTION: Approval is requested to transfer the Gallup Research Center to The Clifton Strengths Institute in the College of Business at UNL

PREVIOUS ACTION: June 12, 2015 – The Board approved the establishment and naming of the Don Clifton Strengths Institute in the College of Business Administration at UNL.
December 10, 1994 – The Board approved the renaming of the Center for Technology Management and Decision Sciences to the Gallup Research Center.
March 17, 1990 – The Board approved the establishment of the Center for Technology Management and Decision Sciences at UNL.

EXPLANATION: In the fall of 2015, the Gallup Research Center was replaced by The Clifton Strengths Institute which was approved by the Board of Regents on June 12, 2015. The Clifton Strengths Institute is housed and administered within the College of Business. No activity is taking place within the Gallup Research Center as previously organized.
This proposal has been reviewed by the Council of Academic Officers; it also has been reviewed and recommended for approval by the Academic Affairs Committee.

PROGRAM SAVINGS: There are no anticipated savings associated with this change. Given that no activity is occurring in the Gallup Research Center and no marketing or communication relates to the Center, the transfer is administrative.

SPONSORS: Donde Plowman
Executive Vice Chancellor and Chief Academic Officer
Ronnie D. Green, Chancellor
University of Nebraska-Lincoln

RECOMMENDED: 
Susan M. Fritz
Executive Vice President and Provost

DATE: November 9, 2018

TO: The Board of Regents Addendum IX-A-5

Academic Affairs

MEETING DATE: December 4, 2018

SUBJECT: Elimination of the Leadership Institute in the College of Business at the University of Nebraska-Lincoln (UNL)

RECOMMENDED ACTION: Approval is requested to eliminate the Leadership Institute in the College of Business at UNL

PREVIOUS ACTION: June 12, 2015 – The Board approved the establishment and naming of the Don Clifton Strengths Institute in the College of Business Administration at UNL.

April 24, 2004 – The Board approved the establishment of the Gallup Leadership Institute at UNL.

EXPLANATION: The UNL Leadership Institute went dormant with the departure of a faculty member in 2011. The Institute's activities and research have been redirected to the Clifton Leadership Program within the Clifton Strengths Institute. A chaired professor in leadership continues to foster a research climate that is impactful in the area of leadership, but the UNL Leadership Institute is not an entity that is necessary for the continuation of his work.

This proposal has been reviewed by the Council of Academic Officers; it also has been reviewed and recommended for approval by the Academic Affairs Committee.

PROGRAM SAVINGS: There are no anticipated savings associated with this change. Given that no activity is occurring in the Institute and no marketing or communication relates to the Institute, the elimination is administrative.

SPONSORS: Donde Plowman
Executive Vice Chancellor and Chief Academic Officer

Ronnie D. Green, Chancellor
University of Nebraska-Lincoln

RECOMMENDED: 
Susan M. Fritz
Executive Vice President and Provost

DATE: November 9, 2018

TO: The Board of Regents Addendum IX-A-6
Academic Affairs

MEETING DATE: December 4, 2018

SUBJECT: Elimination of the Department of Economics in the College of Business and Technology at the University of Nebraska at Kearney (UNK)

RECOMMENDED ACTION: Approval is requested to eliminate the Department of Economics in the College of Business and Technology at UNK

PREVIOUS ACTION: The UNK Department of Economics was established prior to modern records of Board approvals.

EXPLANATION: The UNK Department of Economics includes programs in Economics, Agribusiness, and Business Education. This proposal eliminates the department and moves the Economics faculty to the Department of Accounting and Finance, and moves the Agribusiness faculty to the Department of Marketing and Management Information Systems.

There has been consistently strong demand for Agribusiness and consistently weak demand for the four Economics degree programs. UNK has made a strategic academic decision to focus resources on the Agribusiness program.

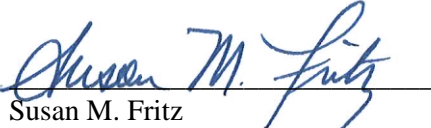
Economics is a key discipline in the Business Administration and other UNK programs. Thus, UNK will continue to offer Economics courses to meet the core requirements of the Bachelor of Science in Business Administration program and required courses in Agribusiness, Finance, Healthcare Management, and other programs.

This proposal has been reviewed by the Council of Academic Officers; it also has been reviewed and recommended for approval by the Academic Affairs Committee.

PROGRAM SAVINGS: \$121,433 (Office Associate position, unfilled faculty line and Chair allocations are planned for elimination; these funds were used as part of the College of Business and Technology's share of the 2017-18 budget cut.)

SPONSORS: Charles Bicak
Senior Vice Chancellor for Academic and Student Affairs

Douglas Kristensen, Chancellor
University of Nebraska at Kearney

RECOMMENDED: 
Susan M. Fritz
Executive Vice President and Provost

DATE: November 9, 2018

TO: The Board of Regents Addendum IX-A-7

Academic Affairs

MEETING DATE: December 4, 2018

SUBJECT: Moving the existing Agribusiness program from the Department of Economics to the Department of Marketing and Management Information Systems in the College of Business and Technology at the University of Nebraska at Kearney (UNK)

RECOMMENDED ACTION: Approval is requested to move the existing Agribusiness program from the Department of Economics to the Department of Marketing and Management Information Systems in the College of Business and Technology at UNK.

Upon approval of this proposal, the President has authorized the unit name be changed to the Department of Marketing, Agribusiness, and Supply Chain Management.

PREVIOUS ACTION: December 13, 2003 – The Board approved the renaming of the UNK Department of Business Administration/Business Education to the Department of Marketing and Management Information Systems.

The UNK Agribusiness program, Department of Economics, and Department of Business Administration/Business Education were established prior to modern records of Board approvals.

EXPLANATION: The UNK Department of Economics is being eliminated and the programs moved to three existing departments. The Agribusiness programs will be moved to the Department currently named Marketing and Management Information Systems, as the Agribusiness major best aligns with these related disciplines.

This proposal has been reviewed by the Council of Academic Officers; it also has been reviewed and recommended for approval by the Academic Affairs Committee.

PROGRAM SAVINGS: \$0

SPONSORS: Charles Bicak
Senior Vice Chancellor for Academic and Student Affairs

Douglas Kristensen, Chancellor
University of Nebraska at Kearney

RECOMMENDED: 
Susan M. Fritz
Executive Vice President and Provost

DATE: November 9, 2018

TO: The Board of Regents Addendum IX-A-8

Academic Affairs

MEETING DATE: December 4, 2018

SUBJECT: Moving the existing Economics program from the Department of Economics to the Department of Accounting and Finance in the College of Business and Technology at the University of Nebraska at Kearney (UNK)

RECOMMENDED ACTION: Approval is requested to move the existing Economics program from the Department of Economics to the Department of Accounting and Finance in the College of Business and Technology at UNK.

Upon approval of this proposal, the President has authorized the unit name be changed to the Department of Accounting, Finance, and Economics.

PREVIOUS ACTION: The UNK Economics program, Department of Economics, and Department of Accounting and Finance were established prior to modern records of Board approvals.

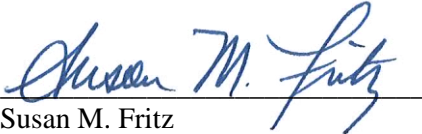
EXPLANATION: The UNK Department of Economics is being eliminated to save funds and more strategically focus academic resources. The Economics programs are proposed to move to the Department of Accounting and Finance; subsequently, the unit will be renamed the Department of Accounting, Finance, and Economics.

This proposal has been reviewed by the Council of Academic Officers; it also has been reviewed and recommended for approval by the Academic Affairs Committee.

PROGRAM SAVINGS: \$0

SPONSORS: Charles Bicak
Senior Vice Chancellor for Academic and Student Affairs

Douglas Kristensen, Chancellor
University of Nebraska at Kearney

RECOMMENDED: 
Susan M. Fritz
Executive Vice President and Provost

DATE: November 9, 2018

TO: The Board of Regents Addendum IX-A-9

Academic Affairs

MEETING DATE: December 4, 2018

SUBJECT: Moving the existing Business Education program and Business Administration courses from the Department of Economics to the Department of Management in the College of Business and Technology at the University of Nebraska at Kearney (UNK)

RECOMMENDED ACTION: Approval is requested to move the existing Business Education program and Business Administration courses from the Department of Economics to the Department of Management in the College of Business and Technology at UNK

PREVIOUS ACTION: December 13, 2003 – The Board approved the renaming of the UNK Department of Management/Marketing to the Department of Management and the renaming of the UNK Department of Business Administration/Business Education to the Department of Marketing and Management Information Systems.

The UNK Business Education program, Department of Economics, Department of Business Administration/Business Education, and Department of Management/Marketing were established prior to modern records of Board approvals.

EXPLANATION: The UNK Department of Economics includes programs in Economics, Agribusiness, and Business Education. The faculty member responsible for the Business Education program will be moved to the Department of Management. There is no natural department affiliation for this program; moving it to the Department of Management will provide more administrative balance among the projected departments in the College of Business and Technology.

This proposal has been reviewed by the Council of Academic Officers; it also has been reviewed and recommended for approval by the Academic Affairs Committee.

PROGRAM SAVINGS: \$0

SPONSORS: Charles Bicak
Senior Vice Chancellor for Academic and Student Affairs

Douglas Kristensen, Chancellor
University of Nebraska at Kearney

RECOMMENDED: 
Susan M. Fritz
Executive Vice President and Provost

DATE: November 9, 2018

TO: The Board of Regents Addendum IX-B-1

Business Affairs

MEETING DATE: December 4, 2018

SUBJECT: Amendments to *Board of Regents Policy* RP-6.3.1, Administrative Approval of University Contracts

RECOMMENDED ACTION: Approve the attached amendments to *Board of Regents Policy* RP-6.3.1, Administrative Approval of University Contracts, effective January 1, 2019, if approved

PREVIOUS ACTION: December 10, 1994 - The Board of Regents adopted Board of Regents' Policy 6.3.1, which provides regulation and guidance with respect to contract administration, delegation of authority, and execution. This policy has been updated a number of times since its adoption to meet the evolving administrative needs of the University.

EXPLANATION: The proposed amendments would update and modernize a number of the policies in RP-6.3.1 to meet the evolving contract administration needs of the University. In particular, the amendments would increase the dollar threshold under which the President could approve and execute contracts. In addition, a number of policy exceptions would be eliminated. A redline copy illustrating the amendments is attached to this agenda item. The proposed amendments to RP-6.3.1, if approved, will become effective on January 1, 2019.

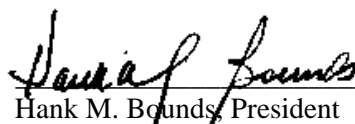
The amendments have been discussed, reviewed and recommended for approval by the Business Affairs Committee.

PROJECT COST: None

SOURCE OF FUNDS: N/A

SPONSOR: Chris J. Kabourek
Vice President for Business and Finance | CFO

RECOMMENDED:



Hank M. Bounds, President
University of Nebraska

DATE: November 9, 2018

Chapter 6. Business and Financial Management

RP-6.3 Contracts

RP-6.3.1 Administrative Approval of University Contracts

1. Policy References

- a. Section 6.1 of the *Bylaws of the Board of Regents of the University of Nebraska* relating to University obligations.
- b. Section 6.4 of the *Bylaws of the Board of Regents of the University of Nebraska* relating to delegation of authority to the President to approve and execute certain types of University contracts.

2. Purpose

The purpose of this policy is to delegate authority to the President, and to officers and employees designated by the President, to approve and execute certain types of University contracts.

3. Definitions

- a. Bylaws. Bylaws shall mean the *Bylaws of the Board of Regents of the University of Nebraska*.
- b. Contract. Any deliberate written or oral engagement between the University and one or more other parties, upon a legal consideration, to do, or to abstain from doing some act.
- c. ~~Emergency. Circumstances where it is in the public interest for the University to immediately approve and execute a contract (a) to avoid the loss of life, health, safety, or property, (b) to respond to time limits established by persons or entities external to the University, or (c) to obtain cost savings for the University.~~
Emergency. Circumstances where it is in the public interest for the University to immediately approve and execute a contract without notice to the public, defined under Nebraska law as “any event or occasional combination of circumstances which calls for immediate action or remedy; pressing necessity; exigency; or a sudden or unexpected happening; or an unforeseen occurrence or condition,” which includes, but is not limited to such circumstances as the avoidance of the loss of life, health, safety, or property; a natural catastrophe, such as tornado, storm, flood, snowstorm; a manmade disaster such as a gas explosion or fire; war; act of or serious threatened act of terrorism; or pandemic or widespread disease.
- d. ~~Non-capital goods used in the regular course of business. Any article of personal property to be procured by the University that in accordance with generally accepted accounting principles is not carried as a capital asset of the University.~~
- e. ~~Personal Property. Any item of property which is not real property.~~
- f. Procurement. Any acquisition of property, equipment, goods or services by the University by purchase, lease or license from a contractor or vendor in exchange for payment of money or other consideration.
- g. Real Property. Refers to land, and shall include any right, title or interest in land or any building, structure or other improvement permanently affixed to land or a building or structure.

- ~~h. Regular Course of Business. That which is required on a recurring basis in the normal day to day operations of the University.~~
- ~~i. University-Related Use. A use of University owned real property under a lease or license contract which is directly related to and supportive of a teaching, research, public service, administrative or student service function of the University. Without limiting the generality of the foregoing sentence, a University-related use shall include a licensed student service or public service concession in a University building or facility, a lease of agricultural land for a use directly related to a University teaching or research function, and a lease of space in a University building to an incubator company for the transfer of University owned technology.~~
- j. Contract Term. When the length of a contract's term is relevant to the delegation of authority provided for in this Section 6.3.1, the contract's entire potential length shall be determinative, e.g. if a contract has an initial term of ten years with an option to renew for an additional five years, then for purposes of this policy, the term of the contract is deemed to be fifteen years.

4. President's Administrative Authority to Approve and Execute Contracts

Pursuant to Section 6.4 of the *Bylaws*, the President shall have authority to approve and to execute: ~~the following types of contracts.~~

- ~~a. Any contract for the procurement of services or non-capital goods used in the regular course of business in operation of the University.~~
- b. Any contract with a public utility or similar organization for the purchase of public utility services routinely used in the regular course of business in operation of the University.
- c. Any contract for the purchase of fuels (including but not limited to gasoline, oil, or diesel fuel, propane, etc.) routinely used in the regular course of business in operation of the University.
- ~~d. Any contract for the purchase or sale of livestock or livestock feed routinely used in the regular course of business in operation of the University.~~
- ~~e. Any contract for the procurement of products for resale to consumers through University facilities, such as items sold through a University bookstore.~~
- ~~f. Any contract where the University will provide services to an external party, including, but not limited to, research, instruction, consulting, planning, technical assistance, testing, or program development services, where the contract fee to be paid to the University does not exceed \$400,000.~~
- ~~g. Any contract providing for the sale of a single item of personal property owned by the University where the reasonably estimated market value of the item does not exceed \$250,000; provided that a written report of each such contract in excess of \$100,000 shall be made to the Board of Regents at its next regular meeting.~~
- h. Any contract relating to the staging, performance or sponsorship of any cultural, performing arts, recreational or intercollegiate athletic event.
- ~~i. Any contract for the procurement, deaccession or sale of material to be added to or removed from the collection of any University gallery, library or museum facility in the regular course of business in operation of any such facility.~~

- ~~j. Any contract whereby University of Nebraska Television will provide services to an external party, including, but not limited to, research, instruction, consulting, planning, production, technical assistance, or program development services; provided that a written report of each such contract in excess of \$400,000 shall be made to the Board of Regents at its next regular meeting subsequent to the execution of the contract.~~
- k. Any contract for the procurement of construction services ~~or supplies~~ for a building, structure or other improvement to real property which does not exceed \$5,000,000 in the aggregate. All such executed contracts in excess of \$1,000,000 shall be reported to the Board of Regents at its next regular meeting. ~~(1) has a total project cost of \$2,000,000 or less, and (2) is awarded in accordance with the requirements of RP-6.2.1 or RP-6.3.7; provided that a written report of any such contract in excess of \$250,000 shall be made to the Board of Regents at its next regular meeting subsequent to the execution of the contract.~~
- l. Any contract of any nature, not otherwise described in Section 6.3.1, subsection 4; provided that the contract does not exceed \$5,000,000 in the aggregate over the term of the contract. All such executed contracts in excess of \$1,000,000 shall be reported to the Board of Regents at its next regular meeting. ~~Any contract for the procurement of personal property which (1) has a total contract price of \$400,000 or less, and (2) is awarded in accordance with the requirements of RP-6.2.1; provided that a written report of any such contract in excess of \$250,000 shall be made to the Board of Regents at its next regular meeting subsequent to the award of such contract.~~
- ~~m. Any contract for the procurement of construction services or supplies for a building, structure or other improvement to real property which (1) has a total project cost in excess of \$2,000,000, (2) is awarded in accordance with the requirements of RP-6.2.1 or RP-6.3.7 for a total contract price not exceeding the budget for such procurement as approved by the Board of Regents; provided that a written report of each such contract shall be made to the Board of Regents at its next regular meeting subsequent to the award of the contract.~~
- ~~n. Any contract for the procurement of personal property which (1) has a total contract price in excess of \$400,000, (2) is competitively bid as required by RP-6.2.1, and (3) is awarded to the lowest responsible bidder for a total contract price not exceeding the budget for such procurement as specifically approved by the Board of Regents; provided that a written report of each such contract shall be made to the Board of Regents at its next regular meeting subsequent to award of the contract.~~
- o. Any amendment of or change order to a contract for the procurement of construction services for a building, structure or other improvements to real property, if such contract is duly approved by the Board of Regents or duly approved and executed ~~approved pursuant to Section 4a~~ provided all such ~~where the amendments~~ or change orders for the project do not exceed, in the aggregate, the greater of \$1,000,000 ~~is the greater of a total price of \$150,000, or represents or 1.25% of the total project cost; or Section 4n,~~ where the amendment or change order has a total price of \$100,000 or less.
- p. Any contract for the procurement of professional services, except services of a licensed architect, engineer, landscape architect or land surveyor, where the total fee for services, including contractor expenses, will not exceed ~~\$2,000,000~~ \$400,000; provided that a written report of each such contract in excess of ~~\$1,000,000~~ \$250,000 shall be made to the Board of Regents at its next regular meeting subsequent to award of the contract. Any contract with an accounting/auditing firm, regardless of dollar amount, must be pre-approved by the Audit, Risk and Compliance Committee.
- q. Any contract for the procurement of the licensed professional services of an architect, engineer, landscape architect, or land surveyor, where the firm has been selected in accordance with RP-6.3.2.

- r. ~~Any contract granting to the University a lease of or license to use or occupy real property where (1) the term of the lease or license does not exceed ten years, and (2) the total rent or license fees payable by the University over the full term of the lease or license do not exceed \$400,000.~~
- s. Any contract granting to a party an external party a lease ~~of~~ or license to use University real property, provided (1) the term of the lease or license does not exceed twenty (20) years, or (2) the total aggregate rents or license fees payable over the term of the lease or license do not exceed \$5,000,000. A written report of each such executed contract in excess of \$1,000,000 shall be made to the Board of Regents at its next regular meeting. ~~for a use that is not a University-related use where (1) such contract is awarded through a sealed bid public sale, and (2) the term of the lease or license does not exceed ten years and the total rent or license fees payable to the University over the full term of the lease or license do not exceed \$500,000; provided that a written report of each such lease or license contract for a term in excess of one year and \$250,000 shall be made to the Board of Regents at its next regular meeting subsequent to award of the contract.~~
- t. ~~Any contract granting to an external party a lease of or license to use University real property for a use that is a University-related use where (1) the term of the lease or license does not exceed ten years, and (2) the total rent or license fees payable to the University over the full term of the lease or license do not exceed \$500,000; provided that a written report of each such lease or license for a term in excess of one year and \$250,000 shall be made to the Board of Regents at its next regular meeting subsequent to award of the contract.~~
- u. Any contract for or grant of an easement encumbering University real property ~~to a governmental entity or a public utility~~ where the value of the encumbrance of the easement and associated damages does not, in the reasonable judgment of the University, ~~exceed~~ a commercial value of \$1,000,000 ~~\$100,000~~; provided that a written report of the grant of any such easement having a value in excess of \$500,000 ~~\$50,000~~ shall be made to the Board of Regents at its next regular meeting subsequent to the date of such grant by the University.
- v. Any contract ~~(1)~~ granting a license or assigning the right to grant a license in any University technology as part of the transfer of such technology for commercial purposes, ~~or (2) granting a sponsorship of any intercollegiate athletic sport or activity of the University for a total fee not exceeding \$4,000,000, including the grant of a license or right to use University trademarks, trade names, or logographics in connection therewith,~~ provided that an annual written report of all such contracts shall be made to the Board of Regents ~~at a public meeting of the Board.~~
- w. Any contract of employment with a University faculty or staff member, including UNMC Terms of Employment Agreements with clinical faculty and UNMC Supplemental Compensation Agreements, for appointments and salary obligations that may be approved by the President or his or her designees under Section 3.2 of the *Bylaws*; ~~provided that a quarterly written report of the compensation and length of term of each appointment to an administrative position and to a faculty position at the rank of assistant professor and above shall be made to the Corporation Secretary.~~
- x. Any contract for the disposal of real property that the President is authorized to approve in accordance with Section 7 or RP-6.2.3.
- y. Any contract relating to acceptance of a gift or grant that the President or a Chancellor is authorized to accept in accordance with RP-6.6.7.
- z. Any subcontract awarded in accordance with a grant to the University in the normal course of business.

- aa. Contracts and all other documents as may be required in connection with the issuance of indebtedness to refund outstanding indebtedness, including, without limitation, lease obligations, may be approved by the President, in consultation with the Chair of the Board of Regents. The President, or in his absence, the Vice President for Business and Finance, is authorized to approve such resolutions, supplemental resolutions, trust indentures, supplemental master trust indentures, financing agreements, tax compliance agreements, continuing disclosure certificates, preliminary and final official statements, inducement letters, bond purchase agreements, closing certificates and other documents in substantially the form as those adopted or approved by the Board in connection with the issuance of the outstanding indebtedness. The refunding shall be reported to the Board at its next regularly scheduled meeting.

5. Delegation of President's Authority to Approve and Execute Contracts

The President may from time to time delegate all or any part of his or her authority to approve and execute contracts, as specified above in Section 4 of this policy, to such other administrative officers and professional staff employees of the University as the President shall determine will provide for the most efficient conduct of the University business affairs. Any such delegation of authority or change to an existing delegation of authority shall be made in writing, signed by the President, and reported to the Audit Committee of the Board of Regents at its next meeting following such change. ~~A~~ copy of each written delegation shall be maintained on file as a matter of public record in the office of the Corporation Secretary. ~~Such delegations shall be reported to the Audit Committee of the Board of Regents at their first meeting of each calendar year.~~

~~6. President's Authority between Board of Regents Meetings~~

~~The President is authorized to enter into a contract otherwise requiring approval by the Board of Regents if:~~

- ~~a. Upon request of the Chancellor of the relevant campus, or the Vice President for Business and Finance in the case of contracts applicable to the University system, the President reasonably determines that circumstances exist that present a genuine and important need to execute a particular contract prior to the next regularly scheduled meeting of the Board of Regents;~~
- ~~b. The President notifies the members of the Board of Regents as to the nature and magnitude of the contract; and~~
- ~~c. The President consults and receives the approval of the Executive Committee of the Board of Regents.~~

~~The authority delegated herein shall be narrowly construed, and the execution of contracts under this section shall not be liberally granted. The authority to execute employment contracts, letters of appointment and other personnel matters, requiring approval of the Board of Regents, is not delegated pursuant to this section.~~

~~At the meeting of the Board of Regents following any contract executed by the President pursuant to this delegation, the President shall provide a report to the Board, describing the nature, terms, and consideration of the contract. Section 5 above, relating to delegation of the President's authority to other administrative officers and professional staff is not applicable to this section.~~

7. Board Approval Required for Types of Contracts Not Designated for Administrative Approval; Emergency Approval by the Board Chairperson

- a. Except in cases of emergency, any purported contract of a type not described in Section 4 of this policy will have no force or effect and shall not be binding upon the University until such contract shall have received approval by the Board of Regents.

- b. In cases of emergency, a proposed contract of a type not described in Section 4 of this policy may be approved by the Chairperson of the Board of Regents after consultation with at least a majority of the members of the Board's Executive Committee. A written report describing both the nature of the emergency and the contract approved shall be made to the Board of Regents at its next regular meeting subsequent to approval of the contract.

Reference: BRUN, Minutes, 59, pp. 214-218 (December 9-10, 1994).
BRUN, Minutes, 63, p. 91 (November 3, 2000).
BRUN, Minutes, 63, p. 125 (March 3, 2001).
BRUN, Minutes, 66, p. 4 (January 20, 2006).
BRUN, Minutes, 66, p. 11 (March 3, 2006).
BRUN, Minutes, 67, p. 60 (November 7, 2008).
BRUN, Minutes, 69, p. 67 (December 2, 2010).
BRUN, Minutes, 70, p. 41 (October 28, 2011).
BRUN, Minutes, 71, p. 4 (January 27, 2012).
BRUN, Minutes, 71, p. 33 (September 14, 2012).
BRUN, Minutes, 71, p. 53 (January 25, 2013).
BRUN, Minutes, 74, pp. 109-110 (December 5, 2017).

TO: The Board of Regents Addendum IX-B-2

Business Affairs

MEETING DATE: December 4, 2018

SUBJECT: Capital Improvements for Campus Recreation, the Nebraska Unions and University Housing Facilities at the University of Nebraska-Lincoln

RECOMMENDED ACTION: Approve the attached Resolution to authorize expenditure of up to \$3,222,500 for capital improvements for the Campus Recreation, Nebraska Unions and University Housing facilities from the Replacement Fund of the Student Fees and Facilities Revenue Bonds at the University of Nebraska-Lincoln

PREVIOUS ACTION: During the last five years the Board of Regents has approved similar requests as follows:

| <u>Prior Approvals</u> | <u>Amount</u> |
|------------------------|---------------|
| October 2017 | \$7,727,500 |
| September 2016 | 4,852,000 |
| August 2015 | 4,185,280 |
| September 2014 | 4,593,966 |
| September 2013 | 2,719,200 |

EXPLANATION: Section 6.2 of the Bond Resolution (December 1, 1964) requires the Board of Regents to keep the "facilities" in good repair, working order and condition, and to make all necessary and proper repairs. Section 6.12 of the Resolution requires the Board to comply with all statutes of the State of Nebraska. The improvements and modifications detailed on the accompanying pages represent the highest priority needs that have been identified by residents, user groups, and managers of these facilities.

The improvements have been reviewed and recommended for approval by the Business Affairs Committee.

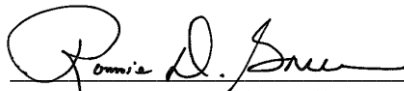
PROJECT COST: \$3,222,500

SOURCE OF FUNDS: Student Fees and Facilities Revenue Bond Designated Funds

SPONSORS: Laurie Bellows
Interim Vice Chancellor for Student Affairs

William J. Nunez
Interim Vice Chancellor for Business & Finance

RECOMMENDED:



Ronnie D. Green, Chancellor
University of Nebraska-Lincoln

DATE: November 13, 2018

RESOLUTION

BE IT RESOLVED by the Board of Regents of the University of Nebraska (the "Board") as follows:

1. The Board hereby finds and determines:
 - (a) Pursuant to its Bond Resolution dated as of December 1, 1964, authorizing the issuance of Revenue Bonds by the Board (the "Resolution"), the Board has heretofore issued revenue bonds payable from the revenues and fees derived from the ownership and operation of the dormitories and other facilities for the housing and boarding of students, student unions, student health facilities and other facilities for the activities of students located on the campus of the University of Nebraska-Lincoln, under which a Surplus Fund was created;
 - (b) Section 6.2 of the Resolution requires the Board to operate the "facilities" (as defined in the Resolution) in an efficient, sound and economical manner and to keep all Facilities and betterments thereto in good repair, working order and condition and to make all necessary and proper repairs, renewals, replacements, additions, extensions and betterments thereto, so that at all times the business carried on in connection therewith shall be properly and advantageously conducted.
 - (c) The "facilities" include Campus Recreation, Nebraska Unions, the University Health Center and all facilities and structures for the housing and boarding of students located and currently or hereafter existing on the campus of the University of Nebraska-Lincoln, which facilities require certain renewals, replacements, additions, betterments and extensions to maintain the Revenue and Fees. In order to accomplish such renewals, replacements, additions, betterments and extensions, the sum of \$3,222,500 should be expended from the Replacement Fund as indicated on the attached schedule.
2. Authorization. The Board hereby authorizes the transfer of up to \$3,222,500 from the Surplus Fund established pursuant to the Resolution to the Replacement Fund, and the expenditure of up to \$3,222,500 from the Replacement Fund for the projects herein identified. The Vice Chancellor for Business and Finance at the University of Nebraska-Lincoln, is hereby designated as the University representative who may certify to the Trustee the specific payments to be made from the Replacement Fund.
3. 1986 Surplus Fund. There currently are monies or investments in the Surplus Fund including accruals in excess of \$3,222,500.

University of Nebraska-Lincoln
 Capital Improvement Requests
 November 9, 2018

SUMMARY

| Department | Funding Request |
|--------------------|------------------------|
| Campus Recreation | \$ 487,500.00 |
| Nebraska Unions | \$ 290,000.00 |
| University Housing | \$ 2,445,000.00 |
| TOTAL | \$ 3,222,500.00 |

CAMPUS RECREATION

Detail of Improvement Requests

| Project | Location | Funding Requirement | Justification |
|--|--------------------------|----------------------------|---|
| Tuck Pointing | Campus Recreation Center | \$ 75,000.00 | Repair deteriorating brick mortar |
| Cardiovascular equipment replacement | Campus Recreation Center | \$ 40,000.00 | Replace cardio equipment per replacement plan cycle |
| Mechanical systems | Campus Recreation Center | \$ 10,000.00 | Replace aging pneumatic thermostats and update controls |
| Mechanical systems | Campus Recreation Center | \$ 175,000.00 | Replace Air Handling Unit #7 |
| Renovation of SE Restrooms | Campus Recreation Center | \$ 20,000.00 | Update restrooms in Coliseum |
| Tile Replacement | Campus Recreation Center | \$ 155,000.00 | Replace the quarry tile in the circulation hallways around the coliseum courts |
| Locker room renovation assessment and design | Campus Recreation Center | \$ 12,500.00 | Hire A/E firm to review current gender specific locker rooms and design to construction documents |
| Total of New Improvement Requests | | \$ 487,500.00 | |

NEBRASKA UNIONS

Detail of Improvement Requests

| Project | Location | Funding Requirement | Justification |
|--|---------------------------------|----------------------|---|
| Event Room Signage/AV Upgrade | 1st floor/Various meeting rooms | \$ 65,000.00 | Upgrade AV systems and add room signage |
| Event Equipment/Maintenance Projects | Nebraska Union | \$ 95,000.00 | Replace meeting room chairs and other event and maintenance projects per replacement schedule |
| Event upgrades | JGMC 210/212 | \$ 115,000.00 | Upgrade rooms, replace chairs, add storage closet, replace carpet, paint in JGMC rooms |
| Event Equipment/Maintenance Projects | JGMC | \$ 15,000.00 | Event and maintenance projects per replacement schedule |
| Total of New Improvement Requests | | \$ 290,000.00 | |

UNIVERSITY HOUSING

Detail of Improvement Requests

| Project | Location | Funding Requirement | Justification |
|---------------------------------|-----------------------|---------------------|--|
| Custodial Equipment Replacement | Housing System | \$ 25,000 | Replace worn out custodial equipment. |
| Furnace Replacement | U Street Apartments | \$ 30,000 | Furnaces are at end of life |
| Mechanical Systems | Housing System | \$ 75,000 | Replace mechanical components. |
| Carpet & Vinyl Replacement | Courtyards & Village | \$ 300,000 | Replace student room carpet and vinyl on a five year schedule. |
| Food Service Equipment Repair | Housing Dining System | \$ 100,000 | Repair/replace dining kitchen equipment as needed. |
| Kitchen and Bathroom Upgrades | Family Housing | \$ 25,000 | Replace outdated/damaged kitchen and bath cabinets and fixtures. |
| Energy Management System | Housing System | \$ 150,000 | Software/Hardware Upgrade for EMS. |

| | | | |
|--|-------------------------|---------------------|---|
| Appliance Replacement | Housing System | \$ 250,000 | On-going replacement of worn out appliances. |
| Furniture Repair/Replace | Housing System | \$ 200,000 | Re-upholster & Replace worn out furniture. |
| Heat Pump Replacement | Apartment Style Units | \$ 400,000 | Replace worn out units. |
| Heat Pump Replacement | Traditional Style Units | \$ 400,000 | Replace worn out units. |
| Trash Containers | Housing System | \$ 30,000 | |
| Signage & White Boards | Housing System | \$ 35,000 | Install additional bulletin boards in residence hall common areas & replace student room white boards. |
| Mattress/Mattress Pad Replace | Housing System | \$ 50,000 | Replace worn out mattresses |
| Plumbing Repairs | Housing System | \$ 50,000 | Repair plumbing systems and fixtures as needed throughout Housing inventory. |
| Computer Hardware Replacement | Housing System | \$ 50,000 | Replace power distribution units, storage and switches. |
| Study Room Audio Visual Equipment | Housing System | \$ 25,000 | Add audio visual to technology in selected study rooms to improve student experience. |
| ResNet Replacement Equipment | Housing System | \$ 250,000 | Replace older, out of date wireless access points and switches with newer up to date technology to keep up with student wireless demands. |
| Total of New Improvement Requests | | \$ 2,445,000 | |

TO: The Board of Regents Addendum IX-B-3

Business Affairs

MEETING DATE: December 4, 2018

SUBJECT: Improvements for the University of Nebraska-Lincoln Parking and Equipment

RECOMMENDED ACTION: Approve the attached Resolution to authorize the expenditure of up to \$740,000 from the Replacement Fund of the UNL Parking Revenue Bonds to improve certain property and equipment.

PREVIOUS ACTION: During the last five years the Board of Regents has approved similar requests to improve certain property and equipment as follows:

| <u>Prior Approvals</u> | <u>Amount</u> |
|------------------------|---------------|
| October, 2017 | \$ 360,000 |
| September, 2016 | 1,749,000 |
| August, 2015 | 843,000 |
| September, 2014 | 705,000 |
| September, 2013 | 927,000 |

EXPLANATION: Section 6.2 of the Bond Resolution (May 1, 1984) requires the Board of Regents to keep the "facilities" in good repair, working order and condition, and to make all necessary and proper repairs, etc., so that the parking operations can be conducted in an efficient, sound and economical manner. Section 6.12 of the resolution requires the Board to comply with all statutes of the State of Nebraska. The improvements and modifications detailed on the accompanying pages represent the highest priority needs that have been identified by managers of Parking Operations.

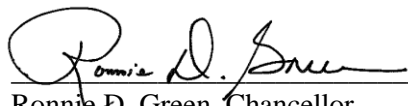
The improvements have been reviewed and recommended for approval by the Business Affairs Committee.

PROJECT COST: \$740,000

SOURCE OF FUNDS: Parking Revenue Bonds Designated Fund

SPONSOR: William J. Nunez
Interim Vice Chancellor for Business & Finance

RECOMMENDED:



Ronnie D. Green, Chancellor
University of Nebraska-Lincoln

DATE: November 13, 2018

RESOLUTION

BE IT RESOLVED by The Board of Regents of the University of Nebraska (the "Board") as follows:

1. The Board hereby finds and determines:
 - (a) Pursuant to its General Bond Resolution dated as of May 1, 1984, authorizing the issuance of Revenue Bonds by the Board (the "Resolution"), the Board has heretofore issued revenue bonds payable from the revenues and fees derived from the ownership and operation of the parking facilities located on the campus of the University of Nebraska-Lincoln under and pursuant to the Second Supplemental Resolution to the Second series Resolution dated as of December 15, 1992 (the "Second Series Resolution") which created a Second Series Surplus Fund in accordance with Section 3.9 of the Resolution;
 - (b) Section 6.2 of the Resolution requires the Board to operate the facilities in an efficient, sound and economical manner and to keep all facilities and betterments thereto in good repair, working order and condition and to make all necessary and proper repairs, renewals, replacements, additions, extensions and betterments thereto, so that at all times the business carried on in connection therewith shall be properly and advantageously conducted.
 - (c) The "Second Series Facilities" include all parking facilities and structures located and currently or hereafter existing on the campus of the University of Nebraska-Lincoln, which parking facilities require certain renewals, replacements, additions, betterments and extensions to maintain the Second Series Revenues and Fees. In order to accomplish such renewals, replacements, additions, betterments and extensions, the sum of \$740,000 should be expended from the Replacement Fund as indicated on the attached schedule.
2. Authorization. The Board hereby authorizes the transfer of up to \$740,000 from the Second Series Surplus Fund established pursuant to the Resolution to the Replacement Fund, and the expenditure of up to \$740,000 from the Replacement Fund for the projects herein identified. The Vice Chancellor for Business and Finance at the University of Nebraska-Lincoln is hereby designated as the University representative who may certify to the Trustee the specific payments to be made from the Replacement Fund.
3. Surplus Fund. There currently are monies or investments in the Surplus Fund including accruals in excess of \$740,000.

PARKING IMPROVEMENT REQUESTS

University of Nebraska - Lincoln

October 5, 2018

| | | Funding | |
|---|-------------|-----------|--|
| Project | Location | Required | Justification |
| 14 th & Avery Garage Repairs | City Campus | \$740,000 | Scheduled preventive maintenance measures for garage that opened in 2006 |
| Total | | \$740,000 | |

TO: The Board of Regents Addendum IX-B-4
Business Affairs

MEETING DATE: December 4, 2018

SUBJECT: Teamworks Innovations, Inc. (“Teamworks”) contract extension: University of Nebraska-Lincoln Department of Intercollegiate Athletics

RECOMMENDED ACTION: Approve a 3-year extension with Teamworks for communication and compliance software tools used by University of Nebraska-Lincoln Athletics

PREVIOUS ACTION: None

EXPLANATION: In 2017 UNL Athletics entered into a 3-year agreement with Teamworks as a comprehensive communication tool and to monitor newly enacted NCAA student-athlete time demands legislation. Teamworks unique solution offers:

- Ability to send mass email, text, and voice communications, including the ability to schedule messages for future delivery.
- Ability to audit individual user usage and track delivery of text messages and voice communications, and track open/read status of emails.
- Ability to securely house and share documents, scouting reports, play books, forms and other team related information.
- Ability to construct/maintain centralized team calendars (e.g., practice, meal, travel, meetings) and calendars for all major support groups.
- Ability to synchronize with Microsoft Exchange and Google Calendar, and provide access to mobile calendar platforms.
- Centralized location for student-athlete data and granular access to all coaching and support staff.
- Ability to add custom notes and strong reporting capabilities.
- Ability to restrict access to data to maintain compliance with HIPAA, FERPA, and other similar applicable requirements.

No competitive services offer the same comprehensive suite of tools to meet the needs of UNL Athletics. The closest comparison in the market was Google Apps for Business, but it has much more complicated administrative requirements and does not offer direct training. To assemble a similar package of features from among various product offerings would require using multiple vendors, resulting in a higher cost and a less user-friendly solution. Teamworks is supported by the Big Ten Conference, and is in use at several of its member institutions, as well as several other Power 5 peer programs.

The extension offered now provides over \$150,000 in savings for the additional three year period, and includes the opportunity for Executive Associate Athletic Director-Academics Dennis Leblanc to participate on an advisory board to create the new academic module to be incorporated into the suite of services. By extending the relationship with Teamworks, UNL Athletics is confident it will be able to deliver a solution to insure communication best practices and adherence to NCAA legislation for its student-athletes, coaches, and support staff.

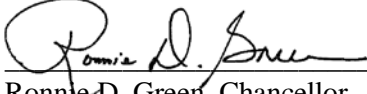
The contract has been reviewed and recommended for approval by the Business Affairs Committee.

| | | |
|---------------|--------------------------|------------------|
| PROJECT COST: | Initial 3-year agreement | \$ 290,015 |
| | 3-Year Extension | \$ 515,425 |
| | Discount | <u>(150,000)</u> |
| | Net 3-year extension | \$ 365,425 |
| | Cumulative 6-year total | \$ 655,440 |

SOURCE OF FUNDS: UNL Athletic Budget

SPONSORS: William H. Moos
Director of Athletics

William J. Nunez
Interim Vice Chancellor for Business & Finance

RECOMMENDED: 

Ronnie D. Green, Chancellor
University of Nebraska-Lincoln

DATE: November 13, 2018

TEAMWORKS Customer Agreement - Extension of Original Agreement

Client: University of Nebraska - Athletic Department
Contact Name: Jamie Vaughn
Email: jvaughn@huskers.com
Phone: 402-472-7002
Address: University of Nebraska Athletics
 One Memorial Stadium, P.O. Box 880120
 Lincoln, NE 68588

Licensor: Teamworks Innovations, Inc.
Contact Name: James Coffos
Email: contracts@teamworks.com
Phone: 877-821-5558
Address: 122 E Parrish St.
 Durham, NC 27701

| FEES | | | |
|--|-------|------------|----------------|
| Professional Services Description | Units | Unit Price | Extended Price |
| Implementation Service: Platform Setup, Data Upload, End-User Training | - | \$5,000.00 | INCLUDED |
| TOTAL PROFESSIONAL SERVICES FEES: | | | \$0.00 |

| Application Service Description | Units | Unit Price | Extended Price |
|---|-------|-------------|---------------------|
| Teamworks Modules - Profiles, Calendar, Messaging (150,000 credits, three 2-way users per Team), File Sharing, Travel, Forms (18,000 form completions/yr) | 600 | \$276.00 | \$165,600.00 |
| Teamworks Academics | | \$28,000.00 | \$28,000.00 |
| Customer Success Manager, US-based Phone & Email Support, Platform Customization, Ongoing Education | - | - | INCLUDED |
| Teamworks Additional Module - Video (100GB Storage / 500GB Bandwidth per module) | 0 | \$750.00 | \$0.00 |
| SUBTOTAL | | | \$193,600.00 |
| Term Discount | 600 | (\$20.00) | (\$12,000.00) |
| Department Discount | 600 | (\$20.00) | (\$12,000.00) |
| Client Commitment Discount | - | (\$20.00) | (\$12,000.00) |
| Prompt Execution Discount | - | (\$20.00) | (\$12,000.00) |
| TOTAL BASE ANNUAL FEE: | | | \$145,600.00 |

Messages sent in-application do not consume Message Credits. Message Credits used in excess of the annual allotted amount will be assessed at a rate of \$.045 per credit, and may be billed separately or appended to future invoices. 1 SMS Message = 1/2 Message Credit. 1 MMS Message (Picture Message) = 1 Message Credit. 1 Minute of Voice Message = 1 Message Credit.

Additional 2-way Messaging Users may be purchased at a rate of \$50/year per 2-way messaging user added.

Multi-year agreements are subject to a standard 3.75% annual price escalator which is included in the below payment schedule.

Prices shown above do not include state and local sales/use taxes that may apply. Any such taxes are the responsibility of the Client and will appear on the final Invoice. Tax-exempt entities must provide Licensor with a copy of their applicable tax exemption certificate.

To receive the Client Commitment Discount: Client grants Licensor permission to identify Client and Client's logo on Licensor's Customer List which may be displayed on Licensor's website or in promotional materials. Client agrees Licensor may issue a press release announcing Client's adoption of the Teamworks platform. Client will provide at least two (2) quotes from senior staff related "&"to the agreement. Final publication of the press release shall be subject to Client's final approval, such approval not to be unreasonably withheld. Additionally, Client agrees to make a formal introduction to three (3) College Departments within the first six (6) months of the first year of the agreement.

To receive the Prompt Execution discount, Client must execute Extension of Original Agreement and return to Licensor prior to close of SPECIAL CONSIDERATIONS (if applicable):

Year 1 Payment - Includes a \$28,000 (100%) credit towards the Teamworks Academics module based on your association with the Teamworks Academics Advisory Board

Year 2 - Year 4 - Includes a \$14,000 (50%) credit towards the Teamworks Academics module based on your association with the Teamworks Academics Advisory Board

| PAYMENT SCHEDULE | |
|------------------------|--------------|
| Payment Due 07/01/2019 | \$100,138.11 |
| Payment Due 07/01/2020 | \$117,642.94 |
| Payment Due 07/01/2021 | \$121,760.45 |
| Payment Due 07/01/2022 | \$126,022.06 |

THIS EXTENSION OF AGREEMENT IS SUBJECT TO THE TERMS OF THE APPLICATION SERVICE PROVIDER AGREEMENT PREVIOUSLY ADOPTED BY THE PARTIES.

Duration of Agreement Extension 3 years. This Agreement (and all price locks) will expire on 06/30/2023.

| | | | |
|---|-------------------------|-----------------------------------|----------------|
| IN WITNESS WHEREOF, the parties hereto have duly entered and executed this Extension of Original Agreement as of 12/15/2018 and represent and warrant that the party executing this Extension of Original Agreement on their behalf is duly authorized. | | | |
| TEAMWORKS INNOVATIONS, INC. ACCEPTANCE | | UNIVERSITY OF NEBRASKA ACCEPTANCE | |
| Signature | | Signature | |
| Printed Name | James Coffos | Printed Name | Hank M. Bounds |
| Title | Chief Financial Officer | Title | President |
| Date | | Date | |

ATTEST

Carmen K. Maurer, Corporation Secretary

Date: _____

TO: The Board of Regents Addendum IX-B-5
Business Affairs

MEETING DATE: December 4, 2018

SUBJECT: Program Statement for the Gnotobiotic Mouse Vivarium at the University of Nebraska-Lincoln.

RECOMMENDED ACTION: Approve the Program Statement for the Gnotobiotic Mouse Vivarium at the University of Nebraska-Lincoln.

PREVIOUS ACTION: None

EXPLANATION: The University of Nebraska Gnotobiotic Mouse Facility (GMF) was established in 2008 to strengthen the efforts of Nebraska microbiome researchers. Since then, the facility has grown to routinely house over 650 germ-free and selectively colonized mice. The GMF has generated over \$5 million in external grant funding and produced research findings that have been described in over 30 peer-reviewed publications and presented at more than 50 national and international scientific conferences. Research performed in the GMF has also led to a licensed patent and the creation of a start-up company. The GMF has facilitated the formation of the Nebraska Food for Health Center (NFHC).

Facility expansion is needed to move microbiome research at the University of Nebraska to the next level as well as accommodate NFHC needs. The proposed facility will be approximately 12,000 SF on the northeast side of Life Sciences Annex on East Campus. The new facility will provide research workspace, animal holding, procedure space, cage wash area, staff space, restrooms, locker rooms, support space, conference room, and lab space.

The program statement and budget have been reviewed and recommended for approval by the Business Affairs Committee.

| | | |
|--|-------------------------------------|-------------|
| | Proposed start of construction | August 2019 |
| | Proposed completion of construction | July 2020 |

PROJECT COST: Project Budget \$5,000,000

ON-GOING FISCAL IMPACT: Estimated Additional Operating and Maintenance \$153,000

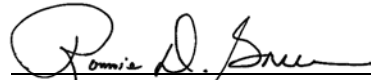
SOURCE OF FUNDS: Private donations

SPONSORS:

William J. Nunez
Interim Vice Chancellor, Business & Finance

Michael J. Boehm
Vice President and Vice Chancellor, IANR

RECOMMENDED:

A handwritten signature in black ink, appearing to read "Ronnie D. Green", written over a horizontal line.

Ronnie D. Green, Chancellor
University of Nebraska-Lincoln

DATE:

November 13, 2018

Program Statement

Project Name: Gnotobiotic Mouse Vivarium
Campus: East Campus
Date: December 4, 2018
Prepared by: NU Facilities Planning & Construction and TCEP
Campus Project No: 12393
Phone: (402) 472-3131

1. Introduction

A. Background and history

The multidisciplinary Nebraska Food for Health Center (NFHC) launched in September 2016 with gifts from the Bill and Melinda Gates Foundation and the Jeff and Tricia Raikes Foundation, brings together strengths in agriculture and medicine from throughout the University of Nebraska system. NFHC develops hybrid crops and foods to improve the quality of life of those affected by critical diseases including heart disease, diabetes, obesity, cancers, inflammatory bowel disease, cystic fibrosis, and mental disorders.

A key component to any research program focused on diet, disease and the microbiome is a gnotobiotic mouse facility. This specialized resource for gut microbiota research allows scientists to ask mechanistic (hypothesis-driven) questions concerning the role of the gut microbiota in health and disease. Moreover, this type of facility provides the experimental model necessary for obtaining proof of principle, a critical step for translating basic science discoveries into treatments in the human clinical setting.

The University of Nebraska Gnotobiotic Mouse Facility (GMF) was established in 2008 to strengthen the efforts of Nebraska microbiome researchers. Since then, the facility has grown to routinely house over 650 germ-free and selectively colonized mice. The GMF maintains multiple strains of germ-free wild type and transgenic mice in up to 25 barrier-intact, flexible-film isolators to avoid contamination with other bacteria. The director of the facility oversees four full-time technicians and two on-call employees. It has also employed over 30 undergraduate student workers over the past 6 years, many of whom have used their experience at the GMF to obtain jobs after graduation or gain acceptance into medical or veterinary school.

The GMF has been instrumental to the successes of microbiome researchers at the University of Nebraska. The GMF has generated over \$5 million in external grant funding and produced research findings that have been described in over 30 peer-reviewed publications and presented at more than 50 national and international scientific conferences. Research performed in the GMF has also led to a licensed patent and the creation of a start-up company. Importantly, the GMF has facilitated the formation of the NFHC and is an essential cornerstone of the NFHC mission. Facility expansion is needed to move microbiome research at the University of Nebraska to the next level as well as accommodate NFHC needs.

B. Project description

The proposed Gnotobiotic Mouse Vivarium will consist of a new facility to serve rodent gnotobiotic research. The facility will be approximately 12,000 SF on the northeast side of Life Sciences Annex (LSCA) on East Campus. The new facility will provide research workspace, animal holding, procedure space, cage wash area, staff space for the animal husbandry and research specialists, restrooms, locker rooms, support space, conference room, and lab space. Modifications to LSCA will be limited to the north half of the east wing that will connect to the new facility. New building systems will be provided for the new facility as needed.

C. Purpose and objectives

Consistent with the goals of the University of Nebraska system and the state of Nebraska, the GMF must expand its educational, research, and outreach missions if it is to serve as a driver of economic development. For the long-term success, continued AAALAC accreditation, and future program growth

Gnotobiotic Mouse Vivarium

Program Statement

of NFHC GMF, the existing constraints need to be overcome. The size and capacity of GMF's existing facility does not support the needs of NFHC GMF program. This project is a necessary first phase to meet the current needs of NFHC GMF and to achieve the growth goals established by the university. Specific objectives for the project include the following:

- Provide increased space for animals, animal procedures and preparation of gnotobiotic supplies
- Provide quality animal management as well as human comfort by well separated office space for new and existing personnel
- Provide microbiology laboratory space in proximity to/adjacent to animal procedure areas
- Provide a centralized animal facility by building adjacent to Life Sciences Annex within the existing biosecurity fence to allow a more efficient flow of animal care supplies, equipment and personnel; and more efficient use of environmental controls.

2. Justification of the Project

A. Data that supports the funding request

The NFHC vision is to create an interdisciplinary system that connects food, the microbiome, health, and disease in a way that is proscriptive. On the clinical side, much remains to be discovered. So, this vision must connect clinical research and application to basic microbiome research. The vision must also develop space on the back end to create food and food products that are proscriptive for personalized health and disease issues. The capacity to create such foods will set Nebraska's efforts apart. Nebraska will change how people think about both agriculture and health by discovering what health/disease issues can be addressed, how diet can modify the microbiome to those ends, and what dietary factors can be used.

The NFHC Mission is to:

- Create a high throughput and comprehensive system for rapid identification of gut ecosystem strategies for using food to target health and disease issues.
- Discover, develop, and translate dietary innovations for manipulating the gut microbiome both for personalized health and for disease prevention and intervention.
- Train a new generation of interdisciplinary microbiome-related experts for careers as researchers, food and health industry leaders, and food innovation entrepreneurs.

The current facility is at capacity and only supports approximately 50 experiments per year. Experimental throughput is limited by space and personnel availability—there is currently not enough animal space and personnel to handle ongoing experiments plus those that will emerge from the NFHC pipeline. Indeed, over 300 lead candidate crop lines will need to be tested and validated in mice each year to support the NFHC mission. More space is clearly needed to handle NFHC experiments without jeopardizing the current and future projects/collaborations that make the university competitive for external grant funding from agencies such as the National Institutes of Health and the US Department of Agriculture.

Additional constraints for the current GMF facility include no office space for staff and program leadership, insufficient workroom space to prepare the supplies necessary to care for the mice, and no proximity of microbiology laboratory space to animal procedure areas. Indeed, the current arrangement includes operations that span across two locations (one for the microbiology procedures and one only for housing mice), which requires extensive travel and coordination for laboratory personnel (almost 20% of all hours for most projects are simply devoted to travel between locations).

The mission and rapid throughput model of the NFHC requires significant expansion. Considering this and the limitation of the current GMF, the NFHC initiative necessitates the construction of a new 12,000 GSF facility. Not only will this project advance NFHC research, but it will also make the University of Nebraska a leader in the emerging field of gut microbiome research.

B. Alternatives considered

- 1) **Continue to work with existing facility only:** The current GMF is about 1100 square feet and only supports approximately 50 experiments per year instead of the desired 300 or more. Thus, continuing to work only in the existing facility is not an option.

Gnotobiotic Mouse Vivarium

Program Statement

2) **Build a standalone facility at Nebraska Innovation Campus:** The proposed location at NIC was in the northwest parking lot by Food Innovation Center. This option was rejected because of the additional cost concerns, schedule concerns, and risks associated with negative impact on research as follows:



This option was rejected because of the additional cost concerns, schedule concerns, and risks associated with negative impact on research as follows:

- The proximity of this location to the railroad tracks could negatively impact research due to sound and vibration; even with some mitigation included in the facility structure.
- This location required site improvement work beyond the building footprint to re-direct vehicular and pedestrian circulation around the new building and relocate parking stalls displaced by the project.
- Confirming use of the property could extend beyond December and put the desired completion by summer 2020 at risk.
- The property process would add to project costs that might then exceed the project budget. There would also be ongoing cost impacts to the University.
- The NIC location would add another area for the University to address the sensitivity of animal research.

3. Location and site considerations

A. County: Lancaster

B. Town or campus: University of Nebraska-Lincoln East Campus

C. Proposed site



D. Statewide building inventory:

| Building | Asset Number | Tag Number |
|----------|--------------|--------------|
| LSCA | 174401 | 51ZZ0402600B |

Gnotobiotic Mouse Vivarium

Program Statement

E. Influence of project on existing site conditions

1) Relationship to neighbors and environment

The new facility will be an addition to the northeast corner of the existing LSCA. Minimal site work will be required as currently it is an open space with few utility lines underground. The existing main entrances and biosecurity fence will be maintained. The existing drive will need to be re-routed around the addition. The project will add 7 parking stalls for staff and visitors to this facility. The intent is to cause minimal disruption to existing services and workflow.

2) Utilities

The utilities will come from the LSCA. The storm sewer will need to be relocated for this building addition.

3) Parking & circulation

Service access to all existing loading docks at the LSCA will be maintained during the project. The project will make small modifications to the existing circulation around LSCA. Adjacent parking spaces will be provided for animal husbandry staff, researchers, and visitors. The anticipated number of stalls is seven with one ADA stall. The project design will take into consideration the existing parking counts and location, and determine the quantity of additional stalls and appropriate location in proximity to the facility entrance.

4. Comprehensive Plan Compliance

A. Compliance with the University of Nebraska Strategic Framework, Campus Roles and Mission and Campus Strategic Plan.

This Gnotobiotic Mouse Vivarium project aligns with the goals outlined in the University of Nebraska Strategic Planning Framework 2014-2016. The following goals are most pertinent:

4. The University of Nebraska will pursue excellence and regional, national and international competitiveness in research and scholarly activity, as well as their application, focusing on areas of strategic importance and opportunity.

a. Increase external support for research and scholarly activity.

ii. Inventory and forecast infrastructure (physical facilities, information technology, equipment) necessary to support continued growth in research activity and secure private and public support to eliminate deficiencies.

c. Encourage and support interdisciplinary, intercampus, inter-institutional and international collaboration.

d. Improve the quantity and quality of research space through public and private support.

e. Focus resources on areas of strength in research where the university has the opportunity for regional, national and international leadership and in areas of strategic importance to the health and economic strength of Nebraska (e.g. agriculture and life sciences; natural resources, especially water; prevention and cure of diseases such as cancer; and early childhood education).

5. The University of Nebraska will serve the entire state through strategic and effective engagement and coordination with citizens, businesses, agriculture, other educational institutions, and rural and urban communities and regions.

a. Support economic growth, health and quality of life through policy initiatives consistent with university mission.

Gnotobiotic Mouse Vivarium

Program Statement

6. The University of Nebraska will be cost effective and accountable to the citizens of the state.
 - a. Support the development of a sustainable university environment.
 - iii. Campuses shall pursue energy efficiency*
 - b. Maintain a safe environment for students, faculty, staff and visitors.
 - c. Allocate resources in an efficient and effective manner
 - i. Use best practices in procurement and construction and other business engagement.*

B. Consistency with the agency comprehensive capital facilities plan (year of plan and updates or revisions)

The Gnotobiotic Mouse Vivarium is consistent with Plan Big adopted by the Board of Regents in 2013.

For East Campus, Plan Big identifies future development sites to create clusters of buildings with appropriate relationships that encourage collaboration. LSCA is part of a cluster that relates to animal facilities. Constructing the new facility as an addition to LSCA allows efficient resource allocation and sharing of services that will mutually benefit LSCA and the new NFHC GMF facility.

The Plan Big UNL: UNL Campus architectural guideline principles this project will embrace include:

- *Places should embody design qualities that express UNL's place as a premier, forward-looking institution where high levels of achievement are the standard.*
- *Successful buildings will consist of massing that is proportional to their context and comprehensible to human-scale.*
- *Places should create spaces that inspire social and intellectual collaboration.*
- *Building performance should influence architectural character.*

C. Consistency with the current version of the CCPE Project Review Criteria/Statewide Plan

This project is consistent with Nebraska's Coordinating Commission for Postsecondary Education Comprehensive Statewide Plan for Postsecondary Education, Chapter 6: Statewide Facilities Plan; specifically, as follows:

Nebraskans will advocate a physical environment for each of the state's postsecondary institutions that: supports its role and mission; is well utilized and effectively accommodates space needs; is safe, accessible, cost effective, and well maintained; and is sufficiently flexible to adapt to future changes in programs and technologies.

Individual capital construction projects will support institutional strategic and comprehensive facilities plans; comply with the Comprehensive Statewide Plan for Postsecondary Education, which includes the Statewide Facilities Plan; and not unnecessarily duplicate other facilities.

5. Analysis of existing facilities

A. Function and purpose of existing programs as they relate to the proposed project

The existing gnotobiotic mouse vivarium is located in the LSCA. The space is too small for the expansion required to meet the research requirements of this group. Placing the new facility as planned will allow shared veterinary staff resources and an added benefit of downtime utilization of the cage washer.

Gnotobiotic Mouse Vivarium

Program Statement

B. Square footage of existing areas:

| Existing Space Summary | | |
|-------------------------------|-----------------------|---------------------|
| Space Description | Space Use Code | Existing NSF |
| Animal Quarters | 570 | 775 |
| Ante Room | 575 | 105 |
| Procedure Room | 581 | 156 |
| Work Room | 583 | 875 |
| Total Existing Space | | 1,911 |

C. Utilization of existing space by facility, room and/or function

The current arrangement includes operations that span across two locations (one for the microbiology procedures and one only for housing mice), which requires extensive travel and coordination for laboratory personnel (almost 20% of all hours for most projects are simply devoted to travel between locations).

The existing spaces are used to the best extent possible but they are insufficient for the requirements of the research group. The current space is small with no room for expansion within LSCA. With the research growth projections, it will be impossible to continue working in the existing space.

D. Physical deficiencies

- Space limitation to extend beyond existing 1,900 SF within LSCA.
- Lack of separate men's and women's changing rooms.
- No dedicated staff space for research specialists.
- Insufficient storage space for research supplies.
- Insufficient division between clean and dirty per GMF requirement.
- Insufficient space for required number of isolators based on research growth projections.
- Lack of utilities required for research.
- Current space layout is not best suited for gnotobiotic research protocol.

E. Programmatic deficiencies

- Inability to strategically plan for future growth of the program.
- Inability to add more animals required for research growth.
- Inability to reduce time spent and operational costs due to travelling between campuses.
- Inability to provide better animal care due to shortage in staff and research space.

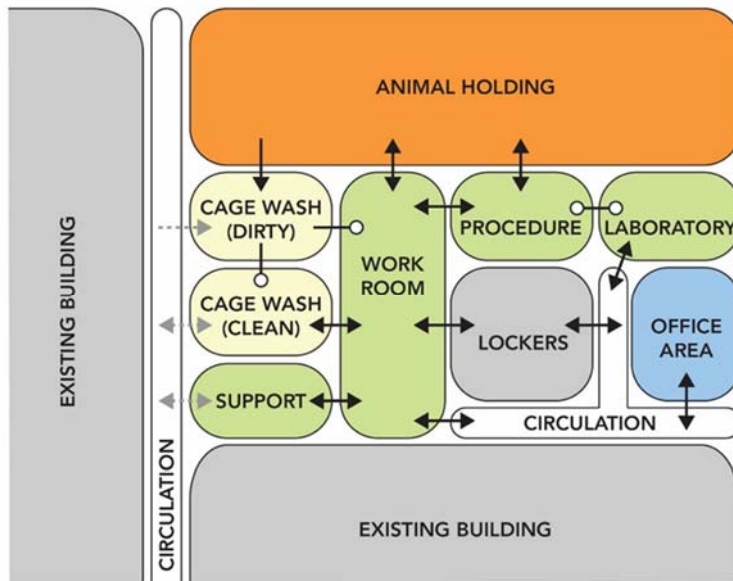
F. Replacement cost of existing building

The replacement cost of LSCA is listed in the FMIR 2017 as \$14,250,916.

6. Facility Requirements and the Impact of the Proposed Project**A. Functions and purpose of the proposed program****1) Activity identification and analysis**

Gnotobiotic Mouse Vivarium

Program Statement



2) Projected occupancy/use levels

- Personnel projections

The following table contains historical and projected numbers of faculty and staff. The projections reflect the increased capacity in 2017 and strategic plans for faculty to meet the demands of projected growth in experimental needs of NFHC.

| Personnel Type | 2013 Actual | 2017 Actual | 2022 Forecast |
|---|-------------|-------------|---------------|
| Tenured/Tenure Track Faculty w/GMF projects | 3 | 5 | 10 |
| Research Faculty (GMF Director) | 0 | 0 | 1 |
| Staff – working full-time in the GMF | 2 | 4 | 6 |
| Staff – working part-time in the GMF | 0 | 2 | 4 |
| Postdoctoral Associates w/GMF projects | 0 | 2 | 8 |
| Graduate Students w/GMF projects | 4 | 8 | 15 |
| Undergraduate Students working in the GMF | 2 | 4 | 5 |

- Describe/justify projected enrollments/occupancy

The projected growth, and accompanying use of the new GMF, is based on the growth of current GMF projects and also accounts for the increasing experimental needs of the NFHC.

B. Space requirements

1) Square footage by individual areas and/or functions

Gnotobiotic Mouse Vivarium

Program Statement

| Space Description | Space Use Code | Existing NSF | Renovated NSF | New NSF |
|--------------------------------|----------------|--------------|---------------|---------------|
| Laboratory | 250 | | | 360 |
| Open Office | 310 | | | 368 |
| Break Room | 330 | | | 185 |
| Conference Room | 350 | | | 192 |
| Support Service | 575 | | | 319 |
| Animal service | 575 | | | 1,029 |
| Procedure Room | 582 | | | 529 |
| Breeding and Experimental Room | 583 | | | 3,678 |
| Workroom | 583 | | | 1,026 |
| Locker Room | 690 | | | 595 |
| Circulation Area | WWW | | | 1,724 |
| Custodial Area | XXX | | | 30 |
| Mechanical Area | YYY | | | 1,250 |
| Net Square Feet | | | | 11,285 |
| Gross Square Feet | | | | 12,490 |
| Efficiency | | | | 0.90 |

2) Basis for square footage/planning parameters

The existing facility was used as a reference along with the research team’s experience and operational needs. The expertise of the design firm specializing in such labs and best practices in the industry helped set the spaces and sizes. Test fits of equipment and circulation were used to confirm sizes.

3) Square footage difference between existing and proposed areas (net and gross)

| | Existing | Proposed | Difference |
|--------------------------|----------|----------|------------|
| Net Square Feet | 1,911 | 11,285 | 9,374 |
| Gross Square Feet | 1,911 | 12,490 | 10,579 |

C. Impact of the project on existing space

1) Reutilization and function(s)

The vacated space in the LSCA will remain as currently configured and can remain in use as a rodent animal holding and procedure room.

2) Demolition

Demolition is minor and will involve the northeast corner of LSCA to help connect the addition to the existing facility. The sidewalks and driveway around the northeast side of LSCA will need to be removed and rerouted around the addition.

3) Renovation

There may be some minor renovation to existing LSCA spaces to accommodate the addition of this new facility.

Gnotobiotic Mouse Vivarium

Program Statement

7. EQUIPMENT REQUIREMENTS

A. List of available equipment for reuse

All major equipment currently in active use in the existing space, including laboratory and vivarium equipment, will be accommodated within the new GMF footprint. Computers and ancillary office equipment will be reused where possible.

B. Additional Equipment

1) Fixed equipment

New fixed equipment will include laboratory benches, wall and base cabinets, a cage washer, and two autoclaves.

2) Movable equipment

New moveable equipment will include furniture, furnishings, and equipment for the office, conference, and breakroom spaces. Moveable tables and chairs will be needed for the procedure area, workroom, and laboratory.

3) Special or technical equipment

Additional laboratory and vivarium equipment will be provided to complete the fit out of the larger space.

8. SPECIAL DESIGN CONSIDERATIONS

A. Construction Type

The construction type for this facility will be non-combustible in conformance with the International Building Code, Type I Construction.

B. Heating and Cooling Systems

The HVAC system for the vivarium is 100% outside air through a dedicated Air Handling Unit on the roof. The AHU should have a fan wall type system with MERV 17 air filters to meet fan redundancy requirements and minimum AAALAC filtration requirements. The air handler will maintain a space temperature set point in the rooms of 72 deg. F +/- 2 deg F. Heat recovery systems will be considered in the design phase.

The air from the vivarium is exhausted out of the building through roof mounted exhaust fans. Direct exhausting to the building system will be provided for the racks.

C. Sustainability

The building will be designed and constructed to a LEED certifiable standard in compliance with the sustainability requirements of the NU Board of Regents.

D. Life Safety/ADA

The project will comply with the provisions of the applicable regulations. Fire suppression sprinkler systems will be provided.

E. Security

Due to the barrier facility requirements for specialized gnotobiotic research, strict access control into the facility will be maintained at all times. The facility will have the same level of security and

Gnotobiotic Mouse Vivarium

Program Statement

camera observation existing in LSCA.

F. Historic or architectural significance

The Gnotobiotic Mouse Vivarium will be designed to provide a seamless transition from the LSCA building to the new addition.

G. Artwork

Art is not included in the project.

H. Phasing

As this is a new facility, it is not anticipated that there will be significant phasing required. Work impacting the existing facility will be coordinated around activities and existing occupants.

I. Future expansion

The new facility is designed to maintain additional expansion capacity to the north. The LSCA also has capacity for expansion on the southeast.

J. Other

Research Gases: The new facility will require CO₂, O₂, and CDA.

Generator: The entire new building will need to have emergency power. The capacity of the existing generator to handle the additional load will be fully confirmed during design.

Lightning Protection System: A lightning protection system will be evaluated.

Electrical: All lighting will be designed per research requirements taking into consideration the requirement for time controlled lighting system, override systems, spectral quality and preference for LED's. Lighting design will ensure protective covers and moisture resistant switches and outlets, and ground fault interrupters. Consideration will be given to outfitting movable equipment for which uninterrupted power is essential with twist-lock plugs to prevent accidental removal from power supply.

Site Amenities: Bike racks and site furnishings will be integrally incorporated into the design, if required, consistent with current equipment. Special consideration will be taken to strategically locate site amenities near existing and new building entries.

9. PROJECT BUDGET & FISCAL IMPACT

A. Cost Estimate Criteria

1) Identify recognized standards, comparisons and sources

The estimated probable construction costs were developed by The Clark Enersen Partners based on references from similar recent projects in the Midwest region of size, scale and type. University provided services and non-construction costs have been estimated by service units and NU Facilities Planning and Construction staff.

2) Identify year and month on which estimates are made and inflation factor used

The estimate was prepared in August 2018 with a 3% per year inflation factor to the anticipated midpoint of construction of October 2019.

Gnotobiotic Mouse Vivarium

Program Statement

3) Net and gross square feet

| | |
|-------------------|--------|
| Net Square Feet | 11,285 |
| Gross Square Feet | 12,490 |

4) Project cost per net and gross square foot

\$443 / NSF

\$400 / GSF

5) Construction cost per gross square foot

\$329 / GSF

B. Total project cost

| Construction | |
|---------------------------------|---------------------|
| General Construction | 3,460,000 |
| Site Work/Utilities | 250,000 |
| Fixed Equipment | 5,000 |
| In-House Construction | 205,000 |
| Construction Contingency | 186,000 |
| TOTAL CONSTRUCTION COSTS | \$ 4,106,000 |

| Non-Construction | |
|-------------------------------------|-------------------|
| Project Planning | 55,000 |
| Professional Consultant Fees | 289,000 |
| Professional In-house | 157,000 |
| Equipment - Capital | 0 |
| Equipment - Non-Capital | 328,000 |
| Land Acquisition | 0 |
| Artwork | 0 |
| Other | 30,000 |
| Non-Construction Contingency | 35,000 |
| TOTAL NON-CONSTRUCTION COSTS | \$ 894,000 |

| | |
|---------------------------|---------------------|
| TOTAL PROJECT COST | \$ 5,000,000 |
|---------------------------|---------------------|

C. Fiscal impact based on first full year of operations

1) Estimated additional operational and maintenance costs per year

Additional operating and maintenance costs are estimated to be \$153,000. The additional costs will be covered with cash funds from IANR.

2) Estimated additional programmatic costs per year

Additional annual programmatic costs are anticipated to be approximately \$215,000.

Gnotobiotic Mouse Vivarium

Program Statement

10. FUNDING

A. Total funds required: \$5,000,000

B. Project Funding Sources:

| Funding Sources | Amount | % Total |
|-------------------|---------------------|-------------|
| Private donations | \$ 5,000,000 | 100% |
| Total | \$ 5,000,000 | 100% |

C. Fiscal year expenditures

| FISCAL YEAR | EXPENDITURES |
|--------------|---------------------|
| FY2018-2019 | 375,000 |
| FY2019-2020 | 4,525,000 |
| FY2020-2021 | 100,000 |
| Total | \$ 5,000,000 |

11. TIMELINE

| | |
|-----------------------------------|------------------|
| BOR Approves Program Statement | December 4, 2018 |
| Design Begins | December 2018 |
| Intermediate Design Review to BAC | February 2019 |
| Complete Design | June 2019 |
| Receive Bids for Construction | July 2019 |
| Start Construction | August 2019 |
| Complete Construction | July 2020 |
| Occupancy | August 2020 |

12. HIGHER EDUCATION SUPPLEMENT

A. Coordinating Commission for Postsecondary Education (CCPE) Review

- 1) CCPE review is required.
(Information is included: State funded and/or O&M threshold met)
- 2) CCPE review is not required.

B. Method of Contracting

- 1) **Identify method**
Design-Bid-Build
- 2) **Provide rationale for method selection**

The size and scale of the project and the current competitive bidding market in Lincoln make the design-bid-build method of contracting the most effective option for UNL.

TO: The Board of Regents Addendum IX-B-6

Business Affairs

MEETING DATE: December 4, 2018

SUBJECT: Renovation of Hamilton Hall 3rd Floor North at the University of Nebraska-Lincoln

RECOMMENDED ACTION: Approve the project scope, schedule, and budget for Hamilton Hall 3rd Floor North Renovation at the University of Nebraska-Lincoln

PREVIOUS ACTION: None

EXPLANATION: Background/ Purpose

Hamilton Hall opened in 1971. Starting in the late 90's an infrastructure upgrade was completed for the building to improve some primary building systems. For the last 15 years, the department has been renovating research lab spaces when possible to bring them to current standards. Similarly, the teaching spaces have been modernized as allowed by budget. The 2nd floor undergraduate teaching labs and resource center were done in three phases and completed in 2014. Most recently the renovation of the east wing of 3rd floor was completed for fall 2017.

Portions of the 3rd and 4th floors (approximately 27,000 gross square feet) remain unimproved and are overdue for renovation. These spaces primarily serve chemistry and chemical engineering majors and include the organic chemistry labs. The existing spaces are not appropriate for current pedagogy and create challenges for both recruiting, retaining, and student safety. Modernized facilities will enhance safety, increase instructional efficiency and enhance the coursework and academic experience for the Chemistry and Chemical Engineering majors.

Description

This project continues the phased renovation approach and will renovate the north wing of 3rd floor, approximately 10,000 gsf. The space includes four undergraduate teaching laboratories, the Undergraduate Instrument Center (UIC), and a small chemical storage area. The spaces will be renovated completely including infrastructure, layout, finishes, equipment and technology in the labs; improvements in the corridor for students to gather and study; and upgrades to correct fire, life safety, and accessibility deficiencies and improve energy efficiency.

These improvements support the new pedagogies in undergraduate chemistry education and will make the University more competitive in attracting and retaining students. The project will also set up the department and building for future renovations of the 3rd and 4th floor south wings for organic chemistry.

Special Considerations

Fume hoods are important equipment to support the teaching of the chemistry curriculum. Their placement in the building will be carefully coordinated with the exhaust systems.

Unused chase spaces will be recaptured as usable space on the floor. Areas being renovated will not be occupied during construction. Construction will be completed over winter break, spring semester, and summer when Chemistry is able to temporarily vacate the affected labs.

CCPE review is not required.

The scope, schedule, and budget have been reviewed and recommended for approval by the Business Affairs Committee.

Proposed Schedule

| | |
|-----------------------------------|---------------|
| BOR Approval | December 2018 |
| Funding | December 2018 |
| Professional Consultant Selection | Jan 2019 |
| Start Design | February 2019 |
| Intermediate Design Review | July 2019 |
| Bid Construction | October 2019 |
| Start Construction | December 2019 |
| Complete Construction | August 2020 |

PROJECT COST: \$3,400,000

Project Budget

| | |
|---------------------------------|---------------------|
| Construction | |
| General Construction | 2,525,000 |
| Site Work/Utilities | 0 |
| Fixed Equipment | 2,000 |
| In-House Construction | 176,000 |
| Construction Contingency | 135,000 |
| TOTAL CONSTRUCTION COSTS | \$ 2,838,000 |

| | |
|-------------------------------------|-------------------|
| Non-Construction | |
| Project Planning | 0 |
| Professional Consultant Fees | 246,000 |
| Professional In-house | 115,000 |
| Equipment - Capital | 100,000 |
| Equipment - Non-Capital | 52,000 |
| Land Acquisition | 0 |
| Artwork | 0 |
| Other | 28,000 |
| Non-Construction Contingency | 21,000 |
| TOTAL NON-CONSTRUCTION COSTS | \$ 562,000 |

| | |
|---------------------------|---------------------|
| TOTAL PROJECT COST | \$ 3,400,000 |
|---------------------------|---------------------|

ON-GOING FISCAL
IMPACT:

Estimated Additional Operating and Maintenance \$0

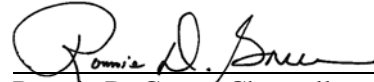
SOURCE OF FUNDS:

UNL Budget

SPONSOR:

William J. Nunez
Interim Vice Chancellor for Business & Finance

RECOMMENDED:

A handwritten signature in black ink, appearing to read "Ronnie D. Green". The signature is written in a cursive style with a large initial "R".

Ronnie D. Green, Chancellor
University of Nebraska-Lincoln

DATE:

November 13, 2018

TO: The Board of Regents Addendum IX-B-7
 Business Affairs

MEETING DATE: December 4, 2018

SUBJECT: Budget increase for the new research MRI for the University of Nebraska Medical Center

RECOMMENDED ACTION: Approve the budget increase for the new research MRI for the University of Nebraska Medical Center

PREVIOUS ACTION: June 28, 2018 – The Board of Regents approved the purchase and installation of the new research MRI for the University of Nebraska Medical Center

EXPLANATION: In 2016, Matthew Rizzo, MD, was awarded \$20,000,000 from the NIH for the Great Plains IDeA CTR (Institutional Development Award for Clinical and Translational Research). The purpose of the award is to build critical infrastructure and capacity for clinical and translational research across Nebraska and surrounding sites.

To fulfill the needs of this grant, UNMC proposed to purchase a research-dedicated, high-performance Siemens Prisma 3-Tesla MRI scanner.

As the project has progressed, the project team encountered several unforeseen conditions that became evident after demolition. Specifically, the mechanical, electrical and plumbing (MEP) costs have increased due to additional shielding that is required. Additionally it was determined that the project was better served on the campus chilled water loop rather than addressed individually. In addition, once the unit was selected, the project team identified the need to remove several doorways and walls to accommodate the size the unit.

The budget increase has been reviewed and recommended for approval by the Business Affairs Committee.

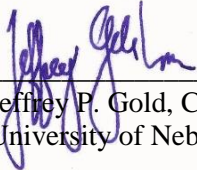
PROJECT COST:

| | Original Budget (P-18068) | Proposed Increase | Total |
|----------------------------|------------------------------|----------------------|--------------------|
| Construction Costs | \$1,307,459 | \$350,000 | \$1,657,459 |
| Non-Construction Costs | \$2,492,541 | \$0 | \$2,492,541 |
| Total Project Costs | \$3,800,000 | \$350,000 | \$4,150,000 |

ON-GOING FISCAL IMPACT: None

SOURCE OF FUNDS: College of Medicine \$3,150,000
 Federal Funds \$1,000,000
 Total \$4,150,000

SPONSOR: Douglas A. Ewald
 Vice Chancellor for Business, Finance and Business Development

RECOMMENDED: 

 Jeffrey P. Gold, Chancellor
 University of Nebraska Medical Center

DATE: November 13, 2018

TO: The Board of Regents Addendum IX-B-8
 Business Affairs

MEETING DATE: December 4, 2018

SUBJECT: Capital Improvements for Student Facilities and Parking Improvements at the University of Nebraska at Omaha

RECOMMENDED ACTION: Approve the attached Resolution authorizing the expenditure of \$3,263,000 from the Bond Surplus/Replacement Funds to make student housing, parking and facility improvements

PREVIOUS ACTION: During the last five years the Board of Regents approved similar requests as follows:

| <u>Prior approval</u> | <u>Amount</u> |
|-----------------------|---------------|
| December 2017 | \$1,658,000 |
| November 2016 | \$1,045,000 |
| January 2016 | \$1,020,000 |
| April 2015 | \$1,245,000 |
| May 2014 | \$1,095,000 |

EXPLANATION: Section 6.2 of the Bond Resolution (May 1, 1984) requires the Board to operate the facilities in an efficient, sound and economical manner and to keep all facilities and betterments thereto in good repair, working order and condition and to make all necessary and proper repairs, renewals, replacements, additions, extensions and betterments thereto, so that at all times the business carried on in connection therewith shall be properly and advantageously conducted. The projects described on the accompanying pages will improve the facilities and better serve UNO student housing residents and users of student facilities.

The covenants mandate that the funds be restricted to the repair, renovation and/or replacement of the defined facilities. Even in that case, the trustee requires approval of the Board of Regents before any funds can be disbursed under those restrictions. The funds also serve as collateral for bondholders.

The improvements have been reviewed and recommended for approval by the Business Affairs Committee.

PROJECT COST: \$3,263,000

| | | |
|------------------|---|--------------------|
| SOURCE OF FUNDS: | Designated Bond Funds – Student Housing | \$1,160,000 |
| | Designated Bond Funds – Student Housing Replacement | 417,000 |
| | Designated Bond Funds - Parking | 475,000 |
| | Designated Bond Funds Student Facilities (MBSC) | 301,000 |
| | Designated Bond Funds Student Facilities (H&K) | <u>910,000</u> |
| | | <u>\$3,263,000</u> |

SPONSOR: Douglas A. Ewald
 Vice Chancellor for Business, Finance and Business Development

RECOMMENDED: 

 Jeffrey P. Gold, Chancellor
 University of Nebraska Omaha

DATE: November 13, 2018

RESOLUTION

BE IT RESOLVED by the Board of Regents of the University of Nebraska (the "Board") as follows:

1. The Board hereby finds and determines:
 - (a) Pursuant to (i) its General Bond Resolution dated May 1, 1984, authorizing the issuance of Revenue Bonds by the Board (the "General Resolution"), and (ii) the Sixth series Resolution, dated November 1, 1993 (the "Sixth Series Resolution"), the Board has heretofore issued revenue bonds payable from the revenues and fees derived from the ownership and operation of (A) the Milo Bail Student Center (the "Student Center"), (B) the student residence facilities known as (I) Scott Village, (II) Maverick Village, (III) University Village, and (IV) Scott Court (collectively, the "Student Housing Facilities"), (C) the parking facilities (the "Parking Facilities"), and (D) the student health and recreation facilities (the "Student Health/Recreation Facilities"), all located on the campus of the University of Nebraska at Omaha. The Student Center, the Student Housing Facilities, the Parking Facilities and the Student Health/Recreation Facilities constitute the "UNO Student Revenue Facilities" under the Master Trust Indenture dated as of June 1, 1995 as amended and supplemented from time to time. The Sixth Series Resolution created the Sixth Series Surplus and Sixth Series Replacement Funds in accordance with Section 3.1 of the General Resolution.
 - (b) Section 6.2 of the General Resolution requires the Board to operate the facilities in an efficient, sound and economical manner and to keep all facilities and betterments thereto in good repair, working order and condition and to make all necessary and proper repairs, renewals, replacements, additions, extensions and betterments thereto, so that at all times the business carried on in connection therewith shall be properly and advantageously conducted.
 - (c) University Village, Scott Court and Scott Village require certain renewals, replacements, betterments and equipment to maintain the Sixth Series Revenues and Fees. In order to accomplish such renewals, replacements, betterments and acquisitions of equipment, the sum of \$1,577,000 should be expended from the Sixth Series Replacement Fund as indicated on the attached schedule.
 - (d) The Student Center and Student Health/Recreation Facilities require certain renewals, replacements, betterments and equipment to maintain the Sixth Series Revenues and Fees. In order to accomplish such renewals, replacements, betterments and acquisitions of equipment, the sum of \$1,211,000 should be expended from the Sixth Series Replacement Fund as indicated on the attached schedule.
 - (e) The Parking Facilities require certain renewals, replacements, betterments and equipment to maintain the Sixth Series Revenues and Fees. In order to accomplish such renewals, replacements, betterments and acquisitions of equipment, the sum of \$475,000 should be expended from the Sixth Series Replacement Fund as indicated on the attached schedule.
2. Authorization. The Board hereby authorizes the transfer of up to \$2,846,000 from the Sixth Series Surplus Fund established pursuant to the General Resolution and the Sixth Series Resolution to the Sixth Series Replacement Fund, and the expenditure of up to \$3,263,000 from the Replacement Fund for the projects herein identified with \$1,577,000 for student housing, \$1,211,000 for student facilities and \$475,000 for parking facilities. The Vice Chancellor for Business and Finance and Business Development or the Associate Vice Chancellor for Business and Finance of the University of Nebraska Omaha are hereby designated as the University representatives who may certify to the Trustee the specific payments to be made from the Sixth Series Replacement Fund.
3. Surplus Funds. There are currently moneys or investments in the Sixth Series Surplus Fund, including accruals, in excess of \$2,846,000 and in the Sixth Series Replacement Fund, including accruals, in excess of \$417,000.

Student Housing Projects

| <u>Project</u> | <u>Funding Required</u> | <u>Description</u> |
|------------------------------------|-----------------------------|---|
| <u>University Village</u> | | |
| Kitchen Cabinets/Countertops/Sinks | \$728,000 | Replace kitchen cabinets, countertops and sinks. |
| Kitchen/Common Room Flooring | 432,000 | Replace kitchen and common room flooring. |
| <u>Scott Village</u> | | |
| Building B Renovation | 249,000 | Renovate Building B. |
| Technology/Network | 22,000 | Upgrade access switches, wireless and other technology. |
| <u>Scott Court</u> | | |
| LED Light Fixtures | 80,000 | Replace suite & apartment lighting fixtures with LED mag strip for better lighting, efficiency and utility cost saving. |
| Kitchen Island Kick Panels | 26,000 | Purchase and install a kick panel to alleviate the on-going repairs needed. |
| Technology/Network Upgrade | 25,000 | Upgrade access switches, wireless and other technology. |
| Bicycle Rack Awnings | <u>15,000</u> | Upgrade bicycle rack awnings with electrical and camera access. |
| Total Housing | <u>\$1,577,000</u> | |

Parking Facilities and Student Facilities Projects

| <u>Project</u> | <u>Funding Required</u> | <u>Description</u> |
|--|-----------------------------|---|
| <u>Parking Facilities</u> | | |
| East Garage Repairs | <u>\$475,000</u> | Repairs to the east parking garage. |
| Total Parking Facilities | <u>\$475,000</u> | |
| <u>Student Facilities (MBSC)</u> | | |
| Food Service Exhaust Hoods | \$ 22,000 | Replace exhaust hood in food services. |
| Restroom Renovation | 175,000 | Renovate restrooms on first floor. |
| Atrium Flooring Resurface | 11,000 | Resurface and grout the atrium floor. |
| Maintenance/Custodian Radios | 8,000 | Purchase new radios for maintenance and custodians. |
| Ballroom Furniture | 68,000 | Replace old furniture in ballroom. |
| Entry Way Matting | <u>17,000</u> | Replace old matting in each entry way of building. |
| Total Student Facilities (MBSC) | <u>\$301,000</u> | |
| <u>Student Facilities (H&K)</u> | | |
| Equipment and Furniture | \$ 21,000 | Pool vacuum, archery target system, and common area furniture. |
| Carpet Replacement | 5,000 | Replace carpet in the injury and prevention care area. |
| ADA Doors | 6,000 | Add two ADA doors. |
| Entry Turnstiles | 127,000 | Replace current entry turnstiles. |
| Technology Upgrade | 133,000 | Upgrade wired network electronics to support higher speeds, more resilient network uplinks to campus, and capability to deliver more power to devices connected to the network (cameras, phones, wireless access points). |
| Accessibility Services Relocation/ Renovation | <u>618,000</u> | Renovate space in H&K to allow the Accessibilities office to be housed in the space. |
| Total Student Facilities (H&K) | <u>\$910,000</u> | |

TO: The Board of Regents Addendum IX-B-9
Business Affairs

MEETING DATE: December 4, 2018

SUBJECT: Durham Science Center Renovation at the University of Nebraska at Omaha

RECOMMENDED ACTION: Approve the project scope, schedule, and budget for Durham Science Center Renovation at the University of Nebraska at Omaha.

PREVIOUS ACTION: None

EXPLANATION: Background

The current facility has served as the center for science on the University of Nebraska at Omaha north campus for its 30+ year life span. When it was constructed in 1985, it was considered a cutting-edge design for a science building and was a focal point for the recruitment of the best science students and faculty in the nation, but the growth of the various programs along with the changes in pedagogy and lab design have made the configuration and quantity of program and research space obsolete. This change along with the fact that the existing systems have reached the end of their useful life make this a prime candidate for a major building systems renewal.

Description/Purpose

Building Envelope/Interior Finish and Code Issues Addressed

- Replace the existing ballasted membrane roof system with a new adhered EPDM membrane roof system that includes 5+ inches of insulation. This work will also include the removal of the existing wood walkway and replacement with new walkway pads to maintain access for staff and students.
- Remove and replace the glass in all of the 171 fixed windows to address the broken glazing seals that has caused hazing on the inner surface of these windows.
- Replace the existing curtain wall systems and glass at the two main entrances with a new thermally broken system utilizing low E glass to significantly improve the overall aesthetic and first impression of the building.
- Reconfigure the vestibules with the replacement of the curtain wall system, toward the exterior to increase space on the interior for circulation and gathering.
- Add a canopy at each entrance to offer cover for those entering and existing the building.
- Infill the third floor to address a major code issue while also providing additional student gathering and studying space.
- Address various ADA discrepancy items.
- Renovate the first floor lobby and provide new finishes at the first and third floor lobbies.
- Remove the existing knee walls and guardrails at the second floor and replace them with a new cable guardrail system.
- Add digital signage displays in common spaces.

MEP System Updates

- Replace the four air handlers that serve the third floor.

- Install new distribution ductwork, VAV boxes, and hydronic piping to serve the third floor.
- Install new fume hoods along with stainless steel lab exhaust ductwork, and controls at labs.
- Install new fire dampers with upgraded controls.
- Replace the existing plumbing system (domestic water, gas deionized water, etc.) from the floor slab to the ceiling at the third floor.
- Reinstall emergency showers to address drainage concerns.
- Add a building wide domestic booster pump to provide adequate pressure for the third floor labs.
- Address backflow prevention in all of the third floor labs.
- Modify the sprinkler system as needed as part of the renovation on the third floor.
- Replace the distribution panels and panel boards throughout the third floor.
- Replace panels in the labs where reconfiguration occurs.
- Provide a new natural gas generator.
- Install new dimmable LED lights and new acoustical panel ceilings throughout the third floor.
- Provide new CAT 6 cabling in the remodeled areas to support current technology needs.
- Update AV equipment and signage on common areas to support student gathering.
- Install video surveillance cameras in lounges and computer labs.
- Install card readers and designated doors.

Special Considerations

CMR delivery method is recommended to provide the best value (quality and cost). The use of an integrated design process will support a better design for the phased and occupied renovation from a methods, scheduling, and cost estimating standpoint. The transparent bid process can still optimize the local market conditions.

CCPE review is not required.

Proposed Schedule

| | |
|---|---------------|
| BOR Approval | December 2018 |
| Funding | March 2019 |
| Professional Consultant/Contractor Selections | April 2019 |
| Start Design | May 2019 |
| Receive CM-GMP Proposal | November 2019 |
| Intermediate Design Review | December 2019 |
| Execute GMP | February 2020 |
| Start Construction | May 2020 |
| Complete Construction | August 2022 |

The project will be financed solely by private donations. Construction will commence after commitments for all funding are in place and authorization to proceed is received from the President.

The project has been reviewed and recommended for approval by the Business Affairs Committee.

PROJECT COST: \$20,000,000

Project Budget

| Construction | |
|---------------------------------|---------------------|
| General Construction | 12,593,000 |
| Site Work/Utilities | 139,000 |
| Fixed Equipment | 256,000 |
| In-House Construction | 78,000 |
| Construction Contingency | 1,298,000 |
| TOTAL CONSTRUCTION COSTS | \$14,364,000 |

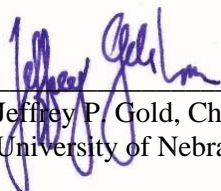
| Non-Construction | |
|-------------------------------------|---------------------|
| Project Planning | 167,000 |
| Professional Consultant Fees | 1,296,000 |
| Professional In-house | 535,000 |
| Equipment - Capital | 22,000 |
| Equipment - Non-Capital | 3,234,000 |
| Land Acquisition | 0 |
| Artwork | 0 |
| Other | 113,000 |
| Fundraising expenses | 67,000 |
| Non-Construction Contingency | 202,000 |
| TOTAL NON-CONSTRUCTION COSTS | \$ 5,636,000 |

TOTAL PROJECT COST \$20,000,000

ON-GOING FISCAL IMPACT: Estimated Additional Operating and Maintenance \$0

SOURCE OF FUNDS: Private Donations

SPONSOR: Douglas A. Ewald
Vice Chancellor for Business, Finance and Business Development

RECOMMENDED: 

Jeffrey P. Gold, Chancellor
University of Nebraska at Omaha

DATE: November 16, 2018

TO: The Board of Regents Addendum IX-B-10

Business Affairs

MEETING DATE: December 4, 2018

SUBJECT: Naming of the addition to the Willis A. and Janet S. Strauss Performing Arts Center at the University of Nebraska at Omaha the “John and Jan Christensen Addition.”

RECOMMENDED ACTION: Approve the waiver of the requirements of *Regents Policy* RP-6.2.7 on the Naming of Facilities and naming the addition to the Willis A. and Janet S. Strauss Performing Arts Center at the University of Nebraska at Omaha as the “John and Jan Christensen Addition”

PREVIOUS ACTION: July 22, 2016 – The Board of Regents approved the updated Program Statement and Budget for the Willis A. and Janet S. Strauss Performing Arts Center Addition & Renovation Addendum.

May 30, 2014 – The Board of Regents approved the Program Statement and Budget for the Willis A. and Janet S. Strauss Performing Arts Center Addition & Renovation at the University of Nebraska at Omaha.

EXPLANATION: President Bounds and Chancellor Gold have approved the naming of the addition to the Willis A. and Janet S. Strauss Performing Arts Center the “John and Jan Christensen Addition” in recognition of John Christensen’s longstanding leadership of the University of Nebraska at Omaha and John and Jan Christensen’s long history of service and community engagement.

Dr. Christensen had his first interaction with UNO in the 1970s when he received a Master of Science in Special Education/Speech Pathology. John began his tenure at the university in 1978 as a faculty member in the College of Education’s Department of Special Education and Communication Disorders. He subsequently served as chair of the department, dean of the College of Education, as well as Vice Chancellor for Academic and Student Affairs. He served UNO as Chancellor from 2007-2017 and was announced as Chancellor Emeritus on May 26, 2017.

By naming the Strauss Performing Arts Center Addition, The Board of Regents expresses on behalf of the University of Nebraska at Omaha, its deepest gratitude and appreciation to the donors, and to Dr. John and Jan Christensen for their continued service to the University of Nebraska.

The naming has been reviewed and recommended for approval by the Business Affairs Committee.

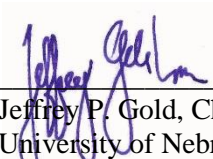
PROJECT COST: None (privately funded)

SOURCE OF FUNDS: Private Funds-Donation

SPONSOR:

Douglas A. Ewald
Vice Chancellor for Business, Finance and Business Development

RECOMMENDED:



Jeffrey P. Gold, Chancellor
University of Nebraska at Omaha



Hank M. Bourds, President
University of Nebraska

DATE:

November 9, 2018

TO: The Board of Regents Addendum IX-B-11

Business Affairs

MEETING DATE: December 4, 2018

SUBJECT: Residence Hall Room and Board Rates for the 2019-20 Academic Year at the Nebraska College of Technical Agriculture

RECOMMENDED ACTION: Approve the Residence Hall Room and Board Rates for the 2019-20 Academic Year at the Nebraska College of Technical Agriculture.

PREVIOUS ACTION: December 5, 2017 – The Board of Regents approved the 2018-19 academic year room rates for the four residence halls.

EXPLANATION: A 2.0% increase is requested in the residence hall room and board rates for academic year 2019-20. Actual room and board operating costs are projected to increase by approximately 2.5%. In the interest of maintaining affordability for students, NCTA leadership and staff are committed to identifying operating efficiencies to minimize the necessary rate increase.

| | <u>2018-19</u> | <u>2019-20</u> | <u>Percentage Increase</u> |
|--|----------------|----------------|----------------------------|
| <u>Aggie West Residence Hall</u> | | | |
| <u>Double Room:</u> | | | |
| Per semester | 1,394 | 1,422 | 2% |
| Summer | 697 | 711 | |
| Per semester/private bath | 1,600 | 1,632 | 2% |
| Summer session/private bath | 800 | 816 | |
| <u>Single Room:</u> | | | |
| Per semester | 2,064 | 2,105 | 2% |
| Summer | 1,032 | 1,053 | |
| Per semester/private bath | 2,373 | 2,420 | 2% |
| Summer session/ private bath | 1,186 | 1,210 | |
| <u>Aggie Central Residence Hall</u> | | | |
| <u>Four person suites:</u> | | | |
| Per semester | 1,611 | 1,644 | 2% |
| Summer session | 806 | 822 | |
| <u>Two person suites:</u> | | | |
| Per semester | 2,500 | 2,550 | 2% |
| Summer session | 1,250 | 1,275 | |
| <u>East & West Traditional Halls</u> | | | |
| <u>Double Room</u> | | | |
| Per Semester | 1,125 | 1,148 | 2% |
| Summer | 563 | 574 | |
| <u>Single Room</u> | | | |
| Per Semester | 1,687 | 1,720 | 2% |
| Summer session | 844 | 860 | |

The summer room rate for all residence hall options will remain at approximately 50% of the semester rate.

Meal Plans

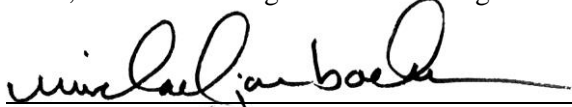
| | <u>2018-19</u> | <u>2019-20</u> | <u>Percentage Increase</u> |
|------------------------------|----------------|----------------|----------------------------|
| 5 per week (off-campus only) | \$ 551 | \$ 562 | 2% |
| 14 per week | 1,544 | 1,575 | 2% |
| 18 per week | 1,985 | 2,025 | 2% |
| 21 per week | 2,315 | 2,361 | 2% |

The rates have been reviewed and recommended for approval by the Business Affairs Committee.

SPONSOR:

Ron Rosati
Dean, Nebraska College of Technical Agriculture (NCTA)

RECOMMENDED:



Michael J. Boehm
Vice President for Agriculture and Natural Resources, NU
Harlan Vice Chancellor for IANR, UNL

DATE:

November 13, 2018

TO: The Board of Regents
Academic Affairs

MEETING DATE: December 4, 2018

SUBJECT: University of Nebraska Strategic Framework

RECOMMENDED ACTION: For Information Only

PREVIOUS ACTION: None

EXPLANATION: Attached is the current version of the Strategic Framework document.

SPONSOR: Hank M. Bounds, President
University of Nebraska

DATE: November 16, 2018

INVESTING IN NEBRASKA'S FUTURE

Strategic Planning Framework

2014-2016

The University of Nebraska is a four-campus, public university which was created and exists today to serve Nebraskans through quality teaching, research, and outreach and engagement. We strive to be the best public university in the country as measured by the impact we have on our people and our state, and through them, the world. To do that, we must compete effectively with other institutions around the world for talented students and faculty. The future of Nebraska is closely tied to that of its only public university, and this framework guides university-wide and campus planning to help build and sustain a Nebraska that offers its citizens educational and economic opportunity and a high quality of life.

The framework consists of six overarching goals emphasizing access and affordability, quality academic programs, workforce and economic development, research growth, engagement with the state, and accountability. Each goal has a number of related objectives, strategies and accountability measures developed for Board and university-wide monitoring over a multi-year period. Companion documents include an implementation tool with metrics and the schedule for monitoring by the Board, as well as a dashboard reflecting progress.

The university's efforts will not be limited to these priorities, as we expect to be able to measure progress in other areas given the interrelatedness of the objectives, other priorities of the Board and the President, and the ongoing strategic planning efforts of the four campuses. Campus plans are consistent with this framework and operate within its broader goals. Each campus has established a set of quality indicators that provide a means to evaluate achievement and momentum related to its principal objectives.

1. The University of Nebraska will provide the opportunity for Nebraskans to enjoy a better life through access to high quality, affordable undergraduate, graduate and professional education.
 - a. The university will strive to increase affordability and ensure qualified students are not denied access based on economic circumstances.
 - i. Secure state funding sufficient to support access to high quality programs.*
 - ii. Keep tuition increases moderate and predictable for students and families, consistent with goals of both access and quality.*
 - iii. Expand need-based financial aid and effectively market opportunity and major aid programs (e.g. Collegebound Nebraska, Buffett Scholars, Thompson Learning Communities).*
 - b. Increase the percentage of Nebraska high school graduates (the state “college-going rate”) who enroll at and graduate from the university.
 - i. Increase enrollment, consistent with quality imperatives, to serve Nebraska’s goals for increased educational attainment.*
 - ii. Increase each campus’s undergraduate freshman-to-sophomore retention rate each year, with a goal of exceeding the average of its peer institutions.*
 - iii. Increase each campus’s undergraduate six-year graduation rate, with a goal of exceeding the average of its peer institutions.*
 - c. Increase the diversity of those who enroll at and graduate from the university, employing measures permitted by state and federal law.
 - i. Engage in partnerships with other higher education institutions, K-12, and the private sector to increase diversity of students who seek a post-secondary education, employing measures permitted by state and federal law.*
 - d. Expand lifelong educational opportunities, including those for non-traditional and transfer students.
 - e. Promote adequate student preparation for success in higher education.
 - i. Engage in pilot programs with Nebraska high schools for development of high school academies in partnership with the university.*
 - ii. Provide timely and usable information to middle school students, parents, teachers and school administrators.*

- f. Promote ease of transfer to the university from other higher education institutions.
 - i. *Improve programs for transfer from community colleges, state colleges and other higher education institutions.*
 - g. Expand distance education programs, taking advantage of university-wide marketing and efficiencies and campus role and mission, strengths and entrepreneurship.
 - i. *The University will offer a variety of its academic programs by distance education through Online Worldwide in an effort to provide access to the University of Nebraska to the people of the state and beyond the boundaries of the state who are unable to enroll in programs offered only on campus.*
2. The University of Nebraska will build and sustain undergraduate, graduate and professional programs of high quality with an emphasis on excellent teaching.
- a. Recruit and retain exceptional faculty and staff, with special emphasis on building and sustaining diversity.
 - i. *To help ensure competitiveness, faculty salaries and incentives (awarded on the basis of merit) and fringe benefits should exceed the average of peer institutions.*
 - ii. *Develop and maintain programs to enhance work/life conditions of faculty and staff, including overall campus climate.*
 - iii. *Each campus shall endeavor to meet the university's ongoing commitments to faculty diversity, employing measures permitted by state and federal law.*
 - iv. *Increase support for professorships and named/distinguished chairs.*
 - b. Pursue excellence through focus on targeted programs in areas of importance to Nebraska where the university can be a regional, national and/or international leader (e.g. agriculture and natural resources, life sciences, information technology and architectural engineering).
 - i. *Programs of Excellence funding shall be increased when practicable and results of allocations shall be periodically reviewed for impact.*
 - ii. *Resource allocation shall take advantage of distinct campus roles and missions to achieve overall university goals.*
 - iii. *Campuses are encouraged to collaborate to achieve overall university goals.*
 - c. Provide opportunities for global engagement of faculty through international teaching, research and outreach exchanges, fellowships and collaborations.
 - i. *Increase faculty participation in Fulbright and related programs.*

3. The University of Nebraska will play a critical role in building a talented, competitive workforce and knowledge-based economy in Nebraska in partnership with the state, private sector and other educational institutions.
 - a. Work to stem and reverse the out-migration of graduates and knowledge workers.
 - b. Increase proportion of the most talented Nebraska high school students who attend the University of Nebraska.
 - i. *Increase enrollment of Nebraska students ranked in top 25% of their high school class.*
 - ii. *Increase support for merit-based scholarships.*
 - c. To attract talent to the state, increase the number of nonresident students who enroll at the university.
 - i. *Increase enrollment of nonresident undergraduate students at UNL, UNO and UNK.*
 - d. To adequately prepare students for the global economy, significantly increase opportunities for international study and engagement.
 - i. *Significantly increase the number of undergraduates studying abroad, with the goal of ultimately providing the opportunity for every undergraduate to study abroad.*
 - ii. *Significantly increase the number of international undergraduates and graduates studying at the university.*
 - e. Encourage and facilitate the commercialization of research and technology to benefit Nebraska.
 - f. Develop and strengthen internship and service learning opportunities with business, education, government, military, and nonprofit organizations.
 - g. Engage in partnerships with government and the private sector to develop regional economic strength.
 - h. Pursue excellence in educational attainment aligned with the long-term interests of the state.
 - i. *Analyze areas of future workforce demand, including job and self-employment opportunities in non-growth rural communities and economically disadvantaged urban areas, and strengthen or develop curricula and programs appropriate to the university in alignment with those areas.*
 - ii. *Develop educational programs that prepare students for the flexibility required to respond to the uncertainty of future workforce demands.*

iii. *Develop distance education and other educational programs that permit Nebraskans to prepare for jobs and opportunities to meet future workforce demands.*

4. The University of Nebraska will pursue excellence and regional, national and international competitiveness in research and scholarly activity, as well as their application, focusing on areas of strategic importance and opportunity.

a. Increase external support for research and scholarly activity.

i. *Increase federal support for instruction, research and development, and public service.*

ii. *Inventory and forecast infrastructure (physical facilities, information technology, equipment) necessary to support continued growth in research activity and secure private and public support to eliminate deficiencies.*

b. Increase undergraduate and graduate student participation in research and its application.

c. Encourage and support interdisciplinary, intercampus, inter-institutional and international collaboration.

d. Improve the quantity and quality of research space through public and private support.

e. Focus resources on areas of strength in research where the university has the opportunity for regional, national and international leadership and in areas of strategic importance to the health and economic strength of Nebraska (e.g. agriculture and life sciences; natural resources, especially water; prevention and cure of diseases such as cancer; and early childhood education).

i. *Invest resources through the Nebraska Research Initiative, Programs of Excellence and other sources to build capacity and excellence in research.*

5. The University of Nebraska will serve the entire state through strategic and effective engagement and coordination with citizens, businesses, agriculture, other educational institutions, and rural and urban communities and regions.

a. Support economic growth, health and quality of life through policy initiatives consistent with university mission.

b. Recognize and reward faculty innovation and effectiveness in outreach and engagement.

- c. Support Nebraska's economic development.
 - i. Partner and collaborate with government and the private sector to attract, retain, and spur business development and economic opportunity.*
 - ii. Use university research and other resources to foster more effective relationships with the private sector.*
 - d. Support entrepreneurship education, training and outreach.
 - e. Collaborate with the public and private sectors to build successful regional, multistate, international linkages.
 - f. Use university resources to engage Nebraskans outside cities where our major campuses are located.
 - i. Effectively use the Nebraska Rural Initiative and other university-wide and campus programs to develop excellence in supporting community development while creating quality economic opportunities throughout rural Nebraska.*
 - ii. Effectively use regional research and extension operations and statewide extension for engagement with the university.*
6. The University of Nebraska will be cost effective and accountable to the citizens of the state.
- a. Support the development of a sustainable university environment.
 - i. Build a comprehensive long-range capital facilities planning process and provide a six-year capital construction plan, updated quarterly.*
 - ii. Implement the second phase of LB 605 to repair, renovate and/or replace specific university facilities.*
 - iii. Campuses shall pursue energy efficiency.*
 - iv. Campuses shall promote through policies and scheduling effective utilization of university facilities.*
 - b. Maintain a safe environment for students, faculty, staff and visitors.
 - i. Develop and regularly monitor fire safety plans and procedures.*
 - ii. Collaborate with state and local government in disaster planning.*
 - iii. Develop and test campus plans for emergencies and disasters.*

- c. Allocate resources in an efficient and effective manner.
 - i. *Use best practices in procurement and construction and other business engagement.*
 - ii. *Leverage roles and missions of campuses to find savings and cost reductions through academic, administrative and business process efficiencies and effectiveness.*
 - iii. *Develop and report on matrix of business health indicators, including university debt.*
- d. Maximize and leverage non-state support.
 - i. *Promote entrepreneurship and revenue-generating opportunities.*
 - ii. *Collaborate with the University of Nebraska Foundation to secure private support for university priorities.*
- e. Create and report performance and accountability measures.
- f. Maximize potential of information technology to support the university's activities.
- g. Provide accurate and transparent information to the public about college costs and student learning and success outcomes.
 - i. *Participate in the Student Achievement Measure (SAM) program.*
 - ii. *Participate in the National Survey of Student Engagement.*
 - iii. *Monitor student achievements on licensing and professional examinations.*
 - iv. *Participate and measure effectiveness of national pilot projects on learning assessment with the goal of adopting university measurements.*
- h. Implement awareness and education programs to assist all students in management of personal financial matters.

TO: The Board of Regents
Academic Affairs

MEETING DATE: December 4, 2018

SUBJECT: University of Nebraska Strategic Framework Accountability Measures

RECOMMENDED ACTION: For Information Only

PREVIOUS ACTION: None

EXPLANATION: Attached is the current version of the strategic accountability measures.

SPONSOR: Hank M. Bounds, President
University of Nebraska

DATE: November 16, 2018

INVESTING IN NEBRASKA’S FUTURE

Strategic Planning Framework 2018-2020 Accountability Measures

1. **State Funding (1-a-i)**

Secure state funding sufficient to support access to high quality programs.

| Reporting Period | Accountability Measure | Report Date | Reporting Committee |
|------------------|--|-------------|---------------------|
| FY2018-19 | To be developed as part of the 2017-2019 biennial budget request planning process. | June 2019 | Business |
| FY2019-20 | To be developed as part of the 2019-2021 biennial budget request planning process. | June 2020 | Business |

2. **Tuition (1-a-ii)**

Keep tuition increases moderate and predictable for students and families, consistent with goals of both access and quality.

| Reporting Period | Accountability Measure | Report Date | Reporting Committee |
|------------------|--|-------------|---------------------|
| FY2018-19 | To be developed as part of the 2017-2019 biennial budget request planning process. | June 2019 | Business |
| FY2019-20 | To be developed as part of the 2019-2021 biennial budget request planning process. | June 2020 | Business |

3. **Need-based Financial Aid (1-a-iii)**

Expand need-based financial aid and effectively market opportunity and major aid programs (e.g. Collegebound Nebraska, Buffett Scholars, Thompson Learning Communities).

| Reporting Period | Accountability Measure | Report Date | Reporting Committee |
|------------------|--|-------------|---------------------|
| FY2017-18 | Raise at least \$9 million in private funds (endowment and/or spendable). | Jan. 2019 | Academic |
| FY2018-19 | To be developed as part of the 2019-2021 biennial budget request planning process. | Jan. 2020 | Academic |

4. **Enrollment (1-b-i)**

Increase enrollment, consistent with quality imperatives, to serve Nebraska's goals for increased educational attainment.

| Reporting Period | Accountability Measure | Report Date | Reporting Committee |
|------------------|---|-------------|---------------------|
| Fall 2018 | <ul style="list-style-type: none"> • UNL increase enrollment 2.9% • UNO increase enrollment 4.5% • UNK and UNMC increase enrollment over previous year | Dec. 2018 | Academic |
| Fall 2019 | TBD | Dec. 2019 | Academic |

5. **Graduation Rates (1-b-iii)**

Increase each campus's undergraduate six-year graduation rate, with a goal of exceeding the average of its peer institutions.

| Reporting Period | Accountability Measure | Report Date | Reporting Committee |
|-----------------------|--|-------------|---------------------|
| 2016-17 Academic Year | <ol style="list-style-type: none"> 1) Each campus will maintain or reach the average six-year graduation rate of its peers. 2) All prospective and current undergraduate students are regularly informed and assisted in obtaining the benefit of the University's four-year graduation guarantee. | Jan. 2019 | Academic |
| 2017-18 Academic Year | <ol style="list-style-type: none"> 1) Each campus will maintain or reach the average six-year graduation rate of its peers. 2) All prospective and current undergraduate students are regularly informed and assisted in obtaining the benefit of the University's four-year graduation guarantee. | Jan. 2020 | Academic |

6. **Faculty Merit Compensation (2-a-i)**

To help ensure competitiveness, faculty salaries and incentives (awarded on the basis of merit) and fringe benefits should exceed the average of peer institutions.

| Reporting Period | Accountability Measure | Report Date | Reporting Committee |
|------------------|--|-------------|---------------------|
| FY2018-19 | <ol style="list-style-type: none"> 1) All salary increases should be awarded, to the extent possible, on the basis of merit. 2) Average faculty salaries on each campus shall meet or exceed the midpoint of peers. 3) Once the midpoint of peers has been met or exceeded, an exceptional merit fund shall be established to provide additional incentives related to performance. | June 2019 | Business |
| FY2019-20 | <ol style="list-style-type: none"> 1) All salary increases should be awarded, to the extent possible, on the basis of merit. 2) Average faculty salaries on each campus shall meet or exceed the midpoint of peers. 3) Once the midpoint of peers has been met or exceeded, an exceptional merit fund shall be established to provide additional incentives related to performance. | June 2020 | Business |

7. **Faculty Diversity (2-a-iii)**

Each campus shall endeavor to meet the University's ongoing commitments to faculty diversity, employing measures permitted by state and federal law.

| Reporting Period | Accountability Measure | Report Date | Reporting Committee |
|------------------|---|-------------|---------------------|
| Fall 2017 | 1) Increase faculty diversity, employing measures permitted by state and federal law. 2) Report on the diversity of the faculty and the relative rate of change in faculty composition as compared to peers. | Jan. 2019 | Academic |
| Fall 2018 | 1) Increase faculty diversity, employing measures permitted by state and federal law. 2) Report on the diversity of the faculty and the relative rate of change in faculty composition as compared to peers. | Jan. 2020 | Academic |

8. **Nebraska Top 25% (3-b-i)**

Increase enrollment of Nebraska students ranked in top 25% of their high school class.

| Reporting Period | Accountability Measure | Report Date | Reporting Committee |
|------------------|--|-------------|---------------------|
| Fall 2018 | Maintain enrollment of first-time freshman ranked in the top quartile of their high school graduating class to 50.0% or greater. | Dec. 2018 | Academic |
| Fall 2019 | Maintain enrollment of first-time freshman ranked in the top quartile of their high school graduating class to 50.0% or greater. | Dec. 2019 | Academic |

9. **Merit-based Scholarships (3-b-ii)**

Increase support for merit-based scholarships.

| Reporting Period | Accountability Measure | Report Date | Reporting Committee |
|------------------|---|-------------|---------------------|
| FY2017-18 | Raise at least \$9 million in private funds (endowment and/or spendable). | Jan. 2019 | Academic |
| FY2018-19 | Raise at least \$9 million in private funds (endowment and/or spendable). | Jan. 2020 | Academic |

10. **Nonresident Student Enrollment (3-c-i)**

Increase enrollment of nonresident undergraduate students at UNL, UNO, and UNK.

| Reporting Period | Accountability Measure | Report Date | Reporting Committee |
|------------------|--|-------------|---------------------|
| Fall 2018 | Increase the number of domestic nonresident undergraduate students by 1.5% annually. | Dec. 2018 | Academic |
| Fall 2019 | Increase the number of domestic nonresident undergraduate students by 1.5% annually. | Dec. 2019 | Academic |

11. Workforce Development (3-h-i and 3-h-iii)

Analyze areas of future workforce demand, including job and self-employment opportunities in non-growth rural communities and economically disadvantaged urban areas, and strengthen or develop curricula and program appropriate to the University in alignment with those areas (3-h-i). Develop distance education and other educational programs that permit Nebraskans to prepare for jobs and opportunities to meet future workforce demands (3-h-iii).

| Reporting Period | Accountability Measure | Report Date | Reporting Committee |
|------------------|------------------------|-------------|---------------------|
| Fall 2018 | TBD | March 2019 | Academic |
| Fall 2019 | TBD | March 2020 | Academic |

12. Research (4-a-i)

Increase federal support for instruction, research and development, and public service.

| Reporting Period | Accountability Measure | Report Date | Reporting Committee |
|------------------|--|-------------|---------------------|
| FY2017-18 | Increase UNL and UNMC federal research expenditures by 20% more than the weighted total federal appropriations per year on a three-year rolling average. | March 2019 | Academic |
| FY2018-19 | Increase UNL and UNMC federal research expenditures by 20% more than the weighted total federal appropriations per year on a three-year rolling average. | March 2020 | Academic |

13. Entrepreneurship (5-d)

Support entrepreneurship education, training, and outreach.

| Reporting Period | Accountability Measure | Report Date | Reporting Committee |
|------------------|---|-------------|---------------------|
| 2018 | Increase over previous year. Evaluate and modify annual targets as appropriate. 1) Entrepreneurship education a) Entrepreneurship student credit hours b) Number of entrepreneurship students 2) Entrepreneurship outreach a) Attendees at seminars provided b) Website visits 3) Business creation a) NU-affiliated companies formed | March 2019 | Academic |
| 2019 | Increase UNL and UNMC federal research expenditures by 20% more than the weighted total federal appropriations per year on a three-year rolling average. | March 2020 | Academic |

14. **LB605 (6-a-ii)**
Implement the second phase of LB605 to repair, renovate, and/or replace specific University facilities.

*A capstone report on LB605 was presented to the Board of Regents in January 2011.

15. **Business Process Efficiencies (6-c-ii)**
Leverage roles and missions of campuses to find savings and cost reductions through academic, administrative, and business process efficiencies and effectiveness.

| Reporting Period | Accountability Measure | Report Date | Reporting Committee |
|--------------------|--|--|---------------------|
| 2018 Calendar Year | 1) Short-term Cash/Investments: Exceed average of similar fund types 2) Endowments: Exceed average of similar fund types 3) Debt: Maintain Aa1 rating; exceed 1.15 coverage 4) Capital: Report on Capital Queue 5) Human Resources: Meet midpoint of peers in faculty and staff salaries | 1) June 2019 2) Jan. 2019 3) Jan. 2019 4) Quarterly 5) June 2019 | Business |
| 2019 Calendar Year | 1) Short-term Cash/Investments: Exceed average of similar fund types 2) Endowments: Exceed average of similar fund types 3) Debt: Maintain Aa1 rating; exceed 1.15 coverage 4) Capital: Report on Capital Queue 5) Human Resources: Meet midpoint of peers in faculty and staff salaries | 1) June 2020 2) Jan. 2020 3) Jan. 2020 4) Quarterly 5) June 2020 | Business |

16. **Student Learning Assessment (6-g)**
Provide accurate and transparent information to the public about college costs and student learning and success outcomes.

| Reporting Period | Accountability Measure | Report Date | Reporting Committee |
|------------------|---|-------------|---------------------|
| Fall 2018 | 1) Annual or other periodic review, as available, by the Board of performance on standardized examination and surveys, including the National Survey of Student Engagement and professional licensure examinations. 2) Annual review by the Board of participation in pilot programs to measure student learning outcomes, such as the Collegiate Learning Assessment. | August 2019 | Academic |
| Fall 2019 | 1) Annual or other periodic review, as available, by the Board of performance on standardized examination and surveys, including the National Survey of Student Engagement and professional licensure examinations. 2) Annual review by the Board of participation in pilot programs to measure student learning outcomes, such as the Collegiate Learning Assessment. | August 2020 | Academic |

17. **Global Engagement - Student Abroad (3-d-i)**

Significantly increase the number of undergraduates studying abroad, with the goal of ultimately providing the opportunity for every undergraduate to study abroad.

| Reporting Period | Accountability Measure | Report Date | Reporting Committee |
|-----------------------|---|-------------|---------------------|
| Academic Year 2017-18 | By 2019-20, the number of students who have studied abroad will reach 1,780, an increase of 50% over the number in 2011-12. | August 2019 | Academic |

Metric was revised in January 2015 by the Academic Affairs committee with the consent of the incoming chair.

18. **Global Engagement - International Student Recruitment (3-d-ii)**

Significantly increase the number of international undergraduates and graduates studying at the University.

| Reporting Period | Accountability Measure | Report Date | Reporting Committee |
|------------------|--|-------------|---------------------|
| Fall 2018 | Continue progress toward doubling by 2020-21 the enrollment of international students by achieving average annual growth of slightly more than 7%. | Dec. 2018 | Academic |
| Fall 2019 | Continue progress toward doubling by 2020-21 the enrollment of international students by achieving average annual growth of slightly more than 7%. | Dec. 2019 | Academic |

Base academic year in the metric was corrected from 2009-10 to 2010-11 in November 2013; the number of students was unchanged.

19. **Distance Education (1-g-i)**

The University will offer a variety of its academic programs by distance education through University of Nebraska Online in an effort to provide access to the University of Nebraska to the people of the state and beyond the boundaries of the state who are unable to enroll in programs offered only on campus.

| Reporting Period | Accountability Measure | Report Date | Reporting Committee |
|-----------------------|---|-------------|---------------------|
| Academic Year 2017-18 | Growth in unduplicated headcount of distance only students, both resident and nonresident, at or above the national average growth for public four-year institutions as reported via IPEDS. | Dec. 2018 | Academic |
| Academic Year 2018-19 | Growth in unduplicated headcount of distance only students, both resident and nonresident, at or above the national average growth for public four-year institutions as reported via IPEDS. | Dec. 2019 | Academic |

TO: The Board of Regents
Academic Affairs

MEETING DATE: December 4, 2018

SUBJECT: University of Nebraska calendar for establishing and reporting
accountability measures

RECOMMENDED ACTION: For Information Only

PREVIOUS ACTION: None

EXPLANATION: Attached is a calendar for establishing and reporting accountability
measures.

SPONSOR: Hank M. Bounds, President
University of Nebraska

DATE: November 16, 2018

Strategic Framework Accountability Measure Reporting and Update Calendar

Revised for December 4, 2018 meeting

| <u>Board Meeting Date</u> | <u>Academic Affairs Committee</u> | <u>Business Affairs Committee</u> |
|---------------------------|---|--|
| December 4, 2018 | Enrollment [1-b-i] Nebraska Top 25% [3-b-i] Nonresident Student Enrollment [3-c-i] International Student Enrollment [3-d-ii] Distance Education [1-g-i] | Administrative/Business Efficiencies [6-c-ii] <i>(Capital Queue)</i> |
| January 24, 2019 | UNL campus visit with discussion of campus strategic plan and performance indicators. | |
| January 25, 2019 | Need-based Financial Aid [1-a-iii] Graduation Rates [1-b-iii] Faculty Diversity [2-a-iii] Merit-based Scholarships [3-b-ii] | Administrative/Business Efficiencies [6-c-ii] <i>(Endowments, Debt)</i> |
| March 29, 2019 | Workforce Development [3-h-i/3-h-ii] Research [4-a-i] Entrepreneurship [5-d] | Administrative/Business Efficiencies [6-c-ii] <i>(Capital Queue)</i> |
| June 28, 2019 | None | State Funding [1-a-i] Tuition [1-a-ii] Faculty Merit Compensation [2-a-ii] Administrative/Business Efficiencies [6-c-ii] <i>(Short-term Cash/Investments, Human Resources)</i> |
| August 16, 2019 | Student Learning Assessment [6-g] Study Abroad [3-d-i] | Administrative/Business Efficiencies [6-c-ii] <i>(Capital Queue)</i> |
| October 25, 2019 | None | None |

TO: The Board of Regents
Academic Affairs

MEETING DATE: December 4, 2018

SUBJECT: University of Nebraska Strategic Dashboard Indicators

RECOMMENDED ACTION: For Information Only


















PREVIOUS ACTION: None

EXPLANATION: Attached is the current version of the Strategic Framework Indicators.

SPONSOR: Hank M. Bounds, President
University of Nebraska

DATE: November 16, 2018

University of Nebraska Strategic Dashboard Indicators (Updated as of October 3, 2018)

| State Funding Change (1.a.i) FY2018-19 | | Tuition Change (1.a.ii) FY 2018-19 | | Enrollment Change (1.b.i) Fall 2017 | | Retention (1.b.i) Fall 2017 | | Need-Based Aid (1.a.iii) FY2016-17 | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|----------------------------|---|---|----------------------------|---|-----|----------------------------|------|----------------|----------------|
| Target | Outcome | Target | Outcome | Target | Outcome | Target | Outcome | Target | Outcome | | | | | | | | | |
|  | State funding and cost mgmt.= +0.7% <6% tuition increase |  | State funding and cost mgmt.= +3.2% <6% tuition increase |  | UNL= 3.0% increase |  | UNO= 4.0% increase |  | 80% retention rate |  | Raise at least \$9 million in private funds | Raised \$15.7 million | | | | | | |
| State funding and cost mgmt.= +0.7% <6% tuition increase | | State funding and cost mgmt.= +3.2% <6% tuition increase | | UNL= 3.0% increase UNO= 4.0% increase UNK= increase UNMC= increase | | UNL= +0.7% UNO= +0.7% UNK= -2.1% UNMC= +1.2% | | 80% retention rate | | Raise at least \$9 million in private funds | | Raised \$15.7 million | | | | | | |
| Women Faculty (2.a.iii) Fall 2016 | | Minority Faculty (2.a.iii) Fall 2016 | | Top 25% Enrollment (3.b.i) Fall 2017 | | Nonresident Students (3.c.i) Fall 2017 | | Merit-Based Aid (3.b.ii) FY2016-17 | | | | | | | | | | |
| Target | Outcome | Target | Outcome | Target | Outcome | Target | Outcome | Target | Outcome | | | | | | | | | |
|  | Increase over 2015 2016=37.14% 2015=36.78% |  | Increase over 2015 2016=21.78% 2015=21.39% |  | Increase to 50% | 49.3% |  | Increase 1.5% over 2016 | +2.1% |  | Raise at least \$9 million in private funds | Raised \$34.1 million | | | | | | |
| Increase over 2015 2016=37.14% 2015=36.78% | | Increase over 2015 2016=21.78% 2015=21.39% | | Increase to 50% | | 49.3% | Increase 1.5% over 2016 | | +2.1% | Raise at least \$9 million in private funds | | Raised \$34.1 million | | | | | | |
| Study Abroad (3.d.i) AY2016-17 | | International Students (3.d.ii) Fall 2017 | | Distance Education (3.g.i) Fall 2016 | | Six-Year Graduation Rate (1.b.iii) AY2014-15 | | | | | | | | | | | | |
| Target | Outcome | Target | Outcome | Target | Outcome | Campus | Target | Outcome | | | | | | | | | | |
|  | 50% increase over 2011-12 number by 2019-20 26% increase since 2011-12 |  | Double base of 3,018 students by 2019-20 3.4% increase over prior year (4,488) |  | Resident and nonresident growth above public four-year national average |  | UNL | Maintain or show progress toward reaching the average six-year graduation rate of peers | 2016= -6.3% 2015= -6.1% |  | UNO | 2016= -1.5% 2015= +3.0% |  | UNK | 2016= +5.3% 2015= +4.1% | UNMC | Not applicable | Not Applicable |
| 50% increase over 2011-12 number by 2019-20 26% increase since 2011-12 | | Double base of 3,018 students by 2019-20 3.4% increase over prior year (4,488) | | Resident and nonresident growth above public four-year national average | | Six-Year Graduation Rate (1.b.iii) AY2014-15 | | | | | | | | | | | | |

LEGEND:



Target Met or Exceeded










Progress Toward Target



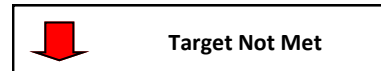
Target Not Met

University of Nebraska Strategic Dashboard Indicators (Updated as of October 3, 2018)







| Federal Research Funding Growth (4.a.i) UNL and UNMC FY2016-17 | | | | | | Faculty Salaries (2.a.i) FY2017-18 | | | | |
|---|-----|---------------|----------------|---|------|---------------------------------------|----------------|---|---------------|--|
| <u>Campus</u> | | <u>Target</u> | <u>Outcome</u> | <u>Campus</u> | | <u>Target</u> | <u>Outcome</u> | <u>Campus</u> | <u>Target</u> | <u>Outcome</u> |
|  | UNL | +1.14% | +4.29% |  | UNMC | -0.71% | +3.84% |  | UNL | 2018= -5.2% 2017= -5.2% |
| | | | | | | | |  | UNMC | Significant progress toward exceeding midpoint of peers |
| | | | | | | | | | UNO | * |
| | | | | | | | | | UNK | * |

| | <u>Indicator</u> | <u>Target</u> | <u>Outcome</u> |
|---|---|---|--|
|  | Four-Year Graduation Guarantee (1.b.iii) AY2014-15 | All prospective and current undergraduate students are informed about the University's four-year graduation guarantee. | All campuses have posted information about the four-year graduation guarantee on their websites and also have a link to four-year graduation guarantee information on the UNCA website. |
|  | Faculty Salaries (2.a.1) Fall 2017 | Award all salary increases, to the extent possible, on the basis of merit. | Faculty salaries at UNL and UNMC may be based/granted entirely on merit, while faculty salaries at UNO and UNK are negotiated through the collective bargaining process and therefore the amount and method of distribution at UNO and UNK must be determined by agreement. |
|  | Entrepreneurship (5.d) 2017 | Increase over FY 2014 baseline data for: 1) Entrepreneurship coursework hours 2) Entrepreneurship number of students 3) Entrepreneurship seminar attendees 4) Entrepreneurship website visits 5) NU-affiliated companies formed 6) NU Licensing activity 7) Business support-clients served 8) Business support-client investments 9) Business support-sales increases 10) Business support-jobs created 11) Business support-jobs saved | 1) 2016=10,943; 2017=10,319 2) 2016=3,692; 2017=3,451 3) 2016=11,642; 2017=13,242 4) 2016=189,723; 2017=111,098 5) 2016=31; 2017=63 6) 2016=178; 2017=211 (patents filed), 2016=60; 2017=95 (patents awarded) 7) 2016=8,756; 2017=9,952 8) 2016=\$343,578; 2017=\$222,895 9) 2016=\$458,142; 2017=\$275,947 10) 2016=994; 2017=714 11) 2016=644; 2017=548 |

LEGEND:



University of Nebraska Strategic Dashboard Indicators (Updated as of October 3, 2018)

| | <u>Indicator</u> | <u>Target</u> | <u>Outcome</u> |
|---|--|--|---|
|  | Workforce Development (3.h.i and 3.h.iii) Fall 2017 | Review new internal and external research on workforce needs and update categories of employment for purposes of aligning university programs to changing needs. | Faculty and state agency research has been reviewed. The University of Nebraska continues to monitor relevant faculty and agency research to identify emerging workforce opportunities and trends in the state. |
|  | Student Learning Assessment (6.g) Fall 2017 | <ol style="list-style-type: none"> Review performance on standardized examinations and surveys, including the National Survey of Student Engagement and professional licensure examinations. Report on participation in pilot programs to measure student learning outcomes, such as the Collegiate Learning Assessment. | <p>UNK, UNL and UNO currently participate in the National Survey of Student Engagement (NSSE). Performance on professional licensure examinations is generally above average for all campuses.</p> <p>Campuses are taking a variety of approaches to participation in pilot programs designed to measure learning outcomes, including exploring processes for assessing general studies requirements and past participation in the administration of the College Assessment of Academic Proficiency (CAAP).</p> |
| | Business Process Efficiencies (6.c.ii) | | |
|  | Short Term Cash Investments January 2017 | Exceed average of similar fund types. | The 2015 return on the State's Operating Investment Pool (1.5%) exceeded the benchmark value of 1.3%. |
|  | Endowments December 2017 | Exceed average of similar fund types. | Fund N endowments gained 13.9% for the year ending June 30, 2017, while similar funds gained an average of 13.2% over the same period. |
|  | Debt December 2017 | Maintain Aa2 rating and exceed 1.15 coverage. | Bond rating maintained at Aa1 and exceeded 1.15 coverage. |
|  | Human Resources August 2018 | Meet midpoint of peers in faculty and staff salaries. | Faculty salaries at UNL and UNMC are below the midpoint of peers for 2018*. |

Notes:

*UNO and UNK salaries are governed by collective bargaining.

LEGEND:



TO: The Board of Regents
Academic Affairs

MEETING DATE: December 4, 2018

SUBJECT: Board of Regents agenda items related to the University of Nebraska Strategic Framework

RECOMMENDED ACTION: For Information Only

PREVIOUS ACTION: The current version of the framework appears as an information item at each Board of Regents meeting.

April 2005 - The Board of Regents began development of the University of Nebraska “Strategic Framework - Accountability Measures” document.

EXPLANATION: Attached is an explanation of the agenda items that are aligned with the strategic goals of the Board of Regents’ Strategic Framework.

SPONSOR: Hank M. Bounds, President
University of Nebraska

DATE: November 16, 2018

Alignment of University's Strategic Goals with Board of Regents Agenda Items
December 4, 2018

1. The University of Nebraska will provide the opportunity for Nebraskans to enjoy a better life through access to high quality, affordable undergraduate, graduate, and professional education.

- Academic Affairs committee presentation on Distance Education Strategic Framework report
- Approve the Second Amendment to the Scott Residence Hall Ground Lease by and between the Suzanne and Walter Scott Foundation and the Board of Regents of the University of Nebraska
- Approve request to eliminate the Center for Instructional Innovation in the Department of Educational Psychology within the College of Education and Human Sciences at UNL
- Approve request to eliminate the Leadership Institute in the College of Business at UNL
- Approve request to eliminate the Department of Economics in the College of Business and Technology at UNK
- Approve request to move the existing Agribusiness program from the Department of Economics to the Department of Accounting and Finance in the College of Business and Technology at UNK
- Approve request to move the existing Economics program from the Department of Economics to the Department of Accounting and Finance in the College of Business and Technology at UNK
- Approve request to move the existing Business Education program and Business Education courses from the Department of Economics to the Department of management in the College of Business and Technology at UNK
- Approve Resolution to authorize expenditure of up to \$3,222,500 for capital improvements for the Campus Recreation, Nebraska Unions, and University Housing facilities from the Replacement Fund of the Student Fees and Facilities Revenue Bonds at UNL
- Approve Resolution authorizing the expenditure of \$3,263,000 from Bond Surplus/Replacement Funds to make student housing, parking, and facilities improvements at UNO
- Approve Residence Hall Room and Board Rates for the 2019-20 Academic Year at NCTA
- Strategic Framework report on International Student Enrollment
- Strategic Framework report on Enrollment and Nonresident Undergraduate Enrollment
- Strategic Framework report on Nebraska Top 25%
- Report on Residence Hall Room rates for Academic Year 2019-20 at UNO

2. The University of Nebraska will build and sustain undergraduate, graduate, and professional programs of high quality with an emphasis on excellent teaching.

- Academic Affairs committee presentation on Distance Education Strategic Framework report
- Approve request to eliminate the Center for Instructional Innovation in the Department of Educational Psychology within the College of Education and Human Sciences at UNL
- Approve request to eliminate the Leadership Institute in the College of Business at UNL
- Approve request to eliminate the Department of Economics in the College of Business and Technology at UNK
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- Approve request to move the existing Business Education program and Business Education courses from the Department of Economics to the Department of management in the College of Business and Technology at UNK
- Approve a 3-year extension with Teamworks for communication and compliance software tools used by UNL Athletics

- Approve the project scope, schedule, and budget for Hamilton Hall 3rd Floor North Renovation at UNL
 - Approve the project scope, schedule, and budget for the Durham Science Center Renovation at UNO
 - Strategic Framework report on International Student Enrollment
 - Strategic Framework report on Enrollment and Nonresident Undergraduate Enrollment
 - Strategic Framework report on Nebraska Top 25%
 - Approve request for a three-year contract for Academic Analytics Database site license for UNL
- 3. The University of Nebraska will play a critical role in building a talented, competitive workforce and knowledge-based economy in Nebraska in partnership with the state, private sector, and other educational institutions.**
- Report on renaming the Boys Town Center on Child and Family Well Being to the Academy for Child and Family Well Being in the Department of Special Education and Communication Disorders in the College of Education and Human Sciences at UNL
- 4. The University of Nebraska will pursue excellence and regional, national, and international competitiveness in research and scholarly activity, as well as their application, focusing on areas of strategic importance and opportunity.**
- Approve sole source purchase of a Multifunctional Scanning-Probe Microscope from Attocube Systems, Inc. for \$478,885 for the Department of Physics and Astronomy at UNL
 - Approve request to eliminate the Center for Nontraditional Manufacturing Research administered by the Office of Research and Economic Development and the College of Engineering at UNL
 - Approve request to transfer the Gallup Research Center to the Clifton Strengths Institution in the College of Business at UNL
 - Report on renaming the Boys Town Center on Child and Family Well Being to the Academy for Child and Family Well Being in the Department of Special Education and Communication Disorders in the College of Education and Human Sciences at UNL
 - Approve the Program Statement for the Gnotobiotic Mouse Vivarium at UNL
 - Approve the budget increase for the new research MRI at UNMC
 - Approve the project scope, schedule, and budget for the Durham Science Center Renovation at UNO
- 5. The University of Nebraska will serve the entire state through strategic and effective engagement and coordination with citizens, businesses, agriculture, other educational institutions, and rural and urban communities and regions.**
- Report on renaming the Boys Town Center on Child and Family Well Being to the Academy for Child and Family Well Being in the Department of Special Education and Communication Disorders in the College of Education and Human Sciences at UNL
- 6. The University of Nebraska will be cost effective and accountable to the citizens of the state.**
- Approve 1-year Cisco SMARTnet contract renewal with Sirius Computer Corp.
 - Approve 1-year renewal agreement for Proofpoint Secure Email Gateway service
 - Approve lease renewal with NEBCO, Inc. to provide office space for the University of Nebraska Press at UNL
 - Approve sole source purchase of a Multifunctional Scanning-Probe Microscope from Attocube Systems, Inc. for \$478,885 for the Department of Physics and Astronomy at UNL

- Approve the Second Amendment to the Scott Residence Hall Ground Lease by and between the Suzanne and Walter Scott Foundation and the Board of Regents of the University of Nebraska
- Approve request to eliminate the Center for Instructional Innovation in the Department of Educational Psychology within the College of Education and Human Sciences at UNL
- Approve request to eliminate the Center for Nontraditional Manufacturing Research administered by the Office of Research and Economic Development and the College of Engineering at UNL
- Approve request to eliminate the Leadership Institute in the College of Business at UNL
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- Approve request to move the existing Economics program from the Department of Economics to the Department of Accounting and Finance in the College of Business and Technology at UNK
- Approve request to move the existing Business Education program and Business Education courses from the Department of Economics to the Department of management in the College of Business and Technology at UNK
- Approve the amendments to Regents Policy 6.3.1, Administrative Approval of University Contracts, effective January 1, 2019, if approved
- Approve Resolution to authorize expenditure of up to \$3,222,500 for capital improvements for the Campus Recreation, Nebraska Unions, and University Housing facilities from the Replacement Fund of the Student Fees and Facilities Revenue Bonds at UNL
- Approve Resolution to authorize the expenditure of up to \$740,000 from the Replacement Fund of the UNL Parking Bonds to improve certain property and equipment
- Approve the project scope, schedule, and budget for Hamilton Hall 3rd Floor North Renovation at UNL
- Approve Resolution authorizing the expenditure of \$3,263,000 from Bond Surplus/Replacement Funds to make student housing, parking, and facilities improvements at UNO
- Approve the project scope, schedule, and budget for the Durham Science Center Renovation at UNO
- Approve waiver of the requirements of Regents Policy 6.2.7 on the Naming of Facilities, and naming the addition to the Willis A. and Janet S. Strauss Performing Arts Center the “John and Jan Christensen Addition” at UNO
- Report on revisions to rules and regulations for faculty and student self-government organizations: Amendments to the *Bylaws of the Hixson-Lied College of Fine and Performing Arts* at UNL
- Report on contract with Arthur J. Gallagher & Co.
- Intermediate Design Report Correction for East Campus Union at UNL
- Report on naming the north-stadium sky bridge in the Osborne Athletic Complex, “The Burnell Bridge” in honor of Dr. Thomas Burnell at UNL
- Report on naming the center gallery in the International Quality Study Center and Museum the “Doris Von Seggern Gallery” at UNL
- Report on naming a gallery in the Sheldon Museum of Art the “Roseann and Philip L. Perry Gallery” at UNL
- Report on naming of track offices in the Bob Devaney Sports Center the “Walker Family Foundation Track Offices” at UNL
- Approve or accept various regular reports, including:
 - Report on quarterly status of capital construction projects
 - Report on bids and contracts

TO: The Board of Regents Addendum IX-D-1

Academic Affairs

MEETING DATE: December 4, 2018

SUBJECT: Strategic Framework Report on International Student Enrollment

RECOMMENDED ACTION: Report

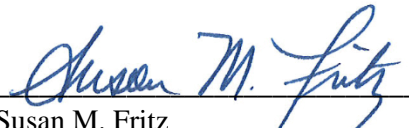
PREVIOUS ACTION: November 3, 2017 – The International Student enrollment report was presented to the Board of Regents.

EXPLANATION: Attached is the Strategic Framework report on Global Engagement – International Students (Strategic Framework Item 3.d.ii). The report includes data for non-resident aliens who were enrolled for courses at a University of Nebraska campus. It does not include international visitors to the University who did not register for one or more courses.

The current metric projects a 100% increase over the 2010-11 number of international students by 2020-21; 3,018 international students were enrolled in 2010-11, and the goal is to increase to 6,036 by 2020-21. The number of international students enrolled in Fall Semester 2018 was 4,246, a decrease of 5.4% over the previous year (4,488 in Fall 2017). Overall growth in the number of international students is behind the rate of growth needed to achieve the 2020-21 metric goal.

SPONSOR: Steven T. Duke
Associate Vice President for Global Strategy and International Initiatives

APPROVED:



Susan M. Fritz
Executive Vice President and Provost

DATE: November 9, 2018

Strategic Framework 3-d-ii
Global Engagement –
International student
recruitment

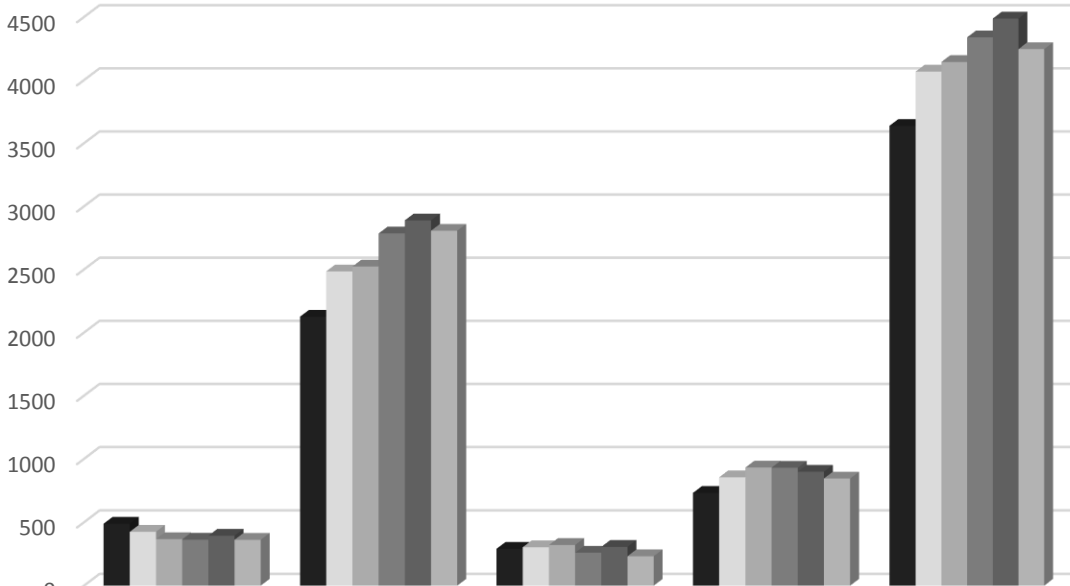
Accountability Measure:

- 1) Continue progress toward doubling by 2020-21 the enrollment of international students by achieving average annual growth of slightly more than 7%.

Key Points

- The number of international students enrolled decreased by 5.4% over the previous year.
- Overall growth is below target to achieve the 2020-21 goal.

International Students by Campus, 2013 - 2018



| | UNK | UNL | UNMC | UNO | Total |
|------|-----|------|------|-----|-------|
| 2013 | 489 | 2126 | 291 | 732 | 3638 |
| 2014 | 425 | 2485 | 303 | 855 | 4068 |
| 2015 | 367 | 2524 | 321 | 932 | 4144 |
| 2016 | 363 | 2786 | 260 | 930 | 4339 |
| 2017 | 394 | 2889 | 306 | 899 | 4488 |
| 2018 | 362 | 2807 | 232 | 845 | 4246 |

■ 2013 ■ 2014 ■ 2015 ■ 2016 ■ 2017 ■ 2018

TO: The Board of Regents Addendum IX-D-2
Academic Affairs

MEETING DATE: December 4, 2018

SUBJECT: Fall 2018 Enrollment Report

RECOMMENDED ACTION: Report

PREVIOUS ACTION: December 5, 2017– The Board accepted the Fall 2017 Enrollment report

EXPLANATION: Attached is the Fall 2018 enrollment report including comparisons to Fall 2017. NU-wide highlights are reported below and individual campus data can be obtained in the full report. Please note that dual enrolled high school students are no longer included in enrollment counts for 2018.

Total headcount enrollment of 51,885 represented a decrease of -1.5% over Fall 2017. Undergraduate headcount enrollment (38,613) decreased by -1.7% compared to the previous year. Graduate enrollment (9,764) decreased by -2.3%. Professional enrollment (3,173) increased by 2.6%.

Total nonresident enrollment decreased by -0.6% from Fall 2017 to Fall 2018, while total resident enrollment decreased by -1.9%. Fall 2018 total nonresident enrollment was 12,671 while resident enrollment was 38,880. First-time freshmen enrollment increased for non-residents (+5.4% or 88 students) and decreased for non-resident students (-1.4% or 91 students). Total undergraduate enrollment increased 1.2% for nonresident students (90 additional students) while the total number of resident undergraduates decreased (-2.4%, or 758 students). Resident graduate enrollment decreased by -0.8% (45 students), while nonresident graduate enrollment was decreased -4.2% (179 students).

Full-time equivalent (FTE) enrollment for the Fall 2017 to Fall 2018 reporting period decreased by -0.8% overall, falling from 44,671 in 2017 to 44,318 in 2018. Undergraduate FTE decreased by -0.9% and graduate FTE decreased by -1.7%. Professional student FTE increased by 2.5%. Undergraduate FTE for Fall 2018 was 35,256; graduate FTE, 5,841; and professional FTE 2,951. Total Semester Credit Hours (SCH) decreased -0.8% from Fall 2017 to 2018 (or a decrease from 627,045 to 622,096 SCH).

SPONSOR: Kristin E. Yates
Associate Vice President for Institutional Research
and Chief Data Officer

APPROVED: 
Susan M. Fritz
Executive Vice President and Provost

DATE: November 12, 2018

**UNIVERSITY OF NEBRASKA
SUMMARY - HEADCOUNT ENROLLMENT REPORT
FALL SEMESTER 2018**

| | Administrative Site | | | |
|--|---------------------|---------------|--------------|--------------|
| | Fall 2018 | Fall 2017 | Difference | % Change |
| UNIVERSITY OF NEBRASKA - LINCOLN | | | | |
| Undergraduate | | | | |
| Agricultural Sciences & Natural Resources | 2,422 | 2,333 | 89 | 3.8% |
| Architecture | 390 | 401 | (11) | -2.7% |
| Arts & Sciences | 4,386 | 4,326 | 60 | 1.4% |
| Business Administration | 3,868 | 3,918 | (50) | -1.3% |
| Education and Human Sciences | 2,720 | 2,779 | (59) | -2.1% |
| Engineering | 3,077 | 3,117 | (40) | -1.3% |
| Fine & Performing Arts | 739 | 720 | 19 | 2.6% |
| Journalism & Mass Communications | 1,052 | 1,040 | 12 | 1.2% |
| Explore Center Undergraduate | 1,938 | 2,074 | (136) | -6.6% |
| Visiting | 238 | 246 | (8) | -3.3% |
| First-Time Freshmen | 4,816 | 4,905 | (89) | -1.8% |
| Undergraduate Subtotal | 20,830 | 20,954 | (124) | -0.6% |
| Graduate | 4,426 | 4,606 | (180) | -3.9% |
| Professional | | | | |
| Architecture | 86 | 78 | 8 | 10.3% |
| Education and Human Sciences | 27 | 15 | 12 | 80.0% |
| Law | 398 | 365 | 33 | 9.0% |
| Plant Health | NA | 12 | #VALUE! | #VALUE! |
| Veterinary Medicine | 53 | 49 | 4 | 8.2% |
| Professional Subtotal | 564 | 519 | 45 | 8.7% |
| UNL TOTAL | 25,820 | 26,079 | (259) | -1.0% |
| UNIVERSITY OF NEBRASKA MEDICAL CENTER | | | | |
| Undergraduate | | | | |
| Dentistry (Dental Hygiene) | 48 | 47 | 1 | 2.1% |
| Allied Health (BS) | 114 | 109 | 5 | 4.6% |
| Nursing | 682 | 693 | (11) | -1.6% |
| Visiting | 25 | 11 | 14 | 127.3% |
| Undergraduate Subtotal | 869 | 860 | 9 | 1.0% |
| Graduate | 494 | 475 | 19 | 4.0% |
| Professional | | | | |
| Allied Health (post-BS) | 495 | 476 | 19 | 4.0% |
| Nursing Practitioner Cert | 19 | 22 | (3) | -13.6% |
| MSN | 204 | 222 | (18) | -8.1% |
| Nursing DNP | 151 | 136 | 15 | 11.0% |
| Radiology Oncology Physics | 0 | 2 | (2) | -100.0% |
| Medical Family Therapy | 1 | | | |
| Pharmacy | 245 | 239 | 6 | 2.5% |
| Public Health | 187 | 184 | 3 | 1.6% |
| Dentistry | 219 | 220 | (1) | -0.5% |
| Medicine (M.D.) | 524 | 514 | 10 | 1.9% |
| Medicine (Post M.D.) | 564 | 558 | 6 | 1.1% |
| Professional Subtotal | 2,609 | 2,573 | 36 | 1.4% |
| UNMC TOTAL | 3,972 | 3,908 | 64 | 1.6% |
| UNIVERSITY OF NEBRASKA AT OMAHA | | | | |
| Undergraduate | | | | |
| Arts & Sciences | 3,373 | 3,415 | (42) | -1.2% |
| Business Administration | 1,801 | 1,971 | (170) | -8.6% |
| Communication, Fine Arts and Media | 956 | 998 | (42) | -4.2% |
| Education | 1,503 | 1,440 | 63 | 4.4% |
| Information Science & Technology | 997 | 1,012 | (15) | -1.5% |
| CPACS | 1,404 | 1,341 | 63 | 4.7% |
| Continuing Studies | 1,054 | 1,138 | (84) | -7.4% |
| Non-Degree | 259 | 267 | (8) | -3.0% |
| University Division | 1,083 | 1,042 | 41 | 3.9% |
| First-Time Freshmen | 2,151 | 2,105 | 46 | 2.2% |
| Undergraduate Subtotal | 12,430 | 12,624 | (194) | -1.5% |
| Graduate | 3,001 | 3,107 | (106) | -3.4% |
| UNO TOTAL | 15,431 | 15,731 | (300) | -1.9% |
| UNIVERSITY OF NEBRASKA AT KEARNEY | | | | |
| Undergraduate | | | | |
| Business & Technology | 1,123 | 1,102 | 21 | 1.9% |
| Education | 1,076 | 1,097 | (21) | -1.9% |
| Arts & Sciences | 1,545 | 1,676 | (131) | -7.8% |
| University College | 614 | 820 | (206) | -25.1% |
| Non-Degree | 126 | 148 | (22) | -14.9% |
| First-Time Freshmen | 944 | 904 | 40 | 4.4% |
| Undergraduate Subtotal | 4,484 | 4,843 | (359) | -7.4% |
| Graduate | 1,843 | 1,801 | 42 | 2.3% |
| UNK TOTAL | 6,327 | 6,644 | (317) | -4.8% |
| UNIVERSITY OF NEBRASKA UNDERGRADUATE | 38,613 | 39,281 | (668) | -1.7% |
| FIRST-TIME FRESHMEN TOTAL | 7,911 | 7,914 | (3) | 0.0% |
| UNIVERSITY OF NEBRASKA GRADUATE | 9,764 | 9,989 | (225) | -2.3% |
| UNIVERSITY OF NEBRASKA PROFESSIONAL | 3,173 | 3,092 | 81 | 2.6% |
| UNIVERSITY OF NEBRASKA TOTAL | 51,550 | 52,362 | (812) | -1.6% |
| Nebraska College of Technical Agriculture (NCTA) | 335 | 317 | 18 | 5.7% |
| UNIVERSITY OF NEBRASKA TOTAL (with NCTA) | 51,885 | 52,679 | (794) | -1.5% |

Source: UNL, UNO, UNK, UNMC Office of Institutional Research

Note: Effective Fall 2018, UNK dual enrolled high school students are no longer included in headcount and credit hour production. This change will affect both UNK and overall total and percentage changes for 2018.

**UNIVERSITY OF NEBRASKA
HEADCOUNT ENROLLMENT BY RESIDENCY STATUS BY LEVEL
FALL SEMESTER 2018**

| | Resident Enrollment (a) | | | Nonresident Enrollment (a) | | |
|--|-------------------------|---------------|--------------|----------------------------|---------------|--------------|
| | 2018 | 2017 | % Change | 2018 | 2017 | % Change |
| UNIVERSITY OF NEBRASKA - LINCOLN | | | | | | |
| Undergraduate | 15,104 | 15,396 | -1.9% | 5,726 | 5,558 | 3.0% |
| First-Time Freshmen | 3,442 | 3,588 | -4.1% | 1,374 | 1,317 | 4.3% |
| Graduate | 1,784 | 1,852 | -3.7% | 2,642 | 2,754 | -4.1% |
| Professional | 370 | 349 | 6.0% | 194 | 170 | 14.1% |
| UNL TOTAL | 17,258 | 17,597 | -1.9% | 8,562 | 8,482 | 0.9% |
| UNIVERSITY OF NEBRASKA MEDICAL CENTER | | | | | | |
| Undergraduate | 768 | 759 | 1.2% | 101 | 101 | 0.0% |
| Graduate | 195 | 179 | 8.9% | 301 | 297 | 1.3% |
| Professional | 2,106 | 2,061 | 2.2% | 502 | 511 | -1.8% |
| UNMC TOTAL | 3,069 | 2,999 | 2.3% | 904 | 909 | -0.6% |
| UNIVERSITY OF NEBRASKA AT OMAHA | | | | | | |
| Undergraduate | 10,957 | 11,147 | -1.7% | 1,473 | 1,477 | -0.3% |
| First-Time Freshmen | 1,905 | 1,882 | 1.2% | 246 | 223 | 10.3% |
| Graduate | 2,370 | 2,420 | -2.1% | 631 | 687 | -8.2% |
| UNO TOTAL | 13,327 | 13,567 | -1.8% | 2,104 | 2,164 | -2.8% |
| UNIVERSITY OF NEBRASKA AT KEARNEY | | | | | | |
| Undergraduate | 3,902 | 4,187 | -6.8% | 582 | 656 | -11.3% |
| First-Time Freshmen | 847 | 815 | 3.9% | 97 | 89 | 9.0% |
| Graduate | 1,324 | 1,267 | 4.5% | 519 | 534 | -2.8% |
| UNK TOTAL | 5,226 | 5,454 | -4.2% | 1,101 | 1,190 | -7.5% |
| | | | | | | |
| UNIVERSITY OF NEBRASKA UNDERGRADUATE | 30,731 | 31,489 | -2.4% | 7,882 | 7,792 | 1.2% |
| FIRST-TIME FRESHMEN TOTAL | 6,194 | 6,285 | -1.4% | 1,717 | 1,629 | 5.4% |
| UNIVERSITY OF NEBRASKA GRADUATE | 5,673 | 5,718 | -0.8% | 4,093 | 4,272 | -4.2% |
| UNIVERSITY OF NEBRASKA PROFESSIONAL | 2,476 | 2,410 | 2.7% | 696 | 681 | 2.2% |
| UNIVERSITY OF NEBRASKA TOTAL | 38,880 | 39,617 | -1.9% | 12,671 | 12,745 | -0.6% |

Source: UNL, UNO, UNK, UNMC Office of Institutional Research

(a) Residency status is determined by whether a student pays resident or nonresident tuition. An individual qualifies as a resident of the State of Nebraska for tuition purposes at the University of Nebraska if, prior to the beginning of the terms for which residency is sought, he/she meets the standards defined in any one of several categories. See The University of Nebraska Policy Manual, section RP-5.7.1, Residency Determination for Tuition Purposes.

**UNIVERSITY OF NEBRASKA
FULL-TIME & PART-TIME ENROLLMENT BY LEVEL
FALL SEMESTER 2018**

| | Fall 2018 | | Fall 2017 | | Percent Change | |
|-------------------------------------|---------------|---------------|---------------|---------------|----------------|--------------|
| | Full-Time | Part-Time | Full-Time | Part-Time | Full-Time | Part-Time |
| UNL | | | | | | |
| Undergraduate | 19,466 | 1,364 | 19,534 | 1,420 | -0.3% | -3.9% |
| First-Time Freshmen | 4,802 | 14 | 4,883 | 22 | -1.7% | -36.4% |
| Graduate | 2,227 | 2,199 | 2,246 | 2,360 | -0.8% | -6.8% |
| Professional | 498 | 66 | 473 | 46 | 5.3% | 43.5% |
| Total | 22,191 | 3,629 | 22,253 | 3,826 | -0.3% | -5.1% |
| | | | | | | |
| | Fall 2018 | | Fall 2017 | | Percent Change | |
| | Full-Time | Part-Time | Full-Time | Part-Time | Full-Time | Part-Time |
| UNMC | | | | | | |
| Undergraduate | 707 | 162 | 718 | 142 | -1.5% | 14.1% |
| First-Time Freshmen | | | | | | |
| Graduate | 387 | 107 | 380 | 95 | 1.8% | 12.6% |
| Professional | 2,342 | 267 | 2,298 | 275 | 1.9% | -2.9% |
| Total | 3,436 | 536 | 3,396 | 512 | 1.2% | 4.7% |
| | | | | | | |
| | Fall 2018 | | Fall 2017 | | Percent Change | |
| | Full-Time | Part-Time | Full-Time | Part-Time | Full-Time | Part-Time |
| UNO | | | | | | |
| Undergraduate | 9,868 | 2,562 | 9,820 | 2,804 | 0.5% | -8.6% |
| First-Time Freshmen | 2,103 | 48 | 2,023 | 82 | 4.0% | -41.5% |
| Graduate | 994 | 2,007 | 1,030 | 2,077 | -3.5% | -3.4% |
| Professional | | | | | | |
| Total | 10,862 | 4,569 | 10,850 | 4,881 | 0.1% | -6.4% |
| | | | | | | |
| | Fall 2018 | | Fall 2017 | | Percent Change | |
| | Full-Time | Part-Time | Full-Time | Part-Time | Full-Time | Part-Time |
| UNK | | | | | | |
| Undergraduate | 3,941 | 543 | 4,063 | 780 | -3.0% | -30.4% |
| First-Time Freshmen | 939 | 5 | 897 | 7 | 4.7% | -28.6% |
| Graduate | 271 | 1,572 | 263 | 1,538 | 3.0% | 2.2% |
| Professional | | | | | | |
| Total | 4,212 | 2,115 | 4,326 | 2,318 | -2.6% | -8.8% |
| | | | | | | |
| | Fall 2018 | | Fall 2017 | | Percent Change | |
| | Full-Time | Part-Time | Full-Time | Part-Time | Full-Time | Part-Time |
| University of Nebraska Total | | | | | | |
| Undergraduate | 33,982 | 4,631 | 34,135 | 5,146 | -0.4% | -10.0% |
| First-Time Freshmen | 7,844 | 67 | 7,803 | 111 | 0.5% | -39.6% |
| Graduate | 3,879 | 5,885 | 3,919 | 6,070 | -1.0% | -3.0% |
| Professional | 2,840 | 333 | 2,771 | 321 | 2.5% | 3.7% |
| Total | 40,701 | 10,849 | 40,825 | 11,537 | -0.3% | -6.0% |

Source: UNL, UNO, UNK, UNMC Office of Institutional Research

UNIVERSITY OF NEBRASKA
SUMMARY - FULL-TIME EQUIVALENT ENROLLMENT REPORT
FALL SEMESTER 2018

| UNL | | | | |
|------------------------|------------------|------------------|-------------------|-----------------|
| | Fall 2018 | Fall 2017 | Difference | % Change |
| Undergraduate | 19,921 | 20,007 | -86 | -0.4% |
| Graduate | 2,960 | 3,033 | -73 | -2.4% |
| Professional | 520 | 488 | 32 | 6.6% |
| Total | 23,401 | 23,528 | -127 | -0.5% |
| UNMC | | | | |
| | Fall 2018 | Fall 2017 | Difference | % Change |
| Undergraduate | 761 | 765 | -4 | -0.5% |
| Graduate | 423 | 412 | 11 | 2.7% |
| Professional | 2,431 | 2,390 | 41 | 1.7% |
| Total | 3,615 | 3,567 | 48 | 1.3% |
| UNO | | | | |
| | Fall 2018 | Fall 2017 | Difference | % Change |
| Undergraduate | 10,722 | 10,755 | -33 | -0.3% |
| Graduate | 1,663 | 1,722 | -59 | -3.4% |
| Professional | | | | |
| Total | 12,385 | 12,477 | -92 | -0.7% |
| UNK | | | | |
| | Fall 2018 | Fall 2017 | Difference | % Change |
| Undergraduate | 4,122 | 4,323 | -201 | -4.6% |
| Graduate | 795 | 776 | 19 | 2.4% |
| Professional | | | | |
| Total | 4,917 | 5,099 | -182 | -3.6% |
| University Wide | | | | |
| | Fall 2018 | Fall 2017 | Difference | % Change |
| Undergraduate | 35,526 | 35,850 | -324 | -0.9% |
| Graduate | 5,841 | 5,943 | -102 | -1.7% |
| Professional | 2,951 | 2,878 | 73 | 2.5% |
| Total | 44,318 | 44,671 | -353 | -0.8% |

Source: UNL, UNO, UNK, UNMC Office of Institutional Research

Note: Full-time equivalent (FTE) is defined as full-time plus one third part-time headcount.

UNIVERSITY OF NEBRASKA
SUMMARY OF STUDENT CREDIT HOURS

Student credit hours are assigned to the campus which grants the credit to the student.

Fall Semester, 2018

| | Fall 2018 | Fall 2017 | Difference | % Change |
|-------------------------------------|------------------|------------------|-------------------|-----------------|
| UNL | 322,623 | 324,319 | (1,696) | -0.5% |
| UNMC | 56,877 | 55,075 | 1,802 | 3.3% |
| UNO | 173,524 | 176,244 | (2,720) | -1.5% |
| UNK | 69,072 | 71,407 | (2,335) | -3.3% |
| University of Nebraska Total | 622,096 | 627,045 | (4,949) | -0.8% |

Source: UNL, UNO, UNK, UNMC Office of Institutional Research

Number of credit hours for each campus, with details by College of Faculty and College of Student follows.

UNIVERSITY OF NEBRASKA-LINCOLN

STUDENT CREDIT HOUR REPORT

Student credit hours are assigned to the campus which grants the credit to the student.

Fall Semester, 2018

| COLLEGE OF FACULTY | | | | | | | | | | | | | | |
|----------------------------------|---------------|--------------|-----------------|-----------------|------------------------|---------------|-------------------|-------------------------|--------------|--------------|--------------|-----------------|-----------------|-----------------------|
| COLLEGE OF STUDENT | CASNR | Arch. | Arts & Sciences | Business Admin. | Educ. & Human Sciences | Engr. | Fine & Perf. Arts | Journalism & Mass Comm. | Law | ROTC | Other Units | Fall 2018 Total | Fall 2017 Total | Change From Fall 2017 |
| Ag. Sci. & Nat. Res. | 22,318 | 132 | 8,074 | 1,929 | 816 | 14 | 896 | 273 | | 40 | 47 | 34,539 | 33,299 | 1,240 |
| Architecture | 143 | 5,016 | 1,000 | 93 | 86 | 88 | 99 | 18 | | | 9 | 6,552 | 6,550 | 2 |
| Arts & Sciences | 4,068 | 90 | 47,528 | 2,466 | 1,907 | 139 | 2,119 | 754 | | 117 | 801 | 59,989 | 59,167 | 822 |
| Business Administration | 1,243 | 39 | 14,249 | 34,166 | 1,150 | 72 | 2,441 | 410 | | 68 | 529 | 54,367 | 54,777 | (410) |
| Education and Human Sciences | 2,886 | 45 | 12,363 | 937 | 19,262 | 4 | 1,199 | 377 | | 15 | 50 | 37,138 | 37,956 | (818) |
| Engineering | 2,393 | 260 | 13,739 | 747 | 151 | 18,913 | 970 | 657 | | 104 | 347 | 38,281 | 37,986 | 295 |
| Fine & Performing Arts | 113 | 22 | 2,012 | 114 | 227 | 13 | 7,555 | 177 | | | 3 | 10,236 | 10,036 | 200 |
| Journalism & Mass Communications | 475 | 30 | 5,431 | 604 | 620 | 9 | 874 | 6,773 | | 6 | 27 | 14,849 | 14,628 | 221 |
| Explore Center Undergraduate | 1,741 | 144 | 19,186 | 680 | 1,747 | 191 | 1,876 | 544 | | 46 | 28 | 26,183 | 28,287 | (2,104) |
| Visiting | 102 | 16 | 586 | 12 | 76 | 24 | 16 | | | 15 | | 847 | 970 | (123) |
| Law | | | 13 | 13 | 3 | | 1 | 3 | 6,192 | | 3 | 6,228 | 5,730 | 498 |
| Graduate College | 5,791 | 287 | 8,153 | 3,418 | 7,798 | 3,281 | 1,210 | 441 | 58 | | 15 | 30,452 | 31,566 | (1,114) |
| CPACS - UNO | 154 | | 1,927 | 84 | 212 | 1 | 124 | 24 | | 43 | 1 | 2,570 | 2,367 | 203 |
| Dental Graduates | 3 | | 7 | | 15 | | | | | | | 25 | 48 | (23) |
| Undergraduate - UNO | | | | | | 320 | | | | | | 320 | 880 | (560) |
| Graduate - UNO | | | | | | 47 | | | | | | 47 | 72 | (25) |
| TOTAL FALL 2018 | 41,430 | 6,081 | 134,268 | 45,263 | 34,070 | 23,116 | 19,380 | 10,451 | 6,250 | 454 | 1,860 | 322,623 | | |
| TOTAL FALL 2017 | 40,754 | 6,134 | 137,004 | 45,723 | 35,308 | 22,832 | 19,411 | 8,979 | 5,753 | 411 | 2,010 | | 324,319 | |
| CHANGE FROM FALL 2017 | 676 | (53) | (2,736) | (460) | (1,238) | 284 | (31) | 1,472 | 497 | 43 | (150) | | | (1,696) |
| % CHANGE | 1.7% | -0.9% | -2.0% | -1.0% | -3.5% | 1.2% | -0.2% | 16.4% | 8.6% | 10.5% | -7.5% | | | -0.5% |

Source: UNL Institutional Research, Analytics and Decision Support

**UNIVERSITY OF NEBRASKA AT OMAHA
STUDENT CREDIT HOUR REPORT**

Student credit hours are assigned to the campus which grants the credit to the student.
Fall Semester, 2018

| COLLEGE OF FACULTY | | | | | | | | | | | | |
|------------------------------------|-----------------|----------------|----------------------------|---------------|---------------|---------------|---------------------|--------------|-----------------|-----------------|-----------------|-----------------------|
| COLLEGE OF STUDENT | Arts & Sciences | Business Admin | Comm., Fine Arts and Media | CPACS | Education | ISTE | University Division | ROTC | Other Units (a) | Fall 2018 Total | Fall 2017 Total | Change From Fall 2017 |
| Arts and Sciences | 35,348 | 930 | 2,096 | 1,685 | 1,242 | 473 | 38 | 48 | 102 | 41,962 | 42,535 | (573) |
| Business Administration | 5,767 | 13,198 | 1,893 | 574 | 252 | 129 | 13 | 21 | 33 | 21,880 | 23,489 | (1,609) |
| Communication, Fine Arts and Media | 3,195 | 192 | 7,741 | 216 | 395 | 58 | 14 | 5 | 21 | 11,837 | 12,138 | (301) |
| Education | 6,603 | 96 | 998 | 456 | 10,815 | 70 | 5 | 8 | 6 | 19,057 | 17,970 | 1,087 |
| Information Science & Technology | 3,342 | 342 | 536 | 186 | 63 | 7,622 | 4 | 14 | 21 | 12,130 | 12,217 | (87) |
| Non-Degree | 851 | 174 | 59 | 93 | 121 | 24 | 0 | 1 | 0 | 1,323 | 1,576 | (253) |
| CPACS | 4,841 | 240 | 696 | 7,247 | 324 | 108 | 17 | 48 | 3 | 13,524 | 13,170 | 354 |
| Division of Continuing Studies | 5,288 | 714 | 1,184 | 1,659 | 829 | 605 | 0 | 5 | 0 | 10,284 | 10,617 | (333) |
| University Division | 9,613 | 378 | 1,627 | 903 | 424 | 372 | 335 | 6 | 3 | 13,661 | 13,002 | 659 |
| Graduate College | 2,795 | 2,684 | 697 | 4,334 | 5,468 | 1,942 | 0 | 0 | 0 | 17,920 | 18,830 | (910) |
| Agriculture - UNL | 37 | 3 | 13 | 3 | 0 | 0 | 1 | 0 | 0 | 57 | 52 | 5 |
| Architecture - UNL | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 20 | (20) |
| Engineering & Technology - UNL | 3,723 | 147 | 458 | 55 | 31 | 487 | 0 | 8 | 9 | 4,918 | 5,597 | (679) |
| Education and Human Sciences - UNL | | | | | | | | | | 0 | 0 | 0 |
| Undergraduate - CPACS at UNL | | | | 4,971 | | | | | | 4,971 | 5,031 | (60) |
| TOTAL FALL 2018 | 81,403 | 19,098 | 17,998 | 22,382 | 19,964 | 11,890 | 427 | 164 | 198 | 173,524 | | |
| TOTAL FALL 2017 | 82,366 | 20,166 | 18,143 | 22,700 | 19,200 | 12,298 | 1,000 | 179 | 192 | | 176,244 | |
| CHANGE FROM FALL 2017 | (963) | (1,068) | (145) | (318) | 764 | (408) | (573) | (15) | 6 | | | (2,720) |
| % CHANGE | -1.2% | -5.3% | -0.8% | -1.4% | 4.0% | -3.3% | -57.3% | -8.4% | 3.1% | | | -1.5% |

Source: UNO Institutional Effectiveness

a) Other Units include: Honors Colloquium, Library courses.

**UNIVERSITY OF NEBRASKA AT KEARNEY
STUDENT CREDIT HOUR REPORT**

Student credit hours are assigned to the campus which grants the credit to the student.
Fall Semester, 2018

| COLLEGE OF FACULTY | | | | | | |
|-------------------------------|----------------------------|------------------|----------------------------|------------------------|------------------------|------------------------------|
| COLLEGE OF STUDENT (a) | Business & Tech | Education | Arts & Sciences | Fall 2018 Total | Fall 2017 Total | Change From Fall 2017 |
| Business & Technology | 9,757 | 645 | 4,654 | 15,056 | 14,779 | 277 |
| Education | 1,093 | 8,639 | 5,212 | 14,944 | 15,285 | (341) |
| Arts & Sciences (b) | 1,480 | 1,803 | 17,771 | 21,054 | 22,504 | (1,450) |
| University College | 922 | 801 | 5,769 | 7,492 | 8,422 | (930) |
| Non-degree (a) | 117 | 108 | 684 | 909 | 1,116 | (207) |
| Graduate | 462 | 6,197 | 2,958 | 9,617 | 9,301 | 316 |
| TOTAL FALL 2018 | 13,831 | 18,193 | 37,048 | 69,072 | | |
| TOTAL FALL 2017 | 13,946 | 17,777 | 39,684 | | 71,407 | |
| CHANGE FROM FALL 2017 | (115) | 416 | (2,636) | | | (2,335) |
| % CHANGE | -0.8% | 2.3% | -6.6% | | | -3.3% |

Source: UNK Institutional Research

(a) Effective Fall 2005, non-degree category reported separately.

**UNIVERSITY OF NEBRASKA MEDICAL CENTER
STUDENT CREDIT HOUR REPORT**

Student credit hours are assigned to the campus which grants the credit to the student.
Fall Semester 2018

| COLLEGE OF FACULTY | | | | | | | | | |
|--|--------------------|-----------------|----------------|-----------------|------------------|----------------------|------------------------|------------------------|------------------------------|
| COLLEGE OF STUDENT | Allied Hlth | Medicine | Nursing | Pharmacy | Dentistry | Public Health | Fall 2018 Total | Fall 2017 Total | Change From Fall 2017 |
| Allied Health | 7,234 | 2,578 | 92 | | | 24 | 9,509 | 9,509 | - |
| Nursing - Omaha | | | 3,250 | | | | 3,301 | 3,301 | - |
| Nursing - Lincoln | | | 2,446 | | | | 2,391 | 2,391 | - |
| Nursing - Kearney | | | 1,849 | | | | 1,882 | 1,882 | - |
| Nursing - Scottsbluff | | | 1,109 | | | | 1,301 | 1,301 | - |
| Nursing - Norfolk | | | 1,256 | | | | 1,326 | 1,326 | - |
| Nursing - Certification | | | 100 | | | | 115 | 115 | - |
| Nursing - DNP (Doctor of Nurse Practitioner) | | | 1,182 | | | 90 | 1,121 | 1,121 | - |
| Nursing - MSN | | | 1,119 | | | 48 | 1,325 | 1,325 | - |
| Dentistry | | | | | 2,581 | | 2,398 | 2,398 | - |
| Dental Hygiene | | | | | 648 | | 635 | 635 | - |
| Dental Certification Program | | | | | 576 | | 576 | 576 | - |
| Medicine (M.D.) | | 11,489 | | | | 3 | 10,628 | 10,628 | - |
| Post M.D. | | 9,074 | | | | | 9,000 | 9,000 | - |
| Medical Family Therapy | | 21 | | | | | 21 | 21 | - |
| Radiology Oncology Physics | | 0 | | | | | 4 | 4 | - |
| Pharmacy | | 645 | | 4,702 | | 3 | 4,913 | 4,913 | - |
| Visiting- NonDegree | 9 | | | | | | 62 | 62 | - |
| Public Health - MPH | | | | | | 1,189 | 1,097 | 1,097 | - |
| PH Certificate | | | | | | 156 | 144 | 144 | - |
| Graduate | 18 | 2,179 | 138 | 379 | 43 | 647 | 3,326 | 3,326 | - |
| TOTAL Fall 2018 | 7,261 | 25,986 | 12,541 | 5,081 | 3,848 | 2,160 | 56,877 | | |
| TOTAL Fall 2017 | 6,955 | 24,913 | 12,896 | 4,733 | 3,646 | 1,932 | | 55,075 | |
| CHANGE FROM Fall 2017 | 306 | 1,073 | (355) | 348 | 202 | 228 | | | 1,802 |
| % CHANGE | 5.3% | 1.5% | 0.0% | -5.6% | -10.9% | -13.7% | | | 3.3% |

Source: UNMC Institutional Research

TO: The Board of Regents Addendum IX-D-3
Academic Affairs

MEETING DATE: December 4, 2018


SUBJECT: Strategic Framework Report on Enrollment [1-b-i], Top 25% [3-b-1] and Nonresident Undergraduate Enrollment [3-c-i]

RECOMMENDED ACTION: Report

PREVIOUS ACTION: December 5, 2017 – The Academic Affairs Committee presented a Strategic Framework report to the Board on Enrollment

EXPLANATION: The Enrollment, Top 25% and Nonresident Undergraduate Enrollment Reports are provided as part of Strategic Framework Goals 1-b-i, 3-b-1 and 3-c-i. The latest results show NU did not meet the metric target on Enrollment, met the metric target for Top 25% and met the metric target on Nonresident Undergraduate Enrollment. Please note that dual enrolled students are not included in headcounts for Fall 2018.

SPONSOR: Kristin E. Yates
Associate Vice President for Institutional Research and Chief Data Officer

APPROVED: 
Susan M. Fritz
Executive Vice President and Provost

DATE: November 12, 2018

Board of Regents Enrollment-Related Metrics

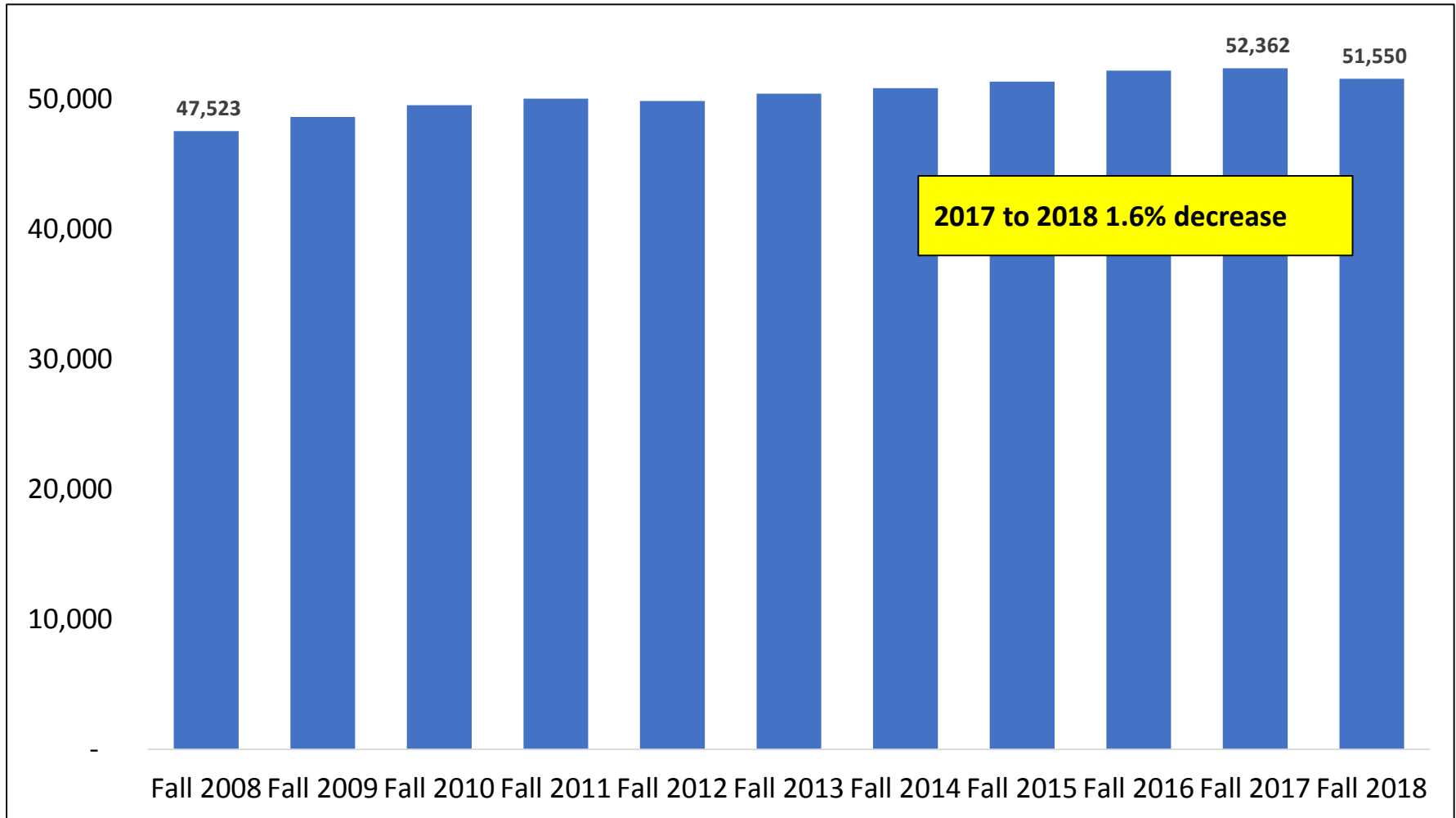
Office of the Executive Vice President and Provost

December 4, 2018

- Enrollment by Campus
- Domestic Nonresident Undergraduate Enrollment
- Top 25%

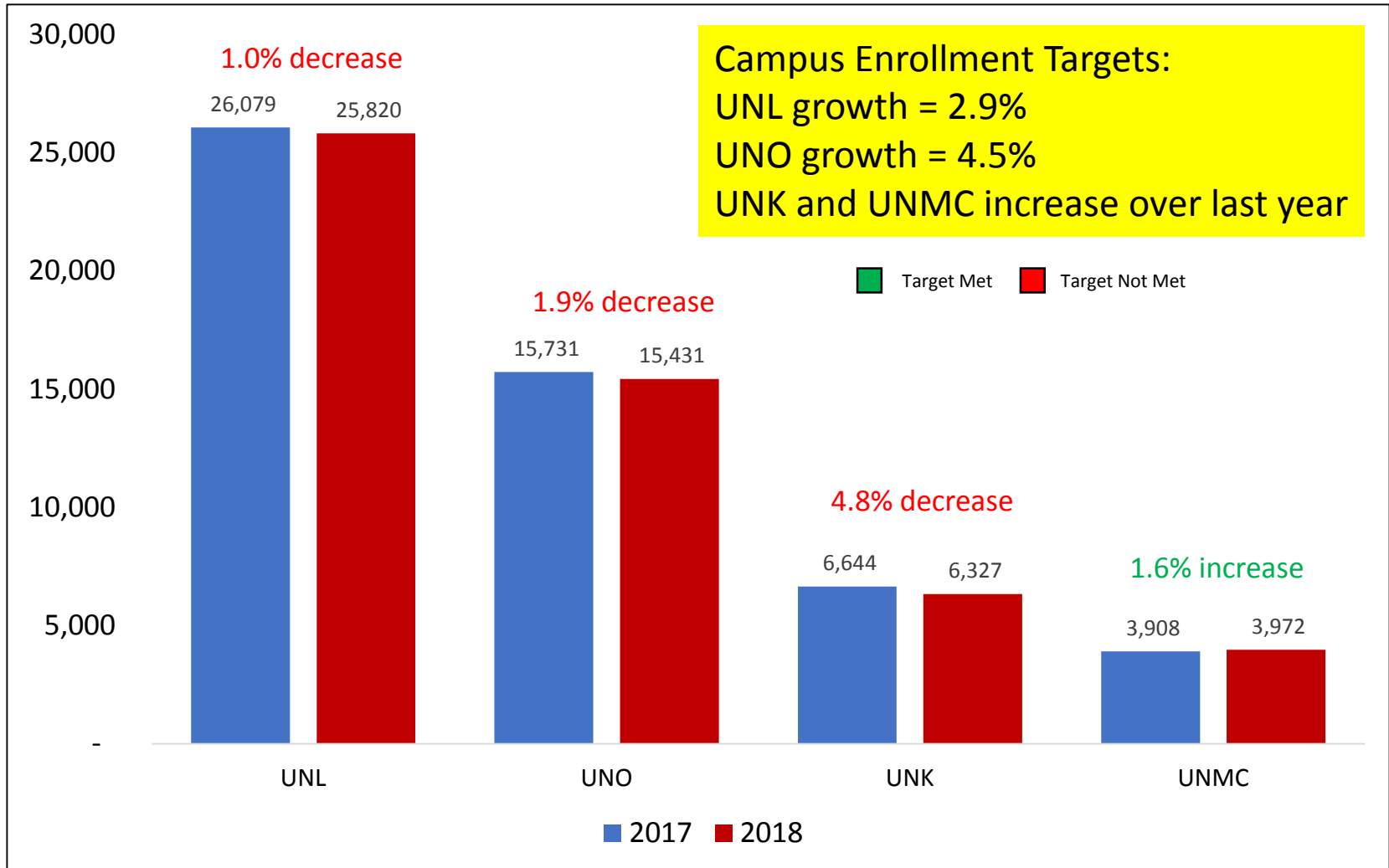
1.b.i *Increase enrollment, consistent with quality imperatives, to serve Nebraska's goals for increased educational attainment.*

| Reporting Period | Accountability Measure | Report Date |
|------------------|---|-------------|
| Fall 2018 | <ul style="list-style-type: none"> • UNL increase enrollment 2.9% • UNO increase enrollment 4.5% • UNK & UNMC increase enrollment over previous year | Dec. 2018 |
| Fall 2019 | TBD | TBD |
| Fall 2020 | TBD | TBD |



*NCTA not included; dual enrolled students not included.

NU Enrollment by Campus

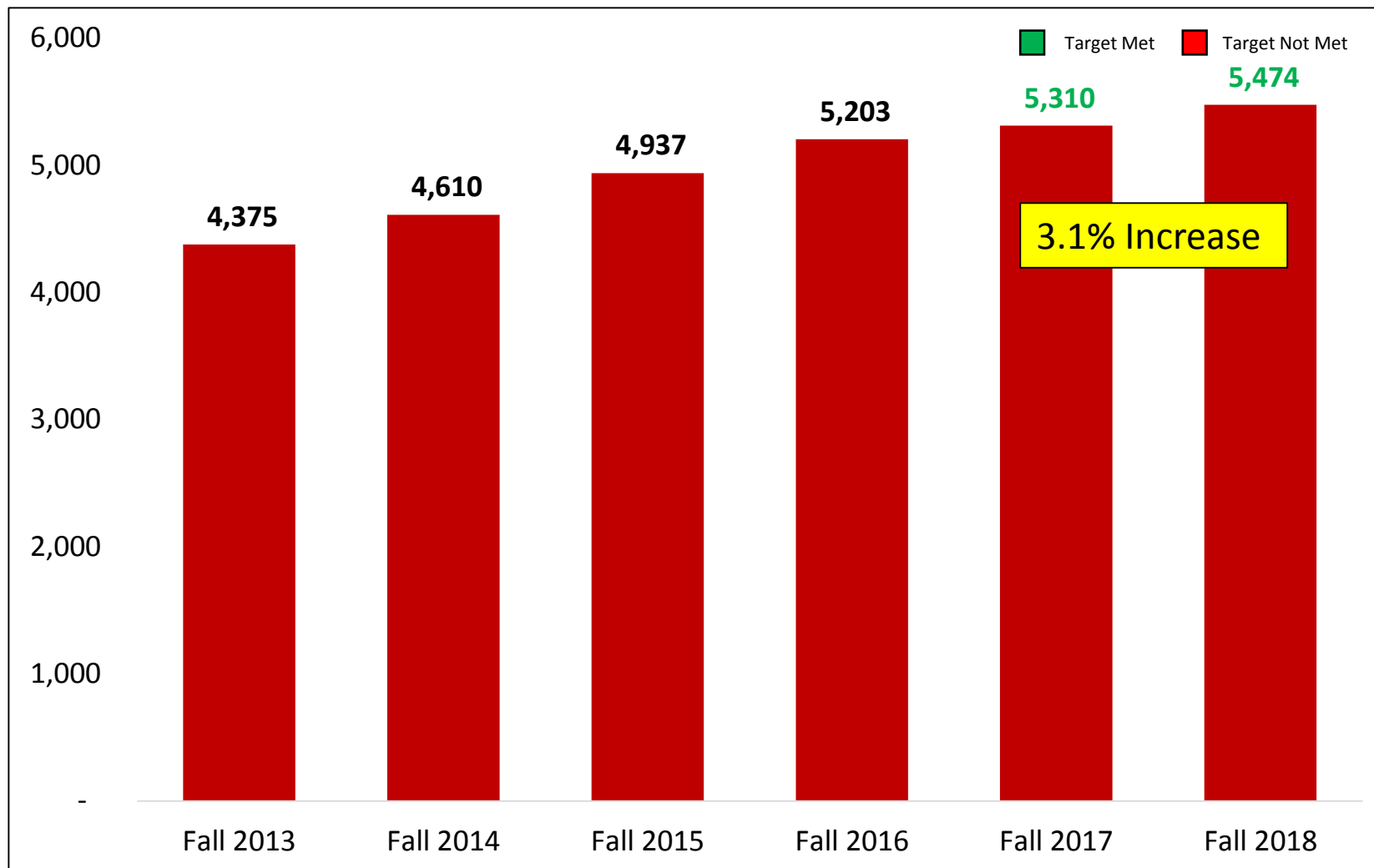


*Dual enrolled students not included.

3.c.i. *Increase enrollment of nonresident undergraduate students at UNL, UNO and UNK.*

| Reporting Period | Accountability Measure | Report Date |
|------------------|--|-------------|
| Fall 2018 | Increase the number of domestic nonresident undergraduate students by 1.5% annually. | Dec. 2018 |
| Fall 2019 | Increase the number of domestic nonresident undergraduate students by 1.5% annually. | TBD |
| Fall 2020 | TBD | TBD |

Domestic Nonresident Undergraduate Enrollment 2013-2018*

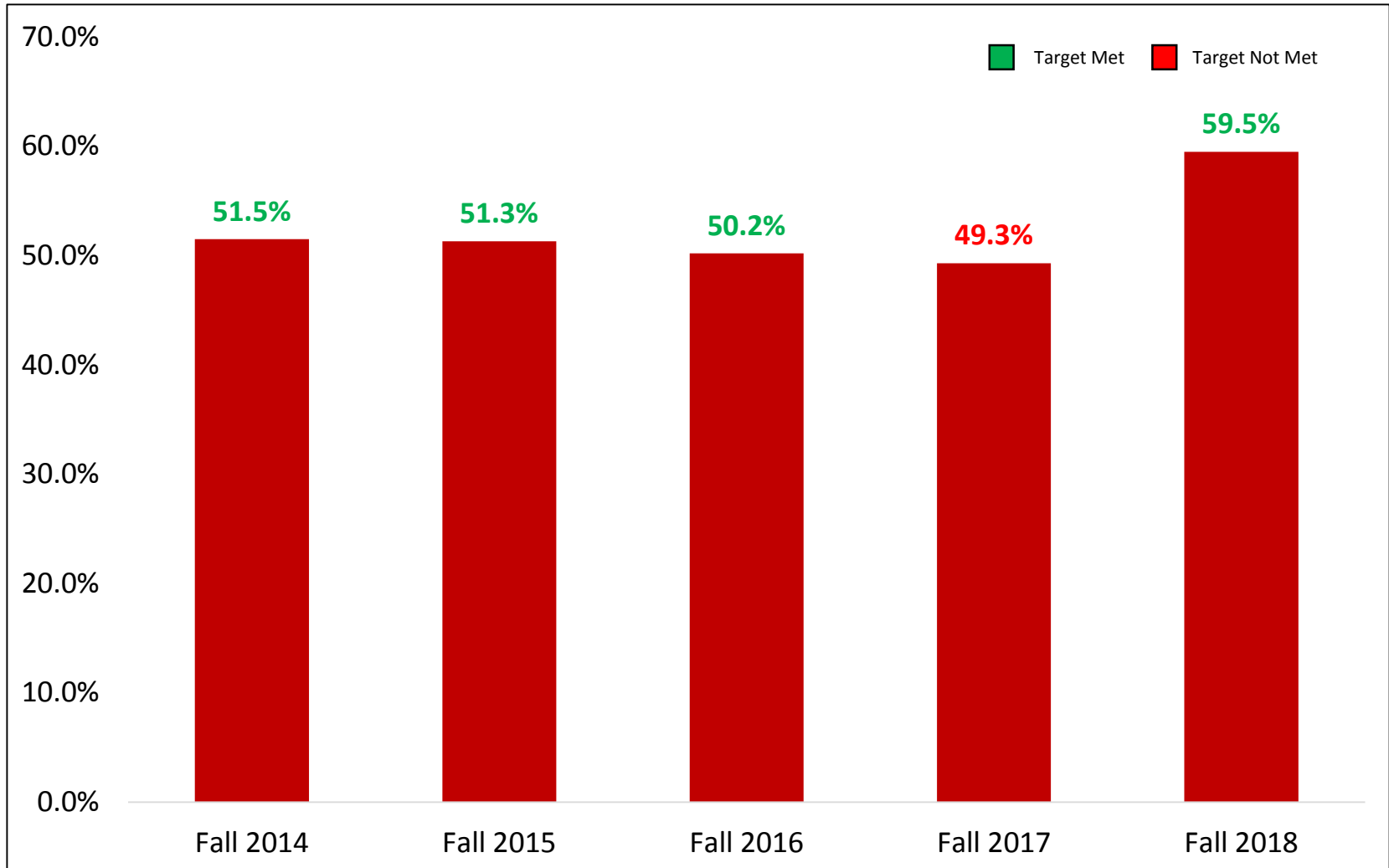


*NCTA not included

3.b.i. Increase enrollment of Nebraska students ranked in top 25% of their high school class

| Reporting Period | Accountability Measure | Report Date |
|------------------|--|-------------|
| Fall 2018 | Maintain enrollment of first-time freshmen ranked in the top quartile of their high school graduating class to 50.0% or greater. | Dec. 2018 |
| Fall 2019 | TBD | TBD |
| Fall 2020 | TBD | TBD |

Top 25% Enrollment



TO: The Board of Regents Addendum IX-D-4

Academic Affairs

MEETING DATE: December 4, 2018

SUBJECT: Renaming the Boys Town Center on Child and Family Well Being to the Academy for Child and Family Well Being in the Department of Special Education and Communication Disorders in the College of Education and Human Sciences at the University of Nebraska-Lincoln (UNL)

RECOMMENDED ACTION: Report

PREVIOUS ACTIONS: April 16, 2010 – The Board approved the establishment of the University of Nebraska – Boys Town Center on Child and Family Well Being at UNL.

EXPLANATION: The Department of Special Education and Communication Disorders has maintained a research partnership with Boys Town National Research Institute since 2010, known as the Boys Town Center for Child and Family Well Being. In 2015, a new five-year research agreement was approved by Boys Town and UNL administration.

In order to clearly distinguish the Boys Town Center for Child and Family Well Being from the building in which it is housed (Barkley Memorial Center) and the Nebraska Center for Research on Children, Youth, Families and Schools, a name change from the Boys Town Center for Child and Family Well Being to the Academy for Child and Family Well Being is requested.

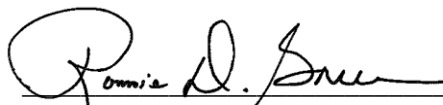
This proposal has been reviewed by the Council of Academic Officers; it also has been reported to the Academic Affairs Committee.


PROGRAM COST: \$0 (No new faculty, staff, or additional expenses will be required.)

SOURCE OF FUNDS: Not applicable

SPONSOR: Donde Plowman
Executive Vice Chancellor and Chief Academic Officer

APPROVED:


Ronnie D. Green, Chancellor
University of Nebraska-Lincoln


Hank M. Bounds, President
University of Nebraska

DATE: November 9, 2018

TO: The Board of Regents
Academic Affairs

MEETING DATE: December 4, 2018

SUBJECT: Revisions to rules and regulations for faculty and student self-government organizations: Amendments to the *Bylaws* of the Hixson-Lied College of Fine and Performing Arts at the University of Nebraska-Lincoln.

RECOMMENDED ACTION: Report


PREVIOUS ACTION: January 10, 2010 – The Board approved an amendment of Section 1.2 paragraph three of the *Bylaws of the Board of Regents of the University of Nebraska* to revise the process for approval of rules and regulations for faculty and student self-government organizations.

EXPLANATION: The *Bylaws of the Board of Regents* Section 1.2 as amended on January 10, 2010 state, “In any case where any officer, group or agency has been authorized by these *Bylaws* to adopt rules or regulations, such rules or regulations, before they may be effective, shall be:

- (1) considered by the officer, group or agency at a public hearing held after giving reasonable advance public notice thereof;
- (2) reviewed and approved by the General Counsel for consistency with these *Bylaws* and applicable policies, laws and regulations; and
- (3) filed with the Corporation Secretary for report to the Board. The President and cognizant Chancellor are to be timely provided with a courtesy copy of any public hearing notice.”

Consistent with these *Bylaws* and operating procedures, the following changes have been filed with the Corporation Secretary since the last meeting of the Board and are attached for your information:

- Amend the University of Nebraska-Lincoln Hixson-Lied College of Fine and Performing Arts *Bylaws*. Attached is a summary of the proposed amendments and a redline copy of the *Bylaws*.

REPORTED BY: 
Carmen K. Maurer
Corporation Secretary

DATE: November 5, 2018

Hixson-Lied College of Fine and Performing Arts
Proposed amendments to College Bylaws – Summary

1. Include references to the Johnny Carson Center for Emerging Media Arts and its Director (2.0, 6.6, 10.1)
2. Update title of SVCAA to new Executive Vice Chancellor and Chief Academic Officer throughout document
3. Update description of administrative performance reviews to align better with UNL bylaws (6.3.2, 6.4.3, 10.1.2)
 - **Rationale:** Terminology differed slightly from that used in UNL bylaws, particularly in differentiating between the annual review process and the cumulative review process.
4. Update information about appointment of Associate Dean to align better with BOR bylaws and Academic Affairs practices (6.4.1)
 - **Rationale:** Academic Affairs no longer offers specific term lengths when appointing academic administrators.
5. Update information about appointment of Directors to align better with BOR bylaws and Academic Affairs practices (10.1)
 - **Rationale:** Academic Affairs no longer offers specific term lengths when appointing academic administrators.
6. Remove specific job description for Directors (10.1)
 - **Rationale:** Directors of Schools and Centers have varying responsibilities and loads. This allows all Directors to be acknowledged in the bylaws, but with specific responsibilities to be outlined in their offer letters and with agreement of the Dean.
7. Include references to Assistant Dean for Business and Fiscal Affairs (6.5, 6.6)
8. Update constituency and meeting schedule of Administrative Council to reflect current practices (6.6)
 - **Rationale:** The Assistant Dean for Business and Fiscal Affairs and the Director of the Johnny Carson Center for Emerging Media Arts are, in practice, included in Administrative Council meetings. The Council no longer meets weekly, but monthly or otherwise as necessary.

BYLAWS

APPROVED BY COLLEGE FACULTY - MARCH 31, 2004

APPROVED BY BOARD OF REGENTS - AUGUST 7, 2004

AMENDED BY COLLEGE FACULTY – APRIL 5, 2006

AMENDED BY COLLEGE FACULTY – NOVEMBER 2, 2006

AMENDED BY COLLEGE FACULTY – APRIL 4, 2007

AMENDED BY COLLEGE FACULTY – APRIL 8, 2011

AMENDED BY COLLEGE FACULTY – APRIL 4, 2014

AMENDED BY COLLEGE FACULTY – NOVEMBER 13, 2015

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1.0 NAME

The name of the organization shall be the Hixson-Lied College of Fine and Performing Arts, University of Nebraska-Lincoln (sometimes referred to as the College or H-LCFPA in these Bylaws).

2.0 CONSTITUENTS

The Hixson-Lied College of Fine and Performing Arts shall consist of three academic units (the School of Art, Art History & Design, the Glenn Korff School of Music, the Johnny Carson School of Theatre and Film) and two centers (the Johnny Carson Center for Emerging Media Arts and the Mary Riepma Ross Media Arts Center).

3.0 AFFILIATES

Units affiliated with the College are the Center for Great Plains Studies Art Collection, the Lentz Center for Asian Culture, the Lied Center for Performing Arts, and the Sheldon Memorial Art Gallery and Sculpture Garden.

4.0 GOVERNANCE

The governance of the College lies with two groups, the faculty and the administrative component.

5.0 FACULTY

5.1 Powers of the faculty

The faculty of the College is the general approving body for matters not specifically assigned to the administrators by the Board of Regents. Within the limits of federal and state law, the Bylaws of the University of Nebraska Board of Regents, the UNL Bylaws, policies established by the office of the Chancellor, the Academic Senate, and the Graduate College¹, the faculty shall:

- 5.1.1 establish rules for the conduct of its business.
- 5.1.2 establish committees, assign their functions and responsibilities, and choose their members.
- 5.1.3 establish and amend the College Bylaws.
- 5.1.4 establish and regulate instructional content, including:

¹In case of a conflict among these entities, the “supremacy” of provisions is in the following order: (1) applicable law, (2) bylaws and policies of the Board of Regents, (3) UNL bylaws, (4) bylaws and rules of the College.

- 5.1.4.1 requirements for degrees (undergraduate and graduate).
- 5.1.4.2 the academic programs for majors and minors.
- 5.1.4.3 courses to be offered for credit in the College.
- 5.1.5 establish procedures and regulations for students in the College regarding such matters as:
 - 5.1.5.1 admission.
 - 5.1.5.2 probation.
 - 5.1.5.3 dismissals.
 - 5.1.5.4 reinstatement.
 - 5.1.5.5 other matters related to the maintenance of proper academic standards.
- 5.1.6 make recommendations for honorary degrees.
- 5.1.7 consider other business brought before it by the Dean, the Executive Committee, individual faculty, or other authorized persons according to procedures outlined in these Bylaws.
- 5.1.8 consider other items of broad interest to the welfare of the faculty.
- 5.2 Voting membership
 - 5.2.1 The voting membership of the College shall consist of faculty who hold continuous, specific term, or regular/non-temporary special appointments of 0.5 FTE or greater and who are not working toward an advanced degree at the University of Nebraska-Lincoln.
 - 5.2.2 Faculty associated with more than one department shall vote in the department designated on the personnel action form as the home or tenured home department.
 - 5.2.3 Faculty members in other colleges shall not be voting members unless specifically authorized by action of the faculty of the Hixson-Lied College of Fine and Performing Arts.

6.0 COLLEGE ADMINISTRATION

- 6.1 The administrative component of the College shall include:
 - 6.1.1 the Dean.

- 6.1.2 the Associate Dean.
- 6.1.3 the Assistant Dean and/or one or more Special Assistants to the Dean.
- 6.1.4 the Administrative Council.

6.2 Duties of the College administrative component

The College Administrative Component is charged with the broad responsibility of leadership for the College, toward the broad goal of assisting the students and faculty of the College to achieve their goals in learning, teaching, research/creative activities, and service. Specifically it deals with:

- 6.2.1 maintaining effective communication with the Central Administration and other important campus constituencies.
- 6.2.2 overseeing academic programs, to include those that are collaborative with other campus units.
- 6.2.3 providing directives for college-wide strategic planning for the College.
- 6.2.4 coordinating all activities pertaining to admission and advising.
- 6.2.5 facilitating governance of all College affairs by the faculty.

6.3 The Dean

6.3.1 General responsibilities

The Dean, as chief administrative officer for the College, is responsible for the oversight of all aspects of the operation of the College, to include academic programs, personnel, physical facilities, student affairs, faculty governance, and the management of fiscal resources.

6.3.2 Performance reviews

The Dean's performance is reviewed annually by the ~~College and higher administrative officers~~ Dean's immediate supervisor with a ~~substantive-cumulative~~ review ordinarily conducted after each five years of service. Reviews are conducted in accordance with ~~university-UNL guidelines-bylaw 2.3.2~~ ("Administrative Evaluation") on review and reappointment of academic administrative officers.

6.4 The Associate Dean

6.4.1 Appointment and term of service

The Associate Dean is appointed by the Dean with ~~the advice and approval of~~ input from the College Executive Committee. In the terms of the Bylaws of the Board of Regents

~~(sections 3.1 and 4.4), the appointment as Associate Dean is a special appointment to the academic-administrative staff of the University. The Associate Dean will serve for a three year term, and can be reappointed for successive three year terms based on satisfactory performance of duties and responsibilities.~~

6.4.2 General responsibilities

6.4.2.1 The Associate Dean reports to the Dean and is directly responsible for all matters pertaining to academic and student affairs in the College, including the following:

6.4.2.1.1 degree programs and curriculum.

6.4.2.1.2 accreditation and academic program review.

6.4.2.1.3 advising.

6.4.2.1.4 admissions.

6.4.2.1.5 academic distinction and awards.

6.4.2.1.6 summer sessions.

6.4.2.1.7 College-wide assessment.

6.4.2.1.8 College mentoring program.

6.4.2.1.9 special projects, programs and activities.

6.4.2.2 The Associate Dean serves as Acting Dean in the Dean's absence and assists the Dean as needed with the day-to-day operation of the College.

6.4.3 Performance reviews

The Associate Dean's performance is reviewed annually by the Dean, ~~with input from faculty and staff in the College.~~ A substantive cumulative review is conducted every three to five years after each three years of service. ~~Reviews are conducted~~ in accordance with university UNL guidelines bylaw 2.3.2 ("Administrative Evaluation") on review and reappointment of academic administrative officers.

6.5 Assistant Dean for Business and Fiscal Affairs and/or Special Assistants to the Dean

6.6 Administrative Council

6.6.1 The Administrative Council serves as the management team for the College, and consists of the following individuals:

6.6.1.1 the Dean

- 6.6.1.2 the Associate Dean for Academic Affairs
- 6.6.1.3 the Director of the School of Art, Art History & Design
- 6.6.1.4 the Director of the Johnny Carson School of Theatre and Film
- 6.6.1.5 the Director of the Glenn Korff School of Music

6.6.1.6 the Director of the Johnny Carson Center for Emerging Media Arts

6.6.1.7 the Assistant Dean of Business and Fiscal Affairs

- 6.6.2 The Administrative Council meets ~~weekly~~ regularly during the academic year ~~and at other times~~ as deemed necessary and appropriate by the Dean.

7.0 COLLEGE FACULTY MEETINGS

- 7.1 The College faculty shall meet at least once each semester.

- 7.2 Presiding at meetings

- 7.2.1 The Dean shall preside at meetings of the faculty.

- 7.2.2 In the absence of the Dean, the Associate Dean shall preside.

- 7.2.3 In the absence of the Dean or the Associate Dean, the faculty shall elect a representative to chair the meeting.

- 7.3 Secretary

The Administrative Assistant to the Dean shall serve as the Secretary for the College Faculty Meetings.

- 7.4 Parliamentarian

The Dean shall appoint a Parliamentarian at the first meeting of each academic year.

- 7.5 A meeting of the College Faculty and Staff may be called by:

- 7.5.1 the Dean.

- 7.5.2 the Executive Committee, upon formal request to the Dean.

- 7.5.3 a written request by at least ten (10) of the College's voting membership.
- 7.6 Notification requirements
 - 7.6.1 A call for a meeting shall be distributed in writing to the faculty by the Dean no less than one week before the meeting.
 - 7.6.2 Copies of the agenda and pertinent information shall be provided to the faculty no less than three working days prior to the meeting.
 - 7.6.3 These requirements may be waived by a quorum in the case of an emergency meeting.
 - 7.6.4 The agenda of each meeting is to be sent to the Undergraduate Student Advisory Board and the Graduate Student Advisory Board. (see 7.11)
- 7.7 Meeting agenda.

Items may be placed on the agenda as follows:

 - 7.7.1 by the Dean
 - 7.7.2 by the Executive Committee, upon written request to the Dean
 - 7.7.3 by at least five (5) of the voting membership, who shall submit the item in writing to the Dean's office no less than two weeks prior to the scheduled meeting
 - 7.7.4 by action from the floor, provided that no substantive matter introduced at the meeting be voted on during the same meeting
- 7.8 Quorum
 - 7.8.1 A quorum of at least five (5) voting members from each of the academic units must be present before any business can be transacted.
 - 7.8.2 If an item has been presented in advance at two successive meetings at which a quorum has not been present, then the membership present shall constitute a quorum for the purpose of acting on that particular item.
- 7.9 Mail/e-mail ballots
 - 7.9.1 A motion to refer an item to a mail/e-mail ballot of the faculty shall be in order after the call for the question but before the vote is taken on any substantive matter before the faculty.
 - 7.9.2 A motion to have a mail/e-mail ballot shall be adopted providing twenty-five (25) percent of the members present or ten (10) members, whichever is greater, favor it.

- 7.9.3 A mail/e-mail ballot may be used only for substantive issues.
- 7.9.4 In the case of a mail/e-mail ballot, a summary of the arguments germane to the motion's issue shall be prepared by the Secretary and sent, along with the ballot, to each member of the College faculty.

7.10 Elections

- 7.10.1 All elections, including those conducted through mail/e-mail ballots, shall be decided by majority vote of all members voting.
- 7.10.2 If a majority is not reached on the first ballot, a second balloting on the two candidates receiving the highest number of votes shall be held.

7.11 Student representation

Two student organizations may have representation at the College faculty meetings.

7.11.1 Undergraduate Student Advisory Board

7.11.2 Graduate Student Advisory Board

7.11.3 Guidelines for participation:

7.11.3.1 Representatives are non-voting.

7.11.3.2 Representatives shall be selected from their respective memberships.

7.11.3.3 A maximum of two representatives from either organization may attend.

7.11.3.4 Representatives must be majoring in a program in the Hixson-Lied College of Fine and Performing Arts.

7.12 Limitations

Except when otherwise provided in these Bylaws, all procedures shall be in accord with the latest edition of Robert's Rules of Order.

8.0 REGULATIONS GOVERNING ALL COLLEGE COMMITTEES

8.1 Standing committees

There shall be the following standing committees and student organizations in the College:

8.1.1 Executive Committee

- 8.1.2 Apportionment Committee
- 8.1.3 Curriculum Committee
- 8.1.4 Academic Distinction and Awards Committee
- 8.1.5 Grading Appeals Committee
- 8.1.6 Program Advisory Council
- 8.1.7 Faculty Research Travel Committee
- 8.1.8 Technology Committee
- 8.1.9 Undergraduate Student Advisory Board
- 8.1.10 Graduate Student Advisory Board

- 8.2 Rules regulating other standing committees
 - 8.2.1 All other standing committees will be established, modified, or terminated, as needed, by the majority vote of those present and voting at a College faculty meeting.
 - 8.2.2 The faculty shall prescribe the responsibilities and method of selection of such committees.
 - 8.2.3 Each standing committee shall report to the faculty at least once each year.

- 8.3 Ad-hoc committees
 - 8.3.1 The College may establish ad-hoc committees with appointment by the Dean after consultation with the Administrative Council and Executive Committee in order to effectively manage College affairs.
 - 8.3.2 All ad-hoc committees will be given a specific charge and time frame for the execution of their responsibilities.

- 8.4 General term regulations
 - 8.4.1 Terms of office on all committees, except those held by permanent appointment, shall be staggered.
 - 8.4.2 Faculty members shall be elected and student members shall be appointed in the spring semester.
 - 8.4.3 All terms will begin with the opening of the fall semester, except in the cases of members appointed by the Dean to fill unexpected vacancies.

9.0 REGULATIONS GOVERNING STANDING COMMITTEES

9.1 Executive Committee

9.1.1 Membership

9.1.1.1 the Dean

9.1.1.2 the Associate Dean

9.1.1.3 three members (at least one must be an art historian*) nominated and elected from and by the School of Art, Art History & Design

9.1.1.4 three faculty members (at least one must be a faculty member whose research/creative activity is dedicated at least 50 percent to scholarly research and publication*) nominated and elected from and by the Glenn Korff School of Music

9.1.1.5 three faculty members nominated and elected from and by the Johnny Carson School of Theatre and Film

*Should such a faculty member be either unavailable or unwilling to serve, then that position may be filled by any qualified faculty member from that school.

9.1.2 Rules of membership

9.1.2.1 All Executive Committee members must be full-time, tenured faculty members in the College.

9.1.2.2 No Executive Committee member may be a director.

9.1.2.3 Term of office shall be four years.

9.1.2.4 Elections shall be held in the spring semester and terms shall begin in the fall semester.

9.1.2.5 Persons who have served two consecutive terms may not succeed themselves on the committee.

9.1.2.6 Temporary vacancies shall be filled for the duration of the vacancy through appointment by the appropriate director in consultation with the Dean.

9.1.2.7 Other vacancies occurring, except those by expiration of term, shall be filled by vote of the faculty in the school represented by the vacating member.

9.1.2.8 If such a school election cannot take place immediately, the position may be filled by appointment of the Dean with the concurrence of the Executive Committee.

9.1.3 Functions and responsibilities

9.1.3.1 The Executive Committee shall meet at least three times each semester.

9.1.3.2 The Committee shall serve in an advisory capacity to the Dean, and shall discuss and act upon issues involving College business and the general welfare of the College, including:

9.1.3.2.1 consideration of action on recommendations for tenure and promotions in rank (Tenure and promotion guidelines will adhere to those published in the Bylaws of the Board of Regents and those policies in the Guidelines for the Evaluation of Faculty: Annual Evaluations, Promotion, and Tenure of the University of Nebraska-Lincoln).

9.1.3.2.2 consultation with the Dean on selections of directors.

9.1.3.2.3 service as an appeals committee for individual staff members who desire clarification of their status within the College.

9.1.3.2.4 service as an appeals committee for directors of schools regarding budget or any other matter affecting the welfare of the or school.

9.1.3.2.5 presentation at the appropriate time to the faculty for its vote nominees for membership on the Academic Senate Committee on Committees.

9.1.4 Governance procedures

9.1.4.1 The Dean shall be chair of the Executive Committee.

9.1.4.2 In the Dean's absence, the Associate Dean shall act as chair.

9.1.4.3 Either the Dean or the elected faculty member with the most seniority rank and total years of service in the College may convene the Committee.

9.1.4.4 In an unusual circumstance, a majority of the elected members of the Executive Committee may call a meeting to deliberate and make judgments on any issue dealing with the business or general welfare of the College.

9.1.4.5 The results of these deliberations may be presented to the College as a whole, as well as to other administrative levels in the University.

9.2 Apportionment Committee

9.2.1 Membership

9.2.1.1 all elected members of the Executive Committee.

9.2.2 Rules of Membership

9.2.2.1 rules of Executive Committee membership (9.1.2) will apply

9.2.3 Functions and responsibilities

The Committee shall serve as the College's apportionment grievance committee, as stipulated in the Board of Regents Bylaws [4.3 (b)(2)(i)].

9.2.4 Governance procedures

9.2.4.1 At the first Executive Committee meeting of the academic year, elected committee members will elect an Apportionment Committee chair from amongst themselves for that academic year.

9.2.4.2 The chair will convene the Apportionment Committee in the event of a submitted grievance.

9.2.4.3 Any Executive Committee member who is party to a grievance must recuse himself or herself from the deliberations and decision.

9.2.4.4 For each grievance, the faculty member and the unit administrator will individually submit their cases in writing to the chair of the Apportionment Committee. Upon its review of the submitted narratives, the Apportionment Committee may request additional documents, data, or material from either or both individuals. In addition, the Apportionment Committee may request to meet with one or both of the individuals involved, either together or separately.

9.2.4.5 As stipulated in the Board of Regents Bylaws, "the committee shall consider the positions of each party in relation to the departmental and college missions, as well as the faculty member's overall areas of professional competence and expertise. The committee shall decide whether the apportionment of the faculty member's responsibilities shall be changed and, if so, in what manner. The decision of the committee shall be reasonably within the faculty member's overall areas of professional competence and expertise; it shall be in writing and it shall not violate the rights and responsibilities of the faculty member provided in Sections 4.1 and 4.2 of these [Regental] Bylaws. It shall be final, subject only to review by the committees established by Sections 4.13, 4.14, and 4.15 of these Bylaws."

9.2.4.6 In so much as the responsibilities of "the committees established by Sections 4.13, 4.14, and 4.15" (Grievance Committee, Academic Freedom and Tenure Committee, and Professional Conduct Committee) are subsumed under the purview of the Academic Rights and Responsibilities Committee at UNL, any further pursuit of the grievance (should either party be dissatisfied with the decision of the College Apportionment Committee) should be directed to the ARRC.

9.3 Curriculum Committee

9.3.1 Membership

9.3.1.1 the Associate Dean, who serves as the non-voting Executive Secretary

- 9.3.1.2 one faculty member elected by the faculty in the School of Art, Art History & Design
- 9.3.1.3 one faculty member elected by the faculty in the Glenn Korff School of Music
- 9.3.1.4 one faculty member elected by the faculty in the Johnny Carson School of Theatre and Film
- 9.3.1.5 one full-time undergraduate student majoring in a program in the College (selected by the Undergraduate Student Advisory Board)
- 9.3.1.6 one graduate student majoring in a program in the College (selected by the Graduate Student Advisory Board)
- 9.3.1.7 College Advising Coordinator (Ex Officio)
- 9.3.2 Rules of Membership
 - 9.3.2.1 faculty members shall serve for three years
 - 9.3.2.2 student members shall serve for one year
 - 9.3.2.3 faculty members shall have been members in this College at the rank of assistant professor/assistant professor of practice, or higher, for at least two years prior to selection.
 - 9.3.2.4 directors of schools are not eligible, but associate directors may be elected
 - 9.3.2.5 committee members may not serve for more than two consecutive terms
 - 9.3.2.6 temporary vacancies shall be filled by the Dean, with the concurrence of the Executive Committee
 - 9.3.2.7 other vacancies shall be filled by election of the Faculty of the unit in which the vacancy has occurred
 - 9.3.2.8 an empty position awaiting election shall be filled through appointment by the Dean with the concurrence of the Executive Committee
 - 9.3.2.9 a faculty member appointed to complete an unexpired term, who serves less than one-half the regular three-year extent of that term is eligible to serve for two subsequent three-year terms
- 9.3.3 Guests from other units or Colleges may be invited to attend meetings of the Curriculum Committee.
- 9.3.4 The Executive Secretary shall distribute the agendas for and minutes of all Curriculum Committee meetings to the directors and to the curriculum chairs of each of the academic units in the College; to the Dean's office, and to each of the affiliated arts units.

9.3.5 Functions and responsibilities

The Committee's general responsibility is to supervise undergraduate curricula in the College. The committee shall consider student need, duplication, intellectual content, and relationships with other College and university programs. The committee's specific duties are to:

- 9.3.5.1 approve additions, deletions, and revisions of courses.
- 9.3.5.2 determine the applicability of courses toward degree requirements.
- 9.3.5.3 interpret degree requirements in cases of uncertainty.
- 9.3.5.4 encourage the improvement of curricular programs within the College.
- 9.3.5.5 serve, along with the Executive Committee, as the overall academic planning group for the College.
- 9.3.5.6 concern itself with the quality of the course offerings within the College and to promote their excellence.
- 9.3.5.7 establish a subcommittee on "Special Student Requests" that would be charged with adjudicating independent petitions of a non-routine nature related to student academic programs referred to it by the Dean's Office. (An example of such a petition would be a request to waive College-wide academic requirements. The subcommittee may have members who are not members of the Curriculum Committee.)
- 9.3.5.8 ensure that courses are accurately described in the UNL Bulletin.
- 9.3.5.9 review and recommend general and liberal education requirements for students in the Hixson-Lied College of Fine and Performing Arts.
- 9.3.5.10 review and recommend general and liberal education course offerings for students outside of the Hixson-Lied College of Fine and Performing Arts.
- 9.3.5.11 review and recommend all credit-granting programs with specific arts focus, that are proposed by affiliated units.

9.4 Academic Distinction and Awards Committee

9.4.1 Membership

- 9.4.1.1 the Associate Dean, who serves as the non-voting Executive Secretary
- 9.4.1.2 one faculty member selected by the Faculty in the School of Art, Art History & Design
- 9.4.1.3 one faculty member selected by the Faculty in the Glenn Korff School of Music

- 9.4.1.4 one faculty member from selected by the Faculty in the Johnny Carson School of Theatre and Film
- 9.4.1.5 one representative from the four affiliated units (chosen by the Dean in consultation with the heads of the affiliate units)
- 9.4.1.6 one full-time undergraduate student majoring in a degree program in the College (selected by the Undergraduate Student Advisory Board)
- 9.4.1.7 one graduate student majoring in a degree program in the College (selected by the Graduate Student Advisory Board)
- 9.4.1.8 College Advising Coordinator (Ex Officio)

9.4.2 Rules of membership

- 9.4.2.1 The faculty members from the academic units shall be elected by the faculty in their respective academic units.
- 9.4.2.2 The term of office for faculty members shall be three years.
- 9.4.2.3 The term of office for student members is one year.
- 9.4.2.4 Faculty members shall be elected during the spring semester and terms shall begin with the opening of the fall semester.

9.4.3 Functions and responsibilities

- 9.4.3.1 Within general criteria set by the faculty, make decisions regarding the awarding of Distinction, High Distinction, or Highest Distinction, and present its recommendations to the Dean.
- 9.4.3.2 Select:
 - 9.4.3.2.1 students to be nominated by the College for special scholarships and fellowships.
 - 9.4.3.2.2 the recipients of College Distinguished Teaching Awards.
 - 9.4.3.2.3 nominees to be forwarded for campus-wide and university-wide Distinguished Teaching and Research Awards.
 - 9.4.3.2.4 nominees for honorary degrees and Master's Week honorees.
- 9.4.3.3 design and publicize its criteria and procedures for award nominations and selection.

9.5 Grading Appeals Committee

9.5.1 Membership

The Grading Appeals Committee shall consist of five voting members, three faculty and two students as follows:

9.5.1.1 the Associate Dean, who serves as the non-voting Executive Secretary

9.5.1.2 one faculty member and one alternate elected by the Faculty in the School of Art, Art History & Design

9.5.1.3 one faculty member and one alternate elected by the Faculty in the Glenn Korff School of Music

9.5.1.4 one faculty member and one alternate elected by the Faculty in the Johnny Carson School of Theatre and Film

9.5.1.5 one graduate teaching assistant student and one alternate majoring in a degree program in the College, selected by the Graduate Student Advisory Board

9.5.1.6 one full-time undergraduate student and one alternate majoring in a degree program in the College, selected by the Undergraduate Student Advisory Board

9.5.2 Rules of membership

9.5.2.1 Faculty members shall serve staggered three-year terms.

9.5.2.2 The committee chair must be a member of the faculty.

9.5.2.3 The committee chair is to be chosen by the committee at the last meeting of the preceding academic year.

9.5.2.4 The term of office for student members is one year.

9.5.3 Guests

9.5.3.1 The committee will routinely invite a liaison member of the Dean's office staff to be present during consideration of a case. He or she will not have a vote.

9.5.4 Functions and responsibilities

9.5.4.1 The function of the Grading Appeals Committee is as follows:

9.5.4.1.1 to serve as the College appeal committee beyond the school grading appeals committees.

9.5.4.1.2 to stand as the final grading appeals committee in the College.

9.5.4.1.3 to create and maintain a set of rules, procedures, and standards for the judgment of cases.

- 9.5.4.1.4 to seek conciliation as well as judgment in considering the cases brought before it.
- 9.5.4.2 The Grading Appeals Committee's responsibility is to ensure due process in grading procedure. In the case of a disputed final course grade, the committee task is to attempt, through examination of evidence and consultation with both disputants, to protect students against arbitrary, capricious or prejudiced evaluation on the part of the instructor or others in the department, if such evaluation can be shown to have had an impact on the course grade.
- 9.5.4.3 The Grading Appeals Committee must accept an appeal only if it is satisfied that there is reason to suspect that the awarding of the grade may have involved a denial of due process through capricious or prejudiced action. Therefore, it shall not:
 - 9.5.4.3.1 undertake to resolve disputes about a student's knowledge of a particular subject matter. (Indeed, the obligatory removal of faculty from hearings involving their disciplines divests the committee of competence to judge learning accomplishment.)
 - 9.5.4.3.2 take a role in a case solely based on the ground that failure to change a grade will prevent graduation or cause the loss of financial assistance.
- 9.5.4.4 The Grading Appeals Committee will not consider appeals involving:
 - 9.5.4.4.1 violation of law,
 - 9.5.4.4.2 violation of University rules or regulations,
 - 9.5.4.4.3 disruptive or insubordinate behavior,
 - 9.5.4.4.4 cheating on examinations, or
 - 9.5.4.4.5 general complaints about the way the course was conducted.
- 9.5.4.5 For information about tribunals of recourse for complaints not addressed by the Grading Appeals Committee, the aggrieved party should contact Student Affairs or the Academic Senate Office.
- 9.5.5 Disqualification regulations
 - 9.5.5.1 In cases involving a member of one of the schools represented on the committee:
 - 9.5.5.1.1 that school's representative must absent him/herself from the College committee's deliberations.
 - 9.5.5.1.2 disqualified committee members may nevertheless appear to provide evidence.

- 9.5.5.1.3 the Dean of the College will appoint a replacement for a disqualified faculty.
- 9.5.5.2 In cases involving a student member of the committee:
 - 9.5.5.2.1 such students must absent him/herself from the deliberations.
 - 9.5.5.2.2 a disqualified graduate student member will be replaced, for that case only, by action of the Graduate Student Advisory Board.
 - 9.5.5.2.3 a disqualified undergraduate student will be replaced, for that case only, by action of the Undergraduate Student Advisory Board.
- 9.5.6 Procedures for initiating appeals
 - 9.5.6.1 A student or faculty member wishing to appeal to the Grading Appeals Committee of the Hixson-Lied College of Fine and Performing Arts should:
 - 9.5.6.1.1 present to the Dean of the College or to any one of the faculty members on the committee a written statement of the grounds of his or her appeal.
 - 9.5.6.1.2 do so before the end of the semester following the semester in which the grade was assigned and at least two weeks in advance of the time a hearing is desired.
 - 9.5.6.2 The statement should provide the following data:
 - 9.5.6.2.1 an account of the facts surrounding the awarding of the grade
 - 9.5.6.2.2 evidence that the appellant has sought to resolve the case in consultation with the other party
 - 9.5.6.2.3 evidence that the appellant, failing to resolve the case in consultation with the other party, has attempted to resolve it within the confines of the school by recourse to the school's grading appeals committee
 - 9.5.6.2.4 evidence that the appellant has carried through the appeal with the greatest expedition possible under the circumstances
- 9.5.7 Reception of appeals by the committee
 - 9.5.7.1 Upon receiving the appellant's application, the Dean or committee chair will forward it to the committee as a whole.
 - 9.5.7.2 On receipt of an appeal, the College committee will request from the relevant school agency all records of its deliberations, including documentary evidence gathered in the case.

9.5.7.3 Whether an appeal was brought by a student or a faculty member, the opposite party will be notified of the filing of the appeal and of his or her right to examine a copy of the appeal.

9.5.8 Disposition of appeals by the committee

After preliminary examination of a case, the committee may choose among the following courses of action:

9.5.8.1 It may decide the case without a hearing based upon the written submissions of the parties.

9.5.8.2 It may refer the case back to the instructor, the school, or the student, with the proposal that a resolution lies within the power of the student and faculty member or the student and the school.

9.5.8.3 It may accept the case unconditionally. If so, the committee shall:

9.5.8.3.1 if necessary, solicit from the faculty member, student and/or the school committee written statements addressing any questions and issues that the committee believes to require further clarification. If clarification of departmental committee material is necessary, the committee must consult both parties to the dispute.

9.5.8.3.2 if necessary, supplement this information with interviews with the chair of the departmental committee or any of its members, with the parties to the dispute, and with anyone else whose testimony is relevant to the case.

9.5.8.3.3 grant a hearing before the committee at the request of either party.

9.5.8.3.4 consider the full body of evidence.

9.5.8.3.5 pronounce a decision based on the evidence.

9.5.9 Execution of decisions by the committee

9.5.9.1 A decision by the committee shall be rendered as soon as possible.

9.5.9.2 The decision shall be communicated in writing to both the student and the faculty member.

9.5.9.3 The letter to the party whose position was rejected by the committee shall provide reasons and justification for the decision.

9.5.9.4 An additional copy of this letter shall be sent to the Dean of the College for his/her record.

9.5.10 Right to re-appeal

9.5.10.1 Either students or faculty members may appeal an adverse ruling one time.

9.5.10.2 As the College committee is the final appeal committee, an appeal of one of its decisions would go back to the committee for reconsideration.

9.5.10.3 Such a petition to re-open the case must be done within 30 days of an adverse ruling.

9.5.10.4 Possible justifications for appeal (as determined by the committee) include:

9.5.10.4.1 submission of significant new evidence

9.5.10.4.2 new interpretation of evidence considered in the earlier appeal

9.5.10.5 A re-appeal statement should conform to the following conditions:

9.5.10.5.1 be as specific as possible in its information, supplying dates, places and times when memory provides them

9.5.10.5.2 supply whatever documentary evidence may be available

9.5.10.5.3 not include unsubstantiated charges

9.5.10.6 A re-appeal statement is to serve as a source of information for the Dean, members of the committee, and the other party concerned.

9.5.11 Procedures for grade change

9.5.11.1 Committee decisions that call for a change of grade shall be communicated in writing to the Dean of the Hixson-Lied College of Fine and Performing Arts.

9.5.11.2 It shall be the responsibility of the Dean to make the change of grade.

9.5.12 Scheduling of an appeals hearing

9.5.12.1 The Grading Appeals Committee shall normally only accept appeals that have been initiated in the semester following the awarding of the grade.

9.5.12.2 Unless there are special circumstances, the committee will not hear appeals during the summer.

9.6 Program Advisory Council

9.6.1 Membership

9.6.1.1 the Dean

9.6.1.2 the Associate Dean

9.6.1.3 the Director of the School of Art, Art History & Design

- 9.6.1.4 the Director of the Glenn Korff School of Music
- 9.6.1.5 the Director of the Johnny Carson School of Theatre and Film
- 9.6.1.6 the Director of the Center for Great Plains Studies or the Curator of the Great Plains Art Museum
- 9.6.1.7 the Director of the Lied Center for Performing Arts
- 9.6.1.8 the Director of the Sheldon Museum of Art
- 9.6.1.9 the Director of the Mary Riepma Ross Media Arts Center
- 9.6.1.10 additional members may be added on an as-needed basis to include representatives from other areas or sub-areas of the College.

9.6.2 Voting

The Program Advisory Council is a non-voting body.

9.6.3 Functions and responsibilities

- 9.5.3.1 to exchange information and opinions on subjects of interest to and pertinent to the welfare of the College, the affiliated units, and the Fine and Performing Arts.
- 9.5.3.2 to act as a forum for developing cooperative programming.
- 9.5.3.3 to coordinate responses from the arts units to requests for their involvement in special programs or activities.

9.7 Faculty Research Travel Committee

9.7.1 Membership

9.7.1.1 The Faculty Research Travel Committee will consist of the following:

- 9.7.1.1.1 the Associate Dean, who serves as the non-voting Executive Secretary
- 9.7.1.1.2 two faculty members elected by the faculty in the School of Art, Art History & Design
- 9.7.1.1.3 two faculty members elected by the faculty in the Glenn Korff School of Music
- 9.7.1.1.4 two faculty members elected by the faculty in the Johnny Carson School of Theatre and Film

9.7.1.2 Committee members will serve three-year staggered terms.

9.7.2 Functions and responsibilities

The function of the Faculty Research Travel Committee is to evaluate applications submitted by qualified faculty seeking support for off-campus research and creative activity, and to determine which applications merit funding.

9.8 Technology Committee

9.8.1 Membership

9.8.1.1 the Dean, who serves as the Committee Chair

9.8.1.2 the Associate Dean

9.8.1.3 one faculty member elected by the faculty in the School of Art, Art History & Design

9.8.1.4 one faculty member elected by the faculty in the Glenn Korff School of Music

9.8.1.5 one faculty member elected by the faculty in the Johnny Carson School of Theatre and Film

9.8.1.6 the College Coordinator of Technology

9.8.1.7 a representative from the campus IS division (in an advisory capacity)

9.8.1.8 one full-time undergraduate student from the College Undergraduate Student Advisory Board (endorsed by the School Director)

9.8.1.9 one graduate student from the College Graduate Student Advisory Board (endorsed by the School Director)

9.8.2 Rules of Membership

9.8.2.1 faculty members shall serve for a three-year term, renewable once consecutively

9.8.2.2 student members shall serve for a one-year term, renewable once consecutively

9.8.2.3 directors of schools are not eligible, but associate directors may be elected

9.8.2.4 temporary vacancies shall be filled by the Dean, with the concurrence of the Executive Committee

9.8.2.5 other faculty vacancies shall be filled by election of the Faculty of the unit in which the vacancy has occurred

9.8.2.6 a faculty member elected or appointed to complete an unexpired term, who serves less than one-half the regular three-year extent of that term is eligible to

serve for two subsequent three-year terms

9.8.2.7 faculty terms of service will be staggered

9.8.3 Guests from other units or Colleges may be invited to attend meetings of the Technology Committee.

9.8.4 Functions and responsibilities

The Committee's general responsibility is to serve as needed in an advisory role to the Dean and as liaison between the Dean's office and the College units on all matters pertaining to technology in the College. The committee's specific duties are to:

9.8.4.1 provide advice relative to curriculum in digital media courses and programs, as well as in those curricular matters that involve the use of technology to a significant degree

9.8.4.2 provide advice relative to grant proposals that are dependent on the use of technology

9.8.4.3 provide input into the development of position descriptions for faculty and staff whose primary responsibilities lie in the area of technology

9.8.4.4. make recommendations regarding the development of new and/or innovative technology-related curricula, programs and activities, as well as to encourage the improvement of technology-related curricula and programs already in place

9.8.4.5 provide advice relative to maintenance of the College website

9.8.4.6 make recommendations regarding programs for faculty and staff development

9.8.4.7 provide advice relative to technology-related collaborative opportunities between the College and other campus units

9.8.4.8 serve as a liaison on matters of technology to curriculum committees in each of the College's academic units

9.8.4.9 provide input into the long range planning process for sustaining technology support in the College

9.8.4.10 provide advice, as appropriate, to other campus units and personnel on matters of technology in the arts

9.9 Undergraduate Student Advisory Board

9.9.1 Membership

9.9.1.1 four undergraduate students from the School of Art, Art History & Design

9.9.1.2 four undergraduate students from the Glenn Korff School of Music

- 9.9.1.3 four undergraduate students from the Johnny Carson School of Theatre and Film
- 9.9.2 Rules of membership
 - 9.9.2.1 Members must be full-time undergraduate students majoring in a College degree program.
 - 9.9.2.2 Members are elected in accordance with the Association of Students at the University of Nebraska guidelines.
 - 9.9.2.3 Members serve a two-year staggered term and are eligible for election to a second two-year term.
 - 9.9.2.4 Terms begin in May.
- 9.9.3 Functions and responsibilities
 - 9.9.3.1 advocate undergraduate educational quality of the College
 - 9.9.3.2 establish and maintain a liaison of communication with undergraduate students in order to gain student opinions and concerns and to inform students of current College issues
 - 9.9.3.3 provide opportunities for formal and informal contact for undergraduate students with the Dean and the College faculty
 - 9.9.3.4 appoint undergraduate members to College standing committees
 - 9.9.3.5 provide assistance to the Dean with selected College-wide programs as appropriate
- 9.10 Graduate Student Advisory Board
 - 9.10.1 Membership
 - 9.10.1.1 two graduate students from the School of Art, Art History & Design
 - 9.10.1.2 two graduate students from the Glenn Korff School of Music (one must be a doctoral student)
 - 9.10.1.3 two graduate students from the Johnny Carson School of Theatre and Film
 - 9.10.2 Rules of membership
 - 9.10.2.1 Members must be full-time graduate students majoring in a College degree program.
 - 9.10.2.2 Members serve a two-year staggered term.

9.10.2.3 Members are appointed to the Board by the Dean, upon the recommendation of their respective unit head.

9.10.2.4 Terms begin at the start of the fall semester.

9.10.3 Functions and responsibilities

9.10.3.1 serve as a liaison between the Dean and the graduate student body in the College

9.10.3.2 represent the educational interests of the graduate student body in the College

9.10.3.3 provide opportunities for formal and informal contact for graduate students with the Dean and the College faculty

9.10.3.4 appoint graduate members to College standing committees

9.10.3.5 provide assistance to the Dean with selected graduate-level events in the College as appropriate

10. SCHOOL ADMINISTRATIVE ORGANIZATION

10.1 Director

~~10.1.1 The director of a school may have a smaller than customary teaching load or no teaching load at all depending on the size and the nature of his or her administrative unit.~~

~~10.1.2 Administrative duties of the director are not rigidly prescribed, but responsibilities include:~~

~~10.1.2.1 budgetary matters.~~

~~10.1.2.2 personnel matters.~~

~~10.1.2.3 teaching schedules and workload assignments of the faculty.~~

~~10.1.2.4 recruitment of new faculty and staff.~~

~~10.1.2.5 the business affairs of the school.~~

~~10.1.2.6 recruitment and retention of students.~~

~~10.1.2.7 maintaining an awareness of the teaching and research activities of the unit's faculty members, and their service as advisers and committee members, both within and outside the university.~~

10.1.13 ~~Terms of appointment~~ Appointment

10.1.~~13~~.1 Directors are recommended for appointment by the Dean to the ~~Senior Vice Chancellor for Academic Affairs~~Executive Vice Chancellor and Chief Academic Officer.

10.1.~~13~~.2 ~~Unit~~Unit faculty must be consulted by the Dean as a part of the appointment process.

~~10.1.3.3 Directors are appointed for specific terms, normally three to five years.~~

10.1.2 Review

10.1.~~23~~.~~14~~ ~~Directors are evaluated annually by the Dean, in accordance with University of Nebraska Lincoln policy. A Director's performance is reviewed annually by the Dean, with input from faculty and staff in the Director's unit. A cumulative review is conducted after each three to five years of service. Reviews are conducted in accordance with UNL bylaw 2.3.2 ("Administrative Evaluation") on review and reappointment of academic administrative officers.~~

~~10.1.3.5 Near the end of the appointment period, a cumulative performance review of the directors will be conducted by the Dean, in accordance with guidelines set forth in the University of Nebraska Lincoln policy relative to Review and Reappointment of Academic Administrative Officers.~~

10.1.~~23~~.~~62~~ The Dean ~~also~~ has the prerogative of reviewing the performance of directors at any time during their term of office.

10.2 Bylaws

10.2.1 Schools must adopt their own bylaws and procedures and in them attempt to denote, as specifically as possible, policies of the school concerning such issues as:

10.2.1.1 duties and responsibilities of its officers, faculty, and committees.

10.2.1.2 criteria for promotion and tenure.

10.2.1.3 conduct of school meetings.

10.2.2 Such bylaws must be in agreement with the Bylaws of the Board of Regents, the Bylaws of the University of Nebraska-Lincoln, and the Hixson-Lied College of Fine and Performing Arts Bylaws.

10.3 Graduate Committees

10.3.1 Each administrative unit authorized to offer major work leading to the Master's or Doctor's degree shall have a Graduate Committee.

10.3.2 Graduate committees must conform to the following guidelines:

- 10.3.2.1 They shall consist of no fewer than three Graduate Faculty Members, one of whom is designated as the committee chairperson.
- 10.3.2.2 Graduate Committee members and the committee chairperson are appointed by the Office of Graduate Studies, based on recommendations by the administrative unit through the chairperson of the interdepartmental area, school director, or academic Dean, as appropriate.
- 10.3.2.3 Graduate Committees are responsible for the general supervision of graduate work in their administrative units.
- 10.3.2.4 The chairperson of the Graduate Committee has administrative duties, which may include the following responsibilities:
 - 10.3.2.4.1 approving applicants to graduate programs,
 - 10.3.2.4.2 coordinating graduate advising, and
 - 10.3.2.4.3 recruitment for graduate teaching assistantships.

10.4 Other administrative entities

10.4.1 Other school officers

- 10.4.1.1 The director may recommend the appointment of an additional officer or officers to assist in the administration of the school, if necessary.
- 10.4.1.2 A chief adviser may be appointed to coordinate advising of undergraduate majors in the school. The prerogatives of such an advisor may include the portioning out of advising assignments.

10.4.2 Other committees

The school may establish other committees, standing or ad hoc, for the conduct of school affairs.

10.4.2.1 Advisory or Executive Committee (especially recommended)

10.4.2.1.1 Role of an advisory or executive committee

- 10.4.2.1.1.1 to assist the director in the performance of school business
- 10.4.2.1.1.2 to provide the director consultation that represents the beliefs and preferences of the unit's faculty
- 10.4.2.1.2 Governance
 - 10.4.2.1.2.1 The committee would normally be elected by a majority of the unit's faculty.

- 10.4.2.1.2.1 The committee meets at stated intervals.
- 10.4.2.1.2.1 The duties and responsibilities of the committee are articulated clearly in the bylaws of the academic unit.

10.4.2.2 Additional committees

Additional committees may be elected by the school or appointed by the director. Some typical school standing committees, in addition to an advisory or executive committee, are:

10.4.2.2.1 Curriculum Committee

10.4.2.2.2 Grading Appeals Committee

10.4.2.2.3 Scholarship Committee

10.4.2.2.4 Library Committee

10.4.3 Faculty meetings

10.4.3.1 A school shall have regular faculty meetings scheduled at the convenience of its members.

10.4.3.2 The term "faculty," in this context, includes all faculty who hold appointments of 0.5 FTE or greater.

10.4.3.3 Representation with voting rights from graduate and undergraduate students is permitted at the discretion of the school.

10.4.3.4 Matters to be considered at faculty meetings primarily consist of policies concerning the academic program and the general welfare of the school and the College.

10.4.3.5 A record of the agenda for each meeting should be kept, and minutes of meetings should be distributed.

10.4.4 Actions required by the College of schools

10.4.4.1 Provide the College a recommendation on reappointment for all tenure-leading faculty members and professors of practice

10.4.4.2 Provide the College recommendations for awarding tenure

In order to assure that the important process of consideration for tenure be carried out in a fair and equitable manner, each school is to have in place a systematic, well-defined procedure through which all faculty who are untenured and/or who have not reached the full professor rank are evaluated and considered as candidates for promotion and/or tenure.

10.4.4.2.1 Publicize the particulars of this procedure to its faculty

10.4.4.2.2 State clearly to faculty members at the time they are under scrutiny for tenure the outcome of the application of these procedures to their cases as part of their annual review with the director

10.4.4.3 Provide the College recommendations based on annual reviews of all tenured faculty

10.4.4.4 Set up an in-house procedure to consider student grading appeals

11. POLICY ON STUDENT CHEATING

11.1 Students are expected to be honest in all aspects of their academic work.

11.2 Academic judgments about a student's work (including questions of cheating) are the responsibility of the instructor. (Normally disagreements are resolved by means of a conference between the student and the instructor.)

11.3 When a student has been judged by the instructor to have cheated the student may be given a grade of an F on that assignment by the instructor and if the work in question is the final examination or some large proportion of the work for the course, the F may be given for the whole course.

11.4 If the student disputes the instructor's finding of academic dishonesty, the matter shall be referred to the UNL Judicial Officer as required by the UNL policy on Academic Dishonesty.

11.5 Appeal rights of the student

11.5.1 The instructor must inform a student of the right of appeal at the time the student is accused of cheating.

11.5.2 If a student feels he or she is treated unjustly, the student may take the case to his or her school's Grading Appeals Committee.

11.5.3 The student may appeal the school committee's decision to the College Grading Appeals Committee if he or she is not satisfied.

12. INTERDEPARTMENTAL CURRICULUM OPTION

The College permits the development of interdepartmental programs of study impossible within the purview of any one department, school or program or through a regular major or minor. Such programs would be interdisciplinary, interdepartmental inventions that draw upon the resources and strengths of the College's academic units and that are fashioned in combinations not regularly established.

- 12.1 Guidelines for development
 - 12.1.1 Programs of study are to be initiated by groups of interested faculty, and presented as a formal proposal to the Dean
 - 12.1.2 The Dean then appoints an ad hoc planning committee to work out the particulars of a proposal
 - 12.1.3 The proposal must gain approval of the following authorities in the order in which they are listed:
 - 12.1.3.1 directors of all schools involved in the proposal
 - 12.1.3.2 the Dean
 - 12.1.3.3 the College Executive Committee
 - 12.1.3.4 the College Curriculum Committee
 - 12.1.3.5 the College Faculty at an open meeting

- 12.2 Guidelines for program supervision and review
 - 12.2.1 The planning committee is to be appointed as an area study committee, which has responsibility for the following:
 - 12.2.1.1 reviewing the program requirements periodically
 - 12.2.1.2 advising students in the program
 - 12.2.1.3 assisting with scheduling
 - 12.2.1.4 preparing and reviewing material contained in the university catalogue

13. RELATIONSHIP OF THE COLLEGE TO THE GRADUATE COLLEGE

There is an over-arching Graduate College for the entire University of Nebraska. It encompasses graduate studies and research and creative activity in every academic unit of the university and adjudicates graduate issues of system-wide significance. Within the University of Nebraska-Lincoln, in parallel with the University Graduate College, the UNL Graduate College presides over all UNL graduate activities. Both have a Dean and a deliberative and executive faculty body. Both of these bodies bear the name Graduate Council. The greater, system-wide council is the Executive Graduate Council. The lesser of the two is the Graduate Council of the University of Nebraska-Lincoln which, acting as the agent of the graduate faculty on the Lincoln campuses, governs the graduate components of the various academic units of those campuses. The various graduate programs of the Hixson-Lied College of Fine and Performing Arts are

subject to the regulations of the UNL Graduate College as articulated by the UNL Graduate Dean and the UNL Graduate Council.

- 13.1 In planning its graduate program each school in the Hixson-Lied College of Fine and Performing Arts is obliged to operate within the regulations of the Graduate College.

- 13.2 Graduate curriculum proposals
 - 13.2.1 Courses of the College carrying graduate credit must have the approval of the UNL Graduate Council.
 - 13.2.2 College schools must address directly the UNL Graduate Council for acceptance of new graduate courses and changes in graduate courses.
 - 13.2.3 College schools must notify the College Curriculum Committee of their proposals involving graduate courses.
 - 13.2.4 When graduate courses are approved by the UNL Graduate Council, notification is forwarded to the Executive Graduate Council.

- 13.3 UNL Policy for appointing Graduate Faculty (Effective June 9, 2003)
 - 13.3.1 The “Graduate Member” and “Graduate Fellow” designations are replaced by one designation: “Graduate Faculty.” Graduate Faculty possess all of the potential roles and responsibilities previously associated with Graduate Fellow.
 - 13.3.2 Every current Graduate Member and Graduate Fellow is automatically granted Graduate Faculty status. This includes all current Members and Fellows, regardless of academic rank or appointment.
 - 13.3.3 Every current and future tenure-line faculty member is automatically granted Graduate Faculty status. No application or review process of any kind is required. In the case of future hires, it is assumed that the department faculty are making a conscious decision to grant Graduate Faculty status simultaneous with the hiring decision.
 - 13.3.4 The faculty member must be in a tenured or tenure-leading position, possess a terminal degree and hold a primary appointment in a department that houses a graduate major.
 - 13.3.5 Faculty members who are hired “ABD” will not be granted Graduate Faculty status until the terminal degree has been awarded. When the terminal degree has been completed, the faculty member is automatically granted Graduate Faculty status without an application or review process.
 - 13.3.6 Non-tenure-line faculty (any full- or part-time appointment that does not hold the potential for tenure) who are not automatically granted Graduate Faculty status in 13.3.2 above must apply for Graduate Faculty status.

- 13.3.7 Masters degree committees are now composed of at least three Graduate Faculty; doctoral committees are now composed of at least four Graduate Faculty. The Office of Graduate Studies will keep an official list of the Graduate Faculty.

14. POLICIES ON HANDLING BYLAWS

- 14.1 The Dean shall ensure that each member of the faculty receives a copy of the College Bylaws as well as copies of subsequent changes adopted by the membership.
- 14.2 Passage of a motion to change the Bylaws requires a favorable vote by two-thirds of the members of the College faculty voting.

THE INDIVIDUAL FACULTY MEMBER

15. RIGHTS AND RESPONSIBILITIES

15.1 Obligations

Faculty members have at least three obligations to the College and University.

15.1.1 Obligation to the faculty/student relationship within and outside of the classroom

Faculty members must:

15.1.1.1 competently present the material of their disciplines.

15.1.1.2 be available to their students for additional direction and counsel.

15.1.1.3 adhere to the pedagogical responsibilities of a faculty member as stated in the Bylaws of the Board of Regents, Chapter IV, 4.1.

15.1.1.4 be informed of and comply with all policies and practices concerning student records as stated in the Student Records Policy in the University of Nebraska-Lincoln Bulletin.

15.1.2 Obligation to maintain professional competence by:

15.1.2.1 maintaining command of developments in their fields.

15.1.2.2 developing their capacities for research or creative activity in which they are professionally trained.

15.1.2.3 pursuing that research or creative discipline.

15.1.3 Obligation to render administrative service usually through participation as follows:

15.1.3.1 on committees at school, college and university levels.

15.1.3.2 in the Academic Senate.

15.1.3.3 development of new programs

15.1.3.4 professional or scholarly service outside the university, etc.

15.2 Mentors for new faculty

15.2.1 Each faculty member on joining the College shall be assigned a mentor.

15.2.2 The mission of the mentor is to help new faculty adapt to the campus setting by serving as a resource in matters concerning the Research Council and teaching grants, reappointment files, campus traditions, and university policies and politics.

15.2.3 Appointments

15.2.3.1 Mentors shall be appointed by the Dean in consultation with the directors of the new faculty members.

15.2.3.2 Mentors shall be chosen from the College.

15.2.3.3 Mentor appointments normally shall be for one year, but longer terms are possible.

15.2.4 Meetings

15.2.4.1 The Dean shall arrange one occasion in the fall term for mentors and new faculty to come together.

15.2.4.2 Otherwise, meetings are at the discretion of the newcomer and mentor.

15.3 Procedures in advising

15.3.1 Advisers are assigned by school coordinators.

15.3.2 Advisers generally have two responsibilities:

15.3.2.1 Counseling during the early registration period during which the faculty member seeks to help students identify courses that best correspond to their individual interests and satisfy requirements in their major and other fields.

15.3.2.2 A more general advising role in which the faculty member discusses with the student his or her academic interests, talents, and personal goals.

16. FACULTY EVALUATION

16.1 Evaluation Entities and General Procedures

16.1.1 Criteria, policies, and practices with regard to promotion and tenure differ among schools in the College. It is the responsibility of the school to develop specific criteria applicable to the faculty within that unit, and to disseminate those criteria to all faculty in that unit when they are hired or when any changes are made in the criteria. The following outlines the procedures common to all units within the College.

16.1.2 At the school level, the staffing evaluations of different classifications of faculty are made by the following entities.

- 16.1.2.1 Staffing decisions concerning non-tenure-leading faculty are made by the directors. This authority pertains to routine temporary and part-time appointments but not necessarily to special appointments such as those of visiting experts.
 - 16.1.2.2 Recommendations regarding reappointment and/or promotion of tenure-leading faculty and professors of practice are made by the faculty of the reviewed person's school, who rank higher than the faculty member under review.
 - 16.1.2.3 Recommendations regarding tenure are voted on only by tenured faculty members in a school.
- 16.1.3 For reappointment decisions of tenure-leading faculty, the following represents the reporting and recommendation process.
- 16.1.3.1 Eligible voting faculty make a recommendation to the director.
 - 16.1.3.2 The director makes an independent assessment and recommendation to the Dean.
 - 16.1.3.3 The Dean, upon review of the recommendations in 16.1.2.1 and 16.1.2.2 (above) makes the decision on reappointment.
- 16.1.4 For tenure and/or promotion decisions of tenure leading faculty and for promotion decisions of professors of practice, the following represents the reporting and recommendation process.
- 16.1.4.1 Eligible voting faculty review the materials, make a recommendation, and forward the file to the director.
 - 16.1.4.2 The director makes an independent assessment and recommendation.
 - 16.1.4.3 The faculty recommendation, the director recommendation, and the file are forwarded to the Dean and the College Executive Committee.
 - 16.1.4.4 The College Executive Committee reviews the file and makes a recommendation to the Dean.
 - 16.1.4.5 The Dean makes an independent assessment and recommendation.
 - 16.1.4.6 The faculty member's file, including the recommendation from the eligible voting faculty, the director, the College Executive Committee, and the Dean, is forwarded to the ~~Senior Vice Chancellor of Academic Affairs~~Executive Vice Chancellor and Chief Academic Officer (SVCAA/EVC).
 - 16.1.4.7 The ~~SVCAA/EVC~~ makes a recommendation to the Chancellor.
- 16.1.5 At every step in the process, the faculty member must be given copies of all recommendations. The candidate may request reasons for adverse recommendations or request reconsideration of the decision by the group or individual not recommending promotion or tenure. Results of such requests should be provided to the candidate in writing. No negative recommendation shall be forwarded until the reconsideration is complete. The department or college shall establish time lines for the candidate to request either a statement of reasons or reconsideration of a decision. If the candidate requests a statement of reasons or requests reconsideration of a decision within these

time lines, such request shall be granted as expeditiously as possible. Departments and colleges must schedule the review process so that any reconsideration shall be completed in time to meet established submission deadlines to the next level of consideration. The purpose of the statement of reasons is to give an unsuccessful candidate an opportunity to prepare a rebuttal argument.

16.2 Guidelines Concerning the Clarity of Recommendations and the Recording of Votes and Recommendations

16.2.1 Clarity of recommendations

Because some reviewers of the material are unlikely to be closely acquainted with the disciplines of the individuals being considered or the particular expertise of the person whose promotion or tenure is being proposed (reviewers such as the College Executive Committee, the ~~Senior Vice Chancellor for Academic Affairs~~Executive Vice Chancellor and Chief Academic Officer, and the Chancellor), the school must take great care to:

16.2.1.1 accompany all recommendations for promotion and/or tenure with documentary support materials that are presented in a clear and readily understood format.

16.2.1.2 be explicit about the factors upon which recommendations are based.

16.2.2 Vote information

Recommendations submitted to the Dean and the College Executive Committee must include:

16.2.2.1 the vote count of the eligible voting members of the school, recording all positive votes, negative votes, and/or abstentions.

16.2.2.2 an indication of the reasons for negative as well as positive votes, if there is a significant number of negative votes.

16.2.3 Minority opinion

Members of the voting faculty body who differ from the majority may submit in writing to the Dean and the College Executive Committee the reasons for their dissent, provided a copy is given to the individual being considered for his/her response.

16.3 Criteria For Evaluation

16.3.1 Introduction

Over the course of their career, faculty will be evaluated for the purposes of annual reappointment, annual performance evaluations, promotion in rank, the granting of tenure, and post-tenure review. The process of evaluation will consider each of the following three areas: teaching, research/creative activity, and service (including community outreach and administration), with consideration given to the specific apportionment of duties.

Assessment is made first at the department level and is determined both as appropriate to the discipline, and appropriate to this point in the faculty member's career. Specific criteria for evaluating faculty performance are determined by the faculty in the individual departments. However, all assessment at the University is part of a process of review at several levels with built

in checks and balances, and assessments or recommendations, made at all levels -- from the faculty body or promotion and tenure committee, to the director, to the College Executive Committee, to the Dean, to the ~~Senior Vice Chancellor for Academic Affairs~~Executive Vice Chancellor and Chief Academic Officer, and to the Chancellor. The purpose of the review at the college level (and the vice-chancellor level) is especially to insure that proper standards are being applied.

The foundational documents for evaluation procedures of faculty are the Bylaws of the Board of Regents, in particular Chapter IV: Rights and Responsibilities of Professional Staff (http://www.nebraska.edu/board/board_bylaws_full.html) and UNL's Guidelines for the Evaluation of Faculty (<https://executivevc.unl.edu/faculty/evaluation-recognition/guidelines>~~<http://www.unl.edu/svcaa/hr/tenure/tenureguide.html>~~).

16.3.2 Terminology

The following terms are to be used for all stages of the review process. This is not a grading system in the standard sense, since College expectations are high and since the faculty hiring process itself is extremely selective. It is assumed that the College will attract and keep only meritorious, hard-working faculty members, and that new hires will maintain or raise the over-all standards of teaching, research/creative activity, and service of the individual units.

It is important to note that these terms are to be applied to the evaluation procedure for the faculty member as appropriate at that point in his or her academic career, and based on apportionment of duties.

16.3.2.1 Exceptional Performance

Denotes exceptionally high performance or recognition, in one or more areas, at or near the top of his or her field nationally or internationally, that likely would not be duplicated every year.

16.3.2.2 Exceeds Expectations

Denotes superior performance or recognition, in one or more areas, exceeding the high expectations of the department and the college that likely could be repeated in successive years.

16.3.2.3 Meets Expectations

Denotes performance, in all areas, at a level of excellence demonstrating that a faculty member is living up to the promise shown at the time he or she was hired. Thus, "meets expectations" tends to be the normal, typical, most frequent description of faculty performance.

16.3.2.4 Needs Improvement

Denotes performance, in one or more areas, that is questionable and is not consistently meeting the high standards of the college.

16.3.2.5 Unacceptable

Denotes poor performance or neglect, in one or more areas.

16.3.3 Scope of evaluation

It is assumed that faculty will document yearly activity in the areas of teaching, research/creative achievement and service. Some projects take more than a calendar year to complete. In fact, it is expected that post-tenure faculty may engage in more adventurous and expansive projects that may take several years to bear fruit. The annual evaluation, therefore, must look not only at the specific tangible achievements for that calendar year but consider progress on larger projects and the faculty member's articulated plan for on-going and anticipated future activity in all areas in which duties have been apportioned. Evaluations for promotion and tenure will consider the entire academic career of the candidate to that point.

16.3.4 Criteria for tenure and for promotion to specific ranks

16.3.4.1 Tenure

The College expects faculty members to be productive over their entire careers in the three important areas of teaching, research/creative activity, and service. The College sees the interdependence of these three as fundamental and expects achievement in these three areas to carry national or international significance, as appropriate. A recommendation for tenure should be made only if the faculty member's attainment is not only significant but also has been sustained over a long enough period of time to indicate the likelihood of continuation after an award of tenure.

In order to attain tenure, faculty performance in the areas of teaching, research/creative activity and service must meet the requirements of the department and the college, and must be at a level that is commensurate with the ideals of the university. Specific criteria for describing faculty performance that meets these goals are determined by the faculty in the individual departments. However, achievement in all areas must at least meet expectations at the time of tenure. (see 16.3.2.3)

In all but unusual circumstances, promotion of tenure eligible faculty to the rank of associate professor takes place at the same time as or before the tenure decision. However, since the decision regarding tenure is based upon broader criteria, the two actions take place separately and require separate decisions. While it is assumed that a faculty member who has earned tenure should also have earned promotion to associate professor, promotion in rank carries no guarantee regarding the granting of tenure.

16.3.4.2 Promotion to specific ranks for tenure-leading faculty

In order to attain promotion, faculty performance in the areas of teaching, research/creative activity and service must meet the expectations of the department and the college, and must be at a level that is commensurate with the ideals of the university. Specific criteria for describing faculty performance that meets these goals are determined by the faculty in the individual departments. In respect to the terminology for evaluation, at the time of promotion to associate or full professor, achievement in all areas must, at the very least, "meet expectations."

16.3.4.2.1 Assistant Professor

Appointment to the rank of assistant professor signifies that a faculty member is well qualified to launch upon a full-fledged academic career.

Qualifications include completion of a terminal degree or equivalent experience in the practice of the discipline. Unless the letter of appointment designates one as holding a Special Appointment pursuant to Regents Bylaws 4.4.1, assistant professors will be on both promotion and tenure tracks. In the period between appointment as an assistant professor and promotion to associate professor, terms expressed in the letter of offer, in the position description, and in the annual evaluations provide guidance regarding professional development to the faculty member and to peers and administrators charged with judging progress toward promotion.

16.3.4.2.2 Associate Professor

To attain the rank of associate professor, the candidate should be an accomplished teacher, where teaching is an assigned responsibility, have a significant record of scholarly/creative work in keeping with the individual's job responsibilities, and have a significant record of service. Time-in-rank as an assistant professor is ordinarily at least five years, and typically is six years. Earlier promotion is quite unusual and implies that a candidate has accomplished in the shorter time period what normally would be expected in the longer one.

In all but unusual circumstances, promotion of tenure eligible faculty to the rank of associate professor takes place at the same time as or before the tenure decision. However, since the decision regarding tenure is based upon broader criteria (particularly involving the probability of continued achievement and the attainment of national or international recognition), the two actions take place separately and require separate decisions. While it is assumed that a faculty member who has earned tenure should also have earned promotion to associate professor, promotion in rank carries no guarantee regarding granting of tenure.

Although it is the objective of the University to have all faculty sufficiently qualified to eventually gain promotion to professor, no time limitations compel faculty to seek the highest academic rank in the University. Associate professors with tenure may stay in that rank for the duration of their careers.

16.3.4.2.3 Professor

The rank of professor is the highest academic rank in the University. The rank of professor is reserved for those faculty members whose achievements in research/creative activity (including pedagogy) are sufficient to merit recognition as distinguished authorities in their field and who hold the professional respect of their colleagues in their discipline. Usually, the candidates have been awarded tenure. Although it is the objective of the University to have all faculty sufficiently qualified to eventually gain promotion to professor, no time limitations compel faculty to seek the highest academic rank in the University. Associate professors with tenure may stay in that rank for the duration of their careers. Ordinarily, it is highly unusual for faculty to move from associate professor to professor in less than seven years.

To attain the rank of professor, most phases of the candidate's work must evince a level of sustained accomplishment. Such accomplishment is of the sort that would merit national recognition in appropriate arenas. That does not mean that the subject of the work must be of national character or scope. The subject may well be regional or local, but the importance of the work should be sufficient to merit significant recognition.

Peers and administrators evaluating a candidate for professor should review documentation of the entire academic career to date. That record will include outside evaluations. The record of a successful candidate for professor must show evidence of sustained excellence over an extended period of time. A recommendation for promotion should be made only if the faculty member's attainment is not only of sufficient significance, but also indicates the likelihood of continuation after promotion to this rank.

16.3.4.3 Promotion to specific ranks for professors of practice

In order to attain promotion, faculty performance in the areas of teaching and service must meet the expectations of the department and the college, and must be at a level that is commensurate with the ideals of the university. Specific criteria for describing faculty performance that meets these goals are determined by the faculty in the individual departments. In respect to the terminology for evaluation, at the time of promotion to associate or full professor of practice, achievement in both areas must, at the very least, "meet expectations."

16.3.4.3.1 Assistant Professor of Practice

Appointment to the rank of assistant professor of practice signifies that a faculty member holds the appropriate terminal degree and has demonstrated success in academic or professional instruction.

16.3.4.3.2 Associate Professor of Practice

To attain the rank of associate professor of practice, the candidate must hold the appropriate terminal degree, achieved success in academic or professional instruction, and contributed to advancing learning in the field. The candidate must have demonstrated excellence in academic or professional instruction, evidenced e.g. by student evaluations, portfolio, peer review, and student learning outcomes. The candidate must provide evidence of leadership in instructional activity that has had significant impact on the department, college, or University.

16.3.4.3.3 Professor of Practice

The rank of professor of practice is reserved for those faculty members who meet a very high performance standard. In addition to the requirements for associate professor of practice, the minimum expectation is for national visibility for the candidate's instructional activities and/or practice, achievable through, e.g. leadership in professional organizations, instructional methods and/or materials disseminated nationally, and grant funding for instructional activities/innovation.

Peers and administrators evaluating a candidate for professor of practice should review documentation of the entire academic career to date. That record will include outside evaluations.

16.3.5 Criteria for triggering post-tenure review

If a tenured faculty member receives an “unacceptable” evaluation for two consecutive years in the category of teaching or the category of research/creative activity, the unit administrator will initiate the post-tenure review process.

16.4 Record Keeping For Faculty Activities and Achievements

16.4.1 Records concerning each faculty member are maintained in files kept by the individual faculty member, the faculty member's school, and the College.

16.4.2 Faculty inform their directors of their activities and achievements in the form of materials that will become the basis for the annual evaluation related to merit salary adjustments, and also for evaluations concerned with reappointment and progress toward tenure, promotion, the awarding of Continuous Appointment, post-tenure review, and honors and awards for which the faculty member may be nominated.

16.4.3 Information about individual faculty activities and achievements is conveyed in three bodies of documentation that the faculty member provides. They are:

16.4.3.1 The Cumulative Faculty Record

16.4.3.1.1 This record is initiated by the faculty member upon commencing employment at the university in order to provide a continuous record of the faculty member's activities, accomplishments, and honors.

16.4.3.1.2 This record is updated and submitted yearly as part of the annual review of faculty for determining merit salary adjustments.

16.4.3.1.3 The Cumulative Faculty Record and its updates are kept on file by the College in the Dean's Office. Copies are also to be kept on file by the school in the director's office, and by the individual faculty member.

16.4.3.2 The annual faculty evaluation file

16.4.3.2.1 This file, maintained by the individual faculty member, is submitted yearly as part of the annual review of faculty for determining merit salary adjustments, and contains, in addition to a copy of the Cumulative Faculty Record, additional materials deemed relevant by the individual academic unit to its faculty member's remuneration and status.

16.4.3.3 The faculty career achievement file

16.4.3.3.1 The materials assembled in the annual evaluation file, including all student evaluations, shall be preserved by the faculty member and shall cumulatively form the core of the faculty career achievement file, which is the documentation provided by the faculty member for evaluations concerning

reappointment, progress toward tenure, promotion, awarding Continuous Appointment, post-tenure review, and honors and awards for which the faculty member may be nominated.

16.4.3.3.2 Faculty members shall have access to all material submitted for their evaluation (except for confidential letters of evaluation when the right to review has been specifically waived by the faculty member) and the opportunity to respond in writing.

16.4.3.4 The college file and the school file

16.4.3.4.1 The College file

16.4.3.4.1.1 The College shall maintain a file on each faculty member consisting of the yearly Cumulative Faculty Record and any additional relevant materials.

16.4.3.4.1.2 Faculty members have a right to see and respond to the contents of their College file, except for confidential letters of evaluation when the right to review has been specifically waived by the faculty member.

16.4.3.4.2 The school file

16.4.3.4.2.1 The school shall maintain a file or files on each faculty member consisting of the initial letters of offer and acceptance, memoranda of reappointment, promotion, tenure, copies of the yearly Cumulative Faculty Record and Performance Evaluation Summary, the Personnel Action Form and Personal Data Form, similar personnel documents, and any additional relevant materials.

16.4.3.4.2.2 Faculty members have a right to see and respond to the contents of their school file(s), except for confidential letters of evaluation when the right to review has been specifically waived by the faculty member.

16.4.3.4.3 Faculty members may petition their director or dean to have material removed from their school or college file.

16.5 Reappointment, Promotion and Tenure Files

16.5.1 Faculty members are required to create a record of accomplishment for the purposes of reappointment, tenure and promotion.

16.5.2 Reappointment files are prepared annually by probationary faculty and in the penultimate term year by professors of practice. They are primarily constituted from the materials that document achievement in the areas of teaching, research/creative activity, service, and outreach. The files are cumulative and must contain the appropriate documentation and executive reviews from all years leading to tenure and promotion decisions. The reappointment process is separate from that of tenure and promotion; however, untenured faculty members and professors of practice should be

advised of the University's tenure and promotion documentation requirements when assembling their materials for reappointment each year.

16.5.3 Candidates for tenure and promotion must provide materials in accordance with the Documentation Request form that emanates from the office of the ~~Senior Vice-Chancellor~~Executive Vice Chancellor and Chief Academic Officer. Although the request includes items within the following general categories, candidates must refer to the current Documentation Request form for the specific requirements and to specific guidelines described in their respective school governance documents.

16.5.3.1 Professional summary and employment history.

16.5.3.2 Evidence of and analysis of the quality and significance of quality and effectiveness of teaching.

16.5.3.3 Evidence of and analysis of the quality and significance of scholarly, professional, and creative activity, including awards, prizes and other noteworthy recognition. (Tenure-leading faculty only.)

16.5.3.4 Evidence of and analysis of the quality and significance of professional and institutional service, outreach activities, and related recognitions.

16.6 Rights of Access and Contribution To Materials Used In Personnel Evaluations

16.6.1 Anyone (including the candidate) with relevant information for inclusion into the file may proffer that information at any level of consideration to the person responsible for conducting the review. That person shall determine, after consultation with the candidate, whether to include the material.

16.6.2 The rights of access and written response are guaranteed by Sections 2.9.8 of the UNL Bylaws and 4.6 of the Bylaws of the University of Nebraska Board of Regents, which states that "Faculty members shall have access to all material submitted for their evaluation and the opportunity to respond in writing." The exception is material from external peer reviewers for which the faculty member has waived review rights.

16.6.3 Faculty members being evaluated shall have the right of access to all material used to assist in any evaluations of their professional performance, with certain exceptions as noted below.

16.6.3.1 Consequently, all evaluation material must be made available for the inspection of the person being evaluated.

16.6.3.2 The right of access shall embrace not only factual documentation but also interpretive commentary, solicited or unsolicited, coming from any source, unless the faculty member has waived access (see 16.6.12 below).

16.6.3.3 The primary repository of evaluation material and therefore the most notable body of data to which the access right applies is the faculty member's evaluation file. This file is compiled by schools to assist the various evaluating bodies to form annual performance evaluations and recommendations as to promotion, tenure, reappointment, non-reappointment, termination, or merit salary increase.

- 16.6.3.4 The faculty member under evaluation shall be notified of the identities of contributors of commentary, with certain exceptions as noted below.
- 16.6.4 The person being evaluated must be notified of the identities of persons or groups to whom material used in evaluation is made available.
- 16.6.5 If separate evaluative commentary is solicited or received from individuals not through a "regular, normal process," the interpretations of this document do apply.
- 16.6.6 Anonymity
 - 16.6.6.1 Anonymous contributions shall neither be solicited nor consulted in any evaluation or review.
 - 16.6.6.2 The general prohibition against anonymity in evaluation materials shall not apply to evaluatory compilations that, though possibly including individual statements that are anonymous, emerge from groups known as a whole to the person being evaluated. Such groups include the following two instances:
 - 16.6.6.2.1 student evaluations of faculty teaching performance, when they are collected through a regular, normal process either required or facilitated by a unit of UNL; and
 - 16.6.6.2.2 evaluation of administrative performance, when the materials are collected through a regular, normal process, particularly in meeting the requirements of the UNL Bylaws, Section 2.3.2.1.
- 16.6.7 Rights to append written responses
 - 16.6.7.1 Opportunity must be provided to allow the person under review to attach written responses to evaluative material not exempted by waiver.
 - 16.6.7.2 Access to material must be granted for an interval of time reasonably sufficient to allow for the composition of written responses, before the file becomes available to persons or groups charged to evaluate and/or recommend.
- 16.6.8 These rules are not intended to limit oral discussion in a meeting of a group charged to conduct a review and produce a recommendation, provided that:
 - 16.6.8.1 the discussion is based preponderantly upon materials already accumulated in the file.
 - 16.6.8.2 new material of such a substantive nature as to adversely affect the decision shall not be introduced at any meeting unless the candidate is to be given an opportunity to respond.
- 16.6.9 It is the responsibility of the individual conducting the meeting to:
 - 16.6.9.1 make necessary judgments concerning the substantives of new material.
 - 16.6.9.2 divulge to the person being evaluated any new material offered to the evaluating group.

16.6.9.3 make sure that the person under scrutiny has opportunity to respond to new material, if necessary, by delaying the vote or decision.

16.6.10 A synopsis of discussion at such a meeting is given to the person being evaluated.

16.6.11 These rules are not intended to restrict the right of any evaluating group to vote its recommendation by secret ballot.

16.6.12 Waiver options

16.6.12.1 A person under evaluation may waive any or all rights of access to:

16.6.12.1.1 any information or materials accumulated for a review file.

16.6.12.1.2 any portions of said information or materials.

16.6.12.1.3 knowledge of the identity of any or all informants.

For example, a person under evaluation may:

16.6.12.1.3.1 waive the right to inspect written comments solicited from outside peer reviewers.

16.6.12.1.3.2 claim the right to inspect the reviews but waive the right to know the identity of the reviewers.

16.6.12.1.3.3 waive the right to know the identity of student evaluators.

16.6.12.2 Waivers shall be:

16.6.12.2.1 attached to the file.

16.6.12.2.2 written specifically, clearly indicating what portion of a document is included in the waiver.

16.6.12.2.3 executed prior to the solicitation or accumulation of material.

16.6.12.2.4 submitted voluntarily.

16.6.12.3 It is forbidden to coerce staff members into executing waivers, either directly or indirectly. Waivers must not be required, neither by request of the person or persons conducting the review nor by the establishment of unit policies or procedures that require or assume the granting of waivers.

16.6.13 Notification to contributors of rights of access

16.6.13.1 Individuals invited or required to contribute to an evaluation file must be notified, prior to handing over their material, of the rights of access and inspection and/or of any waivers of those rights that have been executed.

16.6.13.2 This right to be notified shall be granted all persons contributing material -- students, colleagues, supervisors, and committees within the university as well as peer reviewers solicited from the university.

16.6.14 Exceptions to the rule of rights of access

16.6.14.1 These regulations and the relevant Bylaws sections shall not apply in the case of a current university staff member becoming a candidate for another position within the university. The rights of access to materials accumulated in behalf of candidacy shall be the same for all a position's candidates and shall be rendered neither more nor less restrictive for university employees than for external candidates.

16.6.14.2 Pledges of confidentiality granted by the university and duly constituted university officials prior to these interpretations of Bylaw provisions shall not be rescinded even if they violate the current interpretations. (Retroactive application of interpretations of Bylaw text would surely compel the university to violate pledges of confidentiality made in good faith. Undoubtedly, university records contain material the collection of which was accompanied by promises of confidentiality sanctioned by Bylaw interpretations previous to those of this document. The old pledges should be honored; recommendations derived according to past procedures should not be rescinded; no effort should be made to "purge" files retroactively.)

16.6.15 Resolutions of disputes about staffing recommendations shall be adjudicated individually by the appropriate supervisor, each on its own merits.

16.6.16 The provisions of Section 2.9.4 of the UNL Bylaws shall not diminish the availability of material to persons or groups legitimately charged with the responsibility to review files and to participate in consultation leading to recommendations for personnel actions.

16.7 Assessment of Teaching

The faculty believe that a variety of techniques and materials are important in the appraisal of teaching effectiveness.

16.7.1 Student evaluations

16.7.1.1 Evaluations by students shall be administered in every course of a faculty member's regular teaching load, every semester, except as indicated in 16.7.1.2. These will be used to assess the quality of the courses including the quality of a faculty member's teaching.

16.7.1.2 Evaluations of courses that do not contribute to the faculty member's teaching load credit are not required, for example, dissertation hours, continuing education courses, individual research, or individual reading courses.

16.7.1.3 While graduate students are to have the opportunity to evaluate their formal courses, each unit is allowed to modify evaluation mechanisms to take into account differences between undergraduate and graduate instructional procedures.

16.7.1.4 Each school shall be free to devise whatever evaluation form it deems appropriate, provided that the form includes questions calling for response to the following topics:

16.7.1.4.1 The instructor's handling of the class, for example:

16.7.1.4.1.1 Were the course requirements made clear?

16.7.1.4.1.2 Was the instructor in the class during the scheduled class times?

16.7.1.4.1.3 Was there an opportunity (keeping in mind class size) for questions?

16.7.1.4.1.4 Were the examinations related to topics covered in the classroom, laboratory, or studio, and in reading assignments?

16.7.1.4.1.5 Were exams, projects, and papers returned in a reasonable time?

16.7.1.4.2 The instructor's skill in communication, for example:

16.7.1.4.2.1 If the class was primarily lecture, were the lectures clear and well-organized?

16.7.1.4.2.2 If the class was primarily discussion, were the discussions focused and well-guided?

16.7.1.4.2.3 Was the instructor enthusiastic about the subject?

16.7.1.4.2.4 Was the instructor helpful in clarifying problems or difficult points?

16.7.1.4.2.5 Were answers to questions to the point and understandable?

16.7.1.4.2.6 Was the use of instructional equipment appropriate for the subject matter?

16.7.1.4.3 the student's perception of the extent of the learning experience

16.7.1.4.4 the degree to which the student feels interest and thinking have been stimulated

16.7.1.4.5 In December, 1993, the UNL Academic Senate passed the following resolution: "In departments where the Teaching & Learning Center evaluation form is not used, the Senate calls for each department to use a summative form that requests the student to indicate if the faculty member has treated students with fairness and respect or has discriminated against a group of students on irrelevant grounds, particularly groups that have traditionally been subject to discrimination and are listed in the Regents Bylaws, section 4.1.b., or in the Professional Ethics Statement adopted by the Academic Senate (adopted April 17, 1990). Language that addresses this resolution must be included in all school student evaluations surveys.

16.7.1.5 Procedure for administering pencil-and-paper student evaluations

16.7.1.5.1 The instructor or a designee shall distribute the evaluation forms during a class period.

- 16.7.1.5.2 The instructor or designee shall be absent from the room while students fill out the evaluations.
- 16.7.1.5.3 Students shall always have the option to sign or not sign the evaluation forms.
- 16.7.1.5.4 A volunteer from among the students in the class shall collect the completed evaluation forms and deliver them to the school office in a sealed envelope provided by the instructor.
- 16.7.1.5.5 The evaluations shall be provided to the instructor after final course grades have been submitted, and the instructor shall assure the students that this measure protective of their freedom of expression will be implemented.
- 16.7.1.6 Those interpreting the evaluations should give due consideration to the differing circumstances under which signed and unsigned evaluations were written.
- 16.7.1.7 Before student evaluations are given to the director or an authorized faculty committee for review, the faculty member being evaluated shall have opportunity to append any explanations or additional information he or she may want to accompany the evaluation packet.
- 16.7.1.8 The faculty member's response should be included with the raw data for any review.
- 16.7.1.9 Once the evaluations have been used for the annual evaluation of the faculty member and/or tenure and promotion procedures, those evaluations become the property of the individual faculty member.
- 16.7.2 External peer review of teaching
 - 16.7.2.1 If external peer review of teaching is required by the school (see below), the director must submit materials to be evaluated which includes responses from at least three evaluators, external to the campus. This list of respondents may include people suggested by the faculty member, supplemented by other names at the discretion of the director.
 - 16.7.2.2 External peer review of research/creative activity is required for all College faculty for tenure and promotion, but not for reappointment evaluations.
 - 16.7.2.3 Schools in the College may require external peer review of teaching as part of that unit's criteria for promotion and/or tenure.
- 16.7.3 The following are examples of other categories of information that the Faculty believes to be useful for evaluating teaching:
 - 16.7.3.1 Self-evaluation by the individual faculty member.
 - 16.7.3.2 Evaluations of courses that are linked in discipline-specific sequences: an indication of the quality of student work in courses that follow from the courses under scrutiny.
 - 16.7.3.3 Growth and development of student accomplishment in attaining course objectives as measured by pre- and post-testing.
 - 16.7.3.4 Curriculum development and innovations.

16.7.3.5 Review of teaching materials, examining such issues as their ideological currency, academic soundness, relationship to course objectives, and conceptual sophistication.

16.7.3.6 Interpretation of student complaints, provided that the content and nature of any complaint be made known to the faculty member under review, that the faculty member have opportunity to respond in writing, and that the response be incorporated into his or her permanent file.

16.7.3.7 Classroom visitation

16.7.3.7.1 If a program of classroom visitation is adopted, the following safeguards must be followed:

16.7.3.7.1.1 Choice of visitors shall be from among the faculty responsible for reviewing pedagogical performance and shall not include the director.

16.7.3.7.1.2 The individual under review shall be free to invite as observers any additional members of the faculty responsible for his or her review.

16.7.3.7.1.3 The department shall present in writing to the observers and the individual under review a checklist of the attributes to be appraised.

16.7.3.7.1.4 The faculty member shall have the right to see the report(s) of the observer(s) before submission to the director and/or authorized faculty committee and to write a response that shall be attached to the report(s).

16.7.3.7.1.5 No anonymous reports will be accepted.

16.7.4 Academic freedom in relation to teaching

The boundaries that academic freedom places upon what is said in and out of the classroom are described in the Bylaws of the Board of Regents, Chapter IV, 4.2.

17. DEPARTMENTAL PROCEDURES FOR EVALUATION OF TENURE-LEADING FACULTY FOR THE PURPOSE OF REAPPOINTMENT

17.1 All tenure-leading faculty who have not been awarded tenure are reviewed annually for the purpose of reappointment decisions. Each probationary appointment, unless specified in his/her contract, is for one year and shall carry no presumption of renewal, and will terminate at the end of the stated term, according to the policies and procedures of the Bylaws of the Board of Regents, section 4.4.2.

17.2 Evaluation for reappointment is based on a reappointment file, assembled by the faculty member, according to the guidelines contained in Section 16.5 - Reappointment, Promotion and Tenure

Files. For reappointment decisions of non-tenure faculty, external peer evaluation (16.7.2) is not required.

- 17.3 Every evaluation and recommendation must be discussed at a meeting of the eligible voting faculty (tenured faculty) in the school. The director will send copies of two separate and independent letters of evaluation and recommendation to the faculty member (a summary of the evaluation meeting from the voting faculty to the director and a recommendation from the director to the Dean). The letter from the voting faculty must include the following information:
 - 17.3.1 the reappointment year of the faculty member being evaluated.
 - 17.3.2 the date of the eligible voting faculty's evaluative meeting in which the candidate's file is reviewed.
 - 17.3.3 the exact number of eligible voting faculty, the number of votes "for," the number of votes "against," and the number of abstentions.
 - 17.3.4 specific evaluative comments on the faculty member's teaching, research/creative activity and service.
 - 17.3.5 the action recommended by the voting faculty, the options of which are reappointment or non-reappointment.

- 17.4 The letter from the director must include the following information:
 - 17.4.1 specific evaluative comments on the faculty member's teaching, research/creative activity and service.
 - 17.4.2 the action recommended, in concurrence or disagreement with the recommendation by the voting faculty, the options of which are reappointment or non-reappointment.

- 17.5 Rules governing the evaluative comments
 - 17.5.1 As required by UNL Bylaws and Board of Regents' Policies, these comments are to make specific recommendations for improvement and professional development in teaching, scholarly and/or creative activity, and service that will enhance the faculty member's chances of eventually achieving tenure at the end of the probationary period.
 - 17.5.2 Care should be taken that a positive annual review is not understood as a promise of eventual tenure. A positive evaluation should be interpreted as a prognosis merely favorable, not binding on the part of the university. It is important to recognize that sustained positive contributions are critical for the awarding of tenure.
 - 17.5.3 As designated elsewhere in these Bylaws, comments are to be provided using a descriptive system consisting of five modifying words or phrases. (see 16.3.2)

- 17.6 Importance of clarity in the evaluative comments

It is vital that the evaluative comments of the eligible voting faculty and the director be clear and specific, because, in addition to their decision function, they fill two informational roles. One of those roles is to provide guidance to the faculty member being evaluated of his/her progress toward tenure and/or promotion. The other role is to provide a historical context helpful to those charged with future evaluations of the faculty member's progress from year to year. The more specific and succinct the comments, the more useful they will be both to the faculty member and to subsequent evaluators. The evaluations should be specific in their discussions of creative activities and publications so that the true quality and quantity are readily understandable. In discussing teaching, it is important to include references to student evaluations used and how they were interpreted.

- 17.7 As per UNL bylaws, the director must make every attempt to secure votes from all faculty eligible to vote on reappointment.
- 17.8 The Dean shall make the final decision on reappointment of tenure-leading faculty.

18. DEPARTMENTAL PROCEDURES FOR EVALUATION OF FACULTY FOR THE PURPOSE OF GRANTING TENURE

- 18.1 Procedures for creating a tenure application file (See 16.4 and 16.7)

The faculty member under consideration must assemble a tenure file, in accordance with the school, College, and university timelines, containing the data on which the evaluation is to be based, so that it may be studied by those charged with making the tenure judgment. Its contents should be as follows:

- 18.1.1 information contained in the faculty member's departmental personnel file and Cumulative Faculty Record. (see 16.4)
 - 18.1.2 data regarding the three areas by which tenure decisions are made: teaching, research/creative activity, and service
- 18.2 It is the responsibility of the individual being considered to examine these materials and make sure that they are complete.
 - 18.3 Directors may ask faculty members to certify that the material being presented is complete. (The faculty member may want to seek the advice of the director -- or chairperson of a promotion and tenure committee—to provide advice on the assembly of the tenure file to ensure that no important information has been overlooked.)

- 18.4 A recommendation for tenure should be made only if the faculty member's attainment is not only significant but also has been sustained over a long enough period of time to indicate likelihood of continuation.
- 18.5 The total period of service prior to a "continuous appointment" for a member of the faculty is described in the Bylaws of the Board of Regents, Chapter IV. 4.10. The "mandatory" evaluation for a tenure decision is the sixth year of total full-time service, as defined in the Bylaws of the Board of Regents, Section 4.10. It is possible in truly exceptional instances, for a faculty member to request consideration for the granting of tenure before the mandatory year. Through past practice, the University has indicated the granting of early tenure will be awarded only to extraordinary faculty members who have substantially exceeded the criteria for tenure.
- 18.6 The following policies are procedures to be followed in any tenure evaluation:
- 18.6.1 Every evaluation and recommendation must be discussed at a meeting of the eligible voting faculty (tenured faculty) in the school. The director will send copies of two separate and independent letters of evaluation and recommendation to the faculty member (a summary of the evaluation meeting from the voting faculty to the director and a recommendation from the director to the Dean). The letter from the voting faculty must include the following information:
- 18.6.1.1 the reappointment year of the faculty member being evaluated.
- 18.6.1.2 the date of the eligible voting faculty's evaluative meeting in which the candidate's file is reviewed.
- 18.6.1.3 the exact number of eligible voting faculty, the number of votes "for," the number of votes "against," and the number of abstentions.
- 18.6.1.4 specific evaluative comments on the faculty member's teaching, research/creative activity and service.
- 18.6.1.5 the action recommended by the voting faculty, the options of which are "for tenure" or "against tenure" or "abstention."
- 18.7 The letter from the director must include the following information:
- 18.7.1 specific evaluative comments on the faculty member's teaching, research/creative activity and service.
- 18.7.2 the action recommended, in concurrence or disagreement with the recommendation by the voting faculty, the options of which are "for tenure" or "against tenure."
- 18.8 Rules governing the evaluative comments
- 18.8.1 As designated elsewhere in these Bylaws, comments are to be provided using a descriptive system consisting of five modifying words or phrases. (see 16.3.2)

- 18.8.2 The evaluative comments of the eligible voting faculty and the director must be clear and specific, citing clear reasons for the recommendations provided. The evaluations should be specific in their discussions of creative activities and publications so that the true quality and quantity are readily understandable. In discussing teaching, it is important to include reference to student evaluations used and how they were interpreted.
- 18.9 As per UNL Bylaws, the director must make every attempt to secure votes from all faculty eligible to vote on tenure.
- 18.10 Both evaluative letters and the faculty member's file are forwarded to the Dean and the College Executive Committee for review and recommendation. (see 16.1.4)

19. DEPARTMENTAL PROCEDURES FOR EVALUATION OF TENURED AND TENURE-LEADING FACULTY FOR THE PURPOSE OF PROMOTION

(Refer to 16.3.4.2 for the College criteria for promotion to specific ranks.)

- 19.1 Since an application for promotion may occur without application for tenure, or after tenure is granted, this section of the bylaws is included separately.
- 19.2 As a general guideline, it is expected that faculty will remain in each rank of assistant professor and associate professor for six years while preparing for advancement. It is possible, however, for applications for "early" promotion to be considered in truly exceptional cases. In such instances, all established criteria for promotion must be met or exceeded.
- 19.3 In many instances application for promotion to associate professor and application for tenure occur at the same time. In these cases, the faculty member's file is evaluated for both simultaneously, and the evaluative letters from the eligible voting faculty and the director should speak to both issues, tenure and promotion. If it is not the mandatory year for consideration of the faculty member's tenure, it is possible for the voting faculty and/or the director to recommend "for promotion" and "against tenure."
- 19.4 Procedures for creating a promotion application file. (see 16.4 and 16.7)
- 19.4.1 The faculty member under consideration must assemble a promotion file containing the data on which the evaluation is to be based, so that it may be studied by those charged with making the judgment. Its contents should be as follows:
- 19.4.1.1 information contained in the faculty member's departmental personnel file and Cumulative Faculty Record. (see 16.4)

- 19.4.1.2 data regarding the three areas by which promotion decisions are made: teaching, research and/or creative activity and service.
- 19.5 It is the responsibility of the individual being considered to examine these materials and make sure that they are complete.
- 19.6 Directors may ask faculty members to certify that the material being presented is complete. (The faculty member may want to seek the advice of the director -- or chairperson of a promotion and tenure committee -- to provide advice on the assembly of the promotion file to ensure that no important information has been overlooked.)
- 19.7 Every evaluation and recommendation must be discussed at a meeting of the eligible voting faculty (tenured faculty) in the school. The director will send copies of two separate and independent letters of evaluation and recommendation to the faculty member (a summary of the evaluation meeting from the voting faculty to the director and a recommendation from the director to the Dean).
- 19.7.1 The letter from the voting faculty must include the following information:
- 19.7.1.1 the reappointment year of the faculty member being evaluated.
- 19.7.1.2 the date of the eligible voting faculty's evaluative meeting in which the candidate's file is reviewed.
- 19.7.1.3 the exact number of eligible voting faculty, the number of votes "for," the number of votes "against" and the number of abstentions.
- 19.7.1.4 specific evaluative comments on the faculty member's teaching, research/creative activity and service.
- 19.7.1.5 the action recommended by the voting faculty, the options of which are "for promotion" or "against promotion" or "abstention."
- 19.7.2 The letter from the director must include the following information:
- 19.7.2.1 specific evaluative comments on the faculty member's teaching, research/creative activity and service.
- 19.7.2.2 the action recommended, in concurrence or disagreement with the recommendation by the voting faculty, the options of which are "for promotion" or "against promotion."
- 19.7.3 Rules governing the evaluative comments
- 19.7.3.1 As designated elsewhere in these Bylaws, comments are to be provided using a descriptive system consisting of five modifying words or phrases. (see 16.3.2)

19.7.3.2 The evaluative comments of the eligible voting faculty and the director must be clear and specific, citing clear reasons for the recommendations provided. The evaluations should be specific in their discussions of creative activities and publications so that the true quality and quantity are readily understandable. In discussing teaching, it is important to include references to student evaluations used and how they were interpreted.

19.7.4 As per UNL Bylaws, the director must make every attempt to secure votes from all faculty eligible to vote on promotion.

19.7.5 Both evaluative letters and the faculty member's file are forwarded to the Dean and the College Executive Committee for review and recommendation. (see 16.1.4)

20. DEPARTMENTAL PROCEDURES FOR EVALUATION OF PROFESSORS OF PRACTICE FOR THE PURPOSE OF REAPPOINTMENT

20.1 Professors of practice are reviewed in the penultimate year of their term for the purpose of reappointment decisions. Appointments for assistant professor of practice range from one to three years; associate professor of practice, one to four years; and professor of practice, one to five years. The appointments shall carry no presumption of renewal, and will terminate at the end of the stated term, according to the policies and procedures of the Bylaws of the Board of Regents, section 4.4.8.

20.2 Evaluation for reappointment is based on a reappointment file, assembled by the faculty member, according to the guidelines contained in Section 16.5 - Reappointment, Promotion and Tenure Files.

20.3 Every evaluation and recommendation must be discussed at a meeting of the eligible voting faculty in the school. The director will send copies of two separate and independent letters of evaluation and recommendation to the faculty member (a summary of the evaluation meeting from the voting faculty to the director and a recommendation from the director to the Dean). The letter from the voting faculty must include the following information:

20.3.1 the reappointment year of the faculty member being evaluated.

20.3.2 the date of the eligible voting faculty's evaluative meeting in which the candidate's file is reviewed.

20.3.3 the exact number of eligible voting faculty, the number of votes "for," the number of votes "against," and the number of abstentions.

20.3.4 specific evaluative comments on the faculty member's teaching and service.

20.3.5 the action recommended by the voting faculty, the options of which are reappointment or non-reappointment.

- 20.4 The letter from the director must include the following information:
- 20.4.1 specific evaluative comments on the faculty member's teaching and service.
 - 20.4.2 the action recommended, in concurrence or disagreement with the recommendation by the voting faculty, the options of which are reappointment or non-reappointment.
- 20.5 Rules governing the evaluative comments
- 20.5.1 As required by UNL Bylaws and Board of Regents' Policies, these comments are to make specific recommendations for improvement and professional development in teaching and service that will enhance the faculty member's chances of eventually achieving tenure at the end of the probationary period.
 - 20.5.2 Care should be taken that a positive annual review is not understood as a promise of reappointment. A positive evaluation should be interpreted as a prognosis merely favorable, not binding on the part of the university.
 - 20.5.3 As designated elsewhere in these Bylaws, comments are to be provided using a descriptive system consisting of five modifying words or phrases. (see 16.3.2)
- 20.6 Importance of clarity in the evaluative comments
- It is vital that the evaluative comments of the eligible voting faculty and the director be clear and specific, because, in addition to their decision function, they fill two informational roles. One of those roles is to provide guidance to the faculty member being evaluated of his/her progress toward promotion. The other role is to provide a historical context helpful to those charged with future evaluations of the faculty member's progress from year to year. The more specific and succinct the comments, the more useful they will be both to the faculty member and to subsequent evaluators. The evaluations should be specific in their discussions so that the true quality and quantity are readily understandable. In discussing teaching, it is important to include references to student evaluations used and how they were interpreted.
- 20.7 As per UNL bylaws, the director must make every attempt to secure votes from all faculty eligible to vote on reappointment.
- 20.8 The Dean shall make the final decision on reappointment.

21. DEPARTMENTAL PROCEDURES FOR EVALUATION OF PROFESSORS OF PRACTICE FOR THE PURPOSE OF PROMOTION

(Refer to 16.3.4.3 for the College criteria for promotion to specific ranks.)

- 21.1 As a general guideline, it is expected that faculty will remain in each rank of assistant professor of practice and associate professor of practice for six years while preparing for advancement. It is possible, however, for applications for "early" promotion to be considered in truly exceptional cases. In such instances, all established criteria for promotion must be met or exceeded.
- 21.2 Procedures for creating a promotion application file. (see 16.4 and 16.7)
- 21.2.1 The faculty member under consideration must assemble a promotion file containing the data on which the evaluation is to be based, so that it may be studied by those charged with making the judgment. Its contents should be as follows:
- 21.2.1.1 information contained in the faculty member's departmental personnel file and Cumulative Faculty Record. (see 16.4)
- 21.2.1.2 data regarding the two areas by which promotion decisions are made: teaching and service.
- 21.3 It is the responsibility of the individual being considered to examine these materials and make sure that they are complete.
- 21.4 Directors may ask faculty members to certify that the material being presented is complete. (The faculty member may want to seek the advice of the director -- or chairperson of a promotion committee -- to provide advice on the assembly of the promotion file to ensure that no important information has been overlooked.)
- 21.5 Every evaluation and recommendation must be discussed at a meeting of the eligible voting faculty in the school. The director will send copies of two separate and independent letters of evaluation and recommendation to the faculty member (a summary of the evaluation meeting from the voting faculty to the director and a recommendation from the director to the Dean).
- 21.5.1 The letter from the voting faculty must include the following information:
- 21.5.1.1 the reappointment year of the faculty member being evaluated.
- 21.5.1.2 the date of the eligible voting faculty's evaluative meeting in which the candidate's file is reviewed.
- 21.5.1.3 the exact number of eligible voting faculty, the number of votes "for," the number of votes "against" and the number of abstentions.
- 21.5.1.4 specific evaluative comments on the faculty member's teaching and service.
- 21.5.1.5 the action recommended by the voting faculty, the options of which are "for promotion" or "against promotion" or "abstention."
- 21.5.2 The letter from the director must include the following information:

21.5.2.1 specific evaluative comments on the faculty member's teaching and service.

21.5.2.2 the action recommended, in concurrence or disagreement with the recommendation by the voting faculty, the options of which are "for promotion" or "against promotion."

21.5.3 Rules governing the evaluative comments

21.5.3.1 As designated elsewhere in these Bylaws, comments are to be provided using a descriptive system consisting of five modifying words or phrases. (see 16.3.2)

21.5.3.2 The evaluative comments of the eligible voting faculty and the director must be clear and specific, citing clear reasons for the recommendations provided. The evaluations should be specific in their discussions so that the true quality and quantity are readily understandable. In discussing teaching, it is important to include references to student evaluations used and how they were interpreted.

21.5.4 As per UNL Bylaws, the director must make every attempt to secure votes from all faculty eligible to vote on promotion.

21.5.5 Both evaluative letters and the faculty member's file are forwarded to the Dean and the College Executive Committee for review and recommendation. (see 16.1.4)

22. COLLEGE AND EXECUTIVE COMMITTEE PROCEDURES FOR EVALUATION OF FACULTY FOR THE PURPOSES OF REAPPOINTMENT, PROMOTION, AND GRANTING TENURE

22.1 Reappointment

After reappointment reviews are completed and recommendations are formulated by both the eligible voting faculty and the director, those recommendations are forwarded to the College office. After receiving the recommendations of the voting faculty and the director, and a copy of the faculty member's current Curriculum Vitae, the Dean of the College will conduct an independent review of the file and any additional materials that might have been compiled in any review or appeal and will make an independent evaluation of the application. The Dean's recommendation is forwarded to the ~~Senior Vice Chancellor for Academic Affairs~~Executive Vice Chancellor and Chief Academic Officer. A copy of the recommendation must be provided to the faculty member and the director.

22.2 Promotion/Tenure

After promotion and/or tenure reviews are completed and recommendations are formulated by both the eligible voting faculty and the director, those recommendations are forwarded, along with the candidate's tenure and/or promotion file, to the College office.

- 22.3 When the file and the recommendations are received in the Dean's office, both the Dean and the members of the College Executive Committee will be notified and the initial examination of all materials will be completed on an individual basis.
- 22.4 The College Executive Committee then meets as a whole to discuss the faculty member's application, the supporting materials, and the letters from the school faculty and the director. Unless additional information is requested, the Committee formulates a letter of recommendation, with detailed reasons for their recommendation, and submits it to the Dean, to be transmitted to the ~~Senior Vice Chancellor for Academic Affairs~~Executive Vice Chancellor and Chief Academic Officer, with the applicant's file. Except as noted in section 22.5, below, each of the nine members on the College Executive Committee has one vote.
- 22.5 When a promotion or tenure recommendation is being considered, the College Executive Committee members from the candidate's home school shall:
- 22.5.1 not vote.
- 22.5.2 withdraw from the meeting room so that their presence not be construed as inhibiting free discussion.
- 22.6 The College Executive Committee expects to concur with the school recommendations unless there are strong reasons not to do so. If the Committee does have questions about a promotion and/or tenure recommendation from a school or feels the evidence supporting such a recommendation is inadequate, the following steps are to be taken:
- 22.6.1 the director is to be given an opportunity to present additional materials that might help clarify the position taken by his/her school, prior to the final vote of the College Executive Committee. New material of such a substantive nature as to adversely affect the decision shall not be introduced unless the candidate is to be given an opportunity to respond. It is the responsibility of the individual conducting the meeting to make the necessary judgments concerning the substantive nature of any new material, to convey new information to the person being evaluated and, if necessary, to delay the vote or decisions until the person has had the opportunity to respond.
- 22.6.2 If the recommendation of the College Executive Committee and the school and/or the director are in opposition:
- 22.6.2.1 the school or chairperson may appeal for reconsideration.
- 22.6.2.2 the appeal may be made by the school or director, or by the faculty member under review.
- 22.6.2.3 The faculty member involved:
- 22.6.2.3.1 should be consulted by the director to seek his or her input in the appeal.
- 22.6.2.3.2 may join personally in the appeal.

- 22.6.3 If the College Executive Committee disagreement with the school remains after any subsequent review or appeal, the reasons for disagreement must be provided in writing to the director and to the individual concerned.
- 22.6.4 If the College Executive Committee recommends against promotion or tenure, the candidate must be informed of the ability to obtain reasons and request reconsideration as described in 16.1.5. No negative recommendation shall be forwarded until the reconsideration is complete.
- 22.6.5 After receiving the recommendations of the voting faculty, the director, and the College Executive Committee, the Dean of the College will conduct an independent review of the file and any additional materials that might have been compiled in any review or appeal and will make an independent evaluation of the application. The Dean will forward his/her recommendation and all requested file materials to the ~~Senior Vice Chancellor for Academic Affairs~~Executive Vice Chancellor and Chief Academic Officer, the candidate, the College Executive Committee, and the director. If the Dean recommends against promotion or tenure, the candidate must be informed of the ability to obtain reasons and request reconsideration as described in 16.1.5.
- 22.6.6 The faculty member under consideration has the right to withdraw the application for tenure and/or promotion at any step in the process, without prejudice. If it is the candidate's mandatory year for tenure consideration, withdrawal from consideration implies that the candidate will not seek tenure and his/her contract will expire at the end of the probationary period.

23. POST-TENURE REVIEW

(University of Nebraska-Lincoln Guidelines for the Evaluation of Faculty 9/30/97; amended 9/16/98)

Special Peer Review

23.1 Purpose

The special peer review process is intended to assist tenured faculty in achieving their professional goals and maximizing their Contributions to the University throughout their professional careers, to provide assurance to the public that tenured faculty are accountable for their performance, and to provide continued peer involvement in the review of tenured faculty members. (It remains the responsibility of the ~~Senior Vice Chancellor for Academic Affairs~~Executive Vice Chancellor and Chief Academic Officer and the Vice Chancellor for the Institute of Agriculture and Natural Resources, respectively, to ensure that annual reviews referred to herein are conducted in all departments in a rigorous and equitable manner.)

23.2 Applicability of review process

The special peer review process is applicable to all members of the faculty who have been on a continuous contract pursuant to Board of Regents Bylaws 4.4.3 for a period of three years or more.

A faculty member shall not be subject to or eligible for a special peer review more than once every four years. A faculty member shall be reviewed in accordance with the special peer review process in either of the following circumstances:

23.2.1 A faculty member receives (after the third year of being on continuous contract):

23.2.1.1 A written annual evaluation from the unit administrator that identifies a substantial and chronic deficiency in the faculty member's performance and clearly states that if the faculty member does not make substantial, acceptable progress toward remedying the deficiency by the next annual evaluation, a post-tenure review will be initiated; and

23.2.1.2 Notification deriving from the next annual review that the unit administrator has determined that the substantial and chronic deficiency identified in the previous evaluation has not been remedied, that a post-tenure review is appropriate, and that the dean concurs. Ordinarily, the faculty member shall be provided notification by June 30 that a review will be scheduled for the following academic year. Upon recommendation of the unit administrator and approval of the dean, a faculty member subject to post-tenure review under this section may be exempted or deferred for review if there are clearly extenuating circumstances (such as health problems) and an alternate plan for addressing the problems is adopted.

23.2.2 A faculty member requests a review in accordance with the special peer review process. The purpose of such a review would be to provide helpful evaluation and assistance to the faculty member in planning a prospective program by which the faculty member can maximize his or her contributions to the University and more fully realize his or her professional goals.

23.3 Initiating the review process

23.3.1 Whenever a special peer review is initiated, either by the faculty member or the unit administrator, the unit administrator shall first consult with the faculty member and then shall establish a schedule for the conduct of the review. Ordinarily, the review shall be scheduled for the academic year, and preferably the fall term, following notification of, or request by, the faculty member.

23.3.2 For a review initiated under 21.2.1 above, the unit administrator shall construct a special peer review file containing a clear identification and description of the deficiency or deficiencies, copies of the faculty member's last three annual reviews, such other materials as are relevant, and a document suggesting ways in which the deficiency could be removed. For a review initiated under 21.2.2 above, the unit administrator shall provide the Review Committee with a file containing copies of the faculty member's previous three annual reviews and such other materials as are relevant.

23.3.3 The faculty member shall have the opportunity to supplement the special peer review file throughout the review process by including any information the faculty member believes to be material and helpful to the Review Committee or to administrators involved in the review process. The unit administrator shall cooperate with the faculty member to provide relevant information and shall periodically notify the faculty member of

additions to the file. The faculty member shall be given access to all materials in the special peer review file. If the faculty member acknowledges a deficiency in performance, he or she is encouraged to include in the file a plan to remedy the deficiency or to otherwise maximize the faculty member's achievement of professional goals and contribution to the unit's mission, with specific goals and timetables for their achievement.

- 23.3.4 The faculty member and the unit administrator may include in the file a response to material provided by the other.
- 23.3.5 The unit administrator shall provide the Review Committee with a copy of the procedures and schedule for the special peer review.

23.4 Appointing the Review Committee

- 23.4.1 A Review Committee shall be selected to conduct the review of the faculty member's performance. The Committee shall be composed of an appropriate group of tenured faculty from within and outside the unit who hold an academic rank at least equal to that of the faculty member to be reviewed. The Committee shall include some representation of the discipline and mission of the faculty member under review. Ordinarily the Committee should be composed of 3 individuals capable of providing a fair and unbiased assessment of the faculty member's performance.
- 23.4.2 Initially, the unit administrator and the faculty member shall meet and attempt to agree on the composition of the Committee, which must be approved by the dean.
- 23.4.3 If the unit administrator and the faculty member are unable to agree on the composition of the Committee, the Committee shall be chosen by an appropriate elected faculty committee within the unit, or, for departments with fewer than ten full-time faculty members, within the College; the composition of the Committee is subject to approval by the dean. Each unit, in its by-laws or otherwise, shall have previously designated the appropriate elected faculty committee for this purpose.

23.5 Conducting the review

- 23.5.1 The Review Committee shall review the file constructed for this purpose and may meet with the unit administrator and the faculty member, either together or separately. The Committee may consult other sources of information not included in the file with the approval of the unit administrator and the faculty member.
- 23.5.2 Evaluation by peers external to the campus is required when research productivity is an issue; evaluation by peers external to the campus may be used when teaching and/or service/extension productivity is in question. If the Review Committee determines that evaluation by external peers is required or would be useful, the Committee shall notify the unit administrator and the faculty member. Thereafter, such outside reviews shall be obtained in accordance with the same procedure utilized by the unit to obtain outside reviews for purposes of making tenure decisions.

- 23.5.3 In accordance with the schedule for the review established by the unit administrator, the Review Committee shall make a written report of its findings and recommendations, if any.
- 23.5.4 If the special peer review is conducted at the request of the unit administrator pursuant to section 21.2.1 of this procedure, the written report of the Review Committee shall be provided to the unit administrator, the faculty member's dean, and the faculty member.
- 23.5.5 If the special peer review is conducted at the request of the faculty member pursuant to section 21.2.2 of this procedure, the written report of the Review Committee shall be provided solely to the faculty member. The faculty member, at his or her discretion, may keep the Report confidential, share it with the unit administrator, or share it with the unit administrator and dean. If requested by the faculty member, the unit administrator and dean shall provide a written response to the Report, indicating the extent to which he or she agrees or disagrees with the findings and recommendations of the Report and why. At the request of the faculty member, the Report and any response from administrators shall be made part of the faculty member's permanent personnel record. The faculty member, the unit administrator, and the dean shall work together to implement those recommendations on which they mutually agree. Nothing in the Report shall be used in any university evaluation without the consent of the faculty member. However, the faculty member may not attempt to utilize only a portion of the Report or any edited version of the Report in other university evaluations.

23.6 Preparing the Review Committee report

- 23.6.1 The purpose of the Review Committee Report is to provide an assessment of the performance of the faculty member subject to review and, where appropriate or necessary, to provide recommendations to maximize the faculty member's contributions to the unit and the University. The Review Committee Report is advisory. The Report shall include part (1) below and, as appropriate, parts (2) through (5):
- (1) An assessment of the strengths and weaknesses of the faculty member's performance;
 - (2) Recommendations for ways, if any, in which the faculty member could enhance achievement of his or her professional goals and his or her contributions to the mission of the unit, including suggestions, where appropriate, for adjustment in the faculty member's responsibilities, goals and timetables for meeting the goals, and criteria for assessing the faculty member's achievement of enhanced performance.
 - (3) An evaluation of any proposed plan submitted by the unit administrator or the faculty member to remedy any deficiency in the faculty member's performance and any recommended modification to such a plan.
 - (4) Recommendations for ways, if any, in which the unit administrator could provide professional development support to assist the faculty member in enhancing achievement of his or her professional goals and his or her contribution to the mission of the unit.

- (5) For a review initiated under 21.2.1 above, any recommendations for sanctions to be imposed upon the faculty member for performance characterized by substantial and chronic deficiency.
- 23.6.2 The Review Committee, if it believes that inappropriate criteria have been used to evaluate the faculty member, shall also indicate that fact in its Report.
 - 23.6.3 For a review initiated under 21.2.1 above, the Review committee shall make one of the following findings, to be clearly stated in its Report:
 - 23.6.3.1 The faculty member has not identified substantial and chronic deficiencies. If the Review Committee finds that the faculty member's performance does not reflect any substantial and chronic deficiency or deficiencies for the period under review, the faculty member and the unit administrator will be so informed in writing and the review is thereby completed.
 - 23.6.3.2 The faculty member has substantial and chronic deficiencies. The Review Committee shall state and describe the deficiency or deficiencies in its Report, which shall include all the elements listed under 21.6, items (1) through (5). The Committee shall provide a copy to the faculty member and the unit administrator.
 - 23.6.4 The unit administrator shall allow the faculty member being reviewed an opportunity to provide a written response to the Review Committee Report. Except when the review was conducted at the faculty member's request, the Report and any response from the faculty member shall be made a part of the faculty member's permanent personnel record.
- 23.7 Completing the review process under a finding of substantial and chronic deficiency
 - 23.7.1 Upon receipt of a Review Committee report and the faculty member's response, if any, the unit administrator shall meet with the faculty member reviewed to consider the report and any recommendations therein. The unit administrator shall then provide the faculty member and the dean with a written appraisal of the faculty member's performance, together with all documentation pertaining to the faculty member's review, including the file constructed for the review, the Review Committee's Report, and the faculty member's written response to the review, if any. The appraisal shall include, where appropriate:
 - 23.7.1.1 the extent to which the unit administrator accepts or rejects the findings and recommendations of the Review Committee Report and the reasons for doing so; the unit administrator may reject the Review Committee's findings only for compelling reasons, communicated in writing to the faculty member and the dean.
 - 23.7.1.2 a plan outlining the expectations of the unit administrator as to how the faculty member can remedy any deficiency in performance or enhance the faculty member's professional goals and contribution to the unit, including specific goals and time tables for achieving such goals and the criteria to be applied in making such a determination;

23.7.1.3 the resources the unit administrator is willing and able to provide the faculty member to assist in implementing the plan;

23.7.1.4 any adjustment in assignment or responsibilities of the faculty member; and

23.7.1.5 any sanction to be imposed on the faculty member related to his or her performance. Sanctions governed by Regents Bylaws shall only be imposed following the procedure prescribed in the by-laws.

23.7.2 The dean, after review and consultation, may accept, modify, or reject the unit administrator's written appraisal and recommendations, but where the dean's appraisal differs from that provided by the Review Committee or where the dean accepts recommendations that differ from those provided by Review Committee, the dean may modify or reject only for compelling reasons, communicated in writing. The dean's response shall be provided to the faculty member and to the unit administrator.

23.7.3 A faculty member dissatisfied with the results of the special peer review and the unit administrator's subsequent appraisal, or the dean's acceptance, modification or rejection of it, may pursue any appeal or remedy otherwise available to faculty members relating to matters that affect their employment status (21.2).

23.7.4 Progress towards achieving the goals and timetables set out in the unit administrator's plan, as approved by the dean, will be reviewed in subsequent annual reviews. If the faculty member fails to achieve the goals and timetables defined in that plan, those administrative processes defined by the Regent's Bylaws (and different from special peer review) may be initiated as appropriate. Special peer review is not a prerequisite for initiation of those other administrative processes.

23.8 Review of the special peer review

In the academic year following its fifth full year of operation, the Special Peer Review system shall be reviewed by a joint taskforce of administrators and faculty members. The taskforce shall assess the system's efficacy, fairness, and overall contribution to institutional betterment. (21.1). The standards for substantial and chronic deficiency shall be determined by the faculty in each unit and, when approved by the appropriate unit administrator, ~~e~~Dean and ~~Executive +~~Vice ~~e~~Chancellor, shall become part of its evaluation procedures.

Adopted August, 1993

Amended at College Faculty meeting on 12/3/93 (Changes approved by vote at meeting)

Amended at College Faculty meeting on 4/23/97 (Changes approved by mail ballot)

Amended at College Faculty meeting on 10/8/97 (Changes approved by mail ballot)

Amended at College Faculty meeting on 4/5/00 (Changes approved by vote at meeting)

Revised, 2002-2004 (Changes approved by vote at College Faculty meeting on 3/31/04)

Amended at College Faculty meeting on 4/5/06 (Change approved by unanimous vote at meeting)

Amended at College Faculty meeting on 11/2/06 (Change approved by unanimous vote at meeting)

Amended at College Faculty meeting on 4/4/07 (Change approved by vote at meeting)

TO: The Board of Regents Addendum IX-D-6

Business Affairs

MEETING DATE: December 4, 2018

SUBJECT: Report - Contract with Arthur J Gallagher & Co.

EXPLANATION: Gallagher assisted in the request for proposals (RFPs) for the University of Nebraska' health, pharmacy, and dental third party administrators. The University estimates the RFPs will result in an annual savings of \$11 million, of which \$6 million will be from the University's state aided budget.

In 2019, Gallagher will continue work to identify enhancements in the University's benefit program and will work to ensure minimum disruption in benefit services for University employees when the new third party administrators are implemented. Additionally, Gallagher will continue work to identify employee benefit program enhancements and savings opportunities.

PROJECT COST: 2017 - \$95,000
2018 - \$170,000
2019 - \$125,000

SOURCE OF FUNDS: Trust Funds

APPROVED:


Chris Kabourek

Vice President for Business and Finance | CFO

DATE: November 13, 2018

TO: The Board of Regents Addendum IX-D-7

Business Affairs

MEETING DATE: December 4, 2018

SUBJECT: Quarterly Status of Capital Construction Projects


RECOMMENDED ACTION: Report

EXPLANATION: This is a summary report of projects included in the Quarterly Capital Construction Report required by state statute. Inclusion in the report commences with Board of Regents approval and ends one year following substantial completion.

The report fulfills the requirements of R.P-6.3.6.2.e and R.P-6.3.6.4 and contains the campus and project name, designer and contractor, contracting method, contract status, stage of construction, and approved budget categories for the period ending September 30, 2018.

The report is available at: <http://nebraska.edu/docs/facilities/2018-09-30QuarterlyStatusOfCapitalConstructionProjects.pdf>

SPONSOR: Rebecca H. Koller
Assistant Vice President for Business & Finance
Director of Facilities Planning & Management

APPROVED: 
Chris J. Kabourek
Vice President for Business and Finance | CFO

DATE: November 13, 2018

TO: The Board of Regents Addendum IX-D-8

Business Affairs

MEETING DATE: December 4, 2018

SUBJECT: Report of Bids and Contracts

RECOMMENDED ACTION: Report

PREVIOUS ACTION: None

EXPLANATION: The attached report is a summary of bids and contracts as provided by the campuses pursuant to Section 6.4 of the *Bylaws of the Board of Regents of the University of Nebraska* for the period ended October 17, 2018.

The report outlines the following: type of action; campus; description and use of the product, service, or project; funding source; approved budget amount; contract amount; contractor or vendor; and a bid review or bid explanation if the low responsible bid was not accepted.

APPROVED:



Chris J. Kabourek
Vice President | CFO
University of Nebraska

DATE: November 13, 2018

| Type of Action | Campus | Description | Funding Source | Approved Budget Amount* | Contract Amount | Contractor / Vendor | Bid Review or Explanation |
|------------------------------------|--------|--|---|-------------------------|-----------------|---|--|
| Telecommunication | UNMC | 3 year onsite maintenance for Aura Core enterprise voice platform and gateways | Cash | \$ 1,310,000.00 | \$ 1,304,064.84 | SKC Communication | E&I consortium pricing - service/maintenance agreement |
| Consulting Services/Software | UNMC | Grant development support and online library. | Cash | \$ 300,000.00 | \$ 264,000.00 | Hanover Research | sole source - unique software and consulting services |
| Scientific Equipment | UNMC | Fluidnatek LE100 - electrospinning instrument | Cash | \$ 260,000.00 | \$ 253,546.00 | nanoScience Instruments (distributor) Bioinicia (manufacturer) | sole source - unique instrument |
| Contract for Professional Services | UNO | Additional Recruitment Services | General Funds | \$316,000 | \$316,000 | Ruffalo Noel Levitz, LLC | Sole Source |
| Construction Contract | UNO | Infrastructure renovations to Arts and Sciences Hall | LB957 | \$6,330,971 | \$6,020,000 | Meco Henne Contracts, Inc | Competitive Bid |
| Construction Contract | UNO | Construction of a new addition to Biomechanics Building | Donor Funds | \$9,751,800 | \$9,529,808 | Meyers-Carlisle-Leapley Construction | Construction Manager at Risk |
| Construction Contract | UNK | MV Electrical Service to new STEM Building | Proceeds from LB 957 building renewal bonds | \$30,000,000 | \$186,480.00 | Ensley Electrical Services | Low Responsible Bid |
| Construction Contract | UNL | Carson Center for Emerging Media Arts | Private / Trust | \$5,638,000 | \$1,012,324 | Hampton Enterprises | Low Responsible Bid |
| Construction Contract | UNL | Devaney Sports Center Gymnastics Training Facility | Auxiliary | \$11,049,000 | \$11,059,000 | Hausmann Construction | Low Responsible Bid |
| Construction Contract | UNL | Loop Road Renovation | Auxiliary | \$2,310,000 | \$2,045,674 | K2 Construction | Low Responsible Bid |

University of Nebraska
 Business Affairs Report – Bids and Contracts

Period Ending: September 30, 2018
 Meeting Date: December 4, 2018

| | | | | | | | |
|-------------------|-----|---|--------------------------------|-----------|-----------|-------------------|--|
| Personal Property | UNL | Adobe Creative Cloud for desktop for Students | Cash Funds | \$310,600 | \$310,600 | Adobe Systems | One year extension to the current Adobe Students license to synchronize contract terms with U-wide faculty & staff license |
| Personal Property | UNL | Ed Weir Stadium Video Board Replacement | Auxiliaries and Services Funds | \$305,893 | \$305,893 | Score Vision, LLC | Low Responsible Bid RFP 2981-18-5512 |
| Personal Property | UNL | Laser Selective Melting System | Federal Funds | \$300,000 | \$300,000 | SLM Solutions NA | Sole source justified at this system has six unique features to better enable 3D-print diamond deposit research |

TO: The Board of Regents Addendum IX-D-9

Business Affairs

MEETING DATE: December 4, 2018

SUBJECT: Residence Hall Room Rates for Academic Year 2019-20 at the University of Nebraska at Omaha

RECOMMENDED ACTION: Report

PREVIOUS ACTION: December 5, 2017 – The Board of Regents approved an up to 3% annual average rate increase for student housing rates at Scott Court, Scott Village, Maverick Village and University Village for the 2018-19, 2019-20 and 2020-21 academic years at the University of Nebraska at Omaha

November 20, 2014 - The Board of Regents approved an up to 3.4% annual average rate increase for student housing at Scott Court, Scott Village, Maverick Village and University Village for the 2015-16, 2016-17 and 2017-18 Academic Years at the University of Nebraska at Omaha.

EXPLANATION: The table below shows planned rates for Academic Year 2019-20 with a comparison to current rates in place for 2018-19. The 2019-20 planned rates reflect a 1.69% overall average rate increase.

2019-20 Planned Rates:

| Payment Plan | Housing Complex | | | |
|--------------|-----------------|---------------|------------------|--------------------|
| | Scott Court | Scott Village | Maverick Village | University Village |
| Monthly | \$7,920 | \$7,500 | \$N/A | \$N/A |
| Semi-Annual | 7,620 | 7,260 | N/A | N/A |
| Annual | 7,500 | 7,140 | 7,465 | N/A |
| 9 Month | 6,600 | N/A | N/A | \$6,100 |


2018-19 Current Rates:

| Payment Plan | Housing Complex | | | |
|--------------|-----------------|---------------|------------------|--------------------|
| | Scott Court | Scott Village | Maverick Village | University Village |
| Monthly | \$7,800 | \$7,380 | \$N/A | \$N/A |
| Semi-Annual | 7,500 | 7,140 | N/A | N/A |
| Annual | 7,380 | 7,020 | 7,365 | N/A |
| 9 Month | 6,500 | N/A | N/A | 5,950 |

SPONSORS: Dan Shipp
Vice Chancellor for Student Success

Douglas A. Ewald
Vice Chancellor for Business, Finance and Business Development

APPROVED:



Jeffrey P. Gold, Chancellor
University of Nebraska at Omaha

DATE: November 13, 2018

TO: The Board of Regents Addendum IX-D-10

Business Affairs

MEETING DATE: December 4, 2018

SUBJECT: Business Affairs Committee Approval of Intermediate Design Report Correction

RECOMMENDED ACTION: Report

PREVIOUS ACTION: October 3, 2018 – The Board of Regents approved the UNL-Nebraska East Union Renovation Intermediate Design Report.

November 7, 2008 – The Board of Regents approved revisions to RP-6.3.6.2.d authorizing the Business Affairs Committee to approve Intermediate Design for projects greater than \$2,000,000 and report approval to the Board at the next regular meeting. Approval of Intermediate Design fixes the project scope and budget.


EXPLANATION: Following is a correction to the Intermediate Design Report construction and non-construction lines approved by the Business Affairs Committee:

UNL – Nebraska East Union Renovation

Program Statement Approved: October 5, 2017
Intermediate Design Report: October 3, 2018

| | <i>Program Statement</i> | <i>Intermediate Design</i> |
|--------------------------|--------------------------|----------------------------|
| Total Project Budget: | \$26,600,000 | \$28,595,000 |
| Non Construction Budget: | \$5,184,000 | <u>\$4,509,000</u> |
| Construction Budget: | \$21,416,000 | <u>\$24,086,000</u> |
| NSF: | 84,742 | 94,113 |
| GSF: | 92,790 | 104,438 |
| Substantial Completion: | August 2020 | August 2020 |

SPONSOR: Rebecca H. Koller
Assistant Vice President for Business & Finance
Director of Facilities Planning & Management

APPROVED: 
Chris J. Kabourek
Vice President for Business and Finance | CFO

DATE: October 24, 2018

TO: The Board of Regents Addendum IX-D-11

Business Affairs

MEETING DATE: December 4, 2018

SUBJECT: Naming of the north-stadium sky bridge in the Osborne Athletic Complex, "The Burnell Bridge" in honor of Dr. Thomas Burnell.

RECOMMENDED ACTION: Report

PREVIOUS ACTION: None

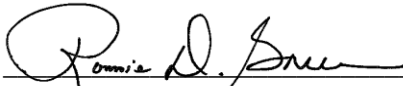
EXPLANATION: President Bounds and Chancellor Green have approved the naming of the north-stadium sky bridge in the Osborne Athletic Complex, "The Burnell Bridge" in recognition of the \$1,250,000 gift to Nebraska Athletics made by Dr. Thomas Burnell.

Dr. Burnell graduated with a B.S. in Animal Science and a M.S in Animal Nutrition from the University of Nebraska-Lincoln and holds a PhD in Nutrition with an emphasis in statistics and biochemistry from the University of Kentucky. Dr. Burnell previously endowed the Burnell Football Student Manager Award Fund with Nebraska Athletics and has served as the President of the Nebraska Alumni Association.

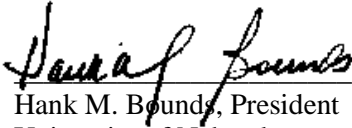
The University of Nebraska and Husker Athletics have been a source of pride for Dr. Burnell all of his life. By naming the north-stadium sky bridge in his honor, the Board of Regents expresses on behalf of the University of Nebraska-Lincoln its deepest gratitude and appreciation to Dr. Thomas Burnell for his support of the University of Nebraska.

SPONSOR: William J. Nunez
Vice Chancellor for Business and Finance

APPROVED:



Ronnie D. Green, Chancellor
University of Nebraska-Lincoln



Hank M. Bounds, President
University of Nebraska

DATE: November 13, 2018

TO: The Board of Regents Addendum IX-D-12

Business Affairs

MEETING DATE: December 4, 2018

SUBJECT: Naming the center gallery in the International Quilt Study Center & Museum the "Doris Von Seggern Gallery" at the University of Nebraska-Lincoln

RECOMMENDED ACTION: Report

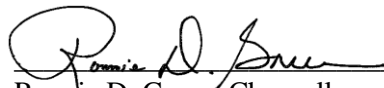
PREVIOUS ACTION: None

EXPLANATION: President Bounds and Chancellor Green have approved the naming of the center gallery in the International Quilt Study Center & Museum the "Doris Von Seggern Gallery" in recognition of extraordinary service to the University by the Von Seggern family.

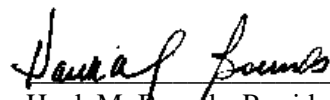
By naming the gallery in honor of the Doris Von Seggern family, the Board of Regents expresses on behalf of the University of Nebraska-Lincoln its deepest gratitude and appreciation to the Von Seggern family for their support of the University of Nebraska.

SPONSOR: William J. Nunez
Vice Chancellor for Business and Finance

APPROVED:



Ronnie D. Green, Chancellor
University of Nebraska-Lincoln



Hank M. Bounds, President
University of Nebraska

DATE: November 13, 2018

TO: The Board of Regents Addendum IX-D-13

Business Affairs

MEETING DATE: December 4, 2018

SUBJECT: Naming a gallery in the Sheldon Museum of Art the "Roseann and Philip L. Perry Gallery" at the University of Nebraska-Lincoln

RECOMMENDED ACTION: Report

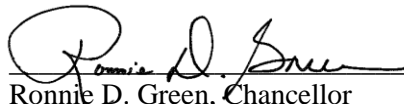
PREVIOUS ACTION: None

EXPLANATION: President Bounds and Chancellor Green have approved the naming of a gallery in the Sheldon Museum of Art the "Roseann and Philip L. Perry Gallery" in recognition of their continuing support of the University.

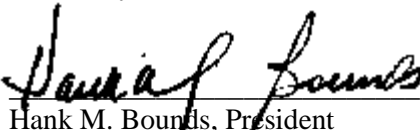
By naming the gallery in their honor, the Board of Regents expresses on behalf of the University of Nebraska-Lincoln its deepest gratitude and appreciation to Roseann and Philip Perry for their support of the University of Nebraska.

SPONSOR: William J. Nunez
Vice Chancellor for Business and Finance

RECOMMENDED:



Ronnie D. Green, Chancellor
University of Nebraska-Lincoln



Hank M. Bounds, President
University of Nebraska

DATE: November 13, 2018

TO: The Board of Regents Addendum IX-D-14

Business Affairs

MEETING DATE: December 4, 2018

SUBJECT: Naming of the track offices in the Bob Devaney Sports Center the "Walker Family Foundation Track Office" at the University of Nebraska-Lincoln

RECOMMENDED ACTION: Approve the naming of the track offices in the Bob Devaney Sports Center the "Walker Family Foundation Track Office" at the University of Nebraska-Lincoln

PREVIOUS ACTION: None

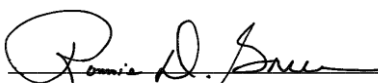
EXPLANATION: President Bounds and Chancellor Green approved the naming of the track offices in the Bob Devaney Sports Center to the "Walker Family Foundation Track Office" in recognition of the Walker's continuing support of the University.

Denny Walker was a letter winner in track and a 1968 graduate of the University of Nebraska-Lincoln. He has been honored with the CBA Business Excellence Achievement Award, the Distinguished Entrepreneur Award and a Hall of Fame Award from the UNL Alumni Track Association.

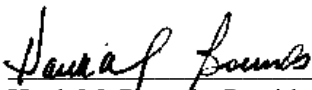
By naming the gallery in their honor, the Board of Regents expresses on behalf of the University of Nebraska-Lincoln its deepest gratitude and appreciation to Denny and his wife Diana Walker for their support of the University of Nebraska.

SPONSOR: William J. Nunez
Vice Chancellor for Business and Finance

RECOMMENDED:



Ronnie D. Green, Chancellor
University of Nebraska-Lincoln



Hank M. Bounds, President
University of Nebraska

DATE: November 13, 2018

Lincoln, Nebraska
October 3, 2018

The Board of Regents of the University of Nebraska met on October 3, 2018, at 10:11 a.m. at the University of Nebraska at Kearney, in the Nebraskan Student Union Ponderosa Room E, 1013 West 27th Street, Kearney, Nebraska, in a publicly convened session, the same being open to the public and having been preceded by advance publicized notice, a copy of which is attached to the minutes of this meeting as Attachment 1.

In compliance with the provisions of *Neb. Rev. Stat.* § 84-1411, printed notice of this meeting was sent to each member of the Board and was posted in the first floor lobby of Varner Hall at 3835 Holdrege Street, Lincoln, Nebraska, and at the Nebraskan Student Union on the campus of the University of Nebraska at Kearney. In addition, copies of such notice were sent to the Lincoln Journal Star, Omaha World Herald, the Daily Nebraskan, the Gateway, the Antelope, the Kearney Hub, and the Lincoln office of the Associated Press on September 26, 2018.

Regents present:

Timothy Clare, Vice Chairman
Hal Daub
Paul Kenney
Bob Phares
Robert Schafer, Chairman
Bob Whitehouse
Logan Krejdl, University of Nebraska at Kearney
Hunter Traynor, University of Nebraska-Lincoln
Sarah Hotovy, University of Nebraska Medical Center
Renata Valquier Chavez, University of Nebraska at Omaha

Regents not present:

Howard Hawks
Jim Pillen

University officials present:

Hank M. Bounds, President
Susan M. Fritz, Executive Vice President and Provost
Carmen K. Maurer, Corporation Secretary
Jeffrey P. Gold, Chancellor, University of Nebraska Medical Center and
University of Nebraska at Omaha
Ronnie D. Green, Chancellor, University of Nebraska-Lincoln
Douglas A. Kristensen, Chancellor, University of Nebraska at Kearney
Christopher J. Kabourek, Interim Vice President for Business and Finance | CFO
James P. Pottorff, Vice President and General Counsel
Wendy D. Hind, Vice President for University Affairs

University official not present:

Michael J. Boehm, Vice President for Agriculture and Natural Resources

I. CALL TO ORDER

II. ROLL CALL

The Board convened at 10:11 a.m. at the University of Nebraska at Kearney, in the Nebraskan Student Union Ponderosa Room E, 1013 West 27th Street, Kearney, Nebraska. Attendance is indicated above.

III. APPROVAL OF MINUTES AND RATIFICATION OF ACTIONS

Motion Moved by Kenney and seconded by Whitehouse to approve the minutes and ratify the actions of the regularly scheduled meeting on August 3, 2018.

Action Student Opinion: Voting Aye: Krejdl, Traynor, Valquier Chavez, and Hotovy. Voting Aye: Daub, Kenney, Phares, Schafer, Whitehouse, and Clare. Not present: Hawks and Pillen. Motion carried.

Chairman Schafer announced a copy of the Open Meetings Act was available from the Assistant Corporation Secretary.

Chairman Schafer welcomed James Pottorff, Vice President and General Counsel of the University of Nebraska.

IV. KUDOS

Regent Whitehouse presented a KUDOS award to Deborah Huryta, Compliance Manager at the University of Nebraska at Kearney.

Regent Kenney presented a KUDOS award to Rachel Wenzl, Institutional Review Board Manager for Research Compliance Services at the University of Nebraska-Lincoln.

Regent Krejdl presented a KUDOS award to Jerry Parriott, Business Manager for the Nebraska Business Development Center and Grant Financial Officer within the College of Business Administration at the University of Nebraska at Omaha.

Regent Daub presented a KUDOS award to John Keenan, Public Relations Department at the University of Nebraska Medical Center.

V. RESOLUTIONS

None

VI. HEARINGS

None

VII. PUBLIC COMMENT

None

VIII. UNIVERSITY CONSENT AGENDA

Motion Moved by Regent Phares and seconded by Regent Krejdl to approve items VIII-A-1, VIII-A-2, VIII-A-3, VIII-A-4, and VIII-A-5

A. ACADEMIC AFFAIRS

VIII-A-1 President's Personnel Recommendation

VIII-A-2 Approval to Award Degrees and Certificates for the 2018-2019 academic year and 2019 summer sessions at the University of Nebraska at Kearney

VIII-A-3 Approval to Award Degrees and Certificates for the 2018-2019 academic year and 2019 summer sessions at the University of Nebraska-Lincoln

VIII-A-4 Approval to Award Degrees and Certificates for the 2018-2019 academic year and 2019 summer sessions at the University of Nebraska Medical Center

VIII-A-5 Approval to Award Degrees and Certificates for the 2018-2019 academic year and 2019 summer sessions at the University of Nebraska at Omaha

Action Student Opinion: Voting Aye: Traynor, Valquier Chavez, Hotovy, and Krejdl. Voting Aye: Kenney, Phares, Schafer, Whitehouse, Clare, and Daub. Not present: Hawks and Pillen. Motion carried.

IX. ADMINISTRATIVE AGENDA

A. ACADEMIC AFFAIRS

Chancellor Kristensen made a presentation highlighting Regent Bob Whitehouse's time as a student and an athlete at the University of Nebraska at Kearney (formerly Kearney State College), his career as a public school educator and administrator, as well as his contributions and continued support for the University of Nebraska.

Motion Moved by Phares and seconded by Kenney to approve item IX-A-1

IX-A-1 Approve the award of the title "Regent Emeritus" to Bob Whitehouse

Action Student Opinion: Voting Aye: Valquier Chavez, Hotovy, Krejdl, and Traynor. Voting Aye: Kenney, Phares, Schafer, Clare, and Daub. Abstain: Whitehouse. Not present: Hawks and Pillen. Motion carried.

Motion Moved by Clare and seconded by Whitehouse to approve item IX-A-2

IX-A-2 Approve amendments to *Board of Regents Policy* RP-4.3.2 Tenure Recommendations

RP-4.3.2 Tenure Recommendations Continuous Appointment Report

~~Annually~~ The Board of Regents shall receive ~~the~~ a report listing of those individuals recommended for tenure granted continuous appointments ~~at least one meeting prior to the meeting at which time action is to be taken¹.~~ for during the previous academic year.

~~The UNL Bylaws require that the UNL Chancellor shall inform the Board of Regents if the recommendations of the Chancellor and the appropriate Vice Chancellor differ from the recommendations of a dean or director in tenure cases.²~~

There was discussion

Action Student Opinion: Voting Aye: Hotovy, Krejdl, Traynor, and Valquier Chavez. Voting Aye: Phares, Schafer, Whitehouse, Clare, Daub, and Kenney. Not present: Hawks and Pillen. Motion carried.

Motion Moved by Valquier Chavez and seconded by Kenney to approve item IX-A-3

IX-A-3 Approval is requested to discontinue the Bachelor of Science degree in Recreation and Leisure Studies in the School of Health and Kinesiology in the College of Education at the University of Nebraska at Omaha

There was discussion

Action Student Opinion: Voting Aye: Krejdl, Traynor, Valquier Chavez, and Hotovy. Voting Aye: Schafer, Whitehouse, Clare, Daub, Kenney, and Phares. Not present: Hawks and Pillen. Motion carried.

Motion Moved by Whitehouse and seconded by Phares to approve item IX-A-4

IX-A-4 Approval is requested to transfer the joint UNK and UNO Master of Fine Arts in Writing program to become the sole academic responsibility of the University of Nebraska at Omaha

There was discussion

Action Student Opinion: Voting Aye: Traynor, Valquier Chavez, Hotovy, and Krejdl. Voting Aye: Schafer, Whitehouse, Clare, Daub, Kenney, and Phares. Not present: Hawks and Pillen. Motion carried.

Motion Moved by Hotovy and seconded by Kenney to approve item IX-A-5

IX-A-5 Approval is requested to discontinue the Bachelor of Arts in Education degree in Theatre Education K-12 in the College of Arts and Sciences (formerly the College of Fine Arts and Humanities) at the University of Nebraska at Kearney

- Action Student Opinion: Voting Aye: Valquier Chavez, Hotovy, Krejdl, and Traynor. Voting Aye: Whitehouse Clare, Daub, Kenney, Phares, and Schafer. Not present: Hawks and Pillen. Motion carried.
- Motion Moved by Whitehouse and seconded by Clare to approve item IX-A-6
- IX-A-6 Approval is requested to discontinue the Bachelor of Arts, Bachelor of Science, and Bachelor of Arts in Education (7-12) programs in Speech Communication in the College of Arts and Sciences (formerly the College of Fine Arts and Humanities) at the University of Nebraska at Kearney
- Action Student Opinion: Voting Aye: Hotovy, Krejdl, Traynor, and Valquier Chavez. Voting Aye: Clare, Daub, Kenney, Phares, Schafer, and Whitehouse. Not present: Hawks and Pillen. Motion carried.

B. BUSINESS AFFAIRS

- Motion Moved by Phares and seconded by Hotovy to approve item IX-B-1
- University of Nebraska
- IX-B-1 Approve a multiyear contract for Splunk security software
- There was discussion
- Action Student Opinion: Voting Aye: Krejdl, Traynor, Valquier Chavez, and Hotovy. Voting Aye: Daub, Kenney, Phares, Schafer, Whitehouse, and Clare. Not present: Hawks and Pillen. Motion carried.
- University of Nebraska at Omaha
- Motion Moved by Daub and seconded by Kenney to approve item IX-B-2
- IX-B-2 Approve the Program Statement for Mammel Hall Addition at the University of Nebraska at Omaha
- There was discussion
- Action Student Opinion: Voting Aye: Traynor, Valquier Chavez, Hotovy, and Krejdl. Voting Aye: Kenney, Phares, Schafer, Whitehouse, Clare, and Daub. Not present: Hawks and Pillen. Motion carried.

C. FOR INFORMATION ONLY

- IX-C-1 University of Nebraska Strategic Planning Framework
- IX-C-2 University of Nebraska Strategic Framework Accountability Measures
- IX-C-3 Calendar of establishing and reporting accountability measures

- IX-C-4 University of Nebraska Strategic Dashboard Indicators
- IX-C-5 Board of Regents agenda items related to the University of Nebraska Strategic Framework
- IX-C-6 Amendments to the *Bylaws of the Board of Regents*, Chapter I, related to The Board of Regents of the University of Nebraska, and Chapter IV, related to Rights and Responsibilities of Professional Staff. This item is presented for information only and will be brought to the Board for approval at its December meeting.

D. REPORTS

- IX-D-1 Personnel Reports for the period April 1 through June 30, 2018 and FY 2018-19 University personnel salaries
- IX-D-2 Leaves of Absences approved during the period July 1, 2017 through June 30, 2018
- IX-D-3 Review of Multi-Departmental Academic Centers for Research, Teaching, and/or Service
- IX-D-4 Renaming the Bachelor of Science in Organizational Communication Comprehensive to the Bachelor of Science in Organizational and Relational Communication Comprehensive in the Department of Communication in the College of Arts and Sciences (formerly the College of Fine Arts and Humanities) at the University of Nebraska at Kearney
- IX-D-5 Renaming the Bachelor of Music in Musical Theatre to the Bachelor of Music in Musical Theatre Comprehensive in the Department of Music, Theatre and Dance in the College of Arts and Sciences (formerly the College of Fine Arts and Humanities) at the University of Nebraska at Kearney
- IX-D-6 Memorandum of Understanding between the University of Nebraska Medical Center and University of Nebraska at Omaha to offer a Master of Science in Nursing/Master of Business Administration Dual Degree
- IX-D-7 Intermediate Design report - University of Nebraska at Omaha Arts and Sciences Hall Renovation
- IX-D-8 Intermediate Design report - University of Nebraska-Lincoln East Union Renovation
- IX-D-9 Quarterly Status report of Capital Construction Projects
- IX-D-10 Status report of Six-Year Capital Plan
- IX-D-11 Bids and Contracts for the period ended August 22, 2018
- IX-D-12 Gifts, Grants, Contracts and Bequests accepted during the quarter April 1 through June 30, 2018
- IX-D-13 Naming of a gallery at the Sheldon Museum of Art the “Kathryn and Marc LeBaron Gallery” at the University of Nebraska-Lincoln

IX-D-14 Naming the new meeting room on first floor of the Nebraskan Student Union the “Antelope Room” and naming Rooms 310 and 312 overlooking Foster Field “Loper Suite 310” and “Loper Suite 312”

X. ADDITIONAL BUSINESS

Motion Moved by Hotovy and seconded by Phares that the Board go into closed session as authorized by Neb. Rev. Stat. § 84-1410 for the protection of the public interest, and to prevent needless injury to the reputation of persons who have not requested a public hearing, for the purpose of holding a discussion limited to the following subject:

- Personnel matters involving members of the university staff.

Chairman Schafer declared that the closed session would be strictly limited to a discussion of:

- Personnel matters involving members of the university staff.

Action Student Opinion: Voting Aye: Valquier Chavez, Hotovy, Krejdl, and Traynor. Voting Aye: Kenney, Phares, Schafer, Whitehouse, and Clare. Not present: Daub, Hawks, and Pillen. Motion carried.

The Board went into closed session at 10:55 a.m. The Board reconvened the open meeting at 11:37 a.m.

XI. ADJOURNMENT

There being no further business, the meeting was adjourned by Chairman Schafer at 11:38 a.m.

Respectfully submitted,

Carmen K. Maurer
Corporation Secretary

Robert M. Schafer
Chairman of the Board

ATTACHMENT 1
NOTICE OF MEETING

Notice is hereby given that the Board of Regents of the University of Nebraska will meet in a publicly convened session on Wednesday, October 3, 2018, at 9:45 a.m. at the University of Nebraska at Kearney, Nebraskan Student Union Ponderosa Room, 1013 West 27th Street, Kearney, Nebraska 68849. <http://www.unk.edu/campus-map/?q=m30>

An agenda of subjects to be considered at said meeting, kept on a continually current basis, is available for inspection in the office of the Corporation Secretary of the Board of Regents, Varner Hall, 3835 Holdrege Street, Lincoln, Nebraska, or at <https://nebraska.edu/regents/agendas-and-minutes>.

A copy of this notice will be delivered to the Lincoln Journal Star, the Omaha World-Herald, the Daily Nebraskan, the Gateway, the Antelope, the Kearney Hub, the Lincoln office of the Associated Press, members of the Board of Regents, and the President's Council of the University of Nebraska.

Dated: September 26, 2018

Carmen K. Maurer
Corporation Secretary
Board of Regents
University of Nebraska

**UNIVERSITY OF NEBRASKA BOARD OF REGENTS
DECEMBER 4, 2018**

FACULTY SENATE PRESIDENTS

Grace Mims, University of Nebraska at Kearney, Professor and Department Chair,
Counseling and School Psychology Department

Kevin Hanrahan, University of Nebraska-Lincoln, Associate Professor, Voice and Vocal
Pedagogy

Corrine Hanson, University of Nebraska Medical Center, Associate Professor, Division of
Medical Nutrition Education, College of Allied Health Professions

Chris Kelly, University of Nebraska at Omaha, Associate Professor, Department of
Gerontology

COMMITTEE SPEAKER

ACADEMIC AFFAIRS COMMITTEE PRESENTATION

Topic: Strategic Framework Report on Distance Education

Mary Niemiec is the Associate Vice President for Digital Education and Director of University of Nebraska Online. She reports to the Executive Vice President and Provost and has been with the University since 2011. Ms. Niemiec has worked in the areas of online and blended learning for more than twenty years. In addition to her University responsibilities, she represents and promotes the University nationally by serving in leadership roles in various professional organizations. Ms. Niemiec is currently the Vice President of the Online Learning Consortium. Ms. Niemiec also serves as Co-Chair for the Nebraska Information Technology Commission's Education Council.

AN ACADEMIC PARTNER IN BUILDING THE FUTURE

One University. 4 Campuses. 137 Programs Online.



▶ Natalia McCain
Nursing, RN to BSN
University of Nebraska Medical Center



▶ Ryan Metcalf
Business Administration, MBA
University of Nebraska-Lincoln



▶ Taleisha Newbill
Gender & Leadership, Undergraduate Certificate
University of Nebraska at Omaha



▶ Curtis Reece
Biology, MS
University of Nebraska at Kearney

Contents

- National Trends
- Distance Education Strategic Framework
- Academic Year Comprehensive Data
- NU Students
- Marketing Analytics
- University of Nebraska High School



Nationally

- Over 6 million students are enrolled in at least one distance education course in the U.S.
- 30% of all students in higher education take at least one online course.
- 50% of these students are 'distance only'
- 68% of students are enrolled at public institutions
- Public institutions have seen a 5% drop in on-campus enrollments as distance enrollment has increased
- 55% of distance only students study at an institution located in their state of residence

Source: Digital Learning Compass – Distance Education Enrollment Report 2017

UNIVERSITY OF
Nebraska
Online

KEARNEY | LINCOLN | OMAHA | MEDICAL CENTER

Strategic Framework Report

Distance Education [1-g-i]

- Metric
 - Growth in unduplicated headcount of distance only students, both resident and non-resident, at or above the national average growth for public four-year institutions as reported via the Integrated Postsecondary Education Data System (IPEDS)

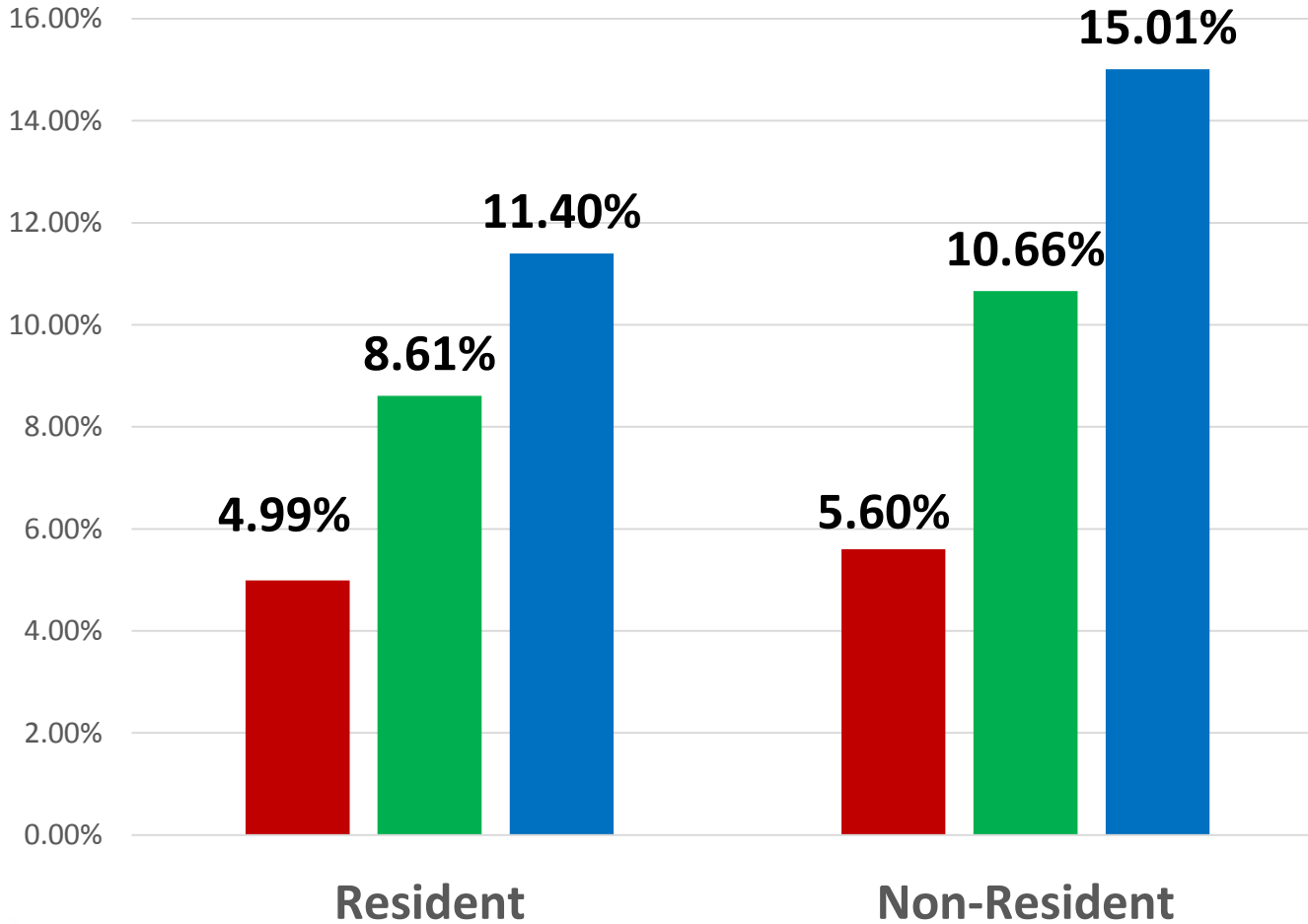
IPEDS, as part of the Institute for Education Sciences, is a system of interrelated surveys conducted annually by the National Center for Education Statistics. Fall census data reported.

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Board of Regents Metric

Distance Education Unduplicated Headcount
Growth from Fall 2016 – Fall 2017 – IPEDS



- NU
- Public 4-Year
- BoR Peers

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Source: IPEDS

Distance Only Unduplicated Headcount

IPEDS Fall 2016 to Fall 2017

| | UNK DE Only | UNL DE Only | UNO DE Only | UNMC DE Only | Total DE Only |
|------------|----------------|----------------|----------------|-----------------|------------------|
| Fall 2016 | 1,762 | 1,375 | 1,091 | 659 | 4,887 |
| Fall 2017 | 1,863 | 1,477 | 1,181 | 648 | 5,169 |
| % Change | 5.7% | 7.4% | 8.2% | -1.7% | 5.8% |
| +/- Change | 101 | 102 | 90 | -11 | 282 |

Headcount as reported by each NU campus to IPEDS

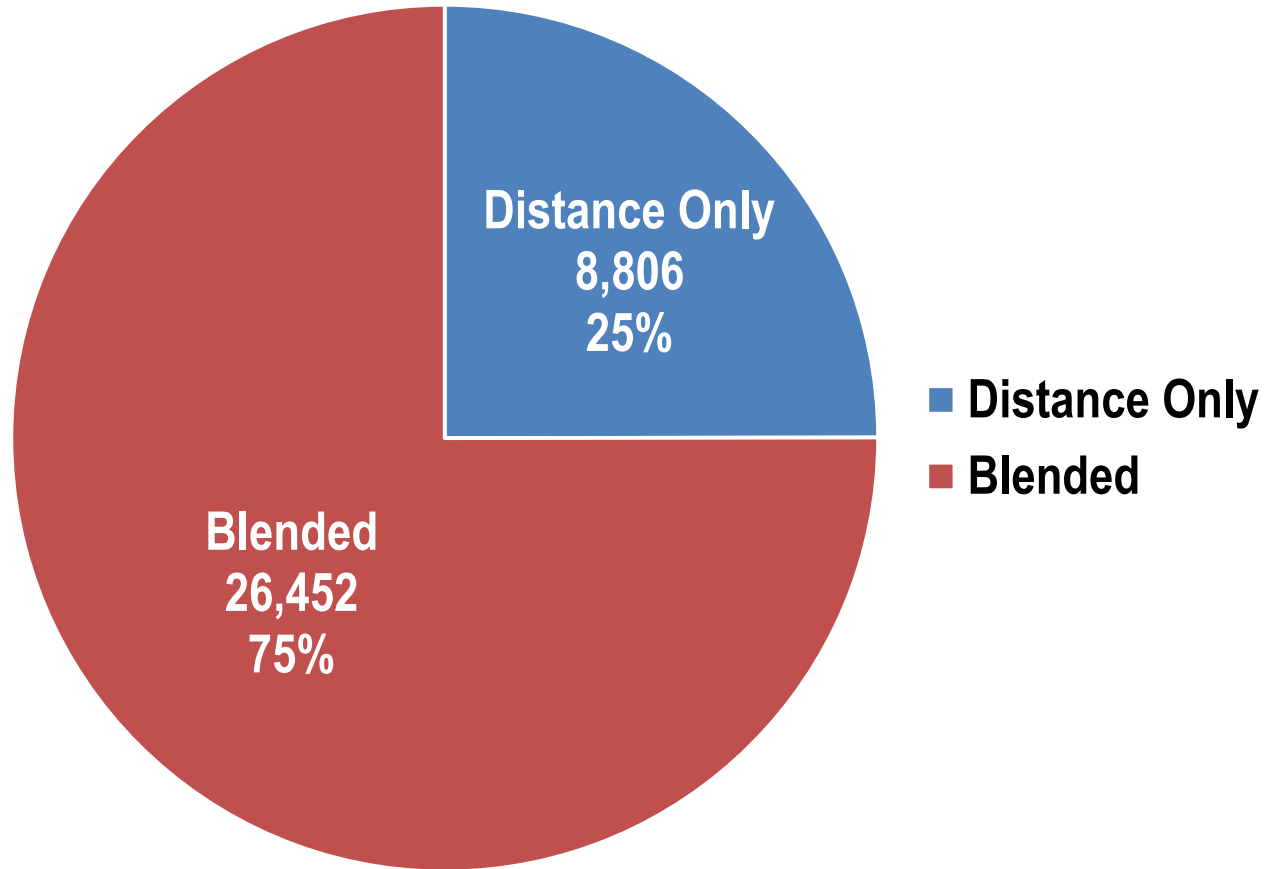
Not inclusive of UNL mid-term enrollments for programs such as MBA

Terminology

- Distance Only
 - Individuals admitted to the university into an online program and/or **who enroll exclusively in online courses during the course of an academic year** - student status can be as degree or non-degree.
- Blended
 - Integration of online and face-to-face instruction at the course and/or program level. Data represents student credit hours and unduplicated headcount for students who have taken **at least one online course during the academic year.**

35,258 NU Students Studied Online

Unduplicated Headcount – AY 2017/2018



Final end of term data – Fall, Spring and Summer
UNMC Blended Data is Preliminary

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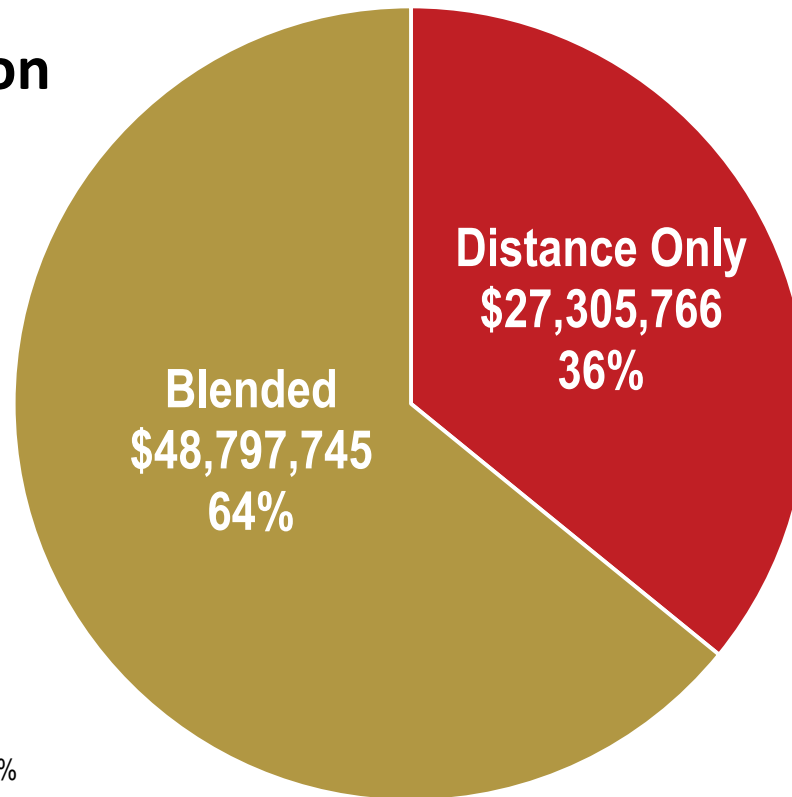
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FY 18 Distance Education Tuition Gross Revenue*

\$76,103,511

7% Growth
Distance Only Tuition

10% Growth
All Online Tuition



*Average DE Tuition Increase for AY17/18 – 3.5%

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8,806 NU Students Studied at a Distance

AY 2017/2018

| | AY 16/17 | AY 17/18 | % Growth | +/- Growth |
|--------------|----------|----------|----------|------------|
| Resident | 5,878 | 6,080 | 3.4% | 202 |
| Non-Resident | 2,662 | 2,726 | 2.4% | 64 |

Final end of term data – Fall, Spring and Summer

69%
are Nebraska Residents

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When searching for schools, I found UNK as a ranked university. I went on to get my associates, knowing that once I completed I would transfer and have a higher level of articulation for those transfer credits.

▶ **KRISTA WILSON**
BUSINESS ADMINISTRATION, BS
UNIVERSITY OF NEBRASKA AT KEARNEY

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Growth Distance Education Only Headcount

AY 2017/2018

| | AY 16/17 | AY 17/18 | % Growth | +/- Growth |
|--------------|--------------|--------------|-------------|------------|
| UNK | 3,103 | 3,100 | -0.1% | -3 |
| UNL | 3,112 | 3,295 | 5.9% | 183 |
| UNO | 1,953 | 2,044 | 4.7% | 91 |
| UNMC | 372 | 367 | -1.3% | -5 |
| Total | 8,540 | 8,806 | 3.1% | 266 |

Final end of term data – Fall, Spring and Summer

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Growth Distance Education Only Student Credit Hours

AY 2017/2018

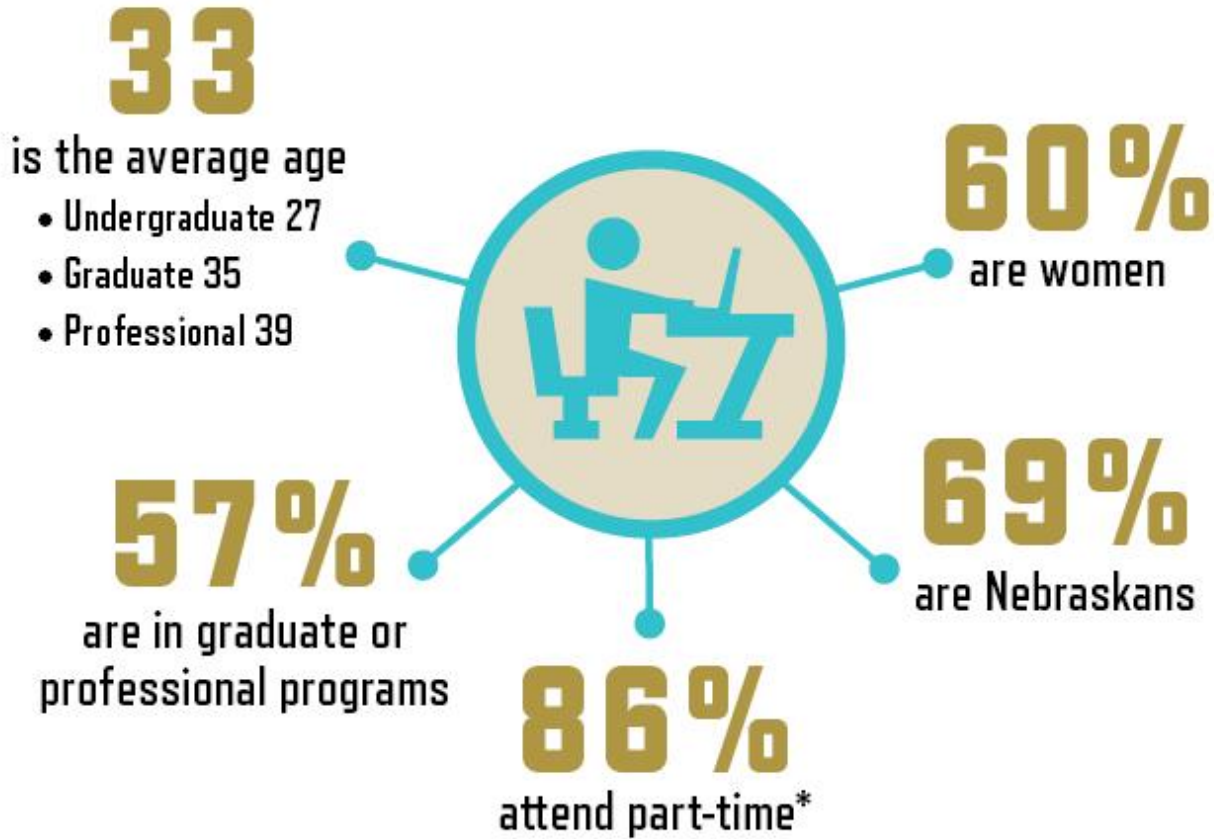
| | AY 16/17 | AY 17/18 | % Growth | +/- Growth |
|--------------|---------------|---------------|-------------|--------------|
| UNK | 27,139 | 29,018 | 6.9% | 1,879 |
| UNL | 20,334 | 22,119 | 8.8% | 1,785 |
| UNO | 17,040 | 17,459 | 2.5% | 419 |
| UNMC | 3,895 | 3,750 | -3.7% | -145 |
| Total | 68,408 | 72,346 | 5.8% | 3,938 |

Final end of term data – Fall, Spring and Summer

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NU Distance Only Student Profile



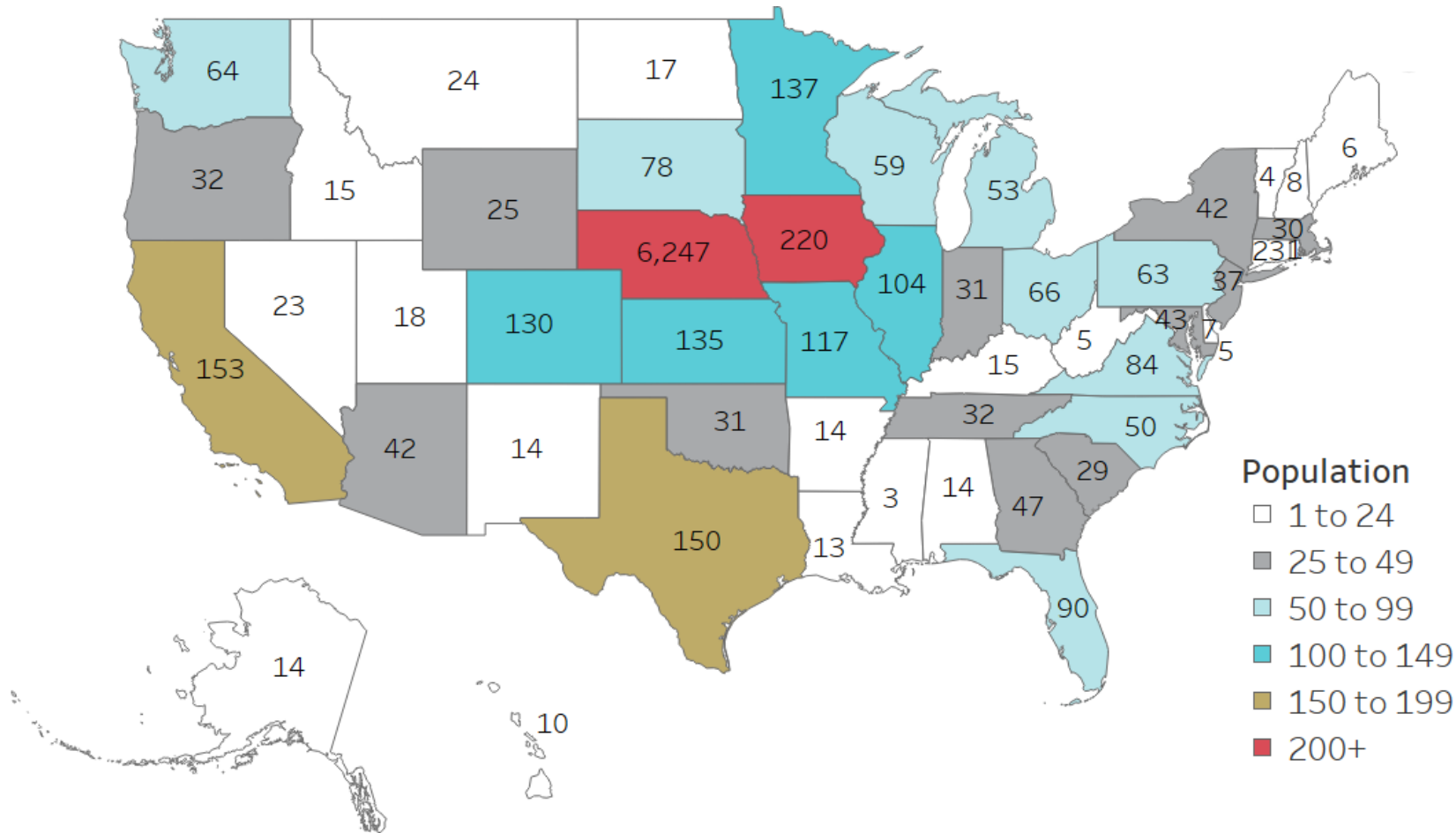
*Fall 2017

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Distribution of Distance Only Students

United States AY 2017/2018



Population

- 1 to 24
- 25 to 49
- 50 to 99
- 100 to 149
- 150 to 199
- 200+

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Collectively UNK, UNL, UNO, and UNMC offer

123 Fully Online Programs – 14 Primarily Online Programs



ONLINE PROGRAMS

Agricultural Science & Life Sciences: 10

Architecture & Interior Design: 2

Business: 6

Computer Science: 4

Education: 54*

Engineering: 1

Family Studies: 4

Health Sciences: 17

Humanities & Arts: 7*

Journalism & Communication: 3

Law: 4

Library Sciences: 6*

Multi-Disciplinary Studies: 1

Natural & Physical Sciences: 2

Public Administration & Community Service: 9

Social Sciences: 7

**Includes Primarily Online Programs*



Through this program, I gained the knowledge and support I needed to make a grand impact on my own students.

▶ **LENEÉ LASSITER**
SPECIAL EDUCATION,
SPECIALIZATION IN DEAF & HARD OF HEARING EDUCATION, MA
UNIVERSITY OF NEBRASKA-LINCOLN

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NU Online Website

Total Unique Visitors **133,248**



11,564 Average Unique Visitors Per Month

11% 
of RFIs click 'Apply Now'



8,117 Program RFIs

5,261 Unique Prospective Students

17% ↑
Over AY 16-17

25% ↑
Over AY 16-17



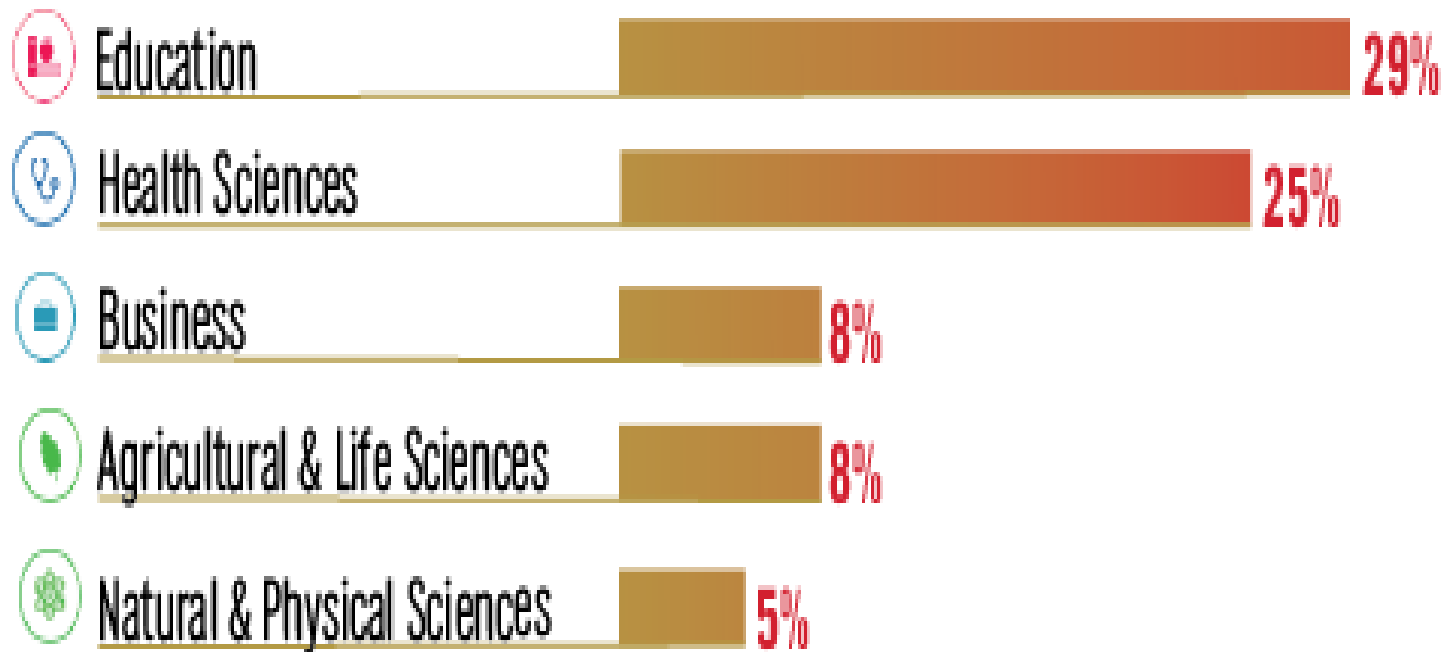
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RFI = Request for Information

NU Online Website

Top searched subject areas



I've had a lot of interaction and feedback from my instructors who are wonderful, well-respected, well-published authorities in the field. This program has really helped me in my day-to-day job of teaching people how to be doctors.

▶ **JESSICA SNOWDEN, MD**
HEALTH PROFESSIONS TEACHING & TECHNOLOGY, MHPTT
UNIVERSITY OF NEBRASKA MEDICAL CENTER

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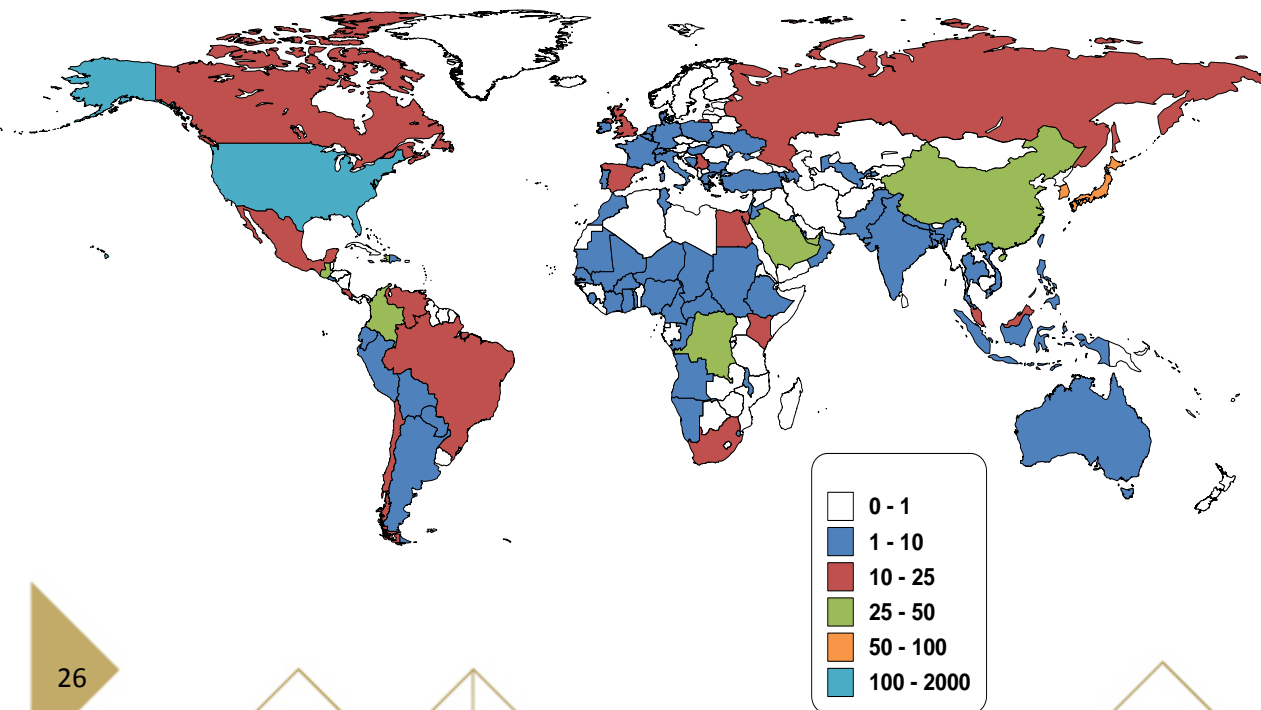
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University of Nebraska High School Students

| UNHS | FY 18 |
|--------------------------------|--------|
| U.S. Students | 3,320 |
| International Students | 1,182 |
| U.S. States / Territories | 42 / 2 |
| Countries | 100 |
| Course Enrollments | 10,905 |
| % of Enrollments from Partners | 70% |

| Top 11 Countries Outside of U.S.A. | |
|------------------------------------|-----|
| South Korea | 107 |
| Spain | 105 |
| Saudi Arabia | 75 |
| Haiti | 70 |
| D.R. Congo | 45 |
| Mauritania | 45 |
| Japan | 40 |
| Greece | 37 |
| South Africa | 30 |
| China | 29 |
| Togo | 29 |



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University of Nebraska High School


- 604 Nebraska Residents, taking 1,521 courses
- 114 Courses from Foundational to Advanced Placement
- NCAA Approved Courses
- Offering Eight Dual Credit Courses with UNO
- Nebraska Virtual Scholars
 - Course scholarships for Nebraska students
 - Currently 150 course scholarships offered across the state
 - Upper-level STEM, AP, World Language, and Career Education

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Summary

- During AY17/18, **35,258** NU Students took at least one online course
- **25%** of students taking online courses study fully at a distance
 - Distance only student tuition represents **36%** of online tuition
- Overall Online Tuition grew **10%**
- NU has students residing in every state
- Average age of distance only students is **33**
- **6,080** Nebraska Residents studied at a distance



I've had three of my short plays produced, largely due to the connections I have made in my program.

▶ **COLLEEN O'DOHERTY**
WRITING, MFA
UNIVERSITY OF NEBRASKA AT OMAHA

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