

AGENDA
THE BOARD OF REGENTS
OF THE UNIVERSITY OF NEBRASKA
Varner Hall
Friday, January 19, 2007
1:00 p.m.

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF MINUTES AND RATIFICATION OF ACTIONS TAKEN ON NOVEMBER 3, 2006
- IV. ELECTION OF OFFICERS: Chairperson
Vice Chairperson
- V. KUDOS AND RESOLUTIONS
- VI. HEARINGS
- VII. PUBLIC COMMENT

The Standing Rules of the Board provide that any person may appear and address the Board of Regents on any item on the agenda for this meeting. Each person will be given up to five minutes to make his or her remarks.

- VIII. STRATEGIC OR POLICY ISSUES:
 - A. UNIVERSITY OF NEBRASKA AT KEARNEY FACILITIES DEVELOPMENT PLAN FOR 2006-2015

- IX. UNIVERSITY CONSENT AGENDA

- A. ACADEMIC AFFAIRS
 - 1. The President's Personnel Recommendations Addendum IX-A-1
 - 2. Approve the name change from the "Department of Family and Consumer Sciences" to the "Department of Child, Youth and Family Studies" at the University of Nebraska-Lincoln Addendum IX-A-2
- B. BUSINESS AFFAIRS
 - Central Administration
 - 1. Approve the acceptance of the audited financial statements of the University of Nebraska and related entities Addendum IX-B-1
 - University of Nebraska at Kearney
 - 2. Approve a Resolution to authorize the expenditures of up to \$394,500 from the Surplus Fund of the Revenue Bonds to provide wireless access in Residence Halls Addendum IX-B-2
 - University of Nebraska-Lincoln
 - 3. Approve naming the planned plaza at the west entrance of Andersen Hall the "Richard and Margaret Holman Plaza" Addendum IX-B-3

X. UNIVERSITY ADMINISTRATIVE AGENDA

A. ACADEMIC AFFAIRS

1. Approve revisions to the Constitution and Bylaws of the College of Natural and Social Sciences at the University of Nebraska at Kearney Addendum X-A-1
2. Approve revisions to the University of Nebraska at Kearney Constitution and Bylaws of the Faculty Senate Addendum X-A-2
3. Approve revisions to the Bylaws of the University of Nebraska at Omaha College of Arts and Sciences Addendum X-A-3
4. Approve the revised Bylaws of the University of Nebraska at Omaha Faculty Senate Addendum X-A-4
5. Approve the award of Honorary Degrees and Awards [Please note: this item will be voted on after the Closed Session] Addendum X-A-5

B. BUSINESS AFFAIRS

Central Administration

1. Approve a new system-wide Board of Regents Policy RP-6.4.8 that prohibits the possession of concealed weapons and firearms on all University controlled property, in University vehicles, and at University sponsored events Addendum X-B-1
2. Authorize the President to negotiate and approve, in consultation with the Board Chair, an Agency Agreement between the University, the State Investment Officer and the University of Nebraska Foundation for management and investment of funds in the University Trust Fund Addendum X-B-2

University of Nebraska at Kearney

3. Approve the Facilities Development Plan for 2006-2015 Addendum X-B-3
4. Approve the program statement and budget for renovation of the Bruner Hall of Science Addendum X-B-4
5. Approve the Joint Operating Agreement between the University of Nebraska at Kearney, Kearney Public School District, and the Kearney Public Schools Foundation for the shared operation of the Robert M. Merryman Performing Arts Center Addendum X-B-5

University of Nebraska-Lincoln

6. Item held for further analysis Addendum X-B-6

University of Nebraska Medical Center

7. Approve the naming, program statement and budget for the construction of the Weigel Williamson Center for Visual Rehabilitation Addendum X-B-7
8. Approve the installation of HVAC improvements on Levels 5, 6, 7 and 8 of Wittson Hall Addendum X-B-8

University of Nebraska at Omaha

9. Approve the Student Housing program statement and budget Addendum X-B-9
10. Approve the Parking Structure program statement and budget Addendum X-B-10
11. Approve the attached Resolution (1) adopting the Third Supplemental Resolution to Sixth Series Resolution authorizing the issuance of not to exceed \$32,000,000 aggregate principal amount of Revenue Bonds, Series 2007 (University of Nebraska at Omaha Student Facilities Revenue Bonds), (2) authorizing the execution and delivery of a Supplemental Master Indenture and the related Master Note, (3) authorizing the negotiated sale of such Revenue Bonds, approving the Bond Purchase Agreements and the Preliminary Official Statements, and authorizing the Vice President for Business and Finance to determine interest rates (not to exceed an average of 5.0%), principal amounts, principal maturities and redemption provisions of such Revenue Bonds, and (4)

approving the preparation and use of a Final Official Statement.
Addendum X-B-11

12. Approve a purchase agreement with Douglas County, Nebraska for property at 67th & Center Streets Addendum X-B-12

C. FOR INFORMATION ONLY

1. Board of Regents agenda items related to the Strategic Framework Addendum X-C-1
2. Calendar of establishing and reporting accountability measures Addendum X-C-2
3. Current version of the Strategic Framework Addendum X-C-3
4. This proposed amendment of Section 3.4.2 of the *Bylaws of the Board of Regents of the University of Nebraska* relating to vacation and the proposed amendments to Board of Regents' policies RP-3.3.1 relating to vacation and sick leave are presented for information purposes only. Approval of these amendments will be requested at the Board of Regents' meeting on March 9, 2007. Addendum X-C-4
5. These proposed amendments of Sections 1.3 and 1.4 of the Standing Rules of the Board of Regents relating to the standing committees of the Board are presented for information only in accordance with the requirements of Section 7.2 of the Standing Rules and Section 1.11 of the *Bylaws of the Board of Regents*. Approval of these amendments will be requested at the Regents' meeting on March 9, 2007. Addendum X-C-5

D. REPORTS

1. Fall 2006 Tenure Density Report Addendum X-D-1
2. Programs with Tuition Variances Addendum X-D-2
3. Report on the change of name of the "Environmental Soil Science" major within the School of Natural Resources to "Environmental Restoration Science" Addendum X-D-3
4. Report on changes in construction projects by budget or use categories Addendum X-D-4
5. Report on bids and contracts Addendum X-D-5
6. Naming one of the permanent collection galleries at Sheldon Memorial Art Gallery at the University of Nebraska-Lincoln "The Woods Family Gallery" Addendum X-D-6
7. Two-year lease agreement between the University of Nebraska-Lincoln and the Airport Authority of the City of Lincoln Addendum X-D-7
8. Strategic Framework: Report on Graduation Rates for 2004-2005 Addendum X-D-8

XI. ADDITIONAL BUSINESS

IX. UNIVERSITY CONSENT AGENDA

A. ACADEMIC AFFAIRS

1. The President's Personnel Recommendations Addendum IX-A-1
2. Approve the name change from the "Department of Family and Consumer Sciences" to the "Department of Child, Youth and Family Studies" at the University of Nebraska-Lincoln Addendum IX-A-2

B. BUSINESS AFFAIRS

Central Administration

1. Approve the acceptance of the audited financial statements of the University of Nebraska and related entities Addendum IX-B-1

University of Nebraska at Kearney

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University of Nebraska-Lincoln

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The President's Personnel Recommendations
Meeting Date: January 19, 2007

Addendum IX-A-1

University of Nebraska at Kearney

New Appointment

Barbara Louise Johnson, Vice Chancellor for Business and Finance (Special); effective 02/05/07, salary \$140,000 FY, 1.00 FTE.

University of Nebraska-Lincoln

Adjustment

Luchezar Avramov, Professor (Continuous), Mathematics; extend appointment to Dale M. Jensen Chair in Mathematics for an additional 5-year period January 1, 2007 to December 31, 2011, \$160,836 AY, 1.00 FTE (includes \$10,000 Professorship).

TO: The Board of Regents Addendum IX-A-2
Academic Affairs

MEETING DATE: January 19, 2007

SUBJECT: Name change from the “Department of Family and Consumer Sciences” to the “Department of Child, Youth and Family Studies” at the University of Nebraska-Lincoln.

RECOMMENDED ACTION: Approve the name change from the “Department of Family and Consumer Sciences” to the “Department of Child, Youth and Family Studies” at the University of Nebraska-Lincoln.

EXPLANATION: The proposed name of “Child, Youth and Family Studies” better identifies what students will study if they choose a program within the department. This is especially important for attracting incoming freshmen who identify the current department name, Family and Consumer Sciences, as equivalent with programs in secondary schools from which they recently graduated. For current UNL students enrolled in other social science departments, the proposed name change clearly communicates how this focus differs from other disciplines. This proposal would also change the name of the baccalaureate, masters and doctoral specialization.

The renaming of the unit is supported unanimously by the College of Education and Human Sciences faculty, department chairs, the dean of the college, and the University of Nebraska-Lincoln Academic Planning Committee, the Executive Graduate Council and the Council of Academic Officers.

The change in name that is being requested is one of title only and will entail no change of organizational structure within the College or the University, no change in the administrative or budgetary lines of authority, and no additional funding.

SPONSOR: Barbara Couture
Senior Vice Chancellor for Academic Affairs

RECOMMENDED: _____
Harvey Perlman, Chancellor
University of Nebraska-Lincoln

DATE: December 14, 2006

TO: The Board of Regents
Business Affairs

MEETING DATE: January 19, 2007

SUBJECT: Financial Statements and related Auditors' Reports for the University of Nebraska

RECOMMENDED ACTION: Approve the acceptance of the audited financial statements of the University of Nebraska and related entities.

PREVIOUS ACTION: January 20, 2006 – The Board approved the acceptance of the audited financial statements of the University of Nebraska and related entities.

EXPLANATION: Approval of this item will accept the audited General Purpose financial statements of the University of Nebraska and the audits and reports of the following related entities and components for the year ended June 30, 2006.

General Purpose Audit
University Dental Associates
UNMC Physicians

The financial statements have been reviewed and accepted by the Audit Committee.

Members of the public and news media may obtain a copy of the audits in the Offices of the University Corporation Secretary or the Vice President for Business & Finance, 3835 Holdrege Street, Lincoln, Nebraska 68583, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday, except University holidays.

SPONSORS: David E. Lechner
Vice President for Business and Finance

James B. Milliken
President

RECOMMENDED: Randy M. Ferlic, Chair
Audit Committee

DATE: December 14, 2006

TO: The Board of Regents
Business Affairs

MEETING DATE: January 19, 2007

SUBJECT: Wireless Access in the University of Nebraska at Kearney Residence Halls

RECOMMENDED ACTION: Approve a Resolution to authorize the expenditure of up to \$394,500 from the Surplus Fund of the UNK Revenue Bonds to provide wireless access in UNK Residence Halls.

PREVIOUS ACTION: During the last five years the Board of Regents has approved similar surplus fund requests as follows:

| <u>Prior Approvals</u> | <u>Amount</u> |
|------------------------|---------------|
| December 2005 | \$1,500,000 |
| March 2003 | 150,000 |
| October 2002 | 150,000 |

EXPLANATION: Section 6.1 of the Bond Resolution (June 15, 1966) requires the Board of Regents to keep the facilities in good repair, working order and condition and to make all necessary and proper repairs, etc., so that the residence halls can be operated in an efficient, sound and economical manner.

This resolution will extend the campus wireless network throughout seven residence halls to offer wireless data service with connectivity to campus resources within the seven residence halls.

PROJECT COST: \$394,500

SOURCE OF FUNDS: Revenue Bond Surplus Funds

SPONSOR: John L. Lakey
Interim Vice Chancellor for Business & Finance

RECOMMENDED: _____
Douglas A. Kristensen, Chancellor
University of Nebraska at Kearney

DATE: December 14, 2006

RESOLUTION

BE IT RESOLVED by the Board of Regents of the University of Nebraska (the "Board") as follows:

1. The Board hereby finds and determines:
 - (a) Pursuant to a Bond Resolution dated as of June 15, 1966, authorizing the issuance of Revenue Bonds (the "Resolution"), revenue bonds payable from the revenues and fees derived from the ownership and operation of the dormitories and other facilities for the housing and boarding of students, student unions, student health facilities and other facilities for the activities of students located on the campus of the University of Nebraska at Kearney have been issued, and under which a Surplus Fund was created;
 - (b) Section 6.1 of the Resolution requires the Board to operate the Facilities (as defined in the Resolution) in an efficient, sound and economical manner and to keep all Facilities and betterments thereto in good repair, working order and condition and to make all necessary and proper repairs, renewals, replacements, additions, extensions and betterments thereto, so that at all times the business carried on in connection therewith shall be properly and advantageously conducted.
 - (c) The "Facilities" include all facilities and structures for the housing and boarding of students located and currently or hereafter existing on the campus of the University of Nebraska at Kearney, which student housing facilities require certain renewals, replacements, additions, betterments and extensions to maintain the Revenues and Fees. In order to accomplish such renewals, replacements, additions, betterments and extensions, the sum of \$394,500 should be expended from the Surplus Fund as indicated on the attached schedule.
2. Authorization. The Board hereby authorizes the expenditure of up to \$394,500 from the Surplus Fund established pursuant to the Resolution for the project herein identified. The Vice Chancellor for Business and Finance at the University of Nebraska at Kearney is hereby designated as the University representative who may certify to the Trustee the specific payments to be made from the Surplus Fund.
3. Surplus Fund. There currently are monies or investments in the Surplus Fund including accruals in excess of \$394,500.

**University of Nebraska at Kearney
Residence Hall Projects
January 2007**

Project

This resolution will extend the campus wireless network throughout seven residence halls to offer wireless data service with connectivity to campus resources within the seven residence halls.

Funding Required

\$394,500

TO: The Board of Regents
Business Affairs

MEETING DATE: January 19, 2007

SUBJECT: Naming of Plaza

RECOMMENDED ACTION: Approve naming the planned plaza at the west entrance of Andersen Hall on the University of Nebraska-Lincoln (UNL) campus the "Richard and Margaret Holman Plaza."

PREVIOUS ACTION: None

EXPLANATION: Richard Holman is a 1969 graduate of the UNL School of Journalism. Holman grew up in McCook where he first became interested in the newspaper industry. He worked as a columnist and editor for the Wall Street Journal and is currently a vice president in the equity research division of London-based HSBC Holdings. Margaret Holman, a 1973 graduate of the UNL School of Journalism, is president of Holman Consulting, Inc., a New York City-based fund-raising firm. Richard and Margaret, who live in New York City, have established an endowed scholarship fund with plans to make additional contributions in the future.

The proposed plaza to be named is two 450 square foot areas located immediately north and south of the west entrance to Andersen Hall, adjacent to Centennial Mall, mid-block between P and Q Streets. The area is planned to provide outdoor gathering spaces for faculty, staff, students, and the community.

By naming the plaza of Andersen Hall in honor of Richard and Margaret Holman, the Board of Regents expresses on behalf of the University of Nebraska-Lincoln its deepest gratitude and appreciation to the Holman's for their continued support of the University of Nebraska.

PROJECT COST: None

SOURCE OF FUNDS: None

SPONSOR: Christine A. Jackson
Vice Chancellor for Business & Finance

RECOMMENDED: _____
Harvey Perlman, Chancellor
University of Nebraska-Lincoln

James B. Milliken
President

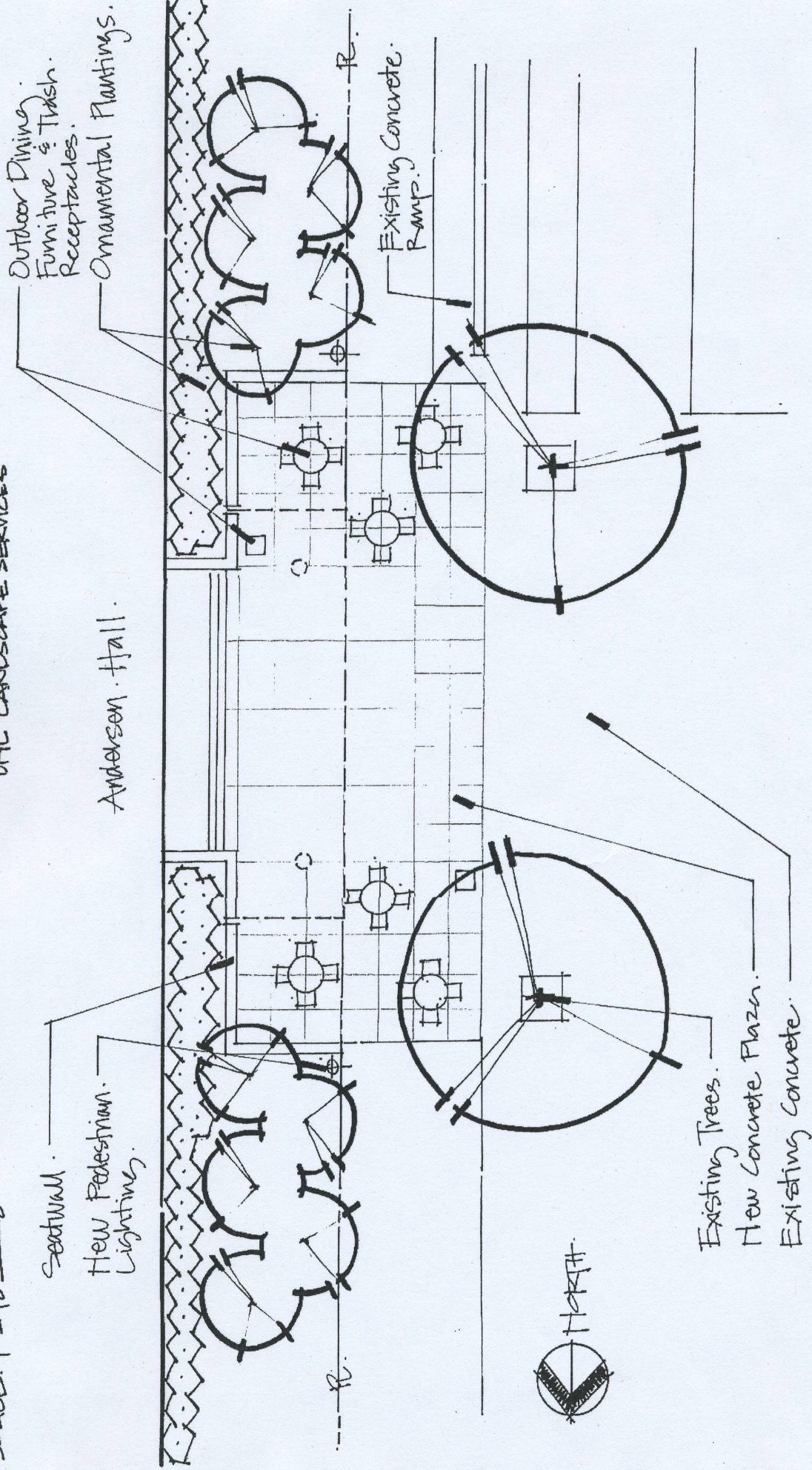
DATE: December 13, 2006

ANDERSEN HALL — WEST PLAZA

10.25.06

UTL LANDSCAPE SERVICES

SCALE: 1" = 10' — 0"



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12. Approve a purchase agreement with Douglas County, Nebraska for property at 67th & Center Streets Addendum X-B-12

TO: The Board of Regents Addendum X-A-1
Academic Affairs

MEETING DATE: January 19, 2007

SUBJECT: Approval of the Constitution and Bylaws of the College of Natural and Social Sciences of the of the University of Nebraska at Kearney

RECOMMENDED ACTION: It is recommended that the Board of Regents approve revisions to the document the “Constitution and Bylaws of the College of Natural and Social Sciences” at the University of Nebraska at Kearney.

PREVIOUS ACTION: November 15, 1991 – The Board approved the Constitution and Bylaws.

EXPLANATION: The attached document was created in order to guide and govern the Administration and Faculty of the College of Natural and Social Sciences at UNK to the best of their abilities.

The Constitution and Bylaws of the UNK College of Natural and Social Sciences were approved by a vote of the faculty and by the Council of Academic Officers.

PROJECT COST: None

SOURCE OF FUNDS: None

SPONSOR: Finnie A. Murray
Senior Vice Chancellor for Academic Affairs and Student Life

RECOMMENDED: _____
Douglas Kristensen, Chancellor
University of Nebraska at Kearney

DATE: December 14, 2006

Constitution of the College of Natural and Social Sciences University of Nebraska at Kearney

Preamble.

The College of Natural and Social Sciences is committed to providing students the opportunity for education of the highest quality within the discipline areas of the Natural and Social Sciences. Students will learn to develop an understanding and appreciation of scientific and humanistic perspectives within and between the college disciplines. Students will learn the major findings and methods in the natural and social sciences that have influenced our culture and be able to demonstrate that understanding. They will participate in an intellectual atmosphere that explores the relationship of self and the world and will be able to demonstrate that relationship in their formal work. They will develop the personal and intellectual standards necessary to achieve competence in their chosen field of endeavor and demonstrate that competence in their formal work. To accomplish these ends the College will provide instruction of scholarly and professional excellence at the general studies and advanced levels that illuminates opportunities and limitations of the natural and social sciences, encourages application of the methods and findings of science to the human condition, and prepares students to matriculate as life-long learners who will continue to educate themselves about the role of the natural and social sciences in their lives.

~~The College of Natural and Social Sciences is committed to providing aims to provide students with the opportunity for a post-secondary education of the highest quality. The College invites students to development of an understanding and appreciation of the scientific and humanistic perspectives; familiarization with to learn the classic major findings and methods in the natural and social sciences which that have influenced our culture; creation of to participate in an intellectual atmosphere which will contribute to the students that seeks understanding of his or her self and the world; and to the development of the attitudes and skills personal and intellectual standards necessary to achieve competence in their his or her chosen field of inquiry endeavor. To accomplish this it is our intention the College seeks to provide quality instruction of scholarly and professional excellence at both the general studies and advanced levels that illuminates which will foster an appreciation of the opportunities and limitations of the methods provided by the sciences and humanities, encourages critical thinking in the application of their se methods and findings to the human condition, and invites develop a knowledge base which will allow students to continue to educate themselves about the role of the natural and social sciences in their lives.~~

Article I. Faculty

Section 1. Responsibilities.

Subject to the powers vested in the Board, or delegated to its administrative officers, the immediate government of the eCollege shall be by its faculty.

Section 2. Voting membership.

The voting membership of the Faculty of the College of Natural and Social Sciences (hereafter referred to as ~~F~~faculty or the Faculty) consists of the full-time lecturers, senior lecturers, instructors, assistant professors, associate professors, and professors of the eCollege. Other than department chairs, persons exercising administrative responsibilities ~~which that~~ involve more than half of their workload assignment shall not have voting privileges nor be eligible to be elected as representatives of the College. Individuals with responsibilities in more than one college will declare in which college and in which division of the college they desire to be a voting member.

Section 3. Ex officio membership.

The Dean of the College of Natural and Social Sciences and such other persons as may be designated by the Faculty shall be ex officio members of the Faculty, ~~without vote~~ing privileges.

Section 4. Meetings.

- a. Regular business meetings will be held in October and March, at a time designated by the Dean with at least two weeks notice given to the Faculty.
- b. Special meetings may be called by the Dean of the College. Special meetings must be called by the Dean within ten work days after petition by at least ten Faculty members, by request of the Advisory Committee, or by vote of the Faculty when in regular or special session.
- c. ~~Twenty-Forty-Thirty~~ percent of the Faculty constitutes a quorum at any meeting of the Faculty.
- d. Meetings will be conducted according to Robert's Rules of Order, Newly Revised where not in conflict with the Constitution or By-Laws of the eCollege.

Article II. Committees.

Section 1. Standing Committees.

There shall be four standing committees: ~~the~~ the Advisory Committee, the Educational Policy Committee, the Rank and Tenure Committee, and the Oversight Committee.

- a. The Advisory Committee shall:
 1. advise the Dean on matters initiated by the Committee or by the Faculty;
 2. advise the Dean of matters he or she refers to it;
 3. advise the Dean on implementation of legislation;
 4. review the long term and general aspects of the eCollege's activities, including staff, faculty and facility requirements;
 5. formulate legislation for presentation to the Faculty;
 6. have general review responsibility and make recommendations concerning leave of absence and sabbatical policies within the eCollege.
- b. The Educational Policy Committee shall:
 1. advise the Dean on all matters of educational policy;
 2. exercise general responsibility for the eCollege's academic standards;
 3. recommend to the Faculty proposed legislation concerning admission and graduation requirements, including changes in degree requirements, new programs, and new degrees;
 4. be authorized by the Faculty to pass on student petitions for relief from eCollege rules; determine addition of courses, deletion of courses, changes in course names and numbers. After acting under this authorization, the Committee will circulate its decisions in writing to the Faculty. These decisions will be considered approved unless, within fifteen work days of issuance, action is initiated under Article 1, section 4,b.
 5. receive from the Dean the names of students who have completed the requirements for graduation. Faculty members of the Committee are authorized by the Faculty to recommend to the Chancellor, the President, and the Board of Regents that respective degrees be awarded.
 6. serve as an appeals committee for students who believe that evaluation of their academic progress has been prejudiced or capricious. Committee procedures shall provide for changing of a student's evaluation, upon the committee's finding that an academic evaluation by a member of the faculty has been prejudiced or capricious.
- c. The Rank and Tenure Committee shall:
 1. review departmental rank and tenure recommendations.
 2. work with the Dean to determine rank and tenure recommendations for the College.

If the recommendation of the Rank and Tenure Committee differs from the department or the Dean's recommendation, the Dean shall so inform the Vice Chancellor for Academic Affairs and the Chancellor. Members of the committee shall not be eligible to serve during the academic year they present themselves for promotion. Department chairs who are members of this committee must step aside when a member from their department is being considered for promotion or tenure.
 3. advise the Dean on other personnel matters.

d. The Oversight Committee shall:

1. advise the Dean on ~~all~~ matters relating to the philosophy of the College as outlined in the Preamble of the Constitution.
2. exercise general oversight to insure that the eCollege's policies and procedures adhere to the philosophy of the College.
3. organize and conduct elections within the College.

Section 2. Special Committees.

Special committees for the purpose of holding elections, solving grievances, etc., may be created by the Dean, by the Faculty, and by the Standing Committees.

Section 3. Committee membership.

a. The Dean is an ex officio member of committees of the eCollege, without voteing privileges.

b. The members of the Rank and Tenure Committee will be tenured faculty at the rank of associate professor and/or professor. ~~Other standing-The Advisory Committee and the Oversight eCommittees will include as~~ have faculty as members, and the Educational Policy Committee will have faculty and students as members.

1. Means of election and the number of faculty and student members of the standing committees will be as prescribed in the by-laws .
2. Each division shall elect three members to each of the standing committees, and no standing committee shall have more than one member from a ~~given~~ department. Department chairs shall be considered members of the faculty. Terms of service shall be for three years with staggered terms so that one-third of the faculty membership is elected every year. To ensure staggered terms for each college division, the Advisory Committee shall be empowered to set terms shorter than three years; however, incumbent members' terms shall not be shortened .
3. Student members of the Educational Policy Committee will be Natural and Social Sciences juniors or seniors with each division equally represented. ~~The student member and student alternate of the Advisory Committee and Oversight Committee shall be Natural and Social Sciences juniors or seniors. The student member and the student alternate for a particular committee shall be from different divisions within the College.~~

c. Faculty Members of the Advisory Committee, the Educational Policy Committee, and the Oversight Committee shall not be eligible for consecutive 3-year terms or for membership on more than one standing committee. Members of the Rank and Tenure Committee may, however, serve an unlimited number of terms if re-elected.

d. In case of a vacancy on a standing committee, a special election will be held for the purpose of electing a replacement.

e. Members of special committees will be appointed by the Dean, unless otherwise determined for special committees created by the Faculty.

Article III. Office of the Dean

Section 1. Responsibilities.

The Dean of the eCollege shall provide educational leadership; shall be the officer primarily charged with the administration of the eCollege; serve as intermediary between the eCollege and the university; be the presiding officer at Faculty meetings; appoint a parliamentarian after consultation with the Advisory Committee; shall report to the Faculty at regular business meetings on the status of past eCollege legislation.

Section 2. Selection of the Dean, Associate Deans and Assistant Deans.

Appointment of the Dean, Associate Deans, and Assistant Deans shall be recommended to the President and the Board of Regents by the Chancellor, following procedures specified in the by-laws of the Board. ~~When college recommendations are made for membership on an advisory/search committee, these shall be made by the college Advisory Committee.~~ At least every third anniversary year of appointment, the Advisory Committee shall make recommendations to the Chancellor or designated representative concerning continued appointment of the Dean, Associate Dean, or Assistant Dean.

Section 3. Temporary vacancy.

In case of incapacitation or other temporary vacancy in the office of the Dean, the Advisory Committee shall confer with the Vice Chancellor for Academic Affairs on the appointment of an Acting Dean.

Article IV. Departments.

Section 1.

A department is an academic community of interest and an administrative unit of the eCollege. Subject to the jurisdiction of institutions ~~which that~~ have overall responsibility for the University of Nebraska at Kearney and in conformity with the policies of the College of Natural and Social Sciences, a department shall determine its policies and programs through means adopted by the department. The chair of the department or the departmental staff may make recommendations to the Dean and Faculty of the eCollege concerning the welfare of the department or its relations to other departments. Before making such recommendations the chair of the department shall consult with the departmental faculty. Where the recommendation of the chair differs from the advice given by the departmental faculty, the chair shall so inform the Dean. Meetings of the departmental staff may be called by the Chancellor, the Dean, the chair, or by a majority of its members.

Section 2. Chair.

- a. The department chair shall be responsible to the Dean for departmental administration; be the department's official representative in all matters except those delegated to other members of the department; and serve as intermediary between the department and other individuals and units of the university.
- b. Chairs shall be appointed by the Board of Regents, upon recommendation of the Dean, after appropriate consultation with the departmental faculty and concurrence by the Chancellor and the President, for a term not exceeding five years but eligible for reappointment. Prior to recommending the reappointment of a chair, the Dean shall take a closed ballot of the department members on the question of reappointment of the incumbent.
- c. In case of a vacancy existing or pending in a department chair, the Dean will request the department to provide suggestions and the name or names of candidates, a request which shall be fulfilled through means adopted by the department.

Section 3. Council of Department Chairs.

- a. The Council of Department Chairs shall consist of chairs of all departments of the college. The Dean and Assistant and Associate Deans of the college and the directors of schools or programs administered by the college shall be non-voting members of the Council. In the event a member must be absent from a council meeting, a representative to the council meeting may be appointed by the absent member.
- b. The Council shall:
 1. advise the Dean in matters relating to administrative policies and procedures within the College of Natural and Social Sciences and its departments or other administrative units. These advisory duties shall not supersede those delegated to the Advisory and Educational Policy Committees as defined in Article II, Section 1.
 2. make recommendations to the Dean in matters relating to university administrative policies and procedures which affect the College of Natural and Social Sciences and its departments or other administrative units.
 3. provide a forum for discussion of mutual problems and concerns relating to the administration of departments or other units within the College of Natural and Social Sciences.
- c. The Council shall convene at regular intervals to be determined by the membership at the beginning of each academic year. Any member may request the presiding officer to include an item in the agenda of a regular meeting. Special meetings of the board may be called at the request of the Dean, the Vice Chancellor for Academic Affairs, the Chancellor, or any member of the Council.
- d. The Dean is the presiding officer of the Council. In addition to chairing meetings of the Council, the Dean shall be responsible for:
 1. establishing a meeting time for the Council and calling special meetings at the request of the Vice Chancellor for Academic Affairs, the Chancellor, or Council members.

2. receiving agenda items for Council meetings and distributing agendas to Council members.

Article V. Supra-Departmental or Inter-Departmental Units.

Supra-Departmental or Inter-Departmental units, such as divisions, schools, interdisciplinary programs, may be established. Channels of administrative communication shall be defined when such units are created.

Article VI. Amendments.

Section 1. Proposal of ~~a~~ Amendments.

Amendments to the constitution or by-laws may be proposed by the Advisory Committee, or by at least twenty Faculty members to the Advisory Committee, but in either case no later than ten work days before a regular Faculty meeting- or a special ~~f~~Faculty meeting.

Section 2. Approval of ~~a~~ Amendments.

a. Proposed amendments to the constitution will be circulated in writing to the Faculty by the Advisory Committee at least five work days prior to the next regular Faculty meeting or a special ~~f~~Faculty meeting-. Voting will be by distributed ballot either at the meeting or by subsequent paper mail or electronic mail, as determined by the ~~Advisory Oversight Committee~~. ~~Two thirds approval of the Faculty voting on the question, that being not less than 50% of the Faculty if by mail ballot, will be necessary for adoption.~~ A simple majority approval of the Faculty voting on the question will be necessary for resolution of the question. If the vote is by mail, a minimum of 50% faculty response is necessary for a valid vote, and two-thirds approval of the faculty voting on the question will be necessary for adoption.

b. Proposed amendments to the By-Laws will be circulated in writing to the Faculty by the Advisory Committee at least five work days prior to the next regular or special faculty meeting. Voting will be by distributed ballot either at the meeting or by subsequent paper mail or electronic mail, as determined by the ~~Advisory Oversight Committee~~. ~~Simple A simple majority approval of the Faculty voting on the question, that being not less than 50% of the Faculty if by mail ballot, will be necessary for adoption.~~ If the vote is by mail, a minimum of 50% faculty response is necessary for a valid vote, and two-thirds approval of the faculty voting on the question will be necessary for adoption.

Article VII. Approval of Legislation.

Legislation put forward in the College shall be voted on either during a regular or special Faculty meeting or by paper mail or electronic mail ballot, as determined by the ~~Advisory Oversight Committee~~. ~~Approval of by a simple majority of those voting on the question, that being not less than 50% of the Faculty if by mail ballot, will be necessary for resolution of the question. If the vote is by mail, a minimum of 50% faculty response is necessary for a valid vote.~~

~~Article VIII.~~ Acceptance of the Constitution.

Majority approval of the Faculty voting on the question will be necessary for acceptance of this Constitution, which will become effective upon promulgation by the Chancellor of the University of Nebraska at Kearney and the Board of Regents of the University of Nebraska.

Bylaws

Section 1. Creation of two divisions within the College of Natural and Social Sciences.

As provided for by Article V of the Constitution of the College of Natural and Social Sciences, departments and courses offered by the Faculty are hereby partitioned into two divisions: Natural Sciences; and Social Sciences. Natural Science departments are Biology, Chemistry, Mathematics, Computer Science and Information Systems, and Physics & Physical Sciences. Social Science departments are Geography and Earth Sciences, History, Political Science, Criminal Justice and Social Work, Psychology, Social Work, and Sociology, Geography, and Earth Science.

Section 2. Faculty membership on standing committees.

The election of standing committee members shall be conducted during spring semester in two steps: divisional faculty shall select two representatives in the primary election, and the eCollege faculty shall elect the representative for each division. In the primaries, the Dean or designate shall submit to the faculty members of each division a list of all eligible divisional faculty members for each committee. Members of the faculty may request that the ballot indicate their preference not to serve on the committee. The final election for the seat to be filled from each division for each committee will be between the two candidates receiving the highest number of votes in the primary election. The elections shall be conducted in sequence; in even numbered years the Advisory Committee and Rank and Tenure Committee elections will precede, but in odd numbered years the Educational Policy Committee and Oversight Committee elections will occur first. Runoff elections will decide ties where appropriate. Eligible persons receiving the highest number of votes in the respective divisions shall be deemed elected to the respective committees. Elected members shall assume their duties at the beginning of the academic year and shall serve for three years.

Section 3. Student membership on standing Educational Policy eCommittees.

~~A priority sequence will be determined for the departments in each division by lot. Student members will be appointed by September 1 of each year by the Oversight Committee from among the junior or senior students who have been elected to the Student Senate as representatives of the College. Every year the student organizations of the first three departments on this list will each choose one student for the appropriate committees; the last of the three departments on the list will provide the alternate position. - Students will serve one year terms. At the end of the academic year the sequence determined by lot will be maintained but the departments that did not have student representation on College committees will move to the top of the list.~~

Section 4. Standing Committee size.

- a. The Advisory Committee shall be composed of three faculty members from each division; ~~one student member, and one student alternate who would assume the student member's vote in his/her absence.~~
- b. The Educational Policy Committee shall be composed of three faculty members from each division and two student members.
- c. The Rank and Tenure Committee shall be composed of three faculty members from each division.
- d. The Oversight Committee shall be composed of three faculty members from each division ~~and two students.~~

Section 5. Marking and counting ballots.

~~If there are more than two choices on an election ballot, the College will use the Hare preferential system for making and counting ballots. All references to elections in the Constitution shall be interpreted to include this procedure.~~

TO: The Board of Regents Addendum X-A-2
Academic Affairs

MEETING DATE: January 19, 2007

SUBJECT: Approval of the Constitution and Bylaws of the Faculty Senate of the University of Nebraska at Kearney

RECOMMENDED ACTION: It is recommended that the Board of Regents approve revisions to the document the "University of Nebraska at Kearney Constitution and Bylaws of the Faculty Senate".

PREVIOUS ACTION: October 16, 1997 – The Board approved the UNK Faculty Senate document.

EXPLANATION: The attached document was created in order to establish an orderly process whereby the University of Nebraska at Kearney faculty may share in the determination of university-wide educational, academic and administrative policy.
The Constitution and Bylaws of the UNK Faculty Senate were approved by the Council of Academic Officers.

PROJECT COST: None

SOURCE OF FUNDS: None

SPONSOR: Finnie A. Murray
Senior Vice Chancellor for Academic Affairs and Student Life

RECOMMENDED: _____
Douglas Kristensen, Chancellor
University of Nebraska at Kearney

DATE: December 14, 2006

UNIVERSITY OF NEBRASKA AT KEARNEY
FACULTY SENATE
CONSTITUTION

PREAMBLE

The purpose of this Constitution is to establish an orderly process whereby the University of Nebraska at Kearney (hereafter referred to as the University) faculty may share in the determination of university-wide educational, academic, and administrative policy.

The basic operational principle of the Constitution is that, under the board of Regents By-Laws, and in accordance with the provisions for faculty governance in the By-Laws, the Faculty Senate represents the faculty regarding university-wide academic and administrative affairs, and shall act as the official voice of the general faculty of the University regarding areas of faculty interest and concern including the protection of academic freedom and on matters involving the well being of the general academic community and the institution as a whole. All Faculty Senators shall represent and be concerned for the welfare of the entire institution regardless of their college and department affiliations.

ARTICLE I – POWERS AND RESPONSIBILITIES

Article I.A. Powers

Pursuant to the By-Laws of the Board of Regents, the powers and responsibilities of the Faculty Senate include, but are not necessarily limited to the following:

I.A.1. Adopting its rules of procedure;

I.A.2. Acting as the official voice of the faculty as a whole;

I.A.3. Protecting academic freedom;

I.A.4. Providing for appeal to the Board in matters of academic freedom and faculty status, after normal administrative channels are exhausted, in accordance with applicable By-Laws of the Board of Regents and the Collective Bargaining Agreement between the Board of Regents and the UNK Education Association;

I.A.5. Advising on academic matters that affect more than one college;

I.A.6. Advising and consulting with students, staff, and administrative groups on matters of general concern, which include, but are not necessarily limited to:

I.A.6.a. Institutional planning and the determination and articulation of the role and mission of the University of Nebraska at Kearney,

- 47
48 **I.A.6.b.** The Budget of the University,
49
50 **I.A.6.c.** The expenditure of funds allocated to instruction and research, and,
51
52 **I.A.6.d.** The selection and reassignment of academic-administrative personnel with
53 University-wide responsibilities;
54
55 **I.A.7.** Acting on business specifically delegated to it by the Administration;
56
57 **I.A.8.** Recommending candidates for honorary degrees;
58
59 **I.A.9.** Recommending standards for admission and academic conduct of students.
60

61 **Article I.B. Administrative Offices, Officers, and Academic Officers**

62 The Faculty Senate shall review and evaluate the creation or reorganization of administrative
63 offices, shall insure procedures for faculty participation in the selection of administrative officers,
64 and shall participate in the review and evaluation of the performance of administrative officers.
65

66 **ARTICLE II – MEMBERSHIP, ELIGIBILITY, TERMS, AND ELECTIONS**
67

68 **Article II.A. Membership**

69 The Faculty Senate shall consist of no more than 35 members. Three Senators-at-Large shall be
70 elected by all faculty eligible to vote. College Senators representing the undergraduate colleges, as
71 provided for in Article II.B.2., shall be elected by their eligible college faculty. One Senator shall
72 be elected from and by the eligible Library faculty.
73

74 **Article II.B. Eligibility/ineligibility to serve as Senator-at-Large, College Senator, and**
75 **Standing Committee Faculty Member; College Apportionment; Terms of Office**

76 **General Eligibility:** In addition to specific eligibility requirements stated in this Constitution and
77 By-Laws, to be eligible to serve as a Faculty Senator and/or as a faculty member of a Faculty
78 Senate Standing Committee, faculty must be full-time, in residence, must be teaching at least one
79 course during each semester, and the number of hours for the current semester and the previous
80 academic semester must total at least nine hours. Faculty members engaged in research, in lieu of
81 teaching assignments, also are eligible to serve.

82 **Ineligibility:** The Faculty Senate is dedicated to representing the faculty perspective in the shared
83 governance of the University of Nebraska at Kearney. Therefore, no person with a significant
84 administrative appointment, including the position of Chancellor, Vice-Chancellor, Dean,
85 Registrar, full-time Director, or their full-time Associates/Assistants shall be eligible to serve as
86 Faculty Senator or as a faculty member on a Faculty Senate Standing Committee.
87

88 **II.B.1. Senators-at-Large:** At no time shall the three Senators-at-Large include more
89 than one Senator from the same department or the Library. All Senators elected at large
90 shall be tenured, full-time faculty in residence holding the professorial rank of Assistant
91 Professor or above.
92

93 **II.B.2. College Senators -** Senators Representing Undergraduate Colleges: Each
 94 undergraduate college shall elect from its eligible faculty three Senators, plus one Senator
 95 for each fifteen full-time faculty members in residence (or major fraction thereof) as of
 96 February 1 of each year.

97
 98 **II.B.2.a. College Apportionment:** Prior to February 1 of each year, the Dean of
 99 each undergraduate college shall provide the college representative to the Faculty
 100 Senate Oversight Committee with a faculty roster of full-time college faculty in
 101 residence. This roster will be used by the committee to verify the number of
 102 college faculty members represented by Senators elected by the college. If the
 103 annual election of Senators will result in the membership of the Faculty Senate
 104 exceeding 35 Senators, then the Faculty Senate, by simple majority vote, must
 105 reapportion the number of faculty members to be represented by each College
 106 Senator elected by an undergraduate college.

107
 108 **II.B.3. Library Senator:** The Library shall elect one Senator. Librarians holding
 109 professorial rank and full-time appointments are eligible to serve.

110 **II.B.4. Terms of Office**

111
 112
 113 **II.B.4.a. Senator Terms:** Senators shall serve three-year terms, beginning at the
 114 last regular Faculty Senate meeting of the Spring and ending on the day before the
 115 last regular Faculty Senate meeting of the Spring Semester three years thereafter.
 116 The terms shall be arranged so that approximately one-third of the positions are
 117 filled by election each year.

118
 119 **II.B.4.b. Standing Committee Member (Faculty) Terms:** Unless stated
 120 otherwise in the Constitution and By-Laws and in accordance with the election
 121 schedule for Faculty Senate Standing Committees, faculty members serve two-year
 122 terms, beginning after the regular October Faculty Senate meeting following their
 123 election.

124 **Article II.C. Election and Eligibility to Vote**

125
 126
 127 **II.C.1. Election:** The Faculty Senate Oversight Committee, elected by and under the
 128 direction of the Faculty Senate, shall conduct nominations and elections, as outlined in the
 129 By-Laws.

130
 131 **II.C.2. Eligibility to Vote:** Nomination and election of Senators-at-Large shall be
 132 restricted to eligible University of Nebraska at Kearney faculty. Nomination and election
 133 of Senators representing an undergraduate college or the Library will be restricted to the
 134 eligible faculty of that college or the Library. Eligible voters are faculty who must be full-
 135 time, in residence, teaching at least one course during the current semester, and the number
 136 of hours for the current semester and the previous academic semester must total at least
 137 nine hours. Faculty members engaged in research in lieu of teaching assignments, faculty
 138 on phased retirement in residence, and librarians holding professorial rank and full-time
 139 appointments, also are eligible.

140 **ARTICLE III – OFFICERS AND FACULTY SENATE ORGANIZATION**

141

142 **Article III.A. Officers**

143 The officers of the Senate shall consist of a President, a President-Elect, the immediate Past-
 144 President, and a Secretary, all to be chosen from the elected members of the Senate. Other offices
 145 may be established by the Senate as they become necessary. If the term of the President-Elect,
 146 President, or Past-President should expire while in office, then their Senate term is extended until
 147 the end of their term as Past-President. At that time, their Senate term will expire and the position
 148 will be filled at the next regular election.

149

150 **III.A.1. Election of Officers:** The officers of the Senate shall be elected in accordance
 151 with the By-Laws of the Faculty Senate at the last regular Faculty Senate meeting of the
 152 Spring Semester.

153

154 **III.A.2. Officers' Duties:** The duties of the officers shall be (a) those usual to their offices;
 155 (b) those designated specifically by the Faculty Senate as the need arises; and, (c) the
 156 following regular duties.

157

158 *PRESIDENT* – Consults with other Faculty Senate Executive Committee members when
 159 immediate action is required in lieu of a Faculty Senate Meeting. Presents to the Faculty
 160 Senate:

- 161 (1) Reports on actions taken on behalf of the Faculty Senate;
 162 (2) A monthly President's Report, as stated in the By-Laws, Article I.B.3;
 163 (3) An annual Faculty Senate Status Report, as stated in the By-Laws, Article I.F.2;
 164 and
 165 (4) An annual Faculty Senate Plan of Action, as stated in the By-Laws, Article
 166 I.F.3.

167

168 *PRESIDENT ELECT* – Records minutes of all Executive Committee Meetings. Serves on
 169 the Faculty Senate Professional Conduct Committee, and during October, requests
 170 appointment of members from administrative offices and student organizations to
 171 appropriate Faculty Senate committees.

172

173 *PAST PRESIDENT* – As outgoing President of the Senate, advises the President and other
 174 members of the Executive Committee. Serves on the Faculty Senate Oversight Committee.

175

176 *SECRETARY* – Records, prepares, and distributes the Faculty Senate Meeting Agenda and
 177 Minutes to faculty, deans, vice chancellors, the chancellor, and appropriate university
 178 system officials. Provides the UNK Library with copies of approved Faculty Senate
 179 Meeting Minutes. Prior to a scheduled Faculty Senate meeting, prepares and distributes to
 180 Faculty Senators an agenda, the minutes of the previous Faculty Senate meeting, and the
 181 minutes of appropriate Faculty Senate committee meetings. Prior to a scheduled Faculty
 182 Senate meeting, distributes the agenda to other faculty and appropriate campus
 183 administrators.

184

185 **III.A.3. Executive Committee:** The Faculty Senate President, President Elect, immediate
 186 Past President, Secretary, Parliamentarian, and one Senate representative shall constitute
 187 the Executive Committee of the Faculty Senate. The Faculty Senate President shall be the
 188 Chair of the Executive Committee.
 189 Total: 6 members.

190
 191 **Article III.B. Organization of the Faculty Senate**

192 The Faculty Senate is composed of a general assembly of elected Senators, elected standing
 193 committees, and appointed ad hoc committees whose responsibilities are to maintain the system of
 194 shared governance at the University of Nebraska at Kearney.

195
 196 **III.B.1. Parliamentarian:** A Parliamentarian shall be elected from the membership of the
 197 Senate. He/she shall serve a three-year term, unless his/her Senate term expires during that
 198 period in which case a new election will be held. He/she shall be elected by the Senate at
 199 the last regular Faculty Senate meeting of the Spring Semester to serve as arbiter and
 200 consultant on all questions of procedure, to serve as the Chair of the Senate Oversight
 201 Committee, to serve as interpreter of the Faculty Senate Constitution and By-Laws in
 202 consultation with the Oversight Committee, and to serve on the Executive Committee.

203
 204 **III.B.2. By-laws:** The Senate shall form its own By-Laws pursuant to the By-Laws of the
 205 Board of Regents.

206
 207 **ARTICLE IV – MEETINGS.** The Faculty Senate will meet regularly, and may hold
 208 special meetings, as provided in the By-Laws.

209
 210 **ARTICLE V - FACULTY SENATE COMMITTEES**

211
 212 All Senate Committees shall be responsible to the Senate and shall regularly report their actions
 213 and recommendations to the Senate.

214
 215 ~~**Article V.A. Standing Committee Elections and Member Terms:** The Faculty Senate~~
 216 ~~Oversight Committee shall conduct the election of College representative to standing committees~~
 217 ~~during the month of September. During the regular October Faculty Senate meeting, the committee~~
 218 ~~will conduct the annual election of Standing Committee members representing the Faculty Senate.~~
 219 ~~Except for the Faculty Senate Executive Committee and the Faculty Senate Oversight Committee~~
 220 ~~members who serve one year terms, other Standing Committee members shall serve for a term of~~
 221 ~~two years, beginning on the first day following the regular October Faculty Senate meeting at~~
 222 ~~which standing committee elections are completed. The terms shall be arranged so that~~
 223 ~~approximately one-half of the positions are filled by election each year.~~

224 **Replace above with -**

225 **Article V.A. Standing Committee Member Elections and Terms:** *Except for the Faculty Senate*
 226 *Executive Committee and the Faculty Senate Oversight Committee whose members are elected at*
 227 *the October Faculty Senate Meeting to serve one year terms, other Standing Committee members*
 228 *shall be elected in September to serve for a term of two years, beginning on the first day following*
 229 *the regular October Faculty Senate meeting at which standing committee elections are completed.*
 230 *The two-year terms shall be arranged so that approximately one-half of the positions are filled by*
 231 *election each year.*

232
 233 **Article V.B. Required Committees**
 234 Committees of the Senate shall include an Executive Committee, an Academic Freedom and
 235 Tenure Committee, a Grievance Committee, and a Professional Conduct Committee as required by
 236 the Board of Regents' By-Laws.

237
 238 **Article V.C. Other Committees**
 239 Other Committees of the Senate may be authorized by Senate action. Their titles, duties, and
 240 membership shall be determined by the Senate. Standing Committees shall be provided for in the
 241 Faculty Senate By-Laws. Ad hoc Committees shall be created by action of the Faculty Senate.

242
 243 **Article V.D. Committee Minutes**
 244 On a timely basis, the Chair of a Faculty Senate Committee shall provide all faculty and
 245 appropriate campus administrators with committee-approved meeting minutes, with items noted
 246 that require Faculty Senate action. In addition, at least one week before a regular Faculty Senate
 247 Meeting, the Chair shall provide the Faculty Senate Secretary with these minutes for distribution to
 248 Faculty Senators prior to the meeting.

249 250 251 **ARTICLE VI – FACULTY REFERENDA**

252
 253 The actions of the Faculty Senate shall be final, unless a referendum is called according to the
 254 following procedure:

255 256 **Article VI.A. Referendum Request**

257 A request for a referendum shall be presented to the President of the Faculty Senate within 20 days
 258 of the publication of the minutes describing the Senate decision in question.

259
 260 **VI.A.1. Criteria for Request:** A referendum of the faculty shall be held if requested by
 261 the Chancellor of the University, or at least one-third of the Senate members, or at least
 262 twenty percent of the faculty upon presentation of a signed petition to the President of the
 263 Faculty Senate.

264
 265 ~~**VI.A.2. Referendum by Mail:** The Oversight Committee shall arrange for the~~
 266 ~~faculty referendum by mail.~~

267 **Replace above with-**

268 **Article VI.A.2. Referendum by Surface Mail or by Electronic Delivery: The FS Oversight**
 269 **Committee shall arrange for the faculty referendum by surface mail or by electronic**
 270 **delivery.**

271 272 **Article VI.B. Referendum Results**

273 The Senate shall abide by the results of the referendum.
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ARTICLE VII – AMENDMENT OF THE CONSTITUTION

Amendments to these articles may be adopted at any regular meeting of the Faculty Senate by a two-thirds vote of those present, provided any proposed amendment has been read at the preceding regular meeting.

UNK Faculty Senate Approval of Original Document: April 6, 2000
UNK Faculty Senate Approval of Amendments to Original Document: April 5, 2001
UNK Faculty Senate Approval of Revised Document: February 6, 2003
UNK Faculty Senate Approval of Revised Document: October 2, 2003
UNK Faculty Senate Approval of Revised Document: April 28, 2005
UNK Faculty Senate Approval of Revised Document: November 3, 2005

Faculty Senate Approval: November 3, 2005

UNIVERSITY OF NEBRASKA AT KEARNEY
FACULTY SENATE
BY-LAWS

ARTICLE I – POWERS AND RESPONSIBILITIES

Article I.A. Policy Conflicts

The policies of any program, department, college, or other administrative unit, or the conduct of individual professional personnel which appear in conflict with policies approved by the Faculty Senate or with the Constitution, must be referred to the Senate for consideration and appropriate action.

Article I.B. Academic Review

The Senate may review existing academic programs and new department and academic programs with University-wide impact, including majors and minors.

Article I.C. Faculty Senate Committees – Delegation

The Faculty Senate shall delegate such duties and responsibilities to its committees as it sees fit within the limits of its responsibilities described above.

Article I.D. Communication of Faculty Senate Policies and Recommendations

All academic policies and recommendations shall be transmitted through the proper channels to the Chancellor of the University. When differences exist between the positions taken by the Chancellor and the Senate on any of the said matters, the Chancellor shall meet with the Executive Committee of the Faculty Senate to resolve the differences. Unresolved differences shall be reported by the Senate President to the University of Nebraska President and to the Board of Regents.

ARTICLE II – MEETINGS OF THE FACULTY SENATE

Article II.A. Regular Meetings

The Senate shall meet on the first Thursday of September, October, November, December, February, March, April, and the last Thursday of April. The Senate also shall be subject to call at other times.

Article II.B. Special Meetings

Special meetings may be called by the Faculty Senate President or at the request of the Executive Committee or of the Chancellor of the University, or at the written request of at least six members of the Senate.

335 **Article II.C. Open/Closed Meetings**

336 All Senate sessions shall be open to the public; provided, however, the Senate may by no less than a
337 majority vote of those present hold a closed session. Any person attending an open Senate session
338 may address the Senate after securing recognition of the President.

339

340 **Article II.D. Quorum**

341 A quorum shall consist of a majority of the members of the Senate.

342

343 **Article II.E. Attendance**

344 Attendance at Faculty Senate meetings by Senators is mandatory. If a Senator misses three regular
345 meetings during the academic year, then the seat shall be considered vacated. Procedures for
346 replacement are outlined in the By-Laws. If a Senator knows of a conflict that will last for an
347 entire semester, the Senator must notify the Faculty Senate Oversight Committee that his/her seat
348 is vacated for that semester only. If a Senator experiences recurring/periodic semester-long
349 scheduled conflicts, then that Senator must submit his/her resignation to the Faculty Senate
350 Oversight Committee. If a Senator knows in advance of a scheduled conflict lasting longer than
351 one semester, e.g., a university-approved professional-development leave, then that Senator must
352 notify the Faculty Senate Oversight Committee that his/her seat is vacated for the specific period
353 of the leave only.

354

355 **Article II.F. Agenda**

356 An issue or recommendation shall be placed on the agenda when proposed by the Faculty Senate
357 President or the Chancellor, or by Senate Executive Committee action, a Faculty Senate
358 Committee, one-third of the Senators present and voting at a meeting, or a petition signed by no
359 fewer than ten faculty members.

360

361 **Article II.G. Agenda Changes**

362 The Senate, while in session, may change the order of the agenda by a majority vote.

363

364 **Article II.H. Meeting Minutes**

365 On a timely basis prior to a scheduled Faculty Senate Meeting, using electronic mail, the minutes
366 of the previous Faculty Senate Meeting shall be distributed to appropriate parties, including all
367 faculty. Faculty Senators also shall receive print copy minutes.

368

369 **Article II.I. Order of Business**

370 Each regular Senate meeting shall include the following:

371

a. Call to Order

372

b. Roll Call

373

c. Action on the Faculty Senate Minutes of the previous meeting

374

d. Executive Committee Report. This Report shall include statements on the Executive
375 Committee's regular monthly and special meetings with the Chancellor and Vice-
376 Chancellors, and on the disposition of all previous Senate decisions and/or
377 recommendations that have/have not come to closure.

378

e. Report of the President. This Report shall include statements on actions taken by the
379 Board of Regents, University administration, the Coordinating Commission on Post-
380 Secondary Education, and other matters of importance to the University community.

381

f. Reports of Faculty Senate Standing Committees:

- 382 (1.) Submission for record and file of Committee Minutes
 383 (2.) Submission of proposals for consideration by the Faculty Senate
 384 g. Reports of Faculty Senate Special (Ad Hoc) Committees:
 385 (1.) Submission for record and file of Committee Minutes
 386 (2.) Submission of proposals for consideration by the Faculty Senate
 387 h. Reports from Academic Councils
 388 i. Reports of Faculty Senate Representatives to Non-Senate Committees
 389 j. Unfinished Business and General Orders
 390 k. New Business
 391 l. General Faculty Comments
 392 m. Adjournment
 393

394 **Article II.J. President's Special Reports**

395 The Faculty Senate President shall present the following special written reports.
 396

397 **II.J.1. Meeting Reports to the Administration:** Immediately following a meeting of the
 398 Senate, the President shall send a written summary to the Chancellor and the Senior Vice
 399 Chancellor of Academic Affairs regarding the actions taken by the Senate.
 400

401 **II.J.2. Annual Faculty Senate Status Report:** An Annual Faculty Senate Status Report
 402 shall be presented at the first Faculty Senate Meeting in April. This report shall include the
 403 status of Senate recommendations for administrative actions, as well as the status of Senate
 404 initiatives.
 405

406 **II.J.3. Annual Faculty Senate Plan of Action Statement:** A Faculty Senate Plan of
 407 Action for the new academic year will be created with the advice of the Senate at its final
 408 meeting held during the Spring Semester. This report shall be presented at the
 409 Faculty/Staff Convocation held prior to the beginning of the Fall Semester.
 410

411 **ARTICLE III – ELECTION OF FACULTY SENATE OFFICERS AND** 412 **OVERSIGHT COMMITTEE**

413
 414 The Faculty Senate officers are the President, the President-Elect, the immediate Past President,
 415 and the Secretary. These officers, the Parliamentarian, and an elected representative from the
 416 Senate shall comprise the Executive Committee. The President-Elect, the Secretary, and the
 417 Faculty Senate representative to the Executive Committee shall be elected annually for a one
 418 year term by the Faculty Senate at the last regular meeting of the Spring Semester in accordance
 419 with the election process conducted by the Oversight Committee.
 420

421 **Article III.A. Nominations of Officers**

422 Nominations for officers of the Senate may be submitted by any faculty member to the Faculty
 423 Senate Oversight Committee Chair. Senate officers must be members of the Senate. The slate of
 424 officers for the Executive Committee positions shall be prepared by the Oversight Committee,
 425 with the consent of the nominees, prior to the elections held at the last regular Faculty Senate
 426 meeting of the Spring Semester. Nominations may be made from the floor with the consent of
 427 the nominee(s).
 428

429 **Article III.B. Executive Committee and Oversight Committee**

430 Members of the Executive Committee and the Oversight Committee shall be elected by ballot at
 431 the last regular Faculty Senate meeting of the Spring Semester, which is held on the last
 432 Thursday of April. Terms of office shall begin immediately after that meeting and continue for
 433 twelve months.

434
 435 **Article III.C. Chancellor's Liaison:** The Chancellor of the University may appoint a personal
 436 representative to attend Faculty Senate meetings and to serve as liaison between the
 437 Administration and the Faculty Senate.

438
 439 **ARTICLE IV - ELECTION PROCESSES OF THE FACULTY SENATE**

440
 441 ~~**Delete-**The Faculty Senate Oversight Committee shall organize, conduct, and/or monitor the~~
 442 ~~election processes of all Senate and standing committee seats as required by the Faculty Senate~~
 443 ~~Constitution.~~

444 **Replace above with -**

445 The Faculty Senate Oversight Committee shall organize, conduct, and/or monitor the election
 446 processes of all Senate and Standing Committee seats as required by the Faculty Senate
 447 Constitution and in accordance with the following Faculty Senate Bylaws.

448
 449 **Article IV.A. General**

450 **Add the following -**

451 In order to replace Faculty Senators whose terms expire on the Wednesday prior to the last
 452 Thursday of April, the election of Faculty Senators shall be conducted during the Spring
 453 Semester. The Faculty Senator(s)-at-Large shall be elected first, followed by the election of
 454 Faculty Senators representing the four undergraduate colleges. Newly elected Faculty Senators
 455 begin their terms at the Faculty Senate Meeting held on the last Thursday of April.

456
 457 In order to replace members of Faculty Senate Standing Committees whose terms expire
 458 following the regular October Faculty Senate Meeting, the undergraduate colleges shall elect
 459 their representatives during September and the Faculty Senate shall elect its representatives
 460 during the October Faculty Senate Meeting. Newly elected members of Faculty Senate Standing
 461 Committees begin their terms immediately following the October Faculty Senate Meeting.

462
 463 ~~**Delete-IV.A.1. Election Dates:** As soon as possible after the Deans of the~~
 464 ~~undergraduate colleges have provided a list of full-time faculty in residence, as of the end~~
 465 ~~of the first week of the Spring Semester, to the appropriate college representatives to the~~
 466 ~~Oversight Committee, the Chair of the committee shall meet with the representatives to~~
 467 ~~determine college apportionment, faculty eligible to be nominated as Senator(s) at Large,~~
 468 ~~and to set a schedule of dates for nomination and election of Senators at Large and~~
 469 ~~College Senators. The nomination and election processes must be conducted and~~
 470 ~~concluded between February 1 and April 15 of each year. A minimum of seven calendar~~
 471 ~~days must be provided for a nomination process to be completed and a minimum of ten~~
 472 ~~calendar days must be provided for an election process to be completed. The exact dates~~
 473 ~~for the nomination and election processes may be adjusted by the Oversight Committee~~
 474 ~~in accordance with the specific dates of Spring Break.~~

475

476 **Replace above with -**
 477 **IV.A.1. Election Dates:** *The Deans of the undergraduate colleges will provide a list of*
 478 *eligible full-time faculty in residence, as of the end of the first week of the Fall Semester*
 479 *(for Standing Committee elections) and Spring Semester (for Senator elections), to the*
 480 *appropriate college representatives to the Oversight Committee. The Chair of the*
 481 *committee shall then meet with the representatives to determine, as required in the*
 482 *Bylaws for the particular election, college apportionment, faculty eligible to be*
 483 *nominated as Senator-at-Large, College Senators, and Standing Committee members and*
 484 *to set a schedule of dates for nominations and elections. The nomination and election*
 485 *processes for Senators must be conducted and concluded between February 1 and April*
 486 *15 of each year, with the exact dates for the nomination and election processes to be*
 487 *adjusted by the Oversight Committee in accordance with the specific dates of Spring*
 488 *Break. The nomination and election processes for College Standing Committee members*
 489 *must be conducted and completed between September 1 and September 30. A minimum*
 490 *of seven (7) calendar days must be provided for a nomination process to be completed*
 491 *and a minimum of seven (7) calendar days must be provided for an election process to be*
 492 *completed.*

493
 494 **IV.A.2. Faculty Residency:** For purposes of distributing ballots to eligible voters, a
 495 faculty member shall be considered a member of the college in which the larger portion
 496 of that person's teaching load is assigned. Departmental membership, for the purposes of
 497 elections, shall be required of all personnel. A faculty member whose load is evenly
 498 divided between two colleges or whose assignment is difficult to determine because of
 499 load fluctuations, shall declare college affiliation for purposes of voting and holding
 500 Senate office.

501
 502 **Add -**
 503 **IV.A.3. Nomination Forms:** *The Oversight Committee shall distribute Nomination*
 504 *Forms to eligible voters providing information regarding eligibility of nominees. The*
 505 *Nomination Form shall provide a space for the written consent of a nominee in order for*
 506 *that person to be included on an Election Ballot.*

507
 508 ~~**IV.A.3. Consent of Nominees:** After the results of the election of nominees~~
 509 ~~have been determined, the Faculty Senate Oversight Committee must contact the~~
 510 ~~nominees to insure that they will accept the nomination for a Senate seat and that they~~
 511 ~~will serve if elected.~~

512 **Replace above with -**
 513 **IV.A.3.a. Nominees:** *After the results of the nomination process have been*
 514 *determined, the Faculty Senate Oversight Committee shall create and distribute*
 515 *an Election Ballot that lists the names of all consenting nominees as candidates*
 516 *for open seats.*

517
 518 **IV.A.4. Validity of Election:** The Faculty Senate Oversight Committee is responsible
 519 for ensuring that all elections are fair and valid. Concerns about the validity of a Faculty
 520 Senate election should be directed to the Faculty Senate Executive Committee. When the
 521 validity of an election is challenged, the Faculty Senate Executive Committee shall
 522 decide whether the election results should stand or be invalidated.

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IV.A.4.a. Invalid Election: In the event the Faculty Senate Executive Committee rules that an election is invalid, the faculty members whose Senate or Faculty Senate Standing Committee positions are being filled by the election will continue to serve until a new election is conducted.

IV.A.4.b. Corrective Election: In the event that the Faculty Senate Executive Committee rules that an election is invalid, the Faculty Senate Executive Committee will appoint an ad hoc committee whose sole task is to conduct a new election as soon as possible in accord with the constitutionally specified procedures.

Article IV.B. Vacancies and Temporary Replacements

IV.B.1. Vacancies Caused by Resignation, Change in Faculty Status, or Excessive Absences: Vacancies in seats held by regularly elected Senators shall be filled by election of a temporary replacement by Senators at the next regular Faculty Senate meeting. At that meeting, the Faculty Senate Oversight Committee shall present a nominee to the Senate, in accordance with the Faculty Senate By-Laws, and invite nominations from the floor in order to elect a temporary replacement to serve until the next regularly scheduled Faculty Senate election. During that election, faculty eligible to vote will elect a permanent replacement to complete the remainder of the original term of the Senator being replaced.

IV.B.2. Vacancies Caused by University-Approved Professional Development Leave or Required Absences: Although elections to fill vacancies must be held as stated in Article IV.C.1., when possible, the replacement of a Senator who is on a university-approved professional development leave or required absence shall be for the specific period of the leave/absence only, thereby allowing the Senator to return at the completion of the leave/absence to his/her seat for the remainder of his/her term.

IV.B.3. Temporary Replacements: If the replacement of a Senator or Standing Committee member is necessary, the Chair of the Faculty Senate Oversight Committee shall ask the faculty member who received the next highest number of votes during the most recent Faculty Senate election for permission to nominate him/her to the Senate as the replacement. If that person declines, or if there was no runner-up, the Faculty Senate Oversight Committee shall select a nominee and announce, if possible, by campus e-mail to Senators the impending election of a replacement. The Oversight Committee shall conduct the election at the next regular Faculty Senate meeting. Nominations from the floor will be allowed. All nominations must be with the consent of the candidates.

569 **ARTICLE V – ELECTION OF SENATORS-AT-LARGE, COLLEGE AND**
 570 **LIBRARY SENATORS**

571

572 **Article V.A. Senators-at-Large**

573

574 ~~**V.A.1. Nominations:** By the beginning of the third week of February, the Chair~~
 575 ~~of the Oversight Committee shall provide each eligible faculty member with the current~~
 576 ~~roster of Faculty Senators and a Nominating ballot on which he/she may nominate, and~~
 577 ~~return within seven calendar days after receipt of the ballot, as many persons as are to be~~
 578 ~~elected. The Nominating Ballots shall include a list of all eligible faculty members as~~
 579 ~~provided for in the Constitution, Article II.B., and the By-Laws, Article I.B. Nomination~~
 580 ~~elections shall be by mail ballot in order to determine the nominees for Senator at Large.~~
 581 ~~The two faculty receiving the highest number of votes for each Senator at Large seat to~~
 582 ~~be filled shall become the nominees for the election process.~~

583 **Replace above with -**

584 **V.A.1. Nominations:** *By the beginning of the third week of February, the Chair of the*
 585 *Oversight Committee shall provide each eligible faculty member with the current roster*
 586 *of Faculty Senators and a Nominating Form on which he/she may nominate, with the*
 587 *written consent of the nominee(s) on the Form, as many persons as are to be elected.*
 588 *This Form must be returned within seven (7) calendar days after receipt of the Form.*
 589 *The Nominating Forms shall include a list of all eligible faculty members as provided for*
 590 *in the Constitution, Article II.B., and the By-Laws, Article I.B. Nomination Forms shall*
 591 *be distributed by surface mail or by electronic delivery in order to determine the*
 592 *nominees for Senator-at-Large. All faculty who have been nominated and who have*
 593 *consented be nominated on the Nomination Form will be listed as candidates on the*
 594 *Election Ballot for Senator-at-Large.*

595

596 ~~**V.A.2. Elections:** Election of the Senators at Large shall be by mail ballot under~~
 597 ~~the direction of the Chair of the Oversight Committee. Within ten calendar days after the~~
 598 ~~initial distribution of the Nominating Ballots, the Chair shall provide the eligible faculty~~
 599 ~~with the nomination process results on election ballots which list the two nominees~~
 600 ~~receiving the highest number of votes for each open position.~~

601 **Replace above with -**

602 **V.A.2. Elections:** *Election Ballots for Senator(s)-at-Large shall be distributed by*
 603 *surface mail or be electronic delivery under the direction of the Chair of the Oversight*
 604 *Committee. Within fourteen (14) calendar days after the initial distribution of the*
 605 *Nominating Forms, the Chair shall provide the eligible faculty with the nomination*
 606 *process results on election ballots which list all nominees who have consented to be*
 607 *candidates for each open position.*

608

609 **V.A.3. Election Results:** At the conclusion of the election process, those persons
 610 receiving the largest number of votes shall be declared elected, providing that not more
 611 than one Senator-at-Large is from a single department. In that event, the person receiving
 612 the next largest number of votes shall be declared elected. The Chair of the Oversight
 613 Committee shall notify the candidates of the election results prior to March 15 and
 614 announce the results to the faculty prior to the beginning of the third week of March.

615

616 **Article V.B College Senators and Library Senator**

617

618 ~~**V.B.1. Nominations:** During the third week of March, the college representative~~
 619 ~~to the Faculty Senate Oversight Committee shall provide each eligible faculty member of~~
 620 ~~his/her college with the current roster of Faculty Senators and a Nominating Ballot on~~
 621 ~~which he/she may nominate, and return within seven calendar days after receipt of the~~
 622 ~~ballot, as many persons as are to be elected. The Chair of the Oversight Committee shall~~
 623 ~~provide each eligible library professional with such a roster and ballot regarding election~~
 624 ~~of a Library Senator. The Nominating Ballots shall include a list of all eligible college~~
 625 ~~(or library) faculty members as provided for in the Constitution. Nomination elections~~
 626 ~~shall be by mail ballot in order to determine the nominees for College Senator and~~
 627 ~~Library Senator. The two faculty receiving the highest number of votes for each College~~
 628 ~~Senator and Library Senator seat to be filled shall become the nominees for the election~~
 629 ~~process.~~

630 **Replace above with -**

631 **V.B.1. Nominations:** During the third week of March, the college representative to the
 632 Faculty Senate Oversight Committee shall provide each eligible faculty member of
 633 his/her college with the current roster of Faculty Senators and a Nominating Form on
 634 which he/she may nominate, with the written consent of the nominee(s) on the Form, as
 635 many persons as are to be elected. This Form must be returned within seven calendar (7)
 636 days after receipt. The Chair of the Oversight Committee shall provide each eligible
 637 library professional with such a roster and Nomination Form regarding election of a
 638 Library Senator. The Nominating Form shall include an attached list of all eligible
 639 college (or library) faculty members as provided for in the Constitution. The Nomination
 640 Forms shall be distributed by surface mail or be electronic delivery in order to
 641 determine the nominees for College Senator and Library Senator seats. All faculty who
 642 have been nominated and who have consented to be nominated on the Nomination Form
 643 will be listed as candidates on the Election Ballot for College or Library Senator.

644

645 ~~**V.B.2. Elections:** Election of the College and Library Senator(s) shall be by mail~~
 646 ~~ballot under the direction of the college representative to the Oversight Committee and~~
 647 ~~the Chair of the Oversight Committee. Within ten calendar days after the initial~~
 648 ~~distribution of the Nominating Ballots, the appropriate member of the Oversight~~
 649 ~~Committee shall provide the eligible faculty of his/her college and the library with the~~
 650 ~~nomination process results on Election Ballots which list the two nominees receiving the~~
 651 ~~highest number of votes for each open position.~~

652 **Replace above with -**

653 **V.B.2. Elections:** Election Ballots for College and Library Senator(s) shall be by
 654 surface mail or by electronic delivery under the direction of the college representative to
 655 the Oversight Committee and the Chair of the Oversight Committee. Within fourteen
 656 (14) calendar days after the initial distribution of the Nominating Forms, the appropriate
 657 member of the Oversight Committee shall provide the eligible faculty of his/her college
 658 and the library with the nomination process results on an Election Ballot which lists all
 659 nominees who have consented to be candidates for each open position.

660

661 **V.B.3. Election Results:** At the conclusion of the election process, those persons
 662 receiving the largest number of votes shall be declared elected. The appropriate member

663 of the Oversight Committee shall notify the candidates of the election results and
 664 announce the results to his/her college and to the library prior to April 15.

665

666 **ARTICLE VI – ELECTION OF FACULTY SENATE STANDING** 667 **COMMITTEE MEMBERS**

668

669 **Article VI.A. Nomination and Election Processes**

670 The Faculty Senate Oversight Committee shall conduct elections for college and library
 671 representatives to Faculty Senate Standing Committees during September. The committee shall
 672 employ the same process as used for the election of Senators in each of the Colleges and the
 673 Library to determine each unit's representatives to the Standing Committees.

674

675 **VI.A.1. Faculty Residency:** See By-Laws, Article IV.A.2.

676

677 **VI.A.2. Nominations:** Faculty members chosen to serve on Standing Committees will
 678 be nominated, based on the composition of the committee, by the faculty of their college
 679 or the Library, or by the Faculty Senate Oversight Committee, or by the members of the
 680 Faculty Senate, as appropriate.

681

682 **VI.A.2.a. College and Library Representatives:** The nomination process shall
 683 be conducted between September 1-15. The college representative serving on the
 684 Faculty Senate Oversight Committee shall be responsible for conducting the
 685 nomination process within his/her respective college. The Senate representative
 686 to the Oversight Committee shall be responsible for the nominating process for
 687 the Library representatives.

688

689 ~~**VI.A.2.b. Faculty Senate Representatives:** The Faculty Senate~~
 690 ~~Oversight Committee shall prepare a slate of nominees for the Faculty Senate~~
 691 ~~positions on the Standing Committees. After consultation with the Executive~~
 692 ~~Committee, this slate of nominees will be presented at the October meeting of the~~
 693 ~~Faculty Senate.~~

694 ***Replace above with -***

695 ***VI.A.2.b. Faculty Senate Representatives: After the election process has been***
 696 ***completed for college and library representatives for Faculty Senate Standing***
 697 ***Committees, the Faculty Senate Oversight Committee shall prepare a slate of***
 698 ***nominees for the Faculty Senate positions on the Standing Committees. After***
 699 ***consultation with the Executive Committee, this slate of nominees will be***
 700 ***presented at the October meeting of the Faculty Senate.***

701

702 **VI.A.3. Elections:** Faculty members chosen to serve on Standing Committees will be
 703 elected, based on the composition of the committee, by the faculty of their college or the
 704 Library or by the members of the Faculty Senate, or elected/appointed by the
 705 administration and/or students, as appropriate.

706

707 ~~**VI.A.3.a. College and Library Representatives:** The elections shall be~~
 708 ~~conducted between September 16-30. The college representative serving on the~~
 709 ~~Faculty Senate Oversight Committee shall be responsible for conducting the~~

election process. The election results shall be reported to the candidates and at the October meeting of the Faculty Senate.

Replace above with -

VI.A.3.a. College and Library Representatives: *The elections shall be conducted between September 16-30. The college representative serving on the Faculty Senate Oversight Committee shall be responsible for conducting the election process. The Senate representative to the Oversight Committee shall be responsible for the election process for the Library representatives. The election results shall be reported to the candidates and at the October meeting of the Faculty Senate.*

VI.A.3.b. Faculty Senate Representatives: The Faculty Senate Oversight Committee shall conduct the elections, by ballot, for these positions during the October meeting of the Faculty Senate from the slate of nominees it has submitted and from nominations received from the floor.

Article VI.B. Committee Vacancies: The process outlined for filling vacancies in the Faculty Senate will be used to fill committee vacancies. See By-Laws, Article IV.C. Vacancies.

Article VI.C. Committee Replacements: The process outlined to replace Faculty Senators will be used to replace committee members. See By-Laws, Article IV.C.e., Replacements.

Article VI.D. First Committee Meeting of the Academic Year

The President of the Faculty Senate shall designate a member of the Executive Committee to call the first meeting of the Standing committee during October and to notify all members of the time and place at least three days in advance of the meeting. The purpose of that meeting shall be to elect a faculty member as Chair and to discuss the Committee's charge, prior to conducting regular committee business.

Article VI.E. Subcommittees

A Standing Committee may establish appropriate subcommittees. Any faculty member, administrator, or student may serve on subcommittees.

Article VI.F. Committee Meeting Notice and Quorum

The Committee shall establish a regular meeting time, or the Committee Chair shall notify all members of the time and place of a regular Standing Committee meeting at least three days in advance of the meeting. A minimum of 40 percent of the Standing Committee membership must be present in order to conduct official business.

Article VI.G. Attendance

The attendance at Standing Committee meetings shall follow the attendance rules of the Faculty Senate, as stated in the By-Laws.

**ARTICLE VII – FACULTY SENATE STANDING COMMITTEES:
Responsibilities and Composition**

756 The Faculty Senate Standing Committees function as an important part of the shared governance
 757 at the University of Nebraska at Kearney and provide the Faculty Senate with information
 758 relative to their charges. These committees shall perform the charges stated below and any
 759 additional charges assigned by the Faculty Senate.

760

761 **Article VII.A. Executive Committee**

762 Enacts and monitors the status of Senate recommendations and serves as a liaison with the
 763 University of Nebraska at Kearney administration. Meets regularly with the Administration.
 764 Acts as a committee on behalf of the Senate when immediate action is required. Reviews Senate
 765 Committee minutes for items requiring Faculty Senate action. Prepares responses to Senate
 766 directions. Prepares and distributes the agenda for Senate meetings. Presents to the Senate an
 767 annual report of the Chancellor's Strategic Planning Committee activities for comment by the
 768 Senate. During October, the Executive Committee shall meet with the Chairs of the Standing
 769 Committees to discuss the role of their respective committees in implementing the Annual Plan
 770 of Action presented by the Faculty Senate President at the Fall Convocation.

771 *COMPOSITION:* The Faculty Senate President, the President-Elect, the Secretary of the Senate,
 772 the immediate Past President, the Parliamentarian and one member elected annually by the
 773 Senate from its membership. The President of the Senate shall be Chair of the Executive
 774 Committee. If the immediate Past President is unable to serve on the Executive Committee, the
 775 Executive Committee may appoint, with the approval of the Senate, a member of the previous
 776 Executive Committee to serve as a replacement.

777 Total: 6 members.

778

779 **Article VII.B. Academic Affairs Committee**

780 Serves as a safeguard against needless curricular duplication of courses and programs by: a)
 781 receiving notification of undergraduate courses and programs of study after they have been
 782 approved by the curriculum committee of the undergraduate college, (b) reviewing course
 783 proposals in intercollegiate and multidisciplinary areas within the University, and (c) making
 784 specific policy proposals for curriculum development and coordination to educational policy
 785 committees of the undergraduate colleges. Proposes policy statements for University-wide
 786 academic issues. Maintains liaison with the Graduate College so as to coordinate undergraduate
 787 and graduate curricula and programs. Reviews actions taken by the General Studies Council.
 788 Considers any other academic question as directed by the Faculty Senate or the Senior Vice-
 789 Chancellor for Academic Affairs.

790 *COMPOSITION:* The Senior Vice-Chancellor for Academic Affairs, the Graduate Dean, the
 791 Registrar, (or their respective designees) two elected faculty members from different departments
 792 of each undergraduate college, one elected Library faculty member, and two students with
 793 majors in different fields selected by the Student Senate. Total: 14 members.

794

795 **Article VII.C. Academic Freedom and Tenure Committee**

796 Acts on matters of general policy concerning academic freedom and tenure, pursuant to Section
 797 4.14 of the By-Laws of the Board of Regents. The Committee will have oversight
 798 responsibilities to ensure that University-wide rank and tenure standards and procedures are
 799 applied uniformly by the undergraduate colleges. The Chair, in conjunction with the Chair of the
 800 Grievance Committee, the Chair of the Professional Conduct Committee, and the President of
 801 the UNKEA, shall receive and review issues relative to academic freedom, tenure, professional

802 conduct, and grievances and decide on the appropriate Faculty Senate Standing Committee to
803 which to refer the issues.

804 *COMPOSITION:* One tenured faculty member holding the rank of associate professor or full
805 professor from and elected by each undergraduate college and three tenured faculty members
806 from the Senate holding the rank of associate professor or professor selected by the Faculty
807 Senate. Total: 7 members.

808

809 ~~**Article VII.D. Academic Information Technology Committee**~~

810 ~~Serves as the UNK Teaching, Learning, and Technology Roundtable that advises administration~~
811 ~~and faculty, shares information, coordinates plans, and suggests means for using technology to~~
812 ~~improve teaching and learning.~~

813 ~~*COMPOSITION:* One faculty member from and elected by each undergraduate college, one~~
814 ~~faculty member from and elected by the library faculty, and one faculty member from and~~
815 ~~selected by the Faculty Senate, the Assistant Vice-Chancellor of Information Technology, the~~
816 ~~Director of Libraries, the Director (or designee) from the Center for Teaching Excellence, and~~
817 ~~one student selected by the Student Senate, Total: 9 members.~~

818 **Replace above with -**

819 *Article VII.D. Serves as the UNK Teaching, Learning, and Technology Roundtable that advises*
820 *administration and faculty, shares information, coordinates plans, and suggests means for using*
821 *technology to improve teaching and learning.*

822 *COMPOSITION: One faculty member from and elected by each undergraduate college, one*
823 *faculty member from and elected by the library faculty, and one faculty member from and*
824 *selected by the Faculty Senate, the Assistant Vice-Chancellor of Information Technology, the*
825 *Director of Libraries, and one student selected by the Student Senate, Total: 9 members.*

826

827 **Article VII.E. Artists and Lecturers Committee**

828 Develops and supervises a program of events in support of the academic and cultural objectives
829 of the University.

830 *COMPOSITION:* One faculty member from and elected by each undergraduate college, one
831 faculty member elected by the Faculty Senate, one student selected by the Student Senate, and
832 one student selected by the Student Activities Council. Total: 7 members.

833

834 **Article VII.F. Athletic Committee**

835 Reviews and makes recommendations on Department of Intercollegiate Athletics policies,
836 programs, and practices to ensure that they are consistent with the educational mission of the
837 University and that they are supportive of student athletes in their academic as well as athletic
838 endeavors.

839 *COMPOSITION:* The Director of Athletics, the Institutional Representative to the NCAA, the
840 Senior Women's Athletic Administrator, three male and three female faculty members elected by
841 the Faculty Senate, and one student selected by the Student Senate. Total: 10 members.

842 **Article VII.G. Continuing Education Advisory Committee**

843 Reviews and makes recommendations to the office in charge of Continuing Education on
844 policies, programs, and practices to ensure that they are consistent with the educational mission
845 of the University of Nebraska at Kearney and the client groups it serves.

846 *COMPOSITION:* One faculty representative from and elected by each undergraduate college,
847 one graduate faculty representative chosen by the Graduate Council, and one representative from
848 each of the following: the Faculty Senate, Calvin T. Ryan Library, the Rural Health Education

849 Distance Learning Research Center, and the Dean of Students Office. A representative from the
 850 office in charge of Continuing Education is an ex officio, non-voting member. Total: 10
 851 members.

852

853 **Article VII.H. Faculty Welfare Committee**

854 Advises the UNK Faculty Senate and the authorized professional negotiating organization on all
 855 matters concerned with faculty personnel policies including faculty work loads, conditions of
 856 employment, remuneration, salaries, and fringe benefits unless such matters are specifically
 857 assigned to the professional negotiating organization.

858 *COMPOSITION:* One tenured faculty member from and selected by the Faculty Senate
 859 Executive Committee, one tenured faculty member from and elected by each undergraduate
 860 college, one tenured faculty member from and elected by the library faculty, and one tenured
 861 faculty member from and selected by the officers of the authorized professional negotiating
 862 organization of the faculty. Total: 7 members.

863

864 **Article VII.I. Grievance Committee**

865 Conducts hearings and makes recommendations in accordance with the grievance procedure
 866 stated in the Section 4.13 of the Board of Regents By-Laws and in the negotiated agreement.
 867 The Chair, in conjunction with the Chair of the Academic Freedom and Tenure Committee, the
 868 Chair of the Professional Conduct Committee, and the President of the UNKEA, shall receive
 869 and review issues relative to academic freedom, tenure, professional conduct, and grievances and
 870 decide on the appropriate Faculty Senate Standing Committee to which to refer the issues.

871 *COMPOSITION:* The Faculty Senate Representative to the Executive Committee and two
 872 tenured faculty members from and elected by each undergraduate college who currently have no
 873 full or part-time administrative duties (e.g., are not serving as Chair, Director, or Associate Dean,
 874 Dean, Provost, Vice-Chancellor or Chancellor). If the Faculty Senate Representative is ineligible
 875 to serve because of the aforementioned administrative duties, a replacement shall be appointed
 876 by the Executive Committee. Total: 9 members.

877

878 **Article VII.J. Library Committee**

879 Recommends the procedure by which funds are allocated to the colleges and advises the
 880 University administration on the formulation and implementation of Library policy.

881 *COMPOSITION:* One faculty member from and elected by each undergraduate college, the
 882 Director of Libraries, the Director of Academic Computing, the Assistant Vice-Chancellor of
 883 Information Technology, one member selected by the Graduate Council, and one student
 884 selected by the Student Senate. Total: 8 members.

885

886 **Article VII.K. Oversight Committee**

887 Oversees the implementation of the Faculty Senate Constitution and By-Laws in order to ensure
 888 that the basic operational principle of the Faculty Senate as specified in the Constitution
 889 Preamble is upheld throughout its various functions. Conducts periodic and/or requested reviews
 890 for consideration. Organizes and monitors the election processes of all Senate seats and standing
 891 committee seats as required by the Faculty Senate Constitution. Prepares and distributes,
 892 following the regularly scheduled Faculty Senate annual elections, the annual Faculty Senate
 893 Roster identifying Senators, members of Faculty Senate Standing and Ad Hoc Committees, and
 894 Senate representatives to university/administrative committees.

895 *COMPOSITION*: One member of the Senate from each of the four undergraduate colleges and
 896 the Library, the outgoing Senate President, the Senate Representative to the Executive
 897 Committee, and the Senate Parliamentarian who shall chair the committee. Total: 8 members.
 898

899 **Article VII.L. Professional Conduct Committee**

900 Acts in matters of alleged professional misconduct, pursuant to Section 4.15 of the Board of
 901 Regents By-Laws. The Chair, in conjunction with the Chair of the Academic Freedom and
 902 Tenure Committee, the Chair of the Grievance Committee, and the President of the UNKEA,
 903 shall receive and review issues relative to academic freedom, tenure, professional conduct, and
 904 grievances and decide on the appropriate Faculty Senate Standing Committee to which to refer
 905 the issues.

906 *COMPOSITION*: President-Elect of the Faculty Senate, one faculty representative, tenured and
 907 holding the rank of Assistant Professor or above, elected from and by the Faculty Senate, one
 908 faculty representative, tenured and holding the rank of Assistant Professor or above, from and
 909 elected by each undergraduate college, and two administrative and/or managerial/professional
 910 staff representatives elected by the Staff Senate. Total: 8 members.
 911

912 **Article VII.M. Student Affairs Committee**

913 Acts with respect to matters of general concern relating to student affairs, especially with regard
 914 to areas of joint student/faculty concern.

915 *COMPOSITION*: Chief Student Affairs Officer, one dean selected by the Dean's Council, one
 916 faculty member from each undergraduate college and the Library, and five students with majors
 917 in different fields selected by the Student Senate. Total: 12 members.
 918

919 **ARTICLE VIII – AMENDMENT OF THE BY-LAWS**

920
 921 Amendments to these By-Laws may be adopted at any regular meeting of the Faculty Senate by
 922 a two-thirds vote of those present, provided any proposed amendment has been read at the
 923 preceding regular meeting.
 924

925 **ARTICLE IX - PARLIAMENTARY AUTHORITY**

926
 927 The current edition of Robert's Rules of Order shall govern the Faculty Senate in all cases to
 928 which they are applicable and are consistent with the Constitution and any special rules of order
 929 that the Senate may adopt.

930 UNK Faculty Senate Approval of Original Document: April 6, 2000

931 UNK Faculty Senate Approval of Amendments to Original Document: April 5, 2001

932 UNK Faculty Senate Approval of Revised Document: February 6, 2003

933 UNK Faculty Senate Approval of Revised Document: October 2, 2003

934 UNK Faculty Senate Approval of Revised Document: April 28, 2005

935 UNK Faculty Senate Approval of Revised Document: November 3, 2005

TO: The Board of Regents Addendum X-A-3
Academic Affairs

MEETING DATE: January 19, 2007

SUBJECT: Approve revision of the Bylaws of the University of Nebraska at Omaha (UNO) College of Arts and Science

RECOMMENDED ACTION: Approve the revised Bylaws of the UNO College of Arts and Sciences.

PREVIOUS ACTION: February 18, 1984 – The Board of Regents approved amendments to the Constitution and Bylaws of the College of Arts and Sciences.

EXPLANATION: The proposed revisions to the Bylaws realign the divisions of the College by moving the History Department to Humanities, reflect the move of the School of Communication to the College of Communication, Fine Arts and Media, add a standing Reappointment, Promotion and Tenure Committee, and re-describe the function of the Dean’s Advisory Committee. The revised Bylaws are attached.

The College of Arts and Sciences Bylaws were approved by a vote of the faculty and by the Council of Academic Officers.

PROJECT COST: None

SOURCE OF FUNDS: None

SPONSOR: Shelton Hendricks
Dean, College of Arts and Sciences

Sheri E. Rogers
Acting Vice Chancellor for Academic and Student Affairs

RECOMMENDED: _____
John E. Christensen, Interim Chancellor
University of Nebraska at Omaha

DATE: December 14, 2006

Board of Regents
January 19, 2007
Underlined version

Bylaws of the College of Arts and Sciences of the University of Nebraska at Omaha

Article I. Name

The College of Arts and Sciences of the University of Nebraska at Omaha (hereafter referred to as the College) is an administrative unit established in accordance with the Bylaws of the Board of Regents of the University of Nebraska.

Article II. Object

The object of the College is to further the knowledge of liberal arts and sciences and the intellectual capacities of all students enrolled at the University of Nebraska at Omaha.

Article III. Membership

Section 1. Voting membership of the Faculty of the College (hereafter referred to as the Faculty)

- A. Full-time faculty of the College holding continuous appointments, appointments for a specific term, or special appointments are voting members.
- B. Faculty with appointments to more than one college, including the College, will each declare in which college they desire to be a voting member.
- C. Those faculty participating in a partial or phased retirement program may continue voting membership by written declaration to the Dean of their intention to fulfill the responsibilities of such membership, including the responsibilities as representative of the College or their division if elected.
- D. Subject to the powers vested in the *Board of Regents of the University of Nebraska*, or delegated to its administrative officers, the immediate government of the college shall be by its Faculty.

Section 2. Membership, without vote

The Dean of the College is a member without voting privileges, as are Associate and Assistant Deans of the college, other members of the faculty holding administrative appointments in the University of Nebraska system, and Emeritus faculty.

Article IV. Office of the Dean

Section I. Responsibilities

The Dean of the college shall: provide educational leadership; be the officer primarily charged with the administration of the college; serve as intermediary between the College and the university; be the presiding officer at Faculty meetings; select ex officio student representation to attend student appeal hearings of the Educational Policy

Committee; report to the faculty at regular business meetings on the status of past college legislation.

Section 2. Selection of the Dean

Appointment of the Dean shall be recommended to the President and the Board of Regents by the Chancellor, following procedures specified in the Bylaws of the Board. When college recommendations are made for membership on an advisory/search committee, these shall be made by the college Advisory Committee. Every three to five years the Advisory Committee shall make recommendations to the Chancellor or designated representative concerning continued appointment of the Dean. More frequent evaluations may be conducted at the discretion of the college Advisory Committee or in response to a petition of at least twenty percent of the full-time faculty of the college.

Section 3. Temporary vacancy

In case of incapacitation or other temporary vacancy in the office of the Dean, the Advisory Committee shall confer with the Vice Chancellor for Academic and Student Affairs on the appointment of an Acting Dean.

Section 4. Board of Chairs and Directors

- A. **Object.** The Board shall: provide a forum for communication and discussion of problems and concerns relating to administration, make recommendations to the Dean in matters relating to university administrative policies and procedures which affect the College, make recommendations to the Dean in matters relating to administrative policies and procedures within the college and its departments or other administrative units, and advise the Dean on matters delegated to it by a standing committee. These duties shall not supersede those delegated to the standing committees
- B. **Membership.** The Board shall consist of chairs of all academic departments of the College and the academic heads of its schools and the academic programs in or administered by the College. The Dean, Associate Deans and Assistant Deans are members *ex officio*. Faculty of programs associated within an academic department chaired by someone with alternate disciplinary affiliation may, as they choose, designate a representative without vote from themselves. In the event a member must be absent from a Board meeting, the member may designate an alternate.
- C. **Presiding Officer.** At the first meeting of each academic year a presiding officer shall be elected from among the members of the Board. This presiding officer shall be responsible for: presiding at meetings; establishing the meeting time and place for regular and special meetings; receiving agenda items for meetings and distributing agendas to members; and acting as representative for the Board.
- D. **Meetings.** The Board shall convene at regular intervals to be determined by the membership at the beginning of each academic year. Any member may request the presiding officer to include an item in the agenda of a regular meeting. Special meetings may be called at the request of the Dean, the Vice Chancellor for Academic and Student Affairs, the Chancellor, or any four members of the Board.

Article V. College Meetings

Section 1. Schedule and notice

Regular business meetings will be held in October and March, at a time designated by the Dean with at least two weeks notice given to the faculty. Special meetings may be called by the Chancellor, the Vice Chancellor for Academic and Student Affairs, or the Dean. Special meetings must be called by the Dean within ten work days after petition by at least ten Faculty members, request of the Advisory Committee, or vote of the Faculty when in regular or special session. Notice of at least five working days must be given to the faculty of such special session, including the business to be transacted.

Section 2. Quorum

Twenty percent of the Faculty will constitute a quorum.

Section 3. Presiding officer

The Dean will preside at meetings of the College. In the absence of the Dean, the Advisory Committee will designate the presiding officer, who may be the chairperson of the Advisory Committee.

Section 4. Business

Meetings will be conducted in accord with the latest edition of Robert's Rules of Order, where not in conflict with the Bylaws of the College, or special rules of order the College may adopt. Agendas of regular meetings will include opportunities for reports of standing committees and Dean's councils. A quorum of the faculty is empowered to approve minutes, receive reports, and introduce, discuss and amend motions, and approve motions such as personal commendations which do not impact further action by the college, its departments or other administrative units, or its committees. Items which do must be submitted, with a summary of the discussion for and against the final motion, to the entire Faculty for vote by mail ballot.

Article VI. Divisions

Section 1. Creation of three divisions within the College

Departments and courses offered by the Faculty are hereby partitioned into three divisions: Natural Sciences, Social Sciences, and Humanities. Natural Science departments are Biology, Chemistry, Geography-Geology, Mathematics, and Physics. Social Science departments are Black Studies, Political Science, Psychology, and Sociology-Anthropology. Humanities departments are English, Foreign Languages, History and Philosophy-Religion. Divisions reflect the move of Communication to the new College of Communication, Fine Arts, and Media).

Section 2. Divisional courses

For purposes of meeting distribution requirements, courses are considered to be in the division of the department under which they are offered. However, with the approval of the department concerned and the Educational Policy Committee, a course may be used to satisfy distribution requirements in a division other than the one of its department. Courses so designated shall be listed in the University Catalog.

Article VII. Departments and Chairs

Section I. Departments and meetings

A department is an academic community of interest and an administrative unit of the college. Subject to the jurisdiction of institutions which have overall responsibility for the University of Nebraska at Omaha and in conformity with the policies of the College of Arts and Sciences, a department shall determine its policies and programs through means adopted by the department. The chair of the department or the departmental staff may make recommendations to the Dean and Faculty of the college concerning the welfare of the department or its relations to other departments. Before making such recommendations the chair of the department shall consult with the departmental faculty. Where the recommendation of the chair differs from the advice given by the departmental faculty, the chair shall so inform the Dean. Meetings of the Departmental staff may be called by the Chancellor, the Dean, the chair, or by a majority of its members.

Section 2. Chair

- A. The department chair shall be responsible to the Dean for departmental administration; be the department's official representative in all matters except those delegated to other members of the department; and serve as intermediary between the department and other individuals and units of the university.
- B. Chairs shall be appointed as provided in the Bylaws of the Board of Regents, upon recommendation of the Dean, after appropriate consultation with the departmental faculty and concurrence by the Vice-Chancellor for Academic and Student Affairs, for a term not exceeding four years but eligible for reappointment. A reasonable time before recommending the reappointment of a chair, the Dean shall take a closed ballot of the department members on the question of reappointment of the incumbent.
- C. In case of a vacancy existing or pending in a department chair, the Dean will request the department to provide suggestions and the name or names of candidates, a request which shall be fulfilled through means adopted by the department.

Article VIII. Committees.

Section I. Standing Committees.

- A. There shall be three standing committees: The Advisory Committee, the Educational Policy Committee, and the Reappointment, Promotion and Tenure Committee (new committee)
- B. Eligibility. Standing committees will be composed of elected members of the Faculty. Members of the Reappointment, Promotion and Tenure Committee must also be tenured. No standing committee shall have more than two members from a given department. Faculty shall not be eligible for consecutive terms on a committee or for membership on more than one standing committee. Faculty on

leave or sabbatical for one semester or less are replaced temporarily. Faculty on leave or sabbatical for more than one semester are replaced permanently, and are ineligible for election to a term starting less than one year after their return.

- C. Term of service. Each standing committee shall be composed of three members from each division on staggered terms of three years, so that normally one-third of the faculty and division membership is elected each year. To ensure staggered terms for each division, the Advisory Committee shall be empowered to set terms shorter than three years; however, incumbent members' terms shall not be shortened. Elected members shall assume their duties at the end of the spring semester.
- D. Election. The election of standing committee members shall be conducted during spring semester in two steps: for each opening divisional faculty shall select two nominees from among themselves in the primary election, and from these the Faculty shall elect the representative for each division. In the primaries for each committee, the Dean shall submit to the faculty of each division a list of all divisional faculty eligible for election. Eligible faculty may request that the ballot indicate their preference not to serve on the committee. Primary ballots for standing committees will allow votes for up to three times as many eligible candidates as there are openings. In tie votes the nominee will be determined by lot. Any faculty who would otherwise be nominated for more than one committee will select on which one of these to be nominated. In the final election the nominee in each division receiving the highest number of votes shall be elected, or elected to the longer term if there is more than one. If there is more than one opening, the nominee receiving the second highest number of votes shall be elected to the shorter term. If a standing committee vacancy arises at a time which would otherwise require a special election, or if a vacancy for one semester or less appears, the eligible candidate selected in the primary for that seat will be appointed to fill the vacant term.
- E. Ex-officio members. The Dean or the Dean's designated representative shall be an ex-officio member of each standing committee without voting privileges.
- F. Officers. At its first meeting the members of each standing committee will elect a chair from among the voting membership. The chair will preside at meetings of the committee, and report committee actions at regular meetings of the Faculty. Each committee is free to designate and select other officers.

Section 2. Responsibilities of the Advisory Committee

The Advisory Committee shall: advise the Dean on matters initiated by the Committee or by the Faculty; advise the Dean on matters the Dean refers to it; formulate legislation for presentation to the Faculty and set the agenda for meetings of the College; advise the Dean on appointment of a parliamentarian; advise the Dean on implementation of college legislation; leave of absence, and sabbatical (Faculty Development Fellowship) policies, review the long run and general aspects of the college's activities, including staff, facility, and technology requirements; oversee of the strategic planning process for the college; select one of its members as a College representative to the College of Continuing Studies Advisory Committee (responsibilities redefined to reflect new Reappointment, Promotion, and Tenure Committee).

Section 3. The Educational Policy Committee

- A. Academic standards. The Educational Policy Committee shall: advise the Dean on all matters of educational policy; advise the Dean on the academic appeals policies and procedures of the departments; exercise general oversight of the college's academic standards; select one of its members as a College representative to the College of Continuing Studies Advisory Committee; recommend to the Faculty proposed legislation concerning admission and graduation requirements, including changes in degree requirements, new programs, and new degrees; receive from the Dean the names of students who have completed the requirements for graduation. Faculty members of the Committee are authorized by the Faculty to recommend to the Chancellor, the President, and the Board of Regents that respective degrees be awarded.
- B. Course evaluation. The Academic Affairs Committee shall be authorized by the Faculty to: evaluate syllabi, determine addition of courses, deletion of courses, changes in course names and numbers. After acting under this authorization, the Committee will circulate its decisions in writing electronically or on paper to the Faculty. These decisions will be considered approved unless within fifteen work days of issuance a petition for consideration of the action at the next regular or special meeting of the Faculty, signed by at least ten members of the Faculty, is received by the Dean
- C. Academic appeals. The Educational Policy Committee shall be authorized by the Faculty to pass on student petitions for relief from college rules, and to serve as an appeals committee for students who believe that evaluation of their academic progress has been prejudiced or capricious. In preparation for serving as an appeals committee, the Committee shall invite the Dean to designate one or two student representatives, selected from a list with twice this number supplied by the Student Regent, to attend grade appeal hearings and deliberations. The committee procedures shall provide for changing of a student's evaluation, upon the committee's finding that an academic evaluation by a member of the faculty has been prejudiced or capricious.

Section 4. Responsibilities of the Reappointment, Promotion and Tenure Committee

The Reappointment, Promotion and Tenure Committee shall: have general faculty review responsibilities; advise the Dean on appeals of annual review which impact exceptional performance salary increases; recommend college policies concerning reappointment, promotion, and continuous appointment within the college; be consulted by the Dean in recommending the reappointment, non-reappointment, promotion, continuous appointment, demotion, transfer, or dismissal of any faculty member of the college. If the recommendation of the Reappointment, Promotion and Tenure Committee on any individual faculty review differs from the Dean's recommendation, the Dean shall so inform in writing the committee, the Vice Chancellor for Academic and Student Affairs and the Chancellor.

Each year the committee will review the Reappointment, Promotion and Tenure Guidelines of the college and report to the faculty of the college at the spring college

meeting regarding the continued appropriateness of the guidelines or make recommendations for change (new committee).

Section 5. Special Committees

Special committees may be created by the Dean, the Faculty, and the standing committees. Members of special committees will be appointed by the Dean, unless otherwise determined for special committees created by the Faculty or one of its standing committees.

Section 6. Marking and counting ballots

If there are more than two choices on an election ballot, the College will use the Hare preferential system for marking and counting ballots. All references to elections in the Bylaws shall be interpreted to include this procedure.

Article IX. Supra-Departmental or Inter-Departmental Units

Supra-Departmental or Inter-Departmental units, such as schools and interdisciplinary programs, may be established. Channels of administrative communication shall be defined when such units are created. Annual assessment and reappointment recommendations for faculty in such units shall be the consistent responsibility of a single administrator, such as department chair or school director.

Article X. Initial acceptance of Bylaws

This document replaces the Constitution and Bylaws of the College of Arts and Sciences, as last amended 1996. A two-thirds approval of the Faculty voting on the question will be necessary for acceptance of these Bylaws, which will become effective upon promulgation by the Chancellor of the University of Nebraska at Omaha and the Board of Regents of the University of Nebraska.

Article XI. Amendment

Section 1. Proposal of amendments

Amendments to the by-laws may be proposed by the Advisory Committee, a special bylaw committee, or at least twenty Faculty members to the Advisory Committee, but in no case later than ten work days before a regular Faculty meeting.

Section 2. Approval of amendments

Proposed amendments to the bylaws will be circulated in writing to the Faculty by the Advisory Committee at least five work days prior to the next regular or special Faculty meeting. Voting will be by mail ballot. Approval by two thirds of the Faculty voting on the question will be necessary for adoption.

TO: The Board of Regents Addendum X-A-4

Academic Affairs

MEETING DATE: January 19, 2006

SUBJECT: UNO Faculty Senate Bylaws

RECOMMENDED ACTION: Approve the Revised Bylaws of the UNO Faculty Senate.

PREVIOUS ACTION: January 1994 – The Board approved the current Bylaws.

EXPLANATION: The Faculty Senate Bylaws have been revised to clarify the terms of faculty grievance committee members and to change the policies and procedures of the faculty grievance committee. The changes were recommended by the UNO Faculty Senate Executive Committee in resolutions # 2845 and 2846 at their September 13, 2006 meeting.

The Academic Deans Council and Acting Vice Chancellor for Academic and Student Affairs reviewed the changes and recommended approval to the Interim Chancellor. The Chancellor and the Council of Academic Officers has reviewed the Bylaws changes and recommends them to the Board of Regents for approval.

PROJECT COST: None

SOURCE OF FUNDS: None

SPONSOR: Sheri Rogers
Acting Vice Chancellor of Academic and Student Affairs

RECOMMENDED: _____
John E. Christensen, Interim Chancellor
University of Nebraska at Omaha

DATE: December 14, 2006

Resolution 2845, 9/13/2006: Revision to UNO Faculty Senate Bylaws

BE IT RESOLVED that the “Faculty Senate of the University of Nebraska at Omaha Bylaws” be changed by adding the following underlined wording to **Article VI, Section 6.1 Committee on Faculty Grievances:**

6.1 Committee on Faculty Grievances.

The entire senate shall elect a seven-member Committee on Faculty Grievances to fulfill the grievance functions of the senate, and this committee shall have the powers and duties outlined in Section 4.13 of the Bylaws of the Board of Regents. This committee shall consist of two full professors, two associate professors, two assistant professors and one additional faculty member who shall be elected annually without regard to academic rank from the membership of the Committee on Faculty Personnel and Welfare. The term of service will be three years, and each year, at the September meeting of the Faculty Senate, new members will be elected from a slate of nominees which shall include one more candidate than the number of vacant seats created by reason of the expiration of the term of a member, resignation, or retirement. Members of the committee shall serve staggered terms, meaning that the term(s) of one class of members will expire each year. The committee member elected from the Faculty Senate Committee on Faculty Personnel and Welfare shall serve a maximum three year term or the remainder of his/her term on the Faculty Senate. Committee members shall be elected from faculty members eligible for election to the Faculty Senate. Within five days after the September meeting at which the new members are elected to the Grievance Committee, the Secretary/Treasurer of the Faculty Senate will call a meeting of the Grievance Committee for the express purpose of electing a grievance committee chair. The committee shall elect its own chairperson from among its tenured members. A committee with a case under consideration shall, when necessary, continue past September with its membership unchanged until the case is resolved; in such an event, new cases shall be considered by the reconstituted committee.

Resolution 2846, 9/13/06: Revision to UNO Faculty Grievance Comm. Policies & Procedures

BE IT RESOLVED that the following changes of the **UNO Policies and Procedures of the Faculty Grievance Committee** be changed as follows:

- **Underlined = March 2006 addition**
- **Crossed out = March 2006 deletion**
- **Italic & Underlined = May 23, 2006 addition**

UNO Policies and Rules of Procedure
for
UNO Faculty Grievance Committee
(Revised ~~January, 1994~~ March, 2006 & V.D.=May 23, 2006)

I. Definitions

- A. Grievance.** Either(1) a circumstance thought to be unjust or injurious and a ground for complaint, or (2) a statement of complaint against a real or imagined injustice or injury.
- B. Grievant.** Person who claims a circumstance of grievance exists and files a statement of the grievance with the Committee.
- C. Committee.** The Faculty Grievance Committee.
- D. Respondent.** The person, or institutional agency which took the action or made the decision constituting the alleged grievance.
- E. Chair.** The chair of the Committee or designated representative of the chair.
- F. Notice.** To give notice or to notify means **in writing**.
- G. Receipt of Statements.** Statements are officially received by the Committee when logged in the office of the Faculty Senate of the University of Nebraska at Omaha.
- H. Days.** Refers to working weekdays, excluding weekends and days when classes are not in session.
- I. Bylaws.** Means Bylaws of the Board of Regents of the University of Nebraska.
- J. Regular Academic Year.** Contracted term of service for academic year faculty as defined and modified by sections 3.3.1 (b) and 3.4.2 of the Bylaws of the Board of Regents of the University of Nebraska.
- K. Shall.** Means must.

II Sources of Powers. The Committee derives its powers from the action of the Board of Regents of the University of Nebraska in approving the constitution of the Faculty Senate of the University of Nebraska at Omaha and from the action taken by the faculty senate to carry into effect section 4.13.1 of the Bylaws of the Board of Regents of the University of Nebraska subject to the specification of "powers of Faculty Grievance Committee of the Faculty Senate of the University of Nebraska at Omaha" in section 4.13.2 of those same bylaws.

III. Scope of Authority. The Committee shall consider all grievances filed by any faculty member alleging any grievance except those in which the grievant alleges a violation of academic freedom or academic tenure as defined in the bylaws. Any alleged grievance shall pertain to acts or omissions that occurred pursuant to a grievant's position as a

faculty member. Grievances must be filed no later than six months after the act or omission occurred or, if the grievant discovered the act or omission subsequently, no later than six months after the grievant knew of or reasonably should have known of the act or omission.

IV Manner of Filing a Grievance. A member of the faculty desiring to file a grievance shall:

- A. Submit to the Faculty Senate office on the appropriate form a written statement setting forth the nature of the grievance with sufficient specificity and clarity that a respondent can reply under Rules of Procedure 1.7: indicate on the form his/her department, rank, and type of appointment upon the date of filing; and indicate the date the grievant discovered the act or omission and, if applicable, the reason for the passage of time between the act or omission and the grievant's knowledge of it.
- B. Indicate in writing that the services of at least one of the following have been sought and used without resolution of the grievance.
 - 1. An ombudsperson.
~~The Conciliation Committee of the Faculty Senate of the University of Nebraska at Omaha:~~ Any other interdepartmental or university-wide mechanism or committee designed to resolve disputes of faculty members (including AAUP mediation).
- C. Indicate in writing whether or not the grievance has been presented to any other grievance committee, and the results therefrom.

V. ~~Informal Procedures:~~ Grievance Committee Procedures. ~~Upon receipt of a grievance filed by a faculty member, the chair of the Committee shall:~~

- A. Upon receipt of a faculty member's grievance, the Secretary/Treasurer of the faculty senate will ask the grievance committee chair to call a meeting of the grievance committee within 10 working days of the receipt of the grievance by the Faculty Senate Secretary/Treasurer in order to gather input from the committee members on how to proceed with the grievance. Prior to the grievance committee's first meeting, the chair will make a reasonable effort, by telephone and in person, during normal working hours, to determine whether the facts presented by the person filing the grievance relative to sections 4, A, and B, where appropriate, are correct. The chair will also distribute any written materials on the grievance to committee members prior to the meeting time. At the grievance committee's first meeting, the committee will decide whether to refer the grievance to another grievance committee or to hear the grievance. If the grievance committee decides to refer the grievance to another grievance committee, this shall conclude its action on the case. The chair will send the grievant a written receipt indicating the date the grievance was received by the grievance committee (Receipt of Grievance, RG). If the committee decides to hear the grievance, and if any grievance committee member has a conflict of interest in relation to the grievance, the committee chair will request that the chair of the Committee on Personal and Welfare of the Faculty Senate of the University of Nebraska at Omaha appoint an ad hoc member to the Committee as a substitute for any member who may have a conflict of interest in relation to the grievance. A conflict of interest shall be considered to exist if any member is a

party to the grievance or is a departmental colleague of a party to the grievance. Such ad hoc members shall sit with the Committee only in relation to the grievance at hand.

- B.** Within 10 days of deciding that the grievance will proceed, the chair will give the respondent formal written notice of the grievance (10 days RG). Such notice shall include a copy of the statement of grievance required under section 4, A. The claims of the grievance considered shall only be those specified in writing on the Committee's form.
- C.** The respondent shall submit to the committee a written reply to the grievance within 20 days of receiving formal notice of the grievance (30 days RG). The reply shall include an explicit statement to the effect that the Committee has been provided with all the information used by the respondent. Within two days of receiving the respondent's statement, the chair shall send a copy of this statement to the grievant. The grievant may submit an addendum to his or her original statement. Such addendum must be limited to a reply to the contents of the respondent's statement. A copy of an addendum to the grievant's statement shall be sent by the chair to the respondent within two days of receipt of said addendum.
- D.** The Committee shall have 30 additional days to gather and share documents and information from the grievant, respondent, and other relevant parties (60 days RG). The chair of the committee shall ensure that all documentation gathered by the committee shall be shared with the grievant and respondent.
- E.** The Committee *may* decide to hold hearings after completing the procedures specified in D. All hearings should be completed within 30 days (90 days RG) excluding summers. The hearing shall be recorded on tape. Failure to provide information, except for that which is enjoined by law; such as private personnel files, that the committee deems necessary to reach a conclusion will be construed as a concession of the case to the other party.
- F.** Action by the Committee on a grievance shall be terminated in the event of the grievant's death or resignation from the University or when the grievance is terminated by the written consent of both the grievant and the respondent.
- G.** Within 10 days of the meeting or the final hearing (100 days RG), the Committee, following section 4.13.2 of the Bylaws of the Board of Regents of the University of Nebraska, shall decide whether or not to order the matter reconsidered by the appropriate person, group or groups, or to recommend that other rectifying action be taken.
- H.** The Committee shall also within the same 10 days present to the chancellor and to the parties a written report which shall include its findings on the merits of the grievance, its ordering of reconsideration, if any, or its recommendation, if any, for other rectifying action. The report to the Chancellor shall be accompanied by a copy of the statement of grievance required by section 4, A, a copy of the notice to the respondent, a copy of the reply required by section 7, B, a copy of any addendum from the grievant, and a copy of appropriate portions of the hearing, if such was held under section 7, D.

- I.** In cases where the Committee's decision does not express consensus, a minority report may be submitted to the chancellor along with the report of the majority.
- J.** Within 20 days after receipt of the Committee's report (120 days RG); the Chancellor shall send to the Committee and at the same time to the parties, a written statement of his/her decision on the grievance. However, the Chancellor may extend his/her deadline for a decision in cases where the Committee has ordered reconsideration and additional time is required to adequately accomplish reconsideration. In such cases, the Chancellor shall provide a schedule of time limits to be observed during the process of reconsideration.
- K.** The president of the faculty senate shall be informed of all actions taken by the committee including all advice and recommendations given to the chancellor or other university administrators by the committee. (Resolution 2363, 03/10/99)

~~~~~  
 (January 1994) Procedures that were added to/deleted/re-written:

- V ~~Informal Procedures.~~** ~~Upon receipt of a grievance filed by a faculty member, the chair of the Committee shall:~~
  - ~~A. Give to the grievant a written receipt that indicates the date the grievance was received.~~
  - ~~B. Call a meeting of the Committee, such meeting to be within ten days of the date the grievance was received, if the grievance is received during the regular academic year. At other times, these procedures and those in subsequent sections of this statement shall be carried out as expeditiously as possible.~~
  - ~~C. Make a reasonable effort, by telephone and in person, during normal working hours, to determine whether the facts presented by the person filing the grievance relative to sections 4, A, and B, where appropriate, are correct.~~
  - ~~D. Make a reasonable effort to settle the grievance informally and/or clarify the claims of the grievance prior to the meeting of the Committee.~~
  - ~~E. Request the chair of the Committee on Personal and Welfare of the Faculty Senate of the University of Nebraska at Omaha to appoint an ad hoc member to the Committee as substitute for any member who may have a conflict of interest in relation to the grievance. A conflict of interest shall be considered to exist if any member is a party to the grievance or is a departmental colleague of a party to the grievance. Such ad hoc members shall sit with the Committee only in relation to the grievance at hand.~~
- VI ~~Initiative of a Formal Grievance.~~** ~~The Committee, upon meeting at the call of the chair to hear a specific grievance by a member of the faculty in accordance with section 5, B, shall:~~
  - ~~A. If informed by the chair, that the grievance has been settled by informal methods pursuant to section 5, D, receive from the grievant a written statement that the grievance has been settled to his or her satisfaction.~~

- ~~B. If informed by the chair, that the grievance has been referred to another grievance committee, conclude its action on the case.~~
- ~~C. If informed by the chair, that the grievance has not been settled, receive a report of his/her efforts pursuant to sections 5, C and D.~~
- ~~D. If satisfied that the chair, has made a reasonable effort to settle the grievance by informal methods, as directed by section 5, D, accept the grievance formally as filed or revised by the grievant and proceed according to the rules in section 7.~~

## ~~VII~~ **Rules of Procedure**

- ~~A. After accepting a grievance, the Committee, shall give the respondent written notice of the grievance within five days of accepting the grievance. Such notice shall include a copy of the statement of grievance required under section 4, A. The claims of the grievance considered shall only be those specified in writing on the Committee's form.~~
- ~~B. Within ten days of receiving notification by the Committee of a grievance having come before it, the respondent shall submit to the Committee a written reply to the grievance. The reply shall include an explicit statement to the effect that the Committee has been provided with all the information used by the respondent~~
- ~~C. Within two days of receiving the respondent's statement, the chair shall send a copy of this statement to the grievant. The grievant may submit an addendum to his or her original statement. Such addendum must be limited to a reply to the contents of the respondent's statement. A copy of an addendum to the grievant's statement shall be sent by the chair to the respondent within two days of receipt of said addendum.~~
- ~~D. The Committee shall meet within ten days of receiving the respondent's statement called for by section 7, B, to act upon the grievance. The Committee may decide at this meeting to hold a hearing which shall be scheduled within five days of the meeting, or as soon as both grievant and respondent are able to be present. The hearing shall be recorded on tape. "During this proceeding, any substantiated allegation by either of the parties that the other will not provide all the information necessary for the Committee to reach a conclusion and make a recommendation on the grievance may in the judgement of the Committee constitute a concession of the case of the other party."~~
- ~~E. Action by the Committee on a grievance shall be terminated in the event of the grievant's death or resignation from the University. The only other circumstance when action by the Committee on a grievance may be terminated is with the written consent of both the grievant and the respondent.~~
- ~~F. In all proceedings where the grievance touches the question of policies, rules and regulations, the Committee shall be guided by written policies, rules and regulations.~~
- ~~G. Within ten days of the meeting or the hearing called for by section 7, D, the Committee, following section 4.13.2 of the Bylaws of the Board of Regents of the University of Nebraska, shall decide whether or not to order the matter reconsidered by the appropriate~~

~~person, group or groups, or to recommend that other rectifying action be taken. The Committee shall also within the same ten days present to the chancellor and to the parties a written report which shall include its findings on the merits of the grievance; its ordering of reconsideration, if any, or its recommendation, if any, for other rectifying action. The report to the Chancellor shall be accompanied by a copy of the statement of grievance required by section 4, A, a copy of the notice to the respondent, a copy of the reply required by section 7, B, a copy of any addendum from the grievant, and a copy of appropriate portions of the hearing, if such was held under section 7, D. In cases where the Committee's decision does not express consensus, a minority report may be submitted to the chancellor along with the report of the majority. Within twenty days after receipt of the Committee's report, the chancellor shall send to the Committee and at the same time to the parties, a written statement of his/her decision on the grievance; provided, that the chancellor may extend the time for decision in cases where the Committee has ordered reconsideration and additional time is required to adequately accomplish reconsideration. In such cases, the chancellor shall provide a schedule of time limits to be observed during the process of reconsideration.~~

~~H.—The president of the faculty senate shall be informed of all actions taken by the committee including all advice and recommendations given to the chancellor or other university administrators by the committee. (Resolution 2363, 03/10/99)~~

TO: The Board of Regents Addendum X-A-5  
Academic Affairs

MEETING DATE: January 19, 2007

SUBJECT: Honorary Degrees and Awards

RECOMMENDED ACTION: Approve the award of Honorary Degrees and Awards [Please note: this item will be voted on after the Closed Session]

PREVIOUS ACTION: The Board of Regents approved the current policies for awards found in the *University of Nebraska Board of Regents Policies* under RP-1.5.1-RP-1.5.5.

EXPLANATION: None

PROJECT COST: None

SOURCE OF FUNDS: None

SPONSORS: Board of Regents Committee on Honorary Degrees and Awards

RECOMMENDED: \_\_\_\_\_  
James B. Milliken  
President

DATE: December 14, 2006



TO: The Board of Regents  
Business Affairs

MEETING DATE: January 19, 2007

SUBJECT: Prohibition of Concealed Weapons and Firearms on University Property

RECOMMENDED ACTION: Approve a new system-wide Board of Regents Policy RP-6.4.8 that prohibits the possession of concealed weapons and firearms on all University controlled property, in University vehicles, and at University sponsored events.

PREVIOUS ACTION: None

EXPLANATION: During the 2006 session, the Legislature passed into law the Concealed Handgun Permit Act, effective January 1, 2007. It allows the carrying of concealed handguns in Nebraska by persons who have obtained permits to do so under the Act. However, the Act contains a general prohibition prohibiting any permit holder to carry a handgun on the property of a "school." The Act also provides that the owner of any property open to the public may prohibit the carrying of handguns, if the property is conspicuously posted with a prohibition notice.

The General Counsel's office was uncertain as to whether the general prohibition of handguns on "school" property without the need to post notices would include a college or university. This uncertainty existed even though Senator Combs, the introducer of the Concealed Handgun Permit Act, had stated on the floor of the Legislature during debate on the bill that the word "school" was intended to include a college or university.

The President requested an opinion from the Attorney General as to whether the University is a "school" as that word is used in the Act. The Attorney General has issued an opinion concluding that the University is not a "school" for the purposes of the general prohibition in the Act. This means that the University will need to post University controlled property as required by the Act in order to prohibit permit holders from carrying handguns on University property open to the public.

The proposed Board of Regents policy will prohibit the possession of concealed weapons and firearms on all property controlled by the University, in University vehicles, and at University sponsored events. This proposed policy also provides for posting of notices prohibiting concealed handgun permit holders from carrying concealed handguns on University property open to the public as long as such posting of notices is required by Nebraska law. In light of the recent Attorney General's opinion on this subject, such posting is required by the Concealed Handgun Permit Act in order to enforce the prohibition.

It is proposed that Regents Policy RP-6.4.8 be established as follows:

**RP-6.4.8 Policy on Possession of Concealed Weapons and Firearms**

1. The possession of concealed weapons on property controlled by the University of Nebraska is prohibited. This ban applies to University of Nebraska vehicles, and events sponsored by the University. This policy applies to all members of the general public, students, and University employees, except University employees who are specifically authorized to carry concealed weapons as part of their job responsibilities.
2. Possession of firearms on property controlled by the University of Nebraska, in University vehicles and at events sponsored by the University may only be authorized by the principal business officers of each administrative unit. The rules governing authorized possession of firearms adopted by each administrative unit shall be reviewed and approved by the Office of the University General Counsel. Once approved, such rules shall be kept on file by the Corporation Secretary.
3. Notices prohibiting the carrying of concealed handguns shall be conspicuously posted as each Chancellor shall determine to be appropriate on property controlled by the University of Nebraska that is open to the public as long as such posting is required by Nebraska Concealed Handgun Permit Act to accomplish enforcement of the Act.
4. For the purposes of this policy, the term “property controlled by the University of Nebraska” shall mean and include all property owned by the University, all property leased by or licensed to the University, and all fraternity houses, sorority houses, or other student housing facilities recognized by the University.

PROJECT COST: Cost of signage

SOURCE OF FUNDS: Cash Funds

SPONSORS: David E. Lechner  
Vice President for Business and Finance

Richard R. Wood  
Vice President and General Counsel

RECOMMENDED: \_\_\_\_\_  
James B. Milliken  
President

DATE: December 22, 2006

TO: The Board of Regents  
Business Affairs

MEETING DATE: January 19, 2007

SUBJECT: Management and Investment of the University Trust Fund

RECOMMENDED ACTION: Authorize the President to negotiate and approve, in consultation with the Board Chair, an Agency Agreement between the University, the State Investment Officer and the University of Nebraska Foundation for management and investment of funds in the University Trust Fund.

PREVIOUS ACTION: On October 23, 1998, the Regents approved an Agency Agreement with the State Investment Officer and the University of Nebraska Foundation whereby the Foundation assumed responsibility for management and investment of the Othmer-Topp Endowments portion of the University Trust Fund.

EXPLANATION: The University Trust Fund is one of the University's statutory funds. *Neb. Rev. Stat.* §85-123.01 provides that the University Trust fund "shall consist of all property, real or personal, acquired by the Board of Regents of the University of Nebraska by donation or bequest to it, including money derived as principal from the sale of land or other property so acquired or delivered." It further provides that the Trust Fund "shall be held and managed in such manner as the Board of Regents shall determine," and where funds in the Trust Fund are to be invested, they shall be invested by the State Investment Officer.

The proposed Agency Agreement expands what is currently done in regard to management and investment of the Othmer-Topp Endowments to include all funds in the University Trust Fund, including the Othmer-Topp Endowments.

When finalized, a copy of the agreement will be on file and available to members of the public and news media in the Office of the University Corporation Secretary, 3835 Holdrege Street, Lincoln, Nebraska 68583, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday, except University holidays.

SPONSORS: David E. Lechner  
Vice President for Business and Finance

Richard R. Wood  
Vice President and General Counsel

RECOMMENDED: \_\_\_\_\_  
James B. Milliken  
President

DATE: December 22, 2006

TO: The Board of Regents  
Business Affairs

MEETING DATE: January 19, 2007

SUBJECT: University of Nebraska at Kearney Facilities Development Plan

RECOMMENDED ACTION: Approve the University of Nebraska at Kearney Facilities Development Plan for 2006-2015.

PREVIOUS ACTION: November 5, 1999 – The Board accepted the concepts of the University of Nebraska at Kearney 1997 Physical Master Plan.

EXPLANATION: The University of Nebraska at Kearney Facilities Development Plan 2006-2015 was presented to the Board of Regents in the Strategic Issues portion of the meeting. The presentation identified the overall campus goals and planning concepts for the next ten years. The building projects and other elements identified in the plan will come back to the Board for approval at such time it appears feasible to undertake them.

Members of the public and news media may obtain a copy of the Facilities Development Plan in the Office of the University Corporation Secretary, 3835 Holdrege Street, Lincoln, Nebraska 68583, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday, except University holidays.

SPONSOR: John L. Lakey  
Interim Vice Chancellor for Business & Finance

RECOMMENDED: \_\_\_\_\_  
Douglas A. Kristensen, Chancellor  
University of Nebraska at Kearney

DATE: December 14, 2006

TO: The Board of Regents  
 Business Affairs

MEETING DATE: January 19, 2007

SUBJECT: Program Statement and Budget for the Bruner Hall of Science  
 Renovation at the University of Nebraska at Kearney (UNK)

RECOMMENDED ACTION: Approve the Program Statement and Budget for renovation of the Bruner  
 Hall of Science at UNK.

PREVIOUS ACTION: None

EXPLANATION: The renovation of Bruner Hall will be funded primarily with LB 605  
 funds and will enhance class labs, create new research labs including a  
 cross-disciplinary Biochemistry Suite, modernize instruction and  
 research capability overall, and demolish and replace the Mary Morse  
 Lecture Hall (parts of which have been closed because they cannot be  
 adapted to current/future needs). A grant in the amount of \$552,000 will  
 provide for updated planetarium fixed equipment.

The \$14,552,000 budget displayed below is in agreement with this  
 project's allocation of the LB 605 proceeds. The operating costs and 2%  
 assessment will be included in the 2010-2011 budget request.

|                                     |               |
|-------------------------------------|---------------|
| Proposed start of construction      | July 2008     |
| Proposed completion of construction | December 2009 |

PROJECT COST: \$14,552,000

|                         |                                 |           |
|-------------------------|---------------------------------|-----------|
| ON-GOING FISCAL IMPACT: | Operating and Maintenance Costs | \$213,500 |
|                         | 2% Assessment                   | 280,000   |

|                  |               |                     |
|------------------|---------------|---------------------|
| SOURCE OF FUNDS: | LB 605 Funds  | \$14,000,000        |
|                  | Federal Funds | <u>552,000</u>      |
|                  |               | <u>\$14,552,000</u> |

SPONSOR: John L. Lakey  
 Interim Vice Chancellor for Business & Finance

RECOMMENDED: \_\_\_\_\_  
 Douglas A Kristensen, Chancellor  
 University of Nebraska at Kearney

DATE: December 14, 2006

## **Bruner Hall of Science Renovation Program Statement University of Nebraska @ Kearney**

Date: January 19, 2007  
Prepared by: The Clark Enersen Partners  
Phone: (402) 477-9291

### **I. Introduction**

#### **A. Background and History**

The Bruner Hall of Science is comprised of two structures linked by a common circulation core. The original building, built in 1966, consists of 84,900 gross square feet (GSF) on four primary levels plus a basement, mechanical penthouse and observatory. The adjoining Mary Morse Lecture Hall (MMLH), built in 1967, consists of 15,320 GSF on three levels. The combined complex houses four departments – Biology, Chemistry, Physics and the Health Sciences Program which offers degree and pre-professional programs in health-related areas. Room uses include classrooms, lecture halls, teaching laboratories, research laboratories, support spaces, animal facilities, offices, planetarium and student lounge.

Bruner Hall underwent a first-phase of deferred maintenance renovation at a cost of approximately \$6,400,000. The renovation, completed in 2004, was limited to upgrading building systems, replacement of existing fume hoods, ADA modifications, a new elevator, repainting of walls, and new ceiling finishes. The Phase I renovation did not include any facility improvements to Mary Morse Lecture Hall. Other minor renovation projects completed in recent years include the conversion of classrooms into teaching/research laboratories, a classroom into animal facilities and miscellaneous minor casework replacement in areas of severe deterioration.

#### **B. Project Description**

The project involves renovation of 47,000 GSF, the razing of Mary Morse Lecture Hall, and the construction of an approximately 17,800 GSF new addition. The new addition will be sited in the location of the demolished Mary Morse Lecture Hall. The renovation includes upgrade and enhancement of teaching laboratories, research laboratories, and support spaces within the existing building, the majority on the first, second and fourth floors. It will also centralize animal facilities and relocate them into the renovated partial basement. Additional laboratory and support space needs are met in the existing building through relocation of classroom spaces and the Health Sciences program into the new addition. The primary spaces within the new addition will include a public lobby, planetarium, Health Sciences, classrooms, the herbarium collection and storage area.

#### **C. Purpose and Objectives**

The purpose of this project is to address deficiencies and meet the goals of the College of Natural and Social Sciences, including the following:

1. Provide quality laboratory space to support the teaching, learning and research activities.
2. Develop teaching laboratories that meet the diverse didactic instructional requirements, including pre-laboratory lectures, faculty demonstration and student preparation and experimentation.
3. Provide adjacent classroom space to support the non-laboratory classes and provide lecture space for up to 200 students.
4. Provide adequate faculty/student research space for all three departments.
5. Create a sense of identity and enhance the image of Bruner Hall as a contemporary science building.
6. Provide a planetarium with high public visibility and accessibility.

7. Provide space for students to collaborate, study, socialize and build a sense of community.
8. Create a public lobby and student commons area that provides for public meeting/exhibit space to accommodate special events and activities such as public planetarium shows, science fairs and the Health Sciences Career Day.

## II. Justification of the Project

### A. Data Which Supports the Funding Request

Bruner Hall of Science houses the natural science departments of the College of Natural and Social Sciences. This building is the home of undergraduate science teaching and research at the Kearney campus, along with pre-health profession programs.

The proposed renovations will better equip faculty to engage students in active learning, that is, learning science by doing it.

In addition to university students, the renovation of planetarium and herbarium space, and addition of meeting spaces will entice the citizens of the state to learn more about science.

### B. Alternatives Considered

- Reconsider the demolition of Mary Morse Lecture Hall
- Increase amount of renovation in Bruner Hall
- Reduce size of new addition

The inflexible cast-in-place concrete structure and composition of spaces in MMLH do not support identified needs. The type of space as well as shortage of available net assignable square footage in the existing building made a smaller addition unfeasible.

## III. Location & Site Considerations

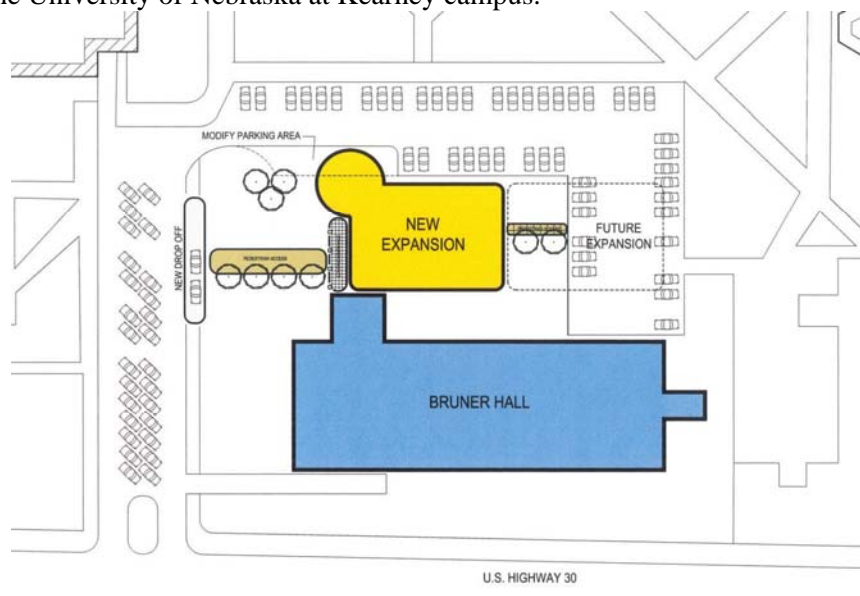
### A. County

The site is located in Buffalo County, Nebraska.

### B. Town or Campus

The site is on the University of Nebraska at Kearney campus.

### C. Proposed Site



#### **D. Statewide Building Inventory**

Bruner Hall is State Building Inventory Number 00157.

#### **E. Influence of Project on Existing Site Conditions**

##### **(1) Relationship to Neighbors and Environment**

The new addition will provide a strong new edge to the UNK core campus quadrangle and take advantage of significant views across campus. It will create a new prominent public lobby, enhancing the visibility and identity of Bruner Hall.

##### **(2) Site Utilities**

**Cooling.** Chilled water service is adequate to supply the existing building and new addition.

**Fire Protection.** A 6" water line serves Bruner Hall. The new addition will require an additional service.

**Sanitary Sewer.** The system is adequate to serve the existing facility; however, the new addition may require an additional service.

**Storm Sewer.** The storm sewer system is adequate to serve Bruner Hall. The new addition will require a new storm sewer line. Site drainage is also adequate to serve the immediate site.

**Domestic Water.** The existing domestic water service is adequate to serve Bruner Hall.

**Natural Gas.** The existing Northwestern Public Service natural gas main and service is adequate to serve Bruner Hall.

**Electrical Power.** The existing service is adequate to serve the existing building. The new addition may require additional capacity and a new service.

**Emergency Power.** An existing generator meets emergency lighting needs. Emergency power for the animal facility may be needed.

**Telecommunications.** Existing cabling will be extended to the proposed new addition.

##### **(3) Parking and Circulation**

The project will minimize significant loss of parking and provide improved access for visitor drop-off, handicapped parking, and bus unloading. Development of the site will consider the anticipated increase in public traffic to the planetarium and special events held in the student commons.

#### **IV. Comprehensive Plan Compliance**

##### **A. University of Nebraska Strategic Framework**

This project addresses several of the goals of the University of Nebraska 2005-08 Strategic Planning Framework

Goal 2. *The University of Nebraska will build and sustain undergraduate, graduate and professional programs of high quality with an emphasis on excellent teaching.*

This project directly supports high quality undergraduate education.



Goal 3. *The University of Nebraska will play a critical role in building a talented, competitive workforce and knowledge-based economy in Nebraska in partnership with the state, private sector and other educational institutions.*

Students trained in the sciences are critical in building a knowledge-based economy.

Goal 4. *The University of Nebraska will pursue excellence and regional, national and international competitiveness in research and scholarly activity, as well as their application, focusing on areas of strategic importance and opportunity.*

Students, given the opportunity to engage in undergraduate research, will not only increase Nebraska's competitiveness, but be encouraged to pursue graduate studies in the sciences.

Goal 6. *The University of Nebraska will be cost effective and accountable to the citizens of the state.*

The renovation of Bruner Hall renews an existing resource of the state of Nebraska.

### **B. Consistency with Agency's Comprehensive Capital Facilities Plan**

The project is in compliance with the University of Nebraska at Kearney Master Plan dated October 1997. An objective identified in the UNK Strategic Plan, which is in the process of being adopted, is to "Promote and encourage undergraduate and graduate student research and creative activity across all disciplines." Student research has become a vital part of the institution's mission and identity, and the project provides an adequate infrastructure to support such research in the coming decades.

### **C. Consistency with the Statewide Comprehensive Capital Facilities Plan**

The project is in compliance with the Comprehensive Statewide Plan for Post-Secondary Education.

## **V. Analysis of Existing Facilities**

### **A. Functions / Purpose of Existing Programs as They Relate to the Proposed Project**

The College of Natural and Social Sciences provides instructional and research programs in thirteen departments. Four of those departments are located in Burner Hall – Physics, Biology, Chemistry and the Health Sciences Program. Undergraduate programs are offered in Biology, Chemistry and Physics. A graduate major is offered in Biology. The Health Sciences Program offers academic programs in twenty different health related areas. The programs fall into two distinct categories: four degree programs and sixteen pre-professional programs.

### **B. Square Footage of Existing Areas**

The existing net assignable square footages are located in Section VI, the right column for ease of comparison to proposed new net square footages.

### **C. Utilization of Existing Space by Facility, Room and/or Function**

Bruner Hall of Science and Mary Morse Lecture Hall were constructed as classroom and class laboratory facilities. At the time of construction, significantly more classroom space was incorporated into the facilities. Class laboratories were located on the upper two floors and to a lesser extent on part of the first floor. Today much of the teaching that once occurred in classrooms occurs in the class laboratories, providing a much greater utilization of laboratory space and a reduced need for dedicated classrooms. The need for the large lecture hall in Mary Morse no longer exists with the renovation of Copeland Hall. There are also two medium lecture halls in Mary Morse, but accessibility issues have rendered them as storage areas at the current time. The need to replace them as classroom space does not exist.

#### **D. Physical Deficiencies**

**Laboratories.** The laboratories have no consistent layout and in many cases less than desirable clearances for circulation and safety. The plumbing and piped services have had only minor upgrades over the years and along with casework, will need to be replaced. Hoods are haphazardly placed and in some cases safety hazards.

**Planetarium.** The planetarium is inadequate in size and has been subject to water damage. The space lacks a second means of egress and any sense of public visibility.

**Observatory.** The observatory located on the upper level and roof of the facility is not ADA accessible. The project budget cannot support upgrade under this proposed scope of work.

#### **E. Programmatic Deficiencies**

**Research Laboratories.** Bruner Hall was designed as an undergraduate general science and classroom building. As research needs evolved, these demands have been met in captured space throughout the building. Today, with a graduate program in biology and undergraduate research requirements in Chemistry and Physics, there is a severe shortage of research space within the current building. Faculty members, hired with research activities requirement, which will place greater demands on the facility in the years ahead.

**Biochemistry Laboratory.** The Biology and Chemistry Departments have critical laboratory needs to facilitate expected growth.

**Teaching Laboratories.** Several teaching laboratories are grossly oversized for contemporary science facilities, resulting in inefficient use of space.

#### **F. Replacement Cost of Existing Building**

The estimated construction cost of a new 102,700 GSF science building would be approximately \$26,000,000.

### **VI. Facility Requirements & the Impact of the Proposed Project**

#### **A. Functions/Purpose of the Proposed Program**

##### **(1) Activity Identification and Analysis**

The Bruner Hall of Science and the proposed new addition will be used as a teaching and research facility for the Departments of Physics, Biology, Chemistry and Health Sciences. Undergraduate degrees are offered from each of the four departments and a graduate degree program is offered from the Department of Biology.

**(2) Projected Occupancy/Use Levels**

| <b>Personnel Projections</b>      | <b>Existing FTE</b> | <b>Adjusted Full-Time</b> | <b>Adjusted Part-Time</b> | <b>Projected Full-Time</b> | <b>Projected Part-Time</b> |
|-----------------------------------|---------------------|---------------------------|---------------------------|----------------------------|----------------------------|
| <b>Academic/Administration</b>    |                     |                           |                           |                            |                            |
| Biology                           | 19.82               | 18                        | 3                         | 20                         | 3                          |
| Chemistry                         | 10.1*               | 10*                       | 1                         | 12                         |                            |
| Physics                           | 7                   | 7                         |                           | 9                          |                            |
| <b>Managerial / Professional</b>  |                     |                           |                           |                            |                            |
| Health Program                    | 2                   | 2                         |                           | 2                          |                            |
| Hazardous Waste Storeroom Manager | .75                 | 1                         |                           |                            | 1                          |
| Equipment Tech                    |                     |                           |                           |                            |                            |
| <b>Office / Service</b>           |                     |                           |                           |                            |                            |
| Biology                           | 1                   | 1                         |                           | 1                          |                            |
| Chemistry                         | 1                   | 1                         |                           | 1                          |                            |
| Physics                           | 1                   | 1                         |                           | 1                          |                            |
| Health Program                    | 1                   | 1                         |                           | 1                          |                            |
| <b>Students</b>                   |                     |                           |                           |                            |                            |
| Biology                           |                     |                           | 12                        |                            | 15                         |
| Chemistry (Student Asst.)         |                     |                           | 5                         |                            | 6                          |
| Physics                           |                     |                           | 2                         |                            | 4                          |
| Health Program                    |                     |                           |                           |                            | 1                          |

\*Chemistry figures include a postdoc who is arriving in November 2006 and will be in BHS through the 2007-2008 academic year.

**Current and Projected Enrollments**

| <b>Enrollment Projections</b> | <b>2005</b> | <b>Projected</b> |
|-------------------------------|-------------|------------------|
| Biology                       | 234         | 257              |
| Chemistry                     | 44          | 50               |
| Health Sciences               | 443         | 487              |
| Physics                       | 57          | 63               |
| <b>TOTAL</b>                  | <b>778</b>  | <b>857</b>       |

**Classroom Utilization**

With the proposed demolition of Mary Morse Lecture Hall and the reconfiguration of Bruner Hall, there has been a conscious effort to reduce un-needed classroom space. The new program provides sufficient new classrooms intended to be occupied at above a 90% utilization rate.

## B. Space Requirements

### (1) Square footage by individual areas and/or functions

#### 1.0 PHYSICS DEPARTMENT

| <u>Rm#</u>                                 | <u>Room Name</u>               | <u>Use Code</u> | <u>No. of Spaces</u> | <u>NASF</u> | <u>Total NASF</u> | <u>Existing NASF</u> |
|--------------------------------------------|--------------------------------|-----------------|----------------------|-------------|-------------------|----------------------|
| <b>1.1 Laboratory / Laboratory Support</b> |                                |                 |                      |             |                   |                      |
| 1.1.1                                      | General Physics                | 210             | 2                    | 1,450       | 2,900             | 2,778                |
| 1.1.2                                      | Physical Sciences              | 210             | 2                    | 1,320       | 2,640             | 2,967                |
| 1.1.3                                      | Optics / Electronics           | 211             | 1                    | 660         | 660               | 660                  |
| 1.1.4                                      | Modern Physics                 | 210             | 1                    | 660         | 660               | 720                  |
| 1.1.5                                      | Upper Physics                  | 210             | 1                    | 580         | 580               | 600                  |
| 1.1.6                                      | Faculty/Undergraduate Research | 250             | 10                   | 190         | 1,900             | 174                  |
| 1.1.7                                      | Laboratory Storage             | 215             | 1                    | 350         | 350               | 110                  |
| 1.1.8                                      | Shop                           | 215             | 1                    | 250         | 250               | 0                    |
| <b>Subtotal</b>                            |                                |                 |                      |             | <b>9,940</b>      | <b>8,009</b>         |
| <b>1.2 Offices &amp; Study</b>             |                                |                 |                      |             |                   |                      |
| 1.2.1                                      | Department Office              | 310             | 1                    | 365         | 365               | 450                  |
| 1.2.2                                      | Chairman's Office              | 310             | 1                    | 160         | 160               | 165                  |
| 1.2.3                                      | Faculty Office                 | 310             | 9                    | 135         | 1,215             | 945                  |
| 1.2.4                                      | Conference Room                | 350             | 1                    | 225         | 225               | 180                  |
| 1.2.5                                      | Student Interactive Area       | 410             | 1                    | 180         | 180               | 0                    |
| 1.2.6                                      | Storage                        | 315             | 0                    | 0           | 0                 | 513                  |
| <b>Subtotal</b>                            |                                |                 |                      |             | <b>2,145</b>      | <b>2,253</b>         |
| <b>1.3 Special Use / General Use</b>       |                                |                 |                      |             |                   |                      |
| 1.3.1                                      | Planetarium                    | 590             | 1                    | 2,000       | 2,000             | 650                  |
| 1.3.2                                      | Pre-Laboratory Classroom       | 210             | 1                    | 500         | 500               | 0                    |
| <b>Subtotal</b>                            |                                |                 |                      |             | <b>2,500</b>      | <b>650</b>           |
| <b>TOTAL PHYSICS DEPARTMENT</b>            |                                |                 |                      |             | <b>14,585</b>     | <b>10,912</b>        |

#### 2.0 BIOLOGY DEPARTMENT

| <u>Rm#</u>                                 | <u>Room Name</u>              | <u>Use Code</u> | <u>No. of Spaces</u> | <u>NASF</u> | <u>Total NASF</u> | <u>Existing NASF</u> |
|--------------------------------------------|-------------------------------|-----------------|----------------------|-------------|-------------------|----------------------|
| <b>2.1 Laboratory / Laboratory Support</b> |                               |                 |                      |             |                   |                      |
| 2.1.1                                      | General Biology               | 210             | 4                    | 800         | 3,200             | 3,200                |
| 2.1.2                                      | General Biology               | 210             | 4                    | 1,100       | 4,400             | 4,400                |
| 2.1.3                                      | Molecular and Biochemistry    | 210             | 1                    | 1,400       | 1,400             | 810                  |
| 2.1.4                                      | Genetic and Molecular Biology | 210             | 1                    | 1,100       | 1,100             | 810                  |
| 2.1.5                                      | Faculty/Graduate Research     | 250             | 7                    | 575         | 4,025             | 1,550                |
| 2.1.6                                      | Faculty/Graduate Research     | 250             | 1                    | 880         | 880               | 500                  |
| 2.1.7                                      | Equipment Room                | 215             | 1                    | 330         | 330               | 264                  |
| 2.1.8                                      | Preparation Room              | 215             | 1                    | 600         | 600               | 360                  |
| <b>Subtotal</b>                            |                               |                 |                      |             | <b>15,935</b>     | <b>11,894</b>        |

| <u>Rm#</u>                                 | <u>Room Name</u>                 | <u>Use Code</u> | <u>No. of Spaces</u> | <u>NASF</u> | <u>Total NASF</u> | <u>Existing NASF</u> |
|--------------------------------------------|----------------------------------|-----------------|----------------------|-------------|-------------------|----------------------|
| <b>2.2 Offices &amp; Study</b>             |                                  |                 |                      |             |                   |                      |
| 2.2.1                                      | Department Office                | 310             | 1                    | 150         | 150               | 165                  |
| 2.2.2                                      | Chairman's Office                | 310             | 1                    | 190         | 190               | 190                  |
| 2.2.3                                      | Faculty Office                   | 310             | 23                   | 135         | 3,105             | 2,398                |
| 2.2.4                                      | Graduate Office (Laboratory)     | 310             | 7                    | 120         | 840               | 0                    |
| 2.2.5                                      | Graduate Office                  | 310             | 1                    | 400         | 400               | 300                  |
| 2.2.6                                      | Workroom                         | 315             | 1                    | 100         | 100               | 0                    |
| 2.2.7                                      | Reading Room / Conference        | 410             | 1                    | 570         | 570               | 570                  |
| <b>Subtotal</b>                            |                                  |                 |                      |             | <b>5,355</b>      | <b>3,623</b>         |
| <b>2.3 Special Use / General Use</b>       |                                  |                 |                      |             |                   |                      |
| 2.3.1                                      | Animal Research Area             | 575             | 1                    | 1,200       | 1,200             | 1,070                |
| 2.3.2                                      | Herbarium and Collection Storage | 730             | 1                    | 2,000       | 2,000             | 1,152                |
| <b>Subtotal</b>                            |                                  |                 |                      |             | <b>3,200</b>      | <b>2,222</b>         |
| <b>TOTAL BIOLOGY DEPARTMENT</b>            |                                  |                 |                      |             | <b>24,490</b>     | <b>17,739</b>        |
| <b>3.0 CHEMISTRY DEPARTMENT</b>            |                                  |                 |                      |             |                   |                      |
| <u>Rm#</u>                                 | <u>Room Name</u>                 | <u>Use Code</u> | <u>No. of Spaces</u> | <u>NASF</u> | <u>Total NASF</u> | <u>Existing NASF</u> |
| <b>3.1 Laboratory / Laboratory Support</b> |                                  |                 |                      |             |                   |                      |
| 3.1.1                                      | General Chemistry                | 210             | 2                    | 1,320       | 2,640             | 2,670                |
| 3.1.2                                      | Organic Chemistry                | 210             | 1                    | 1,320       | 1,320             | 1,150                |
| 3.1.3                                      | Analytical Laboratory            | 210             | 1                    | 1,080       | 1,080             | 1,012                |
| 3.1.4                                      | Physical Chemistry               | 210             | 1                    | 780         | 780               | 851                  |
| 3.1.5                                      | Faculty/Undergraduate Research   | 250             | 4                    | 440         | 1,760             | 2,774                |
| 3.1.6                                      | NMR Suite                        | 215             | 1                    | 270         | 270               | 225                  |
| 3.1.7                                      | Laser Laboratory                 | 215             | 1                    | 400         | 400               | 550                  |
| 3.1.8                                      | Instrumentation Laboratory       | 215             | 1                    | 660         | 660               | 1,050                |
| 3.1.9                                      | Chemical Stores                  | 215             | 1                    | 750         | 750               | 870                  |
| 3.1.10                                     | Computer Study Area              | 220             | 1                    | 240         | 240               | 0                    |
| <b>Subtotal</b>                            |                                  |                 |                      |             | <b>9,900</b>      | <b>11,152</b>        |
| <b>3.2 Offices &amp; Study</b>             |                                  |                 |                      |             |                   |                      |
| 1.2.1                                      | Department Office                | 310             | 1                    | 385         | 385               | 200                  |
| 1.2.2                                      | Chairman's Office                | 310             | 1                    | 160         | 160               | 198                  |
| 1.2.3                                      | Faculty Office                   | 310             | 8                    | 135         | 1,080             | 1,080                |
| 1.2.4                                      | Student Office                   | 310             | 2                    | 220         | 440               | 135                  |
| 1.2.5                                      | Conference Room                  | 350             | 1                    | 360         | 360               | 330                  |
| 1.2.6                                      | Student Organization Office      | 310             | 1                    | 120         | 120               | 0                    |
| 1.2.7                                      | Student Interactive              | 410             | 1                    | 300         | 300               | 0                    |
| <b>Subtotal</b>                            |                                  |                 |                      |             | <b>2,845</b>      | <b>1,943</b>         |
| <b>TOTAL CHEMISTRY DEPARTMENT</b>          |                                  |                 |                      |             | <b>12,745</b>     | <b>13,095</b>        |

#### 4.0 HEALTH SCIENCES

| <u>Rm#</u>                     | <u>Room Name</u>            | <u>Use Code</u> | <u>No. of Spaces</u> | <u>NASF</u> | <u>Total NASF</u> | <u>Existing NASF</u> |
|--------------------------------|-----------------------------|-----------------|----------------------|-------------|-------------------|----------------------|
| <b>4.1 Offices &amp; Study</b> |                             |                 |                      |             |                   |                      |
| 4.1.1                          | Director's Office           | 310             | 1                    | 160         | 160               | 220                  |
| 4.1.2                          | Assistant Director's Office | 310             | 1                    | 140         | 140               | 195                  |
| 4.1.3                          | Department Office           | 310             | 1                    | 350         | 350               | 325                  |
| 4.1.4                          | Workroom                    | 315             | 1                    | 250         | 250               | 0                    |
| 4.1.5                          | Conference Room             | 350             | 1                    | 400         | 400               | 121                  |
| 4.1.6                          | Reading / Resource Room     | 410             | 1                    | 200         | 200               | 0                    |
| 4.1.7                          | Storage                     | 315             | 1                    | 140         | 140               | 0                    |
| <b>Subtotal</b>                |                             |                 |                      |             | <b>1,640</b>      | <b>861</b>           |
| <b>TOTAL HEALTH SCIENCES</b>   |                             |                 |                      |             | <b>1,640</b>      | <b>861</b>           |

#### 5.0 NON-DEPARTMENTAL

| <u>Rm#</u>                        | <u>Room Name</u>    | <u>Use Code</u> | <u>No. of Spaces</u> | <u>NASF</u> | <u>Total NASF</u> | <u>Existing NASF</u> |
|-----------------------------------|---------------------|-----------------|----------------------|-------------|-------------------|----------------------|
| <b>5.0 Non-Departmental Areas</b> |                     |                 |                      |             |                   |                      |
| 5.1                               | Classrooms          | 210             | 5                    | 900         | 4,500             | 5,160                |
| 5.2                               | Large Lecture Hall  | 110             | 0                    | 0           | 0                 | 2,200                |
| 5.3                               | Medium Lecture Hall | 110             | 0                    | 0           | 0                 | 1,720                |
| 5.4                               | Student Lounge      | 650             | 1                    | 1,500       | 1,500             | 2,400                |
| 5.5                               | Faculty Lounge      | 650             | 0                    | 0           | 0                 | 750                  |
| 5.6                               | Building Support    | 702             | 1                    | 2,845       | 2,845             | 2,845                |
| <b>TOTAL NON-DEPARTMENTAL</b>     |                     |                 |                      |             | <b>8,845</b>      | <b>15,075</b>        |
| <b>TOTAL ALL DEPARTMENTS</b>      |                     |                 |                      |             | <b>62,305</b>     | <b>57,682</b>        |

The total proposed net square footage is 62,305. The existing Bruner Hall and New Addition will create a total of 102,700 gross square feet. Therefore, the proposed net to gross ratio upon implementation will be approximately 61%. The current net square footage is 57,682, and the current gross square footage 100,220, yielding a current net to gross ratio of 57.5%. The improvement in the net to gross ratio is primarily achieved by recapturing much of the un-needed circulation space on the current Bruner Hall laboratory floors.

#### (2) Basis for square footage/planning parameters

In determining the square footage requirements of the individual spaces listed above, several criteria were used including the following:

- Comparison with similar spaces in similar facilities on other campuses
- Modular planning methods in all laboratory areas
- University of Nebraska space guidelines
- The occupancy and furniture requirements of each space

**(3) Square footage difference between existing and proposed areas**

| <u>Area No.</u> | <u>Area Name</u> | <u>Total NASF Proposed</u>   | <u>Total NASF Existing</u>   |
|-----------------|------------------|------------------------------|------------------------------|
| 1.0             | Physics          | 14,585                       | 10,912                       |
| 2.0             | Biology          | 24,490                       | 17,739                       |
| 3.0             | Chemistry        | 12,745                       | 13,095                       |
| 4.0             | Health Sciences  | 1,640                        | 861                          |
| 5.0             | Non-Departmental | 8,845                        | 15,075                       |
|                 | <b>TOTAL</b>     | <b>62,305</b>                | <b>57,682</b>                |
|                 |                  | <u><b>Proposed Gross</b></u> | <u><b>Existing Gross</b></u> |
|                 |                  | <b>102,700</b>               | <b>100,220</b>               |

**C. Impact of Project on Existing Space**

**(1) Reutilization and function**

The project re-utilizes all of the existing 84,900 gross square feet of Bruner Hall. The existing building will be renovated over approximately 56% of its total gross square footage.

**(2) Demolition**

The project includes the demolition of Mary Morse Lecture Hall comprised of 15,320 gross square feet.

**(3) Renovation**

The project renovates approximately 47,000 square feet of the existing 84,900 gross square feet that comprises Bruner Hall.

**VII. Equipment Requirements**

**A. Available Equipment for Re-Use**

The Biology, Chemistry, Physics and the Health Sciences Programs plan to relocate existing moveable furnishings and scientific equipment into the areas of renovated and new construction upon completion of the project. The project budget includes an allowance for new furnishings for the addition.

**B. Additional Equipment**

**(1) Special or Technical Equipment**

The demolition and reconstruction of the Planetarium will require the purchase of a new star field projection unit. The Department of Physics has received a Grant from NASA for the sole use of purchasing equipment in support of the new Planetarium. The net value of this Grant after administrative fees is approximately \$552,000. This funding will adequately cover the cost of the projection unit and should assist in offsetting some of the cost associated with the suspended 30'-0" diameter dome ceiling.

## **VIII. Special Design Considerations**

### **A. Construction Type**

Bruner Hall is a cast-in-place concrete structure with brick masonry and precast panel exterior. The new addition will be architecturally compatible. Since there are no laboratories in the new addition requiring a more rigid, vibration resistant frame, the need for a cast-in-place structure is minimized. The only proposed space in the new building which will require little or no transitory vibration is the planetarium which is proposed to be located on slab-on-grade construction.

### **B. Heating and Cooling Systems**

Plumbing and piped services in the laboratories will need to be replaced. Piped services will include distribution of domestic hot and cold water, high purity water, natural gas, vacuum, and compressed air for general distribution. More limited pipe services for distribution will be house steam and nitrogen.

### **C. Life Safety/ADA**

The project will comply with all the applicable fire, building, and accessibility codes that are in effect at the time it is designed, engineered, and constructed.

### **D. Historic or Architectural Significance**

This is not applicable.

### **E. Artwork**

The project budget includes 1% of state funding for artwork as required by the State of Nebraska.

### **F. Phasing**

The overall project is planned to be undertaken in two phases. Phase I will include the demolition of Mary Morse Lecture Hall and the construction of the new addition which is anticipated to take 11 months. Concurrent with the demolition and construction of the new addition, the eastern half of Bruner Hall could undergo renovation on all four levels. Once moving is complete, Phase II can begin, which renovates the western half of Bruner Hall. It is estimated that both of the phases will be approximately 10 months in duration. Based on this, a total project duration of 21-22 months is anticipated.

### **G. Future Expansion**

The concept layout for the new addition will allow for a future multi-story expansion directly to the east.

### **H. Other**

#### **Telecommunications Systems**

Stacked telecommunications rooms shall be located on each floor of the building. A new cable tray system shall be provided above accessible corridor ceilings. Conduit sleeves and horizontal and vertical chases shall be provided, as required to allow for the horizontal and vertical distribution of cabling systems. Telecommunications outlets and wiring shall be provided throughout the facility in accordance with direction provided by college personnel. It is the intent that wireless capability be provided throughout the renovated facility.



## IX. Project Budget and Fiscal Impact

### A. Cost Estimates Criteria

**(1) Identify Recognized Standards, Comparisons, and Sources Used to Develop the Estimated Cost**

The construction cost estimates for this project were derived from comparative cost profiles of recent science projects designed by The Clark Enersen Partners and RS Means Building Square Foot Cost Data.

**(2) Identify the Year and Month on Which the Estimates Are Made and the Inflation Factors Used**

The construction estimates were prepared in October 2006 and a 4.0% annual inflation rate was used to formulate the budget, yielding a 10% total inflation factor.

**(3) Gross and Net Square Feet**

The project net square feet is 62,305. The project gross square feet is 102,700.

**(4) Total Project Cost Per Gross Square Foot**

The project cost per gross square foot is \$141.70.

**(5) Total Construction Cost Per Gross Square Foot**

The project cost per gross square foot is \$106.00 exclusive of contingency allowance..

### B. Total Project Cost

|                                          | Addition           | Renovation         | Total               |
|------------------------------------------|--------------------|--------------------|---------------------|
| <b>1. Program Planning</b>               | \$15,000           | \$50,000           | \$65,000            |
| <b>2. Professional Fees</b>              |                    |                    |                     |
| Professional Design Consultants          | \$240,000          | \$610,000          | \$850,000           |
| In-House Consultants                     | \$65,000           | \$110,000          | \$175,000           |
| Other Consultants                        | \$50,000           | \$100,000          | \$150,000           |
| <b>3. Construction</b>                   |                    |                    |                     |
| General, Mechanical, & Electrical        | \$3,320,000        | \$6,002,000        | \$9,322,000         |
| Fixed Equipment                          | \$0                | \$1,405,000        | \$1,405,000         |
| Site Improvements                        | \$80,000           | \$5,000            | \$85,000            |
| <b>4. Moveable Equipment</b>             | \$35,000           | \$20,000           | \$55,000            |
| <b>5. Special or Technical Equipment</b> | \$552,000          | \$0                | \$552,000           |
| <b>6. Land Acquisition</b>               | \$0                | \$0                | \$0                 |
| <b>7. Artwork</b>                        | \$34,000           | \$64,000           | \$98,000            |
| <b>8. Other Costs</b>                    | \$175,000          | \$370,000          | \$545,000           |
| <b>9. Contingency</b>                    | \$450,000          | \$800,000          | \$1,250,000         |
| <b>TOTAL PROJECT COSTS</b>               | <b>\$5,016,000</b> | <b>\$9,536,000</b> | <b>\$14,552,000</b> |

**C. Fiscal Impact**

**(1) Estimated Operation and Maintenance Costs in First Year of Operation**

The estimated Operating and Maintenance cost projection for the renovation of Bruner Hall and the New Addition is \$213,500.

**(2) Estimated Additional Programmatic Costs Per Year**

The request for new FY 07 Programs of Excellence funding from UNK includes funding for a Public Health minor, including a new faculty position in Biology. Additionally, funds generated by out-of-state differential tuition in the Biology Distance Education M.S. program will support a new faculty position; if enrollments warrant, an additional position supported by these funds may be sought. Finally, over the next four or five years, around a dozen retirements of senior faculty members are anticipated; salary savings resulting from the replacement of these faculty members with new hires will be used to address areas of need through additional hires. BHS departments will be considered for these hires.

**(3) Applicable Building Renewal Assessment Charges**

Building renewal assessment charges are calculated to be \$280,000 per year.

**X. Funding**

**A. Total Funds Required**

The total funds required for the project are **\$ 14,552,000**

**B. Project Funding Sources**

The table below reflects the anticipated sources of funding for the project.

| <b>FUNDING SOURCE</b> | <b>Description</b>          | <b>% of Funds</b> | <b>Amount</b>       |
|-----------------------|-----------------------------|-------------------|---------------------|
| LB605 State Funds     | Design and Construction     | 96.2%             | \$14,000,000        |
| NASA Grant            | Planetarium Fixed Equipment | 3.8%              | \$552,000           |
| <b>TOTAL</b>          |                             | <b>100%</b>       | <b>\$14,552,000</b> |

**C. Fiscal Year Expenditures for Project Duration**

| <b>FISCAL YEAR</b> | <b>Description</b>       | <b>% of Funds</b> | <b>Amount</b>       |
|--------------------|--------------------------|-------------------|---------------------|
| 2006-2007          | Programming and Planning | .7%               | \$100,000           |
| 2007-2008          | Design and Documentation | 5.9%              | \$852,000           |
| 2008-2009          | Construction             | 58.4%             | \$8,500,000         |
| 2009-2010          | Construction             | 35%               | \$5,100,000         |
| <b>TOTAL</b>       |                          | <b>100%</b>       | <b>\$14,552,000</b> |

## **XI. Timeline**

| <b>MILESTONE</b>                       | <b>DATES</b>   |
|----------------------------------------|----------------|
| Program Statement                      | November 2006  |
| Program Statement Approval             | January 2007   |
| CCPE Approval                          | June 2007      |
| Architect/Engineer Selection           | June 2007      |
| Schematic Design Submittal             | September 2007 |
| Construction Manager at Risk Selection | September 2007 |
| Design Development Submittal           | December 2007  |
| Construction Document Submittal        | April 2008     |
| Bidding                                | May 2008       |
| Receive Bids for Construction          | June 2008      |
| Start of Construction                  | July 2008      |
| Mid-Point of Construction              | April 2009     |
| Completion of Construction             | December 2009  |

## **XII. Higher Education Supplement**

### **A. CCPE Review**

Review by the Coordinating Commission for Post-Secondary Education is required for this project.

### **B. Method of Contracting**

It is the intent of the University of Nebraska at Kearney to perform this project under the Construction Manager at Risk process. This method of contracting has been chosen because of the challenging phasing and coordination required for the implementation of this project. The project would derive benefit from a strong working relationship between the chosen Design Team and Construction Manager at Risk during the design and documentation phase of the project.

TO: The Board of Regents  
Business Affairs

MEETING DATE: January 19, 2007

SUBJECT: Robert M. Merryman Performing Arts Center Joint Operating Agreement

RECOMMENDED ACTION: Approve the Joint Operating Agreement between the University of Nebraska at Kearney (UNK), Kearney Public School District, and the Kearney Public Schools Foundation for the shared operation of the Robert M. Merryman Performing Arts Center.

PREVIOUS ACTION: None

EXPLANATION: The University Strategic Framework Goal #5 addresses opportunities to serve the state through effective engagement with other educational institutions by building partnerships across public and private sectors. The attached Joint Operating Agreement between UNK, Kearney School District, and the Kearney Public Schools Foundation provides for the shared operation and use of the Robert M. Merryman Performing Arts Center (MPAC). The Agreement provides for the creation of a joint MPAC organization board (Joint Board) that would direct the operation of the MPAC. Membership on the organization board includes members of the District administration or designees, members of UNK administration or designees, and members of the Kearney Public Schools Foundation administration or designees. The board will direct and determine the operational terms of the MPAC, for shared use of the MPAC including the administration, maintenance and rules and regulations for the operation of the MPAC. The UNK Chancellor is the delegated representative for UNK included for items provided in the agreement requiring specific approval of the Parties over and above the authority provided for the Joint Board, such as the composition and terms of representative University members on the Joint Board and the fees and charges for use of the MPAC.

The facility is an important new asset to the Kearney community and will provide an attractive, low cost venue for fine arts activities when overflow situations exist on campus. It will also host town and gown events that have University, community and Kearney public schools joint purposes. There will be no cost to UNK excepting fees when the facility is actually being utilized.

The proposed agreement has been approved as to form and content by the Office of the General Counsel and has also been approved by the Governing Bodies of the Kearney School District and the Kearney Public Schools Foundation. It will be in effect for ten (10) years following execution of the Agreement and will continue thereafter from year to year until terminated.

Members of the public and news media may obtain a copy of the agreement in the Office of the University Corporation Secretary, 3835 Holdrege Street, Lincoln, Nebraska 68583, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday, except University holidays.

SPONSORS:

John L. Lakey  
Interim Vice Chancellor for Business & Finance  
University of Nebraska at Kearney

Richard R. Wood  
Vice President and General Counsel

RECOMMENDED:

\_\_\_\_\_  
Douglas A. Kristensen, Chancellor  
University of Nebraska at Kearney

DATE:

December 14, 2006

Item held for further analysis

TO: The Board of Regents  
Business Affairs

MEETING DATE: January 19, 2007

SUBJECT: Program Statement and Budget for the construction of a Center for Visual Rehabilitation at the University of Nebraska Medical Center and naming the Center the “Weigel Williamson Center for Visual Rehabilitation.”

RECOMMENDED ACTION: Approve the naming, program statement, and budget for construction of the Weigel Williamson Center for Visual Rehabilitation.

PREVIOUS ACTION: None

EXPLANATION: The UNMC Low Vision Clinic (the Clinic) was established in 1983, as a service of the Department of Ophthalmology and Visual Sciences to provide visual rehabilitation services. These services are currently provided in the UNMC Physicians Eye Specialists building in inadequate space shared with other services provided by the Department.

The Clinic and the University of Nebraska Foundation have raised funds to construct a new facility. This project would expand the Clinic to become the UNMC Center for Visual Rehabilitation (the Center) and will be the only non-profit provider of comprehensive visual rehabilitation services in the region.

The concept for the project began in response to concerns expressed by patients/families and low vision services providers who recognized an increasing need for comprehensive visual rehabilitation services due to our region’s aging population.

The purpose of the Center is to help persons with low vision maintain their independence, spirit and quality of life.

The proposed building will be a 4,540 gross square foot, single-story structure with residential characteristics, and will be functionally patterned after the renowned Deicke Center for Visual Rehabilitation in Wheaton, IL. The proposed site for the new building is on the UNMC campus and is shown on the map in the Program Statement.

The building will feature low vision adapted rooms including kitchen, bath, living room and office. These adaptations will help patients and families learn how to modify their own home/work environment to meet low vision needs. Construction will also include offices and support facilities for staff, exam rooms, interview/counseling and testing/training rooms, a room equipped with assistive technology, a low vision store where low vision devices will be available for patients to borrow before purchase, a conference room and a classroom.

A gift from Harry W. and Mary E. Weigel and Robert D. and Alice V. Williamson to support the construction of the Center provides UNMC the opportunity to provide for the rehabilitation and treatment of low vision in both pediatric and adult individuals. This gift will have a long-lasting impact upon the rehabilitation and treatment of individuals with low vision.

By naming the Center the "Weigel Williamson Center for Visual Rehabilitation" in honor of Harry W. and Mary E. Weigel and Robert D. and Alice V. Williamson, the Board of Regents expresses on behalf of the University of Nebraska Medical Center its deepest gratitude and appreciation to the Weigel's and Williamson's for their continued support of the University of Nebraska.

|                                     |              |
|-------------------------------------|--------------|
| Proposed Start of Construction      | April 2007   |
| Proposed Completion of Construction | October 2007 |

PROJECT COST: \$1,188,000

|                         |                           |           |
|-------------------------|---------------------------|-----------|
| ON-GOING FISCAL IMPACT: | Operating and Maintenance | \$ 59,565 |
|                         | 2% Assessment             | 23,760    |

SOURCE OF FUNDS: Private Donations

SPONSOR: Donald S. Leuenberger  
Vice Chancellor for Business & Finance

RECOMMENDED: \_\_\_\_\_  
Harold M. Maurer, M.D., Chancellor  
University of Nebraska Medical Center

DATE: December 14, 2006



## Center for Visual Rehabilitation Program Statement

University of Nebraska Medical Center

Date: November 15, 2006

Prepared by: UNMC Facilities Management and Planning

Phone: (402) 559-5300

### 1. Introduction

#### a. Background and History

The UNMC Low Vision Clinic was established in 1983, as a service of the Ophthalmology Department to provide visual rehabilitation services. The clinic serves approximately 240 new clients each year, with approximately 350 follow-up visits. These services are provided in the UMA Eye Associates building, located at 3925 Dewey Avenue. The current clinic is operated in inadequate space, shared with other services provided by the Ophthalmology Department.

The UNMC Low Vision Clinic and the University of Nebraska Foundation have raised donations, to construct a new facility. This project would expand the Low Vision Clinic to become the UNMC Center for Visual Rehabilitation.

The vision for the proposed project began in response to concerns expressed by clients and low vision services providers who recognized an increasing need for comprehensive visual rehabilitation services due to our region's aging population. The enthusiasm and support for low vision services has been expressed by donations committed by area ophthalmologists, interested clients and community leaders, to build a state-of-the-art facility to house the Center for Visual Rehabilitation.

#### b. Project Description

In order to accommodate the current needs of the visually impaired population and to meet anticipated future needs, the present UNMC Low Vision Clinic proposes to expand its services into a Center for Visual Rehabilitation, to be located within a new structure. The Center will become the only non-profit provider of comprehensive visual rehabilitation services in the region.

The proposed building will be a single story structure with residential characteristics, and will be functionally patterned after the house in which the renowned Deicke Center for Visual Rehabilitation in Wheaton, IL is located.

The building will feature low vision adapted rooms including kitchen, bath, living room and office. These adaptations will help clients and families learn how to modify their own home/work environment to meet low vision needs.

Construction will also include offices and support facilities for staff, exam rooms,

interview/counseling and testing/training rooms, a room equipped with assistive technology, a low vision store where low vision devices will be available for clients to borrow before purchase, a conference room and a classroom. State-of-the-art diagnostic equipment will be provided.

c. Purpose and Objectives

The purpose of the Center for Visual Rehabilitation is to help persons with low vision maintain their independence, spirit and quality of life and achieve the following objectives:

1. Provide services necessary to allow persons with low vision to continue living as independently and productively as possible, for as long as possible, in their own homes and communities.
2. Expand existing services into a comprehensive visual rehabilitation service, becoming the primary site within the region for the provision of low vision services.
3. Provide clients the opportunity to experience low vision adaptations within a home environment.
4. Increase awareness of visual rehabilitation services at the Center.
5. Provide educational opportunities for regional eye care providers, health-care students and clients.
6. Conduct research, both basic and applied, in the area of low vision.

## 2. Justification of the Project

a. Data which supports the funding request

Low vision represents a health crisis of epidemic proportions. According to Lighthouse, Inc., New York, the older visually impaired population is the 3<sup>rd</sup> fastest growing population of people needing services in the U.S. being outpaced only by arthritis and heart disease. The most common conditions causing low vision are macular degeneration, glaucoma, diabetic retinopathy, stroke and hereditary diseases such as retinitis pigmentosa.

Nearly 14 million Americans – about one out of every 20 people – have low vision. Based on this statistic, the estimated number of persons with low vision in the Omaha area would be 40,000 and in the state of Nebraska about 90,000. The older visually impaired population is expected to more than double by the year 2030, when the last baby boomers reach 65. Though the condition mainly afflicts the elderly, younger Americans are increasingly at risk of irreversible vision loss, particularly as cases of diabetes continue to rise. Almost everyone will be affected personally with low vision or will have a family member or friend that is affected with low vision.

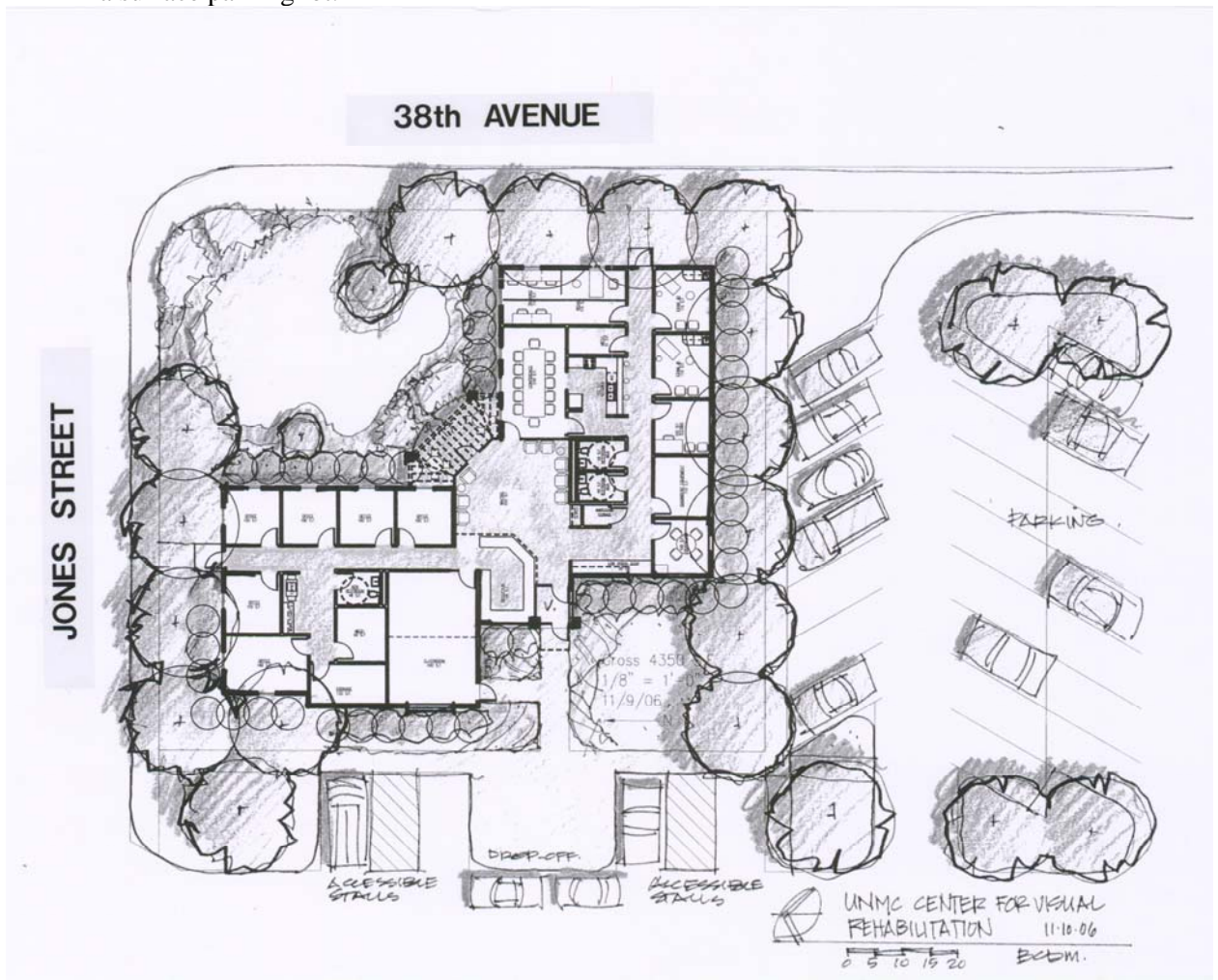
The loss of ability to carry out basic life skills such as cooking, handling household chores, using the telephone and identifying money can result in unnecessary and costly institutionalization. Efforts made through low vision rehabilitation can minimize the need for more costly in-home or nursing home care.

Visual rehabilitation training has demonstrated a greater than 80% success rate in helping individuals with low vision. It is the goal of the Center to build upon this success.

Anyone who is visually impaired will be eligible to receive services at the Low Vision House. A person whose vision is interfering with the activities of daily living and whose vision cannot be improved with surgery, medication or new Rx glasses will benefit from services provided at the House.

### 3. Location and Site Considerations

- a. County: Douglas
- b. Town or campus: University of Nebraska Medical Center, Omaha
- c. Proposed site: The proposed site is the southwest corner of 38<sup>th</sup> Avenue and Jones Street on the UNMC campus. The site plan below identifies the building site, currently used for a surface parking lot.



- d. Statewide building inventory: Not required for new buildings
- e. Influence of project on existing site conditions
  - 1. Relationship to neighbors and environment – The project’s location is adjacent to the residential Gold Coast area, to the north and east. The exterior design of the

Center for Visual Rehabilitation will be tailored, to complement the architecture in the surrounding neighborhood.

2. Utilities – the project site is remote from UNMC utility service. All utilities will be served by local City of Omaha services.
3. Parking and Circulation – The project will not alter existing vehicular or pedestrian circulation. Approximately 40 existing parking stalls, currently lightly used due to their remote location, will be displaced by the new building.

#### **4. Comprehensive Plan Compliance**

- a. University of Nebraska Strategic Framework

This project addresses several of the goals and objectives of the University of Nebraska 2005-08 Strategic Planning Framework

Goal 1. The University of Nebraska will provide the opportunity for Nebraskans to enjoy a better life through access to high quality, affordable undergraduate, graduate and professional education. The purpose of the Center for Visual Rehabilitation is to help persons with low vision maintain their independence, spirit and quality of life through education in adaptive skills and technology.

Goal 5. The University of Nebraska will serve the entire state through strategic and effective engagement and coordination with citizens, businesses, agriculture, other educational institutions, and rural and urban communities and regions. The project support health and quality of life for visually impaired citizens consistent with the university's mission.

- b. Consistency with the agency comprehensive capital facilities plan dated September 8, 2006.

The project will support the objectives of the UNMC Strategic Plan 2006-2009, and is consistent with the concepts of the UNMC 2006-2015 Facilities Development Plan.

#### **5. Analysis of Existing Facilities**

- a. Functions/purpose of existing programs as they relate to the proposed project.

The current clinical services of the UNMC Low Vision Clinic are provided in shared space, with other services of the Ophthalmology Department. Its services will be expanded to form the Center for Visual Rehabilitation

#### **6. Facility Requirements and the Impact of the Proposed Project**

- a. Functions/purpose of the proposed program. Activity identification and analysis – The main activities within this building will include training for visually impaired people, office and support space for administration, faculty and staff.

b. Space requirements

1. Square footage by individual areas and/or functions.

| <u>Space</u>               | <u>NASF</u>  |
|----------------------------|--------------|
| Reception/Waiting          | 542          |
| Low vision Shop            | 35           |
| Counseling                 | 100          |
| Testing                    | 92           |
| Exam Room 2@115            | 280          |
| Training/Rehab             | 235          |
| Diagnostic Equipment       | 110          |
| Kitchen                    | 145          |
| Staff Lounge               | 121          |
| Conference Room            | 174          |
| Offices 1@168, 2@98, 1@119 | 386          |
| Classroom                  | 402          |
| Storage                    | 102          |
| <b>TOTAL NASF</b>          | <b>2,724</b> |
| <b>TOTAL GSF</b>           | <b>4,540</b> |

c. Impact of the proposed project on existing space – Will relieve pressure on existing space shared with other functions.

**7. Equipment Requirements**

a. List of available equipment for reuse – Existing diagnostic, training and office equipment as condition permits.

b. Additional equipment.

1. Fixed equipment – Not Applicable
2. Movable equipment – An allowance is included in the project budget for startup furniture and kitchen equipment needs.
3. Special or technical equipment – An allowance is included in the project budget for diagnostic equipment.

**8. Special Design Considerations**

a. Construction Type

The building will be of a commercial grade quality, for a Business Occupancy Classification.

b. Heating and cooling systems

HVAC will be a stand-alone system of commercial grade quality. The type of system is to be determined.

c. Life Safety/ADA

The facility will be designed in accordance with the 2006 International Building Code and other applicable codes.

d. Historic or architectural significance – None

e. Artwork – Not Applicable.

f. Phasing – Not Applicable.

g. Future expansion – Future expansion will be anticipated in the design of the building.

h. Other – Not applicable

**9. Project Budget and Fiscal Impact**

a. Cost estimates criteria

1. Standards/Sources – The projected construction cost was developed by the project architect, applying standard construction cost methodology to actual costs of similar buildings in the Omaha region.

2. Year, Month, Inflation Factor – The project cost estimate was completed in November 2006. The cost estimate assumes a 5% annual inflation factor from November 2006 to the midpoint of construction.

3. Gross and net square feet

|                            |       |
|----------------------------|-------|
| Interior Net Square Feet   | 2,724 |
| Building Gross Square Feet | 4,540 |
| Building Efficiency        | 60%   |

4. Project Cost and Construction Cost per Gross Square Foot

|                       |          |
|-----------------------|----------|
| Project Cost/GSF      | \$261.67 |
| Construction Cost/GSF | \$187.22 |

b. Project Cost

1) BUDGET CATEGORY #1 -- CONSTRUCTION COSTS

|                                                          |    |                       |
|----------------------------------------------------------|----|-----------------------|
| <b>Construction Contract</b>                             |    |                       |
| Building                                                 |    |                       |
| a) General                                               |    | 705,000               |
| b) Mechanical                                            |    | 55,000                |
| c) Electrical                                            |    | 120,000               |
| d) Elevators                                             |    | -                     |
| e) Fixed Equipment                                       |    | -                     |
|                                                          |    | <u>880,000</u>        |
| <b>Inflation to Construction Mid-Point</b>               |    |                       |
| ( @ 5.0% per year x 7 months)                            |    | 26,000                |
| <b>Total Construction Contract</b>                       |    | <u>906,000</u>        |
| <b>In House Construction Including Building Controls</b> |    |                       |
| In House Labor                                           |    | 3,000                 |
| In House Material                                        |    | 3,000                 |
| <b>Other Construction</b>                                |    |                       |
| UBC Special Inspector                                    |    | 3,000                 |
| <b>Telecommunications</b>                                |    |                       |
|                                                          |    | <u>20,000</u>         |
| <b>Subtotal Construction</b>                             |    | <u>935,000</u>        |
| <b>Construction Contingency</b>                          | 5% | 47,000                |
| <b>SUBTOTAL COST CATEGORY #1 -- CONSTRUCTION COSTS</b>   |    | <u><b>982,000</b></u> |

2) BUDGET CATEGORY #2 -- NON-CONSTRUCTION COSTS

|                                                            |      |                         |
|------------------------------------------------------------|------|-------------------------|
| <b>Fixed Equipment</b>                                     |      | -                       |
| <b>Moveable Equipment (Furniture Only)</b>                 |      | 26,000                  |
| <b>Special &amp; Technical Equipment</b>                   |      | 27,000                  |
| <b>Biomedical Communications (Audio-Visual)/Security</b>   |      | -                       |
| <b>Land Acquisition</b>                                    |      | -                       |
| <b>Project Design &amp; Management</b>                     |      |                         |
| a) Project Planning & Program Statement                    |      | -                       |
| b) A/E Basic Services                                      |      | 70,000                  |
| c) A/E Additional Services                                 |      | 5,000                   |
| d) A/E Reimbursable Expense and Printing                   |      | 3,000                   |
| e) In-House Services - Project Management                  |      | 50,000                  |
| f) Geotechnical Consulting                                 |      | 5,000                   |
| g) Cost Estimating                                         |      | 1,000                   |
| <b>Subtotal Professional Services</b>                      |      | <u>134,000</u>          |
| <b>Artwork</b>                                             |      | -                       |
| <b>Other Costs</b>                                         |      |                         |
| a) Risk/Quality Management                                 |      |                         |
| Asbestos Survey                                            |      | -                       |
| b) Builders Risk Insurance                                 |      | 1,000                   |
| c) Moving and Relocation                                   |      | 5,000                   |
| d) Signage                                                 |      | 3,000                   |
| <b>Subtotal Other Costs</b>                                |      | <u>9,000</u>            |
| <b>SubTotal Non Construction Costs</b>                     |      | <u>196,000</u>          |
| <b>Non-Construction Contingency</b>                        | 5.0% | 10,000                  |
| <b>SUBTOTAL COST CATEGORY #2 -- NON-CONSTRUCTION COSTS</b> |      | <u><b>206,000</b></u>   |
| <b>TOTAL PROJECT COST</b>                                  |      | <u><b>1,188,000</b></u> |

c. Fiscal Impact based upon first full year of operation (include proposed funding sources and percentage of each)

|                                                      |                |
|------------------------------------------------------|----------------|
| 1. Operating and Maintenance Costs Per Year          | \$59,565       |
| 2. Additional Programmatic Costs Per Year            | Not Applicable |
| 3. Applicable 2% Building Renewal Assessment Charges | \$23,760       |

**10. Funding**

a. Total funds required is \$1,188,000

b. Project Funding Sources:

|                   |             |               |
|-------------------|-------------|---------------|
| Private Donations | \$1,188,000 | 100% of Total |
|-------------------|-------------|---------------|

c. Fiscal year expenditures for project duration:

|                |           |
|----------------|-----------|
| FY 2006 – 2007 | \$638,000 |
| FY 2007 – 2008 | \$550,000 |

**11. Time Line**

|                                                |                 |
|------------------------------------------------|-----------------|
| Architect Selection (4-year contract)          | September, 2006 |
| Program Statement Approval by Board of Regents | January, 2007   |
| Construction Documents Complete                | March, 2007     |
| Receive Bids                                   | March, 2007     |
| Contract Award                                 | April, 2007     |
| Start Construction                             | April, 2007     |
| Mid-Point of Construction                      | July, 2007      |
| Substantial Completion                         | October, 2007   |

**12. Higher Education Supplement**

a. CCPE review is not required.

b. Method of contracting

1. Method – The Contract for the new facility will be competitively bid and awarded to the lowest responsible general contractor.
2. Rationale for Method Selection – Bidding conditions in the Omaha Construction Market are currently favorable and are expected to remain favorable through the time when the project is bid.



TO: The Board of Regents  
Business Affairs

MEETING DATE: January 19, 2007

SUBJECT: Heating, ventilation and air conditioning (HVAC) improvements on Levels 5, 6, 7, and 8 of Wittson Hall on the campus of the University of Nebraska Medical Center

RECOMMENDED ACTION: Approve the installation of HVAC improvements on Levels 5, 6, 7, & 8 of Wittson Hall on the University of Nebraska Medical Center (UNMC) campus.

PREVIOUS ACTION: None

EXPLANATION: Levels 5, 6, 7 and 8 of Wittson Hall house the McGoogan Library of Medicine and campus administration. Air handling equipment serving these floors was installed with the construction of the building 36 years ago and is at the end of its service life, inefficient and expensive to repair. Ventilation for the campus administrative offices on Level 5 is currently provided by air handling equipment serving and partially circulated through research laboratories.

The proposed construction will provide a more suitable ambient environment for the print collections of the library with improved control of humidity and temperature conditions. The project will also provide a new source of ventilation for campus administrative offices on Level 5, facilitating the installation of dedicated air handling equipment for research laboratories in the building. The 309 Building Renewal Task Force has approved funding for the project using LB1100 funds.

This project was envisioned, planned, and approved for funding prior to LB605. The scope of the Wittson portion of LB605 was intentionally planned to be complimentary to, and built upon, the improvements in this project.

|                                      |              |
|--------------------------------------|--------------|
| Proposed Start of Construction:      | January 2007 |
| Proposed Completion of Construction: | August 2007  |

PROJECT COST: \$1,500,000

SOURCE OF FUNDS: LB1100 Funds

SPONSOR: Donald S. Leuenberger  
Vice Chancellor for Business & Finance

RECOMMENDED: \_\_\_\_\_  
Harold M. Maurer, M.D., Chancellor  
University of Nebraska Medical Center

DATE: December 14, 2006

TO: The Board of Regents  
 Business Affairs

MEETING DATE: January 19, 2007

SUBJECT: University of Nebraska at Omaha Student Housing Program Statement and Budget

RECOMMENDED ACTION: Approve the Program Statement and Budget for the University of Nebraska at Omaha (UNO) Student Housing.

PREVIOUS ACTION: January 20, 2006 – Board of Regents approved additional student housing at UNO and authorized issuance of a request for proposals for a private developer(s) and authorized the President to negotiate and approve a ground lease with the successful respondent to provide up to 400 additional beds in consultation with the Board Chair.

EXPLANATION: UNO proposes to finance, design, construct and manage new housing facilities for up to 400 students on the Dodge site in an area adjacent to University Village in apartment suite-style living configurations. Each suite will have a living space and a kitchen space, and will be designed for internal loading where residents access suites through a central hallway. This project will increase campus housing to a total of approximately 1,620 available student housing beds serving 11 percent of the current UNO student population. On average, peer institutions provide student housing for 13 percent of their student population.

This new housing complex is in compliance with the 2006-2015 UNO Facilities Development Plan and addresses several of the goals and objectives of the University of Nebraska 2005-08 Strategic Framework.

Proposed start of construction: June 2007  
 Proposed completion of construction: July 2008

The campus had previously proposed doing the project with private developers. By constructing and owning the project themselves, projections show that UNO can achieve greater returns and better control student life aspects. In addition, the proposals presented business risks to the campus in terms of implicit debt guarantees, interest exposures, and other factors that made a privatized option less attractive.

PROJECT COST: \$16,475,236

ON-GOING FISCAL IMPACT: Annual Operating Costs \$775,000  
 2% Assessment None

SOURCE OF FUNDS: Revenue Bonds

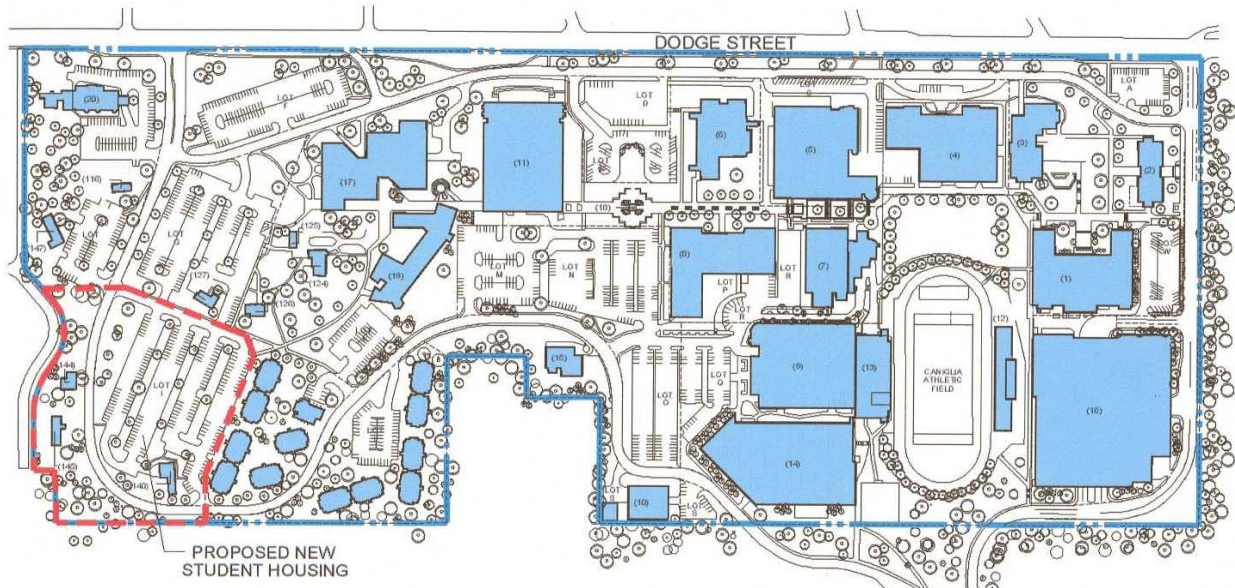
SPONSOR: Julie Totten  
Interim Vice Chancellor for Administration

RECOMMENDED: \_\_\_\_\_  
John Christensen, Interim Chancellor  
University of Nebraska at Omaha

DATE: December 14, 2006

University of Nebraska at Omaha

Dodge Campus Student Housing



# Project Title: Student Housing

Campus: University of Nebraska at Omaha

Date: January 19, 2007

Prepared by: UNO Facilities Planning and Management

## 1. Introduction

### a. Background and history

Student housing at UNO became a reality in 1999 with the opening of University Village to house 576 students. At that time University Village served four percent of the student population. In 2000 the Scott Residence Hall, with 164 beds, was constructed, followed by 480 student beds at Scott Village in 2003. The current capacity of 1,220 beds houses eight percent of the UNO student population.

The last several years have been ones of growth and change for UNO. The realization of residential housing has been a contributing factor. The shift to more traditional fulltime freshmen challenges UNO to provide services expected by this population. The continuing development of the Dodge and Pacific locations and the recent acquisition of land south of Center Street provide opportunities for the development of additional student housing.

### b. Project description

The project will construct new housing facilities for 400 students in an area adjacent to University Village, in apartment suite-style configurations. Each suite will have a living and kitchen space and will be designed for resident access through a central hallway.

### c. Purpose and objectives

The purpose of the project is to provide safe, affordable, on-campus housing that is attractive to students and conducive to learning and community building.

UNO's goal is to increase housing to eliminate "lack of housing availability" as a reason for students choosing schools other than UNO. Studies by UNO disclose that these students' second choice would not be another campus within the University system.

## 2. Justification of the Project

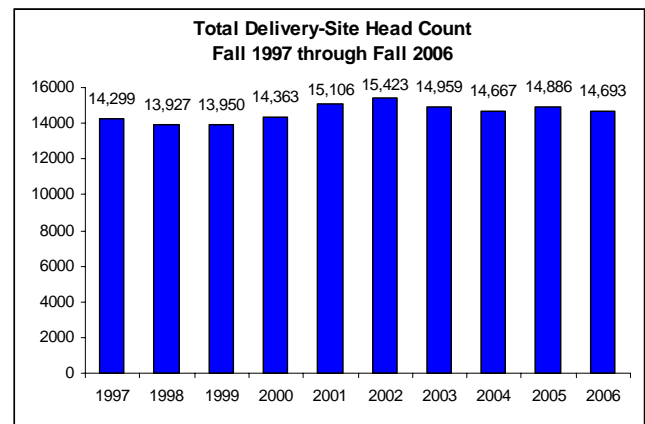
### a. Data which supports the funding request

MPC Associates (MPC) completed a UNO Student Housing Concept Proposal in 1995, and estimated the demand for student housing at UNO was in the range of 1,200 – 4,700 beds. A subsequent report commissioned by the Scott Foundation in 2002 cited housing demand in the range of 1,350 – 2,650 beds.

This project will increase campus housing to a total of 1,620 beds, serving 11 percent of the current UNO student population. On average, peer institutions provide student housing for 13 percent of their student population. On-campus housing is correlated with

higher graduation rates and higher grade point averages for both freshmen and upper division students. Attractive student housing of the appropriate type is a vital factor in the recruitment and retention of students.

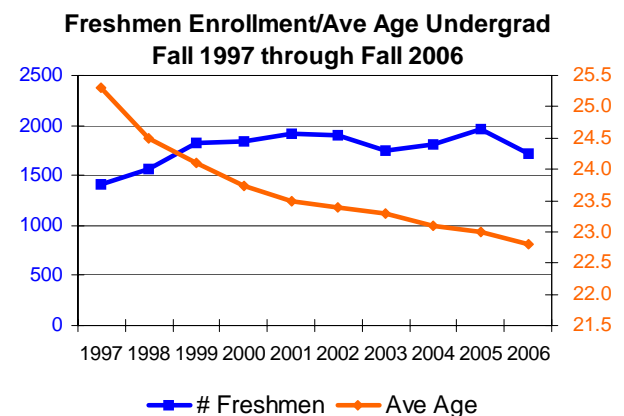
When considering the head count enrollment for the entire campus, the need for additional student housing becomes more evident. Delivery-site\* head counts are not only stable but have risen over the years since UNO established the first residential housing. A significant number of these counts are freshmen and sophomore students who are very interested in on-campus life. The suite/apartment style of our current housing is very attractive to students of any age.



\*Includes enrollment in all courses taught at UNO regardless of student "home" campus.

Incoming freshmen have increased dramatically since the addition of residential housing at UNO. The expansion of residential housing capacity will attract more traditional freshmen to the UNO campus.

UNO enrolls between 90% and 95% of its students from the four Nebraska counties of Douglas, Sarpy, Washington, and Dodge. The focus is to increase enrollment from those four areas and additional housing will facilitate this effort.



|                                             |                    |
|---------------------------------------------|--------------------|
| Total Number of High School Seniors in Area | 8,447              |
| Number Who Have Graduated (80%) *           | 6,758              |
| Number of Graduated College Bound (60%)*    | 4,055              |
| Number Enrolled at UNL, UNO, & UNK          | 2,183 (54%)        |
| <b>Number NOT Choosing ANY UN Campus</b>    | <b>1,872 (46%)</b> |

\*Percentages are based on studies and information from the Nebraska Department of Education and national studies.

Student residential housing has been an overwhelming success from the day the first apartment opened. Demand is high with housing commitments made well in advance of enrollment deadlines and the start of the semester. Waiting lists are lengthy.

A UNO Housing Information survey conducted in 2001 interviewed 447 students who were on or had dropped from the the waiting list. Of this group 73% still enrolled at UNO, 18% left the state or enrolled in a non-NU campus, 7% attended another NU campus and 2% did not attend anywhere. We can better serve our current students needs and prevent others from leaving the state or attending competing institutions.

**b. Alternatives considered**

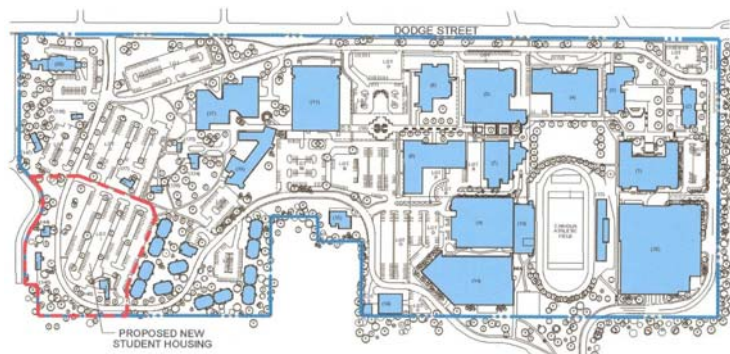
UNO considered leasing land to a developer to finance, construct, and operate student housing. With over seven years of success with on-campus student housing UNO is ready to take a more active role in the development, construction and operation of student housing.

**3. Location and Site Considerations**

**a. County:** Douglas

**b. Town or campus:** Omaha, University of Nebraska at Omaha

**c. Proposed site:** 6.41 Acres in the south west corner of the Dodge location of the UNO Campus directly west of University Village.



**d. Statewide building inventory** (not required for new buildings)

**e. Influence of project on existing site conditions:**

(1) Relationship to neighbors and environment

The site is bounded on the west by the long-established Elmwood neighborhood, on the east by the current University Village housing, on the north by campus parking and on the south by city park land. The site falls approximately 30 feet from east to west and has a significant inventory of established trees of varying species. The Project site contains three houses known as, "Annexes 40, 44 and 45" that are currently occupied by university departments of the College of Public Affairs and Community Service (CPACS) and Facilities Management and Planning.

(2) Utilities

Electrical services are provided by the Omaha Public Power District (OPPD) via a residential type single phase service located west of the campus. The Metropolitan Utilities District (MUD) provides gas, water and sewer services. Gas and water services are strategically routed through campus. A small water retention area and parking lots I and J provide relief for storm water runoff on this section of campus.

(3) Parking and circulation

The current loop circulation road will be abandoned at the north end of the project site and rerouted to the east, reconnecting to the existing loop road on the east end of the existing University Village housing. The site contains 333 parking spaces, 162 of which are assigned, by contract, to Campus Living Villages that manages University Village. It is the University's plan to replace the current surface parking with a parking structure in a separate project.



#### 4. Comprehensive Plan Compliance

##### a. Year of the agency's comprehensive plan and updates or revisions

University of Nebraska Strategic Framework

This project addresses several of the goals and objectives of the University of Nebraska 2005-08 Strategic Planning Framework:

Goal 1. *The University of Nebraska will provide the opportunity for Nebraskans to enjoy a better life through access to high quality, affordable undergraduate, graduate and professional education.*

- a. Increase the percentage of Nebraska high school graduates who enroll at and graduate from the university.

Goal 3. *The University of Nebraska will play a critical role in building a talented, competitive workforce and knowledge-based economy in Nebraska in partnership with the state, private sector and other educational institutions.*

- a. Work to stem and reverse the out-migration of graduates and knowledge workers.
- b. Increase proportion of Nebraska high school students ranking in the top 25 percent of their classes that attend the University of Nebraska.
- c. Increase the number of out-of-state students who enroll at the university.

Goal 6. *The University of Nebraska will be cost effective and accountable to the citizens of the state.*

- a. Allocate resources in an efficient and effective manner.
- b. Demonstrate fiscal responsibility and commitment to efficiency and effectiveness in all areas.
- c. Implement measures of student learning and success outcomes.
- d. Maintain competitive capital facilities.

The project is in compliance with the University of Nebraska at Omaha Strategic Plan. The most recent plan is available at <http://www.unomaha.edu/plan>.

##### b. Consistency with the agency comprehensive capital facilities plan

This project complies with the 2006-2015 UNO Facilities Development Plan approved by the University Of Nebraska Board Of Regents in June 2006. The most recent update is available at <http://www.unomaha.edu/bnf> .

##### c. Consistency with the current version of the Statewide Comprehensive Capital Facilities Plan or CCPE Project Review Criteria/Statewide Plan

The project is consistent with the Statewide Comprehensive Capital Facilities Plan.

#### 5. Analysis of Existing Facilities

##### a. Functions/purpose of existing programs as they relate to the proposed project

Student housing is managed by Campus Living Villages and College Park Communities. UNO Student Affairs and other campus departments work closely together to ensure a safe environment and quality living experience for residents. The staff of this new facility will join this group of professionals to continue this practice.

**b. Square footage of existing areas**

UNO has an inventory of 1,220 beds in buildings totaling over 399,590 GSF as summarized in the following table:

| Residence Hall              | No. of Beds | GSF Subtotal | Total GSF      |
|-----------------------------|-------------|--------------|----------------|
| <b>University Village</b>   |             |              |                |
| University Village          | 576         | 134,496      |                |
| Commons Building            |             | 4,708        |                |
|                             |             |              | 139,204        |
| <b>Scott Village</b>        |             |              |                |
| Scott Village               | 480         | 168,880      |                |
| Commons Building            |             | 5,900        |                |
|                             |             |              | 174,780        |
| <b>Scott Residence Hall</b> |             |              |                |
| Scott Residence Hall        | 164         | 66,238       |                |
|                             |             | 19,368       | 85,606         |
| <b>TOTAL BEDS</b>           |             | <b>1,220</b> |                |
| <b>TOTAL GSF</b>            |             |              | <b>399,590</b> |

**c. Utilization of existing space by facility, room and/or function**

The University of Nebraska at Omaha enjoys a high student housing occupancy rate. The average occupancy level for all residence halls in October of academic year 2005-2006 and 2006-2007 was 100%.

**d. Physical deficiencies**

The current student housing at UNO is in facilities that are less than 10 years old. The goal of this project is not to address the physical deficiencies of the existing housing stock, but rather to increase the pool by 400 beds to meet market demand.

**e. Programmatic deficiencies**

The current inventory of student housing at UNO is not sufficient to meet the demand.

**f. Replacement cost of existing building**

Not applicable.

**6. Facility Requirements and the Impact of the Proposed Project**

**a. Functions/purpose of the proposed program**

- (1) Activity identification and analysis

The project will accommodate the following functions and activities:

- Student resident rooms,
- Recreation,
- Community space,
- Support (e.g. mail, laundry, front desk),
- Offices, and
- Storage.



(2) Projected occupancy/use levels

The following table illustrates the projected staffing requirements of the facility:

|                                | Projected Full-Time | Projected Part-Time |
|--------------------------------|---------------------|---------------------|
| <b>Academic/Administrative</b> | <b>0.0</b>          | <b>0.0</b>          |
| <b>Managerial/Professional</b> |                     |                     |
| Property Manager               | 1.0                 |                     |
| Residence Life Coordinator     | 1.0                 | 0.0                 |
| Maintenance                    | 1.0                 |                     |
| <b>Office Service</b>          |                     |                     |
| Clerical                       | 1.0                 | 0.0                 |
| Custodian                      | 1.0                 | 0.0                 |
| Maintenance                    | 1.0                 | 0.0                 |
| <b>Students</b>                |                     |                     |
| Desk Workers                   | 0.0                 | 1.0                 |
| <b>Totals</b>                  | <b>6.0</b>          | <b>1.0</b>          |

While it is anticipated that operational occupancy will be close to 100%, UNO has conservatively predicted an occupancy rate of 95%. The following table illustrates the projected student occupancy levels of the facility in the first five years.

| Academic Year   | 2008-09 | 2009-10 | 2010-11 | 2011-12 | 2012-13 |
|-----------------|---------|---------|---------|---------|---------|
| Occupancy Level | 95%     | 95%     | 95%     | 95%     | 95%     |

**b. Space requirements**

(1) Square footage by individual areas and/or functions

| Activity Code                         | Use Code | No. People | Space Type            | No. | Beds       | Area (nsf)  | Area/Bed (nsf/Bed) | Total Area (nsf) |
|---------------------------------------|----------|------------|-----------------------|-----|------------|-------------|--------------------|------------------|
| <b>1.0 Administrative Spaces</b>      |          |            |                       |     |            |             |                    |                  |
| <b>1.1 Office Spaces</b>              |          |            |                       |     |            |             |                    |                  |
| 1.1.1                                 | 310      |            | Office                | 3   |            | 120         |                    | 360              |
| <b>Subtotal</b>                       |          |            |                       |     |            |             |                    | <b>360</b>       |
| <b>2.0 Residential Housing Spaces</b> |          |            |                       |     |            |             |                    |                  |
| <b>2.1 Residential Spaces</b>         |          |            |                       |     |            |             |                    |                  |
| 2.1.1                                 | 920      | 4          | 4 BR Apartment        | 88  | 352        | 1068        | 267                | 93,984           |
| 2.1.2                                 | 920      | 4          | 4 BR (ADA Accessible) | 8   | 32         | 1068        | 267                | 8,544            |
| <b>Subtotal</b>                       |          |            |                       |     | <b>384</b> | <b>Beds</b> |                    | <b>102,528</b>   |

| Activity Code                                          | Use Code | No. People | Space Type                      | No. | Beds | Total Area     |
|--------------------------------------------------------|----------|------------|---------------------------------|-----|------|----------------|
| <b>3.0 Residential Facility Common Spaces</b>          |          |            |                                 |     |      |                |
| <b>3.1 Public Space</b>                                |          |            |                                 |     |      |                |
| 3.1.1                                                  | 410      |            | Group Study                     | 1   | 314  | 314            |
| 3.1.2                                                  | 635      |            | Vending                         | 1   | 117  | 117            |
| 3.1.3                                                  | 315      |            | Mail Room                       | 1   | 484  | 484            |
| 3.1.4                                                  | 670      |            | Game Room                       | 1   | 539  | 539            |
| 3.1.5                                                  | 935      |            | Laundry Room                    | 1   | 383  | 383            |
| <b>Subtotal</b>                                        |          |            |                                 |     |      | <b>1,837</b>   |
| <b>3.2 Building Maintenance, Service &amp; Storage</b> |          |            |                                 |     |      |                |
| 3.2.1                                                  | 590      |            | Storm Shelter                   | 1   | 2403 | 2403           |
| 3.2.3                                                  | YYY      |            | Data / Telecom Rm.<br>Men/Women | 1   | 87   | 87             |
| 3.2.4                                                  | YYY      |            | Restrooms                       | 2   | 60   | 120            |
| 2.2.1                                                  | YYY      |            | Mechanical Rm.                  | 1   | 108  | 108            |
| <b>Subtotal</b>                                        |          |            |                                 |     |      | <b>2,758</b>   |
| <b>Residential Facility Common Spaces Subtotal</b>     |          |            |                                 |     |      | <b>4,595</b>   |
| <b>Total Assigned Program Requirements</b>             |          |            |                                 |     |      | <b>107,483</b> |
| <b>Total Gross Project Square Feet</b>                 |          |            |                                 |     |      | <b>140,450</b> |
| Building Efficiency (NSF/GSF)                          |          |            |                                 |     |      | 77%            |

- (2) Basis for square footage/planning parameters  
Space parameters are compatible with Scott Village Residence Hall
- (3) Square footage difference between existing and proposed areas. Not applicable

**c. Impact of the proposed project on existing space**

This project will require the demolition of Annexes 40, 44 and 45 on the west side of the Dodge campus. Currently Annex 40 houses the Department of Social Work. Annexes 44 and 45 are currently occupied by UNO Facilities Management and Planning. Social Work will be temporarily relocated on the Dodge campus until its permanent home is completed with the renovation of the Engineering Building for CPACS in 2008. Facilities staff in Annex 44 will move to Operations and Maintenance in Engineering and staff in Annex 45 will move to second floor of the old clubhouse facility at Chili Greens.

**7. Equipment Requirements**

**a. List of available equipment for reuse**

Not applicable

**b. Additional equipment**

The approximate cost of equipment for the project is:

- (1) Fixed equipment \$ 837,431
- (2) Movable equipment \$1,705,187
- (3) Special or technical equipment not applicable

## 8. Special Design Considerations

### a. Construction Type

The student housing buildings shall complement existing housing. The buildings will be Type VB fire rated construction wood-frame structures. The exterior will be UNO red brick with hardboard siding exterior walls, composition and fire-resistant fiberglass roofing.

The entire project will be fully sprinkled per NFPA with detectors and alarms.

### b. Mechanical System

The goals articulated for building systems include the following:

- Provide comfort for students in the building and individual bedrooms
- Minimize operation and maintenance costs
- Allow for individual thermostatic control of HVAC in each suite

Each residential “unit” will have a dedicated air-to-air heat pump located in an accessible closet. Common spaces will be served by air-to-air heat pumps ducted to supply air diffusers within each space. Toilet exhaust will be provided using individual exhaust fans for each restroom. The feasibility of “ganging” exhaust ducts to the extent possible will be investigated to minimize openings to the outside. Energy heat recovery from exhaust for common areas and make-up air for exhaust will be investigated.

### c. Plumbing Systems

- (1) Waste, Drain, and Vent Piping: Piping for soil, waste, and drain piping will be PVC.
- (2) Handicapped Accessibility/Features: Commons area toilet rooms will be handicapped accessible and will have one handicapped water closet and a minimum of one handicapped accessible lavatory. ADA accessible residence units will also have handicapped accessible fixtures.
- (3) Supply Piping Systems: Domestic water will enter each building at the main mechanical room. The new service water main will be sized for domestic water. A reduced pressure principle backflow-preventor will be provided where the water main enters the building.
- (4) Fire Protection System: The fire protection systems will be wet pipe with fire department hose stations. Sprinkler heads will be pendant type.
- (5) Equipment Identification: Equipment nameplates will be provided for all major equipment. Pipe markers will be provided for each piping system.
- (6) Water Heaters: Individual 50-gallon natural gas water heaters located in each unit’s mechanical closet will provide domestic hot water, for four-room suites.

### d. Electrical Systems

- (1) Power Distribution: Primary electrical service to the residence hall facility will originate from a 240/120v, single phase service. All metering requirements will be provided in accordance with OPPD requirements and standards.
- (2) Interior Electrical Distribution: Generally air conditioning, pumps, and other large motor driven equipment will be fed at 208 volt, 1 phase.

- (3) **Lighting Systems:** Lighting systems will be designed to provide appropriate illumination levels within each space in accordance with IES criteria and recommendation. The lighting system for each space within the facility will, within budgetary constraints, be designed to:
  - Provide appropriate illumination levels for the particular environment or task(s) to be performed,
  - Enhance visual comfort, reduce direct glare and veiling reflections, and control brightness ratios,
  - Accent the architectural details of the facility,
  - Maximize client safety, and
  - Maximize efficiency and minimize energy costs.
- (4) **Power/Receptacle Systems:** Convenience receptacles will be provided as required for convenience power distribution. The number and location will follow architectural programming requirements for each residential space. In general, all room convenience receptacles will be 125 volt, 2 pole, 3 wire, commercial grade, safety type to accept standard three wire grounded cord and plug equipment. Other general-purpose receptacle types will be provided as required for special equipment applications.
- (5) **Telephone and Communication:** A raceway/conduit for telephone and data network system will be provided within the facility. Telephone service connections will be provided for all at each residence, staff, administrative, and support areas. Conduits will be provided for phone/fiber to data/communication rooms. A cable TV system and high-speed network access system connection will be provided. Emergency blue phone telephone system will be provided.
- (6) **Computer Requirements:** Conduits will be provided for each residence and other identified areas to the communications rooms located in each building and on each floor.
- (7) **Security/Card Access:** Security/card access shall be provided.

**e. Life Safety/ADA**

The project will conform to the requirements of the Americans with Disabilities Act with respect to accessible parking and unit counts, and the Fair Housing Act with respect to design standards (e.g. door widths, hardware, turning radii, etc.).

Fire detection and alarm systems will be installed in accordance with NFPA & NEC requirements.

**f. Architectural Character & Aesthetics**

- (1) **Exterior Considerations:** The proposed facility will be constructed of materials that are comparable with the campus master plan design guidelines and cognizant of the adjacent neighborhood. A landscape buffer of coniferous trees will border the western edge of the site.
- (2) **Interior Consideration:** Apartment-style student housing is a national trend which successfully addresses the need to de-institutionalize campus housing and compete with the market available to students off campus. Students all over the country have responded very well to this idea because it provides them with a space they can call their own.

However, the challenge of apartment-style housing is to get students to come out

of their rooms and away from those poor substitutes for human interaction – the television and the computer. Human beings thrive in environments that promote personal interaction. Some specific goals for community building articulated for this project are:

- Common area spaces that are inviting, friendly, and encourage interaction,
- Relaxed places to just hang out,
- A sense of place,
- Small neighborhoods,
- Variety of experiences offered,
- Feels like home,
- Exciting, active, interesting interior,
- Avoids long, tedious corridors,
- Shape primary circulation to feed gathering areas within the building, and
- Open visual access to community spaces.

**g. Safety & Security**

The building should make residents feel safe and provide a reasonable level of security. This includes providing sufficient outdoor lighting and a card-access locking system.

**h. Phasing, Future Expansion, & flexibility**

This project will be constructed as a single project. While future expansion of the building is not identified in the UNO Facilities Development Plan the project should maintain some flexibility in this regard to adapt to unforeseen events and potential changes over time.

These considerations include:

- Adaptability of common space to serve future programmatic changes in academic or social activities programs, and
- Ability to isolate wings for use by summer conference groups.

**i. Artwork**

The State of Nebraska 1% for Art Program does not apply to this project.

**j. Landscape Design & Site Development**

The development of the site should reinforce main pedestrian paths with formal plantings, as suggested in the UNO Facilities Development Plan. Designs should incorporate major plantings for over-story trees to provide shade and scale with under-story trees, shrubs, and perennials for seasonal interest and color. Good soil and automatic irrigation will be required in all landscape areas.

The outdoor spaces created in this project will be focused on providing environments for the buildings residents that are quiet, restful, and relaxing. Thus giving the students a place to study and socialize in a more personal manner than normally provided in academic-scaled open space.

**k. Environmental Concerns**

Annex 40, 44 and 45 all contain small levels of asbestos containing materials that will be abated by the University prior to the demolition. A Phase I Environmental Assessment was conducted on the proposed site prior to the 1998 construction of the University Village residence halls with no significant findings.

**l. Energy Management, Sustainability & Maintainability**

The Student Housing Project will encourage environmentally sensitive and sustainable practices wherever possible and will design with maintainability in mind. Goals for the project include:

- Minimize paved areas,
- Recycle demolition materials and use recycled construction materials,
- Reduce heat island effects through well shaded courtyards,
- Use of highly emissive roofing products,
- Energy efficient design,
- Adequate but not excessive glazing,
- Durable products inside and out, and
- Control light pollution.

**9. Project Budget and Fiscal Impact**

**a. Cost Estimates Criteria**

(1) The project cost analysis and budget was developed by UNO Facilities Management and Planning assuming a 5% annual inflation factor to a January 2008 mid-point of construction.

|     |                |                            |              |
|-----|----------------|----------------------------|--------------|
| (2) | Unit Cost Data |                            |              |
|     | 1.             | Net Square Feet            | 107,483      |
|     |                | Gross Square Feet          | 140,450      |
|     |                | Building Efficiency Target | 77%          |
|     | 2.             | Total Construction Cost    | \$13,088,209 |
|     |                | Total Project Cost         | \$16,475,236 |
|     |                | Construction Cost/GSF      | \$ 93.19     |
|     |                | Project Cost/GSF           | \$117.30     |

**b. Total project cost**

**1 PROBABLE CONSTRUCTION COSTS**

|    |                  |           |                   |
|----|------------------|-----------|-------------------|
| a) | General:         | \$        | 6,523,850         |
| b) | Mechanical:      | \$        | 1,449,262         |
| c) | Electrical:      | \$        | 1,731,107         |
| d) | Fixed Equipment: | \$        | 837,431           |
| g) | Sitework         | \$        | 1,346,559         |
| h) | Contingency:     | \$        | 1,200,000         |
|    | <b>Subtotal</b>  | <b>\$</b> | <b>13,088,209</b> |

**2 PROBABLE PROFESSIONAL FEES**

|    |                                      |           |                  |
|----|--------------------------------------|-----------|------------------|
| a) | Architect/Engineer Basic Service Fee | \$        | 822,560          |
| b) | Project Management:                  | \$        | 261,485          |
|    | <b>Subtotal</b>                      | <b>\$</b> | <b>1,084,045</b> |

**3 MOVABLE EQUIPMENT**

|                 |           |                  |
|-----------------|-----------|------------------|
| <b>Subtotal</b> | <b>\$</b> | <b>1,705,187</b> |
|-----------------|-----------|------------------|

**7 CODE REVIEWS, TESTING & MISC. EXPENSES**

|    |                                |           |                |
|----|--------------------------------|-----------|----------------|
| a) | Insurance:                     | \$        | 21,103         |
| b) | State Fire Marshal Plan Review | \$        | 663            |
| c) | Handicap Accessibility Review  | \$        | 331            |
| d) | Keying of doors                | \$        | 7,292          |
| e) | Interior Signage               | \$        | 13,259         |
|    | <b>Subtotal</b>                | <b>\$</b> | <b>597,795</b> |

|                                |           |                   |
|--------------------------------|-----------|-------------------|
| <b>PROBABLE PROJECT COSTS:</b> | <b>\$</b> | <b>16,475,236</b> |
|--------------------------------|-----------|-------------------|

**c. Fiscal Impact based upon first full year of operation**

- (1) Operational & Maintenance Costs  
The estimated annual operational and maintenance costs of the project are \$775,000.
- (2) Estimated Additional Programmatic Costs Per Year  
Not applicable
- (3) Applicable Building Renewal Assessment Charges  
Not applicable.

**10. Funding**

**a. Total funds required**

The total project cost will be \$16,475,236

**b. Project Funding sources (amounts and/or percentage of each)**

Revenue bonds – 100%

The project will be funded by the issuance of revenue bonds. Bond payments will be covered with revenue from room rentals.

**c. Fiscal year expenditures for project duration**

The estimated cash flow for this project is as follows:

|                |                     |
|----------------|---------------------|
| Year 2007-2008 | \$14,121,631        |
| Year 2008-2009 | \$ 2,353,605        |
| <b>Total</b>   | <b>\$16,475,236</b> |

**11. Time Line**

|                                             |                  |
|---------------------------------------------|------------------|
| Program Statement approved                  | January 19, 2007 |
| Legislative approval                        | May 31, 2007     |
| Professional consultants selection          | March 1, 2007    |
| Award of contract and start of construction | June 1, 2007     |
| Completion of construction                  | July 25, 2008    |

**12. Higher Education Supplement**

**a. CCPE Review**

- (1) CCPE review is required

This project will require review of the Coordinating Commission for Post-Secondary Education.

**b. Method of contracting**

- (1) Identify method: Design/Build
- (2) Provide rationale for method selection: The design/build delivery method provides the greatest opportunity to complete for fall 2008 opening

TO: The Board of Regents  
Business Affairs

MEETING DATE: January 19, 2007

SUBJECT: University of Nebraska at Omaha Parking Structure Program Statement and Budget

RECOMMENDED ACTION: Approve the Program Statement and Budget for the University of Nebraska at Omaha (UNO) Parking Structure

PREVIOUS ACTION: None

EXPLANATION: UNO proposes to construct a multi-level parking structure with approximately 600-900 parking spaces at the southwest corner of the Dodge site. The structure will provide parking for the expansion of campus housing in this area and additional spaces to alleviate the parking deficit that already exists with University Village. Residents will be issued restricted permits which will enhance parking availability for the general student population as well.

This new parking structure is in compliance with the 2006-2015 UNO Facilities Development Plan and addresses several of the goals and objectives of the University of Nebraska 2005-08 Strategic Framework.

Proposed start of construction: June 2007  
Proposed completion of construction: August 2008

PROJECT COST: Ranges from \$8,071,640 for 600 spaces to \$11,849,746 for 900 spaces.

ON-GOING FISCAL IMPACT: Annual Operating Costs Range from \$33,250 for 600 spaces to \$56,400 for 900 spaces

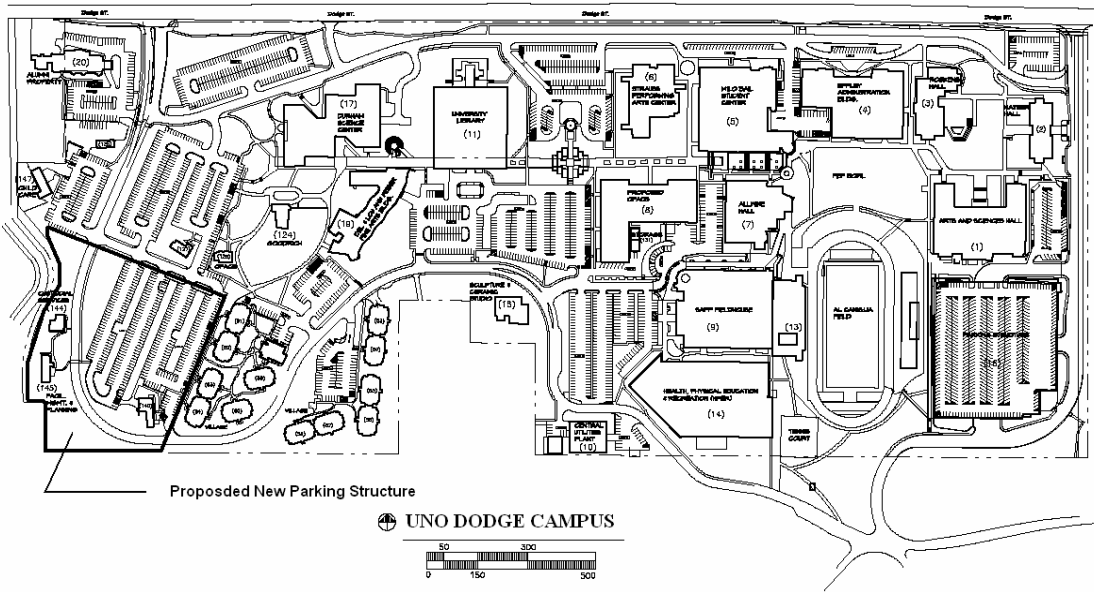
SOURCE OF FUNDS: Revenue Bonds

SPONSOR: Julie Totten  
Interim Vice Chancellor for Administration

RECOMMENDED: \_\_\_\_\_  
John Christensen, Interim Chancellor  
University of Nebraska at Omaha

DATE: December 14, 2006





## **Project Title: Dodge Location Parking Structure**

**Campus: University of Nebraska at Omaha**

**Date: January 19, 2007**

**Prepared by: UNO Facilities Management and Planning**

### **I. Introduction**

#### **A. Background and history**

The Dodge location of the University of Nebraska at Omaha (UNO) campus is currently served by surface parking, a parking structure, leased parking from two church properties on the north side of Dodge Street and the Crossroads Mall at 72nd and Dodge Street. The University runs a shuttle system from UNO to Crossroads, transporting 1,500-2,000 students on a daily basis.

At the Dodge location there are 3,471 spaces available and there is a constant shortage of adequate parking. The structured parking accounts for approximately 1,500 spaces with surface parking making up the remainder of the 3,471 spaces. The ground lease agreement for University Village dedicates 225 parking spaces for the residents of University Village. The proposed new student housing project will eliminate 333 parking spaces available in adjoining Lots I & J of which 162 spaces are assigned to University Village.

Multi-level parking structures provide an efficient means of providing parking on a land-locked campus. The proposed Dodge Parking Structure provides parking for the expansion of campus housing in this area and additional spaces to alleviate the parking deficit that already exists with University Village. Residents will be issued restricted permits which will enhance parking availability for the general student population as well.

The February 2003 University of Nebraska at Omaha Parking Study, conducted by Walker Parking Consultants, updated a 1990 study that investigated multiple parking sites and parking solutions on the Dodge location. In addition to the Crossroads parking structure lease and the shuttle system, one recommendation from that study was the construction of a 1,119-space parking structure for the site proposed in this project. The 2003 study also recommended a multi-level parking structure for the northwest corner of the Dodge location on the existing Lot G that would net 540 spaces.

#### **B. Project Description**

The University of Nebraska at Omaha (UNO) proposes to construct a parking structure on the Dodge location with 600 to 900 spaces. The site is located in the southwest corner of the Dodge location bounded by the Elmwood neighborhood on the west, Elmwood Park on the south and University Village on the east. The structure will provide replacement parking for the 333 surface spaces that would be lost with the construction of the proposed student housing and then add as many as 567 spaces to serve the new student housing residents and reduce the deficit of permit spaces for the current residents of University Village.

The structure will be managed and maintained by UNO Parking Services. The structure is scheduled to be completed by fall 2008.

**C. Purpose and Objectives**

The goal is to provide long-term parking on the Dodge location for students, faculty, staff and visitors as an integral part of a campus-wide parking and transportation system. The proposed project will:

- Replace 162 existing assigned residence hall parking spaces in the new parking structure project;
- Provide designated parking for the residents of the new student housing;
- Provide additional designated parking for the residents of the current University Village that are not served by the current assigned parking;
- Alleviate parking needs on the Dodge location for commuter students, faculty, staff and visitors by restricting up to 900 resident students to the parking structure;
- Increase the potential for the green space zone at the center of campus by consolidating parking in structures.

**II. Justification of the Project**

**A. Data that supports the funding request**

At the Dodge location there are 3,471 spaces available and a constant shortage of adequate parking. Total UNO on-campus parking is 5,666 (Dodge, Pacific and Center) with an additional 1,521 spaces leased off campus for a total of 7,187 spaces. If all parking were on campus, this quantity would meet parking formula guidelines. Unfortunately, much of the parking is not where it is needed or desired and is, therefore, used only as a last resort or not at all.

The 2006 UNO Facilities Development Plan recommends, at the Dodge location, “the focus should be to minimize surface parking and concentrate the majority of parking in three low-rise parking structures. The location of one on each end of campus and a third at the center of campus would provide easy and convenient access to all facilities on campus and additional opportunities for development of green space or future academic facilities. The existing 1,500 space garage on the east should be augmented with a new 1,200 to 1,500 car parking structure at the west side of the Dodge location and a new 900 to 1,200 car garage near the library. These three structures would meet the needs at the Dodge location for the foreseeable future. If these structures are not constructed, it will severely limit the ability of UNO to meet its future goals. The two new structures should emulate the existing 1,500 vehicle garage and be recessed, low rise facilities with minimum visual impact on the campus appearance.”

At the time that this study was completed it was assumed that the new student housing project would provide the structured parking requested here to recapture parking lost to the site and an additional amount to account for the new students and current students in University Village that are not permitted in designated resident parking. This parking is in addition to, but complements the parking recommended in the 2006 UNO Facilities Development Plan.

**B. Alternatives considered**

Since there is very limited campus land on which to construct new surface parking lots, the construction of parking structures is the only feasible option for increasing the supply of parking. An alternative to constructing additional parking structures is to restrict parking among lower division students in order to limit the demand for parking. This alternative is not feasible as many students need to drive between the University and their employment, and

the schedule for public transit in Omaha is very limited. Restricting access to on-campus parking is likely to result in increased student parking in neighborhoods adjacent to the Dodge location, which could harm UNO-community relations. Restricting access to on-campus parking could also adversely impact enrollment.

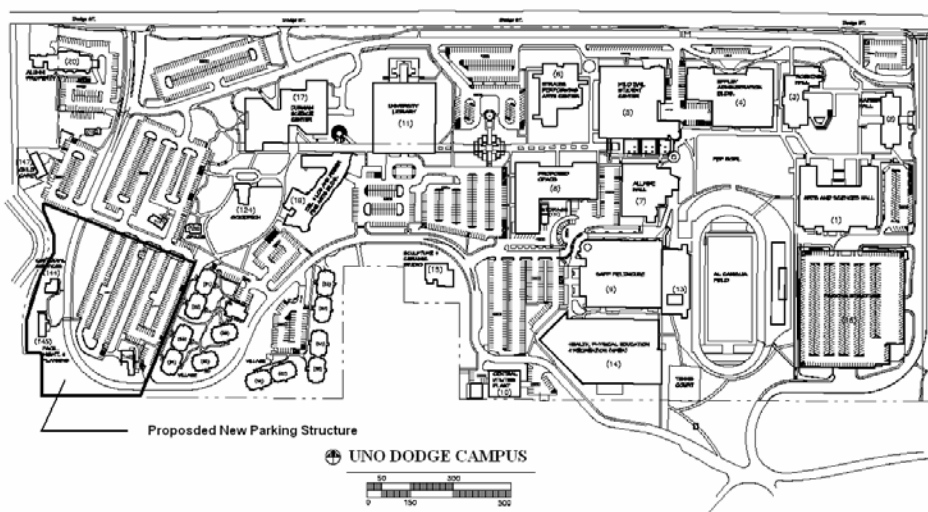
Surface parking at the Pacific location of the UNO campus is available but problematic for resolving parking on the Dodge location. Shuttle transportation north and south through Elmwood Park is not timely and causes congestion in the southeast corner of the campus in peak traffic periods. Rerouting shuttles to a 72<sup>nd</sup> Street route would double travel times and require a doubling of shuttles to transport the same number of students on current schedules.

### III. Location and Site Considerations

**A. County**  
Douglas County

**B. Campus**  
Dodge Location of the University of Nebraska at Omaha

**C. Proposed Site**  
The proposed site is located in the southwest corner of the Dodge location bounded by the Elmwood neighborhood on the west, Elmwood Park on the south and University Village student housing on the east.



**D. Influence of project on existing site condition**

#### 1. Relationship to neighbors and environment

The proposed site is located in the southwest corner of the Dodge location bounded by the Elmwood neighborhood on the west, Elmwood Park on the south and University Village on the east. The property is owned by the University of Nebraska. Elmwood Park is a City park and the Elmwood neighborhood is an established residential area. The parking structure will be designed and constructed with respect to the surrounding environs. Currently there are several UNO annexes located in the proposed site. Annexes 44 and 45 are occupied by

Facilities Management and Planning operations. These departments will be relocated to other campus facilities and the annexes will be razed.

### 2. Utilities

The site contains a storm water retention area that includes the existing parking lots. The project will address the re-establishment of these retention areas.

### 3. Parking and circulation

The project will be located on a site adjacent to the new student housing project. The existing circulation road will be retained where possible to serve as an access road to the parking structure and the new student housing area.

## IV. Comprehensive Plan Compliance

### A. Year of the agency's comprehensive plan and updates or revisions

University of Nebraska Strategic Framework: This project addresses several of the goals and objectives of the University of Nebraska 2005-08 Strategic Planning Framework:

Goal 1. *The University of Nebraska will provide the opportunity for Nebraskans to enjoy a better life through access to high quality, affordable undergraduate, graduate and professional education.*

a. Increase the percentage of Nebraska high school graduates who enroll at and graduate from the university.

Goal 3. *The University of Nebraska will play a critical role in building a talented, competitive workforce and knowledge-based economy in Nebraska in partnership with the state, private sector and other educational institutions.*

a. Work to stem and reverse the out-migration of graduates and knowledge workers.

b. Increase proportion of Nebraska high school students ranking in the top 25 percent of their classes that attend the University of Nebraska.

c. Increase the number of out-of-state students who enroll at the university.

Goal 6. *The University of Nebraska will be cost effective and accountable to the citizens of the state.*

a. Allocate resources in an efficient and effective manner.

b. Demonstrate fiscal responsibility and commitment to efficiency and effectiveness in all areas.

c. Maintain competitive capital facilities.

The University of Nebraska at Omaha has a dynamic Strategic Plan that undergoes regular review and revision. The most recent plan is available at <http://www.unomaha.edu/plan>.

### B. Consistency with the agency comprehensive capital facilities plan

This project complies with the 2006-2015 UNO Facilities Development Plan approved by the University Of Nebraska Board Of Regents in June 2006. The most recent update is available at <http://www.unomaha.edu/bnf>.

### C. Consistency with the current version of the Statewide Comprehensive Capital Facilities Plan

The Program Statement is consistent with the Statewide Comprehensive Capital Facilities Plan.

**V. Analysis of Existing Facilities**

This section is not applicable for a new parking structure.

**VI. Facility Requirements and the Impact of the Proposed Project**

**A. Functions/purpose of the proposed program**

This section is not applicable for a parking structure.

**B. Space Requirements:**

TABLE 1

**SPACE REQUIREMENTS  
UNO West Dodge Parking Structure**

| RM REF #                          | DEPARTMENT/SPACE                           | NO. UNITS | USE CODE | UNIT SIZE (NSF) | 600 Spaces     |                | 900 Spaces     |                |
|-----------------------------------|--------------------------------------------|-----------|----------|-----------------|----------------|----------------|----------------|----------------|
|                                   |                                            |           |          |                 | NSF            | GSF            | NSF            | GSF            |
| <b>PARKING STRUCTURE</b>          |                                            |           |          |                 |                |                |                |                |
| P-0                               | Parking Spaces                             | 600       | 740      | 327             | 196,200        |                |                |                |
| P-1                               | Parking Spaces                             | 900       | 740      | 327             |                |                | 294,300        |                |
| P-2                               | Maintenance and Cleaning Equipment Storage | 1         | 745      | 1200            | 1,200          |                | 1,200          |                |
| Subtotal Parking Structure        |                                            |           |          |                 | <b>197,400</b> | <b>197,819</b> | <b>295,500</b> | <b>296,127</b> |
| <b>OTHER SPACE CONSIDERATIONS</b> |                                            |           |          |                 |                |                |                |                |
| PS-7                              | Electrical/Telecomm Room                   | 1         | xxx      | 100             | 100            |                | 100            |                |
| PS-8                              | Electrical Room                            | 1         | xxx      | 40              | 40             |                | 40             |                |
| PS-9                              | Mechanical Room                            | 1         | xxx      | 720             | 720            |                | 720            |                |
| Subtotal Other Space              |                                            |           |          |                 | <b>860</b>     | <b>862</b>     | <b>860</b>     | <b>862</b>     |
| <b>Estimated Total NSF</b>        |                                            |           |          |                 | <b>198,260</b> |                | <b>296,360</b> |                |
| <b>Estimated Total GSF</b>        |                                            |           |          |                 |                | <b>198,681</b> |                | <b>296,989</b> |

**C. Impact of the proposed project on existing space**

This project will necessitate the demolition of Annexes 44 and 45.

**VII. Equipment Requirements**

Security equipment and special maintenance equipment will be required for operation of the parking structure. Security equipment will include “blue light” telephones, closed circuit TV cameras and monitors, detector loops, detectors, full signs, and a vehicle counting system. Control wiring and video cable shall be routed to UNO Campus Security. Appropriate computer hardware and software will be required to support the security system. The structure should have card access and gates, key pad (for visitor access) and coin operation.

**VIII. Special Design Considerations**

**A. Construction**

Special attention will be required to obtain maximum parking efficiency on the site with as little disruption to existing parking and circulations patterns as possible. Snow removal from the roof and around the building must be accommodated and the adverse impacts of environmental conditions on the building structure and finishes must be minimized.

**B. Life Safety/ADA**

The project will conform to the requirements of the Americans with Disabilities Act with respect to accessible parking.

**C. Historic or Architectural Significance**

The design of the structure will respond to the UNO Campus Design Guidelines.

**D. Artwork**

The requirements of the State of Nebraska One Percent for Art Program do not apply to this project

**E. Phasing/Future Expansion**

The parking structure will be designed to be compatible with a future parking structure in Lot G immediately north of this site.

**F. Environmental Concerns**

UNO will contract to have a Phase I Environmental Assessment on this area.

**IX. Project Budget and Fiscal Impact**

**A. Cost estimates criteria**

The cost estimates for this project are based on the cost per stall of local parking structure projects. These project costs were inflated by 5% per year to a January 2008 mid-point of construction.

|                                           | <u>600 Spaces</u> | <u>900 Spaces</u> |
|-------------------------------------------|-------------------|-------------------|
| Net Square Feet:                          | 198,260           | 296,360           |
| Gross Square Feet:                        | 198,681           | 296,989           |
|                                           |                   |                   |
|                                           | <u>600 Spaces</u> | <u>900 Spaces</u> |
| Total project cost per gross square foot: | \$40.63           | \$39.89           |
| Construction cost per gross square feet:  | \$35.93           | \$36.03           |

**B. Total Project**

|                        |                   |                     |
|------------------------|-------------------|---------------------|
| Construction Costs     | \$7,138,484       | \$10,701,647        |
| Non–Construction Costs | <u>\$ 933,156</u> | <u>\$ 1,148,099</u> |
| Total Project Costs    | \$8,071,640       | \$11,849,746        |

| WEST DODGE CAMPUS PARKING STRUCTURE                 |                                 | Space Count<br><b>600</b><br>\$12,000 / Space | Space Count<br><b>900</b><br>\$12,000 / Space |
|-----------------------------------------------------|---------------------------------|-----------------------------------------------|-----------------------------------------------|
| <b>1 PROBABLE CONSTRUCTION COSTS</b>                |                                 |                                               |                                               |
| a) General:                                         | 66%                             | \$ 4,261,023                                  | \$ 6,505,228                                  |
| b) Electrical                                       | 10%                             | \$ 654,475                                    | \$ 999,176                                    |
| c) Mechanical:                                      | 20%                             | \$ 1,327,564                                  | \$ 2,016,235                                  |
| d) Card Access System                               | 1%                              | \$ 73,490                                     | \$ 112,196                                    |
| e) Fixed Equip:                                     | 2%                              | \$ 138,660                                    | \$ 211,690                                    |
| Subtotal (1a..1e)                                   | 100%                            | <b>\$ 6,455,212</b>                           | <b>\$ 9,844,524</b>                           |
| h) Elevator                                         | LS                              | \$ -                                          | \$ -                                          |
| Subtotal (1a..1h)                                   |                                 | <b>\$ 6,455,212</b>                           | <b>\$ 9,844,524</b>                           |
| j) Sitework                                         |                                 |                                               |                                               |
| Subtotal (i)                                        |                                 | <b>\$ 343,344</b>                             | <b>\$ 347,521</b>                             |
| k) Contingency:                                     | 5%                              | \$ 339,928                                    | \$ 509,602                                    |
| l) Accessibility Deficiencies                       |                                 | \$ -                                          | \$ -                                          |
| <b>Total: (1a..1l)</b>                              |                                 | <b>\$ 7,138,484</b>                           | <b>\$ 10,701,647</b>                          |
|                                                     | <i>Const. Cost /<br/>Space</i>  | \$ 11,897                                     | \$ 11,891                                     |
| <b>2 PROBABLE PROFESSIONAL FEES</b>                 |                                 |                                               |                                               |
| a) Architect/Engineer Basic Service Fee:            | 6%                              | \$ 428,309                                    | \$ 642,099                                    |
| b) UNO Services:                                    |                                 | \$ -                                          | \$ -                                          |
| Total: (2a..2b)                                     |                                 | <b>\$ 428,309</b>                             | <b>\$ 642,099</b>                             |
| <b>3 MOVABLE EQUIPMENT</b>                          |                                 |                                               |                                               |
| Total: (3)                                          | LS                              | \$ -                                          | \$ -                                          |
| <b>4 SPECIAL AND TECHNICAL EQUIPMENT</b>            |                                 |                                               |                                               |
| Total (4)                                           | LS                              | <b>\$ 200,000</b>                             | <b>\$ 200,000</b>                             |
| <b>5 LAND ACQUISITION</b>                           |                                 |                                               |                                               |
| Total: (5)                                          | LS                              | \$ -                                          | \$ -                                          |
| <b>6 ARTWORK</b>                                    |                                 |                                               |                                               |
| Total: (6)                                          |                                 | \$ -                                          | \$ -                                          |
| <b>7 CODE REVIEWS, TESTING &amp; MISC. EXPENSES</b> |                                 |                                               |                                               |
| Total: (7a..7j)                                     |                                 | <b>\$ 304,848</b>                             | <b>\$ 306,000</b>                             |
| <b>PROBABLE PROJECT COSTS:</b>                      |                                 | <b>\$ 8,071,640</b>                           | <b>\$ 11,849,746</b>                          |
|                                                     | <i>Project Cost /<br/>Space</i> | \$ 13,453                                     | \$ 13,166                                     |

**C. Fiscal Impact based upon first full year of operation**

**1. Estimated additional operational and maintenance costs per year**

|                   |                   |
|-------------------|-------------------|
| <u>600 Spaces</u> | <u>900 Spaces</u> |
| \$33,250          | \$56,400          |

**2. Estimated additional programmatic costs per year**  
Not applicable

**3. Applicable annual building renewal assessment charges**  
Not applicable



**X. Funding**

**A. Total funds required:**

|                   |                   |
|-------------------|-------------------|
| <u>600 Spaces</u> | <u>900 Spaces</u> |
| \$8,071,640       | \$11,849,746      |

**B. Project funding source:**

Parking Revenues

**C. Fiscal year expenditure during project duration**

|            | <u>600 Spaces</u> | <u>900 Spaces</u> |
|------------|-------------------|-------------------|
| FY 2006-07 |                   |                   |
| FY 2007-08 | \$7,371,640       | \$10,824,746      |
| FY 2008-09 | \$ 700,000        | \$ 1,025,000      |
| Total      | \$8,071,640       | \$11,849,746      |

**XI. Time Line**

|           |                                             |                  |
|-----------|---------------------------------------------|------------------|
| <b>A.</b> | Need Statement                              | Not applicable   |
| <b>B.</b> | Program Statement                           | January 19, 2007 |
| <b>C.</b> | Funding - Legislative approval              | May 31, 2007     |
| <b>D.</b> | Professional consultants selection          | March 1, 2007    |
| <b>E.</b> | Design development documents                | Not Applicable   |
| <b>F.</b> | Receive bids for construction               | Not Applicable   |
| <b>G.</b> | Award of contract and start of construction | June 1, 2007     |
| <b>H.</b> | Completion of construction                  | August 24, 2008  |

**XII. Higher Education Supplement**

**A. CCPE Review**

This project will require the review of the Coordinating Commission for Post-Secondary Education.

**B. Method of contracting**

**1. Identify method:**

Design/Build

**2. Provide rationale for method selection:**

The design/build delivery method provides the greatest opportunity to complete for fall 2008 opening. This method was chosen because it provides the Owner a single source of project responsibility and communications, reduces administrative burdens, increases efficiencies, and often shortens the construction period. Simple buildings with repetitive elements (like parking structures) are well suited to the design/build method of contracting.

TO: The Board of Regents

Business Affairs

MEETING DATE: January 19, 2007

SUBJECT: University of Nebraska at Omaha Student Housing and Parking Financing

RECOMMENDED ACTION: Approve the attached Resolution (1) adopting the Third Supplemental Resolution to Sixth Series Resolution authorizing the issuance of not to exceed \$32,000,000 aggregate principal amount of Revenue Bonds, Series 2007 (University of Nebraska at Omaha Student Facilities Revenue Bonds), (2) authorizing the execution and delivery of a Supplemental Master Indenture and the related Master Note, (3) authorizing the negotiated sale of such Revenue Bonds, approving the Bond Purchase Agreements and the Preliminary Official Statements, and authorizing the Vice President for Business and Finance to determine interest rates (not to exceed an average of 5.0%), principal amounts, principal maturities and redemption provisions of such Revenue Bonds, and (4) approving the preparation and use of a Final Official Statement.

PREVIOUS ACTION: January 20, 2006 – Board of Regents approved additional housing at UNO, authorized issuance of a request for proposals for a private developer(s) and authorized the President, in consultation with the Board Chair, to negotiate and approve a ground lease with the successful respondent to provide up to 400 additional beds.

EXPLANATION: There is a demonstrated need for additional student housing and parking on the Dodge location of the UNO campus. Facilities to house up to 400 students and accommodate 600 to 900 vehicles have been proposed.

The Series 2007 UNO Student Facilities Revenue Bonds will be a combined financing covering both the proposed housing and parking facilities. The overall issue will have a 32 year maturity. Current bond market conditions would provide an average interest rate of 4.65%. This would result in average annual debt service payments of approximately \$1,600,000 (assuming a 600 stall garage) or \$1,890,000 (assuming a 900 stall garage). Projected net revenues from housing and parking operations available for debt service payments (projected revenues over projected expenses) gives an annual debt service coverage ratio in excess of 1.15, which is recommended for issues of this kind. In addition to the net revenues generated by the housing and parking operations, this project will be a part of the Obligated Group under the Master Trust Indenture, which covenants pledged revenues as defined in the Master Indenture.

Members of the public and the news media may obtain a copy of the proposed Supplemental Resolution, Preliminary Official Statement and other bond documents (when they become available) in the Office of the University Corporation Secretary, 3835 Holdrege Street, Lincoln, NE

68583, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday, except University holidays.

PROJECT COST:

Assuming 600 Stall Garage:

|                                       |                     |
|---------------------------------------|---------------------|
| Proposed size of Issue                | \$26,605,000        |
| Less: Deposit to Debt Service Reserve | (2,135,000)         |
| Deposit to Capitalized Interest Fund  | (1,430,000)         |
| Costs of Issuance, Rounding           | <u>(400,000)</u>    |
| Bond proceeds, net                    | 22,640,000          |
| Payments from Parking Operations Fund | 1,200,000           |
| Construction Fund Interest            | <u>706,876</u>      |
| Total Project Cost                    | <u>\$24,546,876</u> |

Assuming 900 Stall Garage:

|                                               |                     |
|-----------------------------------------------|---------------------|
| Proposed size of Issue                        | \$32,000,000        |
| Less: Deposit to Debt Service Reserve         | (2,510,000)         |
| Deposit to Capitalized Interest Fund          | (1,660,000)         |
| Cushion for Interest Rate Changes and OID/OIP | (1,055,000)         |
| Costs of Issuance, Rounding                   | <u>(465,000)</u>    |
| Bond proceeds, net                            | 26,310,000          |
| Payments from Parking Operations Fund         | 1,200,000           |
| Construction Fund Interest                    | <u>814,982</u>      |
| Total Project Cost                            | <u>\$28,324,982</u> |

SOURCE OF FUNDS:

Revenue Bonds and Parking Operating Fund

SPONSORS:

Julie Totten  
Interim Vice Chancellor for Administration

David E. Lechner  
Vice President for Business & Finance

RECOMMENDED:

\_\_\_\_\_  
John Christensen, Interim Chancellor  
University of Nebraska at Omaha

DATE:

December 14, 2006

## RESOLUTION

### I.

**BE IT RESOLVED BY THE BOARD OF REGENTS OF THE UNIVERSITY OF NEBRASKA** (the “**Board**”) that the Resolution entitled “Third Supplemental Resolution to Sixth Series Resolution” Authorizing the Issuance and Sale of Not to Exceed Thirty Two Million Dollars (\$32,000,000) Revenue Bonds, Series 2007 (University of Nebraska at Omaha Student Facilities Revenue Bonds) of The Board of Regents of the University of Nebraska” (the “**Supplemental Resolution**”) in the form attached hereto as **Exhibit A** and made a part hereof by reference is hereby approved, adopted, ratified and affirmed together with such changes, additions, deletions or modifications as the Chair of this Board, University counsel and bond counsel shall approve as being in the best interests of the Board and the University of Nebraska.

### II.

**BE IT FURTHER RESOLVED BY THE BOARD** that (a) the Supplemental Master Indenture numbered and dated the date determined by the Vice President for Business and Finance on behalf of the Board (the “**Supplemental Indenture**”) between the Board and Wells Fargo Bank, National Association, as successor to National Bank of Commerce Trust and Savings Association, Master Trustee (the “**Master Trustee**”), in the form attached hereto as **Exhibit B** and made a part hereof by reference, supplementing the Master Trust Indenture dated as of June 1, 1995 (the “**Master Trust Indenture**”) between the Board and the Master Trustee, which Supplemental Indenture authorizes the execution and delivery of an Obligated Group Direct Obligation Master Note, Series 2007 (University of Nebraska at Omaha Student Facilities Revenue Bonds) bearing such series designation and dated the date determined by the Vice President for Business and Finance on behalf of the Board (the “**Master Note**”) in the principal amount of not to exceed Thirty Two Million Dollars (\$32,000,000) and (b) the Master Note in the form attached hereto as **Exhibit C** and made a part hereof by reference, are hereby approved, adopted, ratified and affirmed together with such changes, additions, deletions or modifications as the Chair of this Board,

University counsel and bond counsel shall approve as being in the best interests of the Board and the University of Nebraska.

### III.

**BE IT FURTHER RESOLVED BY THE BOARD** that the Sale of Not to exceed Thirty Two Million Dollars (\$32,000,000) Revenue Bonds, Series 2007 (University of Nebraska at Omaha Student Facilities Revenue Bonds) of The Board of Regents of the University of Nebraska (the “**2007 UNO Student Facilities Bonds**”) authorized by the Supplemental Resolution shall be sold by negotiated sale at an average interest rate not to exceed five percent (5%) to Ameritas Investment Corp. pursuant to a Bond Purchase Agreement dated the date determined by the Vice President for Business and Finance on behalf of the Board in the form presented to the Board as **Exhibit D** and made a part hereof by this reference, which Bond Purchase Agreement is hereby adopted, ratified, affirmed and approved, together with such changes or modifications as the Chair of this Board, University counsel and bond counsel shall approve as being in the best interests of the Board and the University of Nebraska. The Vice President for Business and Finance, on behalf of the Board, is hereby authorized and directed to approve the principal amount of 2007 UNO Student Facilities Bonds to be issued and the principal maturities, interest rates and redemption provisions thereof and to take all necessary actions and execute all necessary documents to effect the sale of the 2007 UNO Student Facilities Bonds.

### IV.

**BE IT FURTHER RESOLVED BY THE BOARD** that the Preliminary Official Statement of the Board with respect to the 2007 UNO Student Facilities Bonds, dated the date determined by the Vice President for Business and Finance on behalf of the Board, in the form presented to the Board as **Exhibit E**, together with such changes, additions, deletions or modifications as the Chair of the Board, University counsel and bond counsel shall approve as being in the best interests of the Board and the University of Nebraska, and the final Official Statement to be dated the date of the sale of the 2007 UNO Student Facilities Bonds, which final Official Statement shall include the terms of the 2007 UNO Student

Facilities Bonds, are hereby approved and authorized for delivery to the purchaser of the 2007 UNO Student Facilities Bonds.

**V.**

**BE IT FURTHER RESOLVED BY THE BOARD** that (a) the Continuing Disclosure Agreement dated the date determined by the Vice President for Business and Finance on behalf of the Board by and among the Board and the Sixth Series Trustee named in the Sixth Series Resolution dated as of November 1, 1993 and adopted by the Board on October 15, 1993 to satisfy the requirements of Rule 15c2-12 of the Securities and Exchange Commission with respect to the 2007 UNO Student Facilities Bonds in the form attached hereto as **Exhibit F** and made a part hereof by reference, and (b) the Tax Compliance Agreement dated the date determined by the Vice President for Business and Finance on behalf of the Board by and between the Board and the Sixth Series Trustee to satisfy the requirements of Internal Revenue Code of 1986, as amended, and the applicable regulations thereunder with respect to the Series 2007 University of Nebraska at Omaha Student Facilities Revenue Bonds in the form attached hereto as **Exhibit G** and made a part hereof by reference, are each hereby approved, adopted, ratified and affirmed together with such changes, additions, deletions or modifications and the Chair of this Board, University counsel and bond counsel shall approve as being in the best interests of the University of Nebraska.

**VI.**

**BE IT FURTHER RESOLVED BY THE BOARD** that the members and officers of this Board and the officials of the University of Nebraska, or any of them, be, and they hereby are, and each of them hereby is, authorized and directed to take any and all action including the execution of all papers, certificates, receipts and documents, they or any of them may deem necessary or desirable to effectuate, in accordance with the terms of the Supplemental Resolution pertaining thereto adopted at this meeting, the delivery and payment for the 2007 UNO Student Facilities Bonds, and the execution and delivery of the Supplemental Indenture and the Master Note.

**VII.**

**BE IT FURTHER RESOLVED BY THE BOARD** that all actions heretofore taken for or on behalf of, or in the name of the Board, by any of the members of officers thereof or by any officers of the University of Nebraska with respect to the authorization or offering for sale of 2007 UNO Student Facilities Bonds are hereby validated, ratified and confirmed.

TO: The Board of Regents  
Business Affairs

MEETING DATE: January 19, 2007

SUBJECT: Purchase of Douglas County, Nebraska Property

RECOMMENDED ACTION: Approve a Purchase Agreement with Douglas County, Nebraska for property at 67<sup>th</sup> & Center Streets, Omaha.

PREVIOUS ACTION: None

EXPLANATION: The Douglas County Board of Commissioners has approved the transfer of county property (approximately 10 acres) at 67<sup>th</sup> & Center Streets to the Board of Regents. The purchase price is the appraised value of \$825,000. In addition the county will be reimbursed \$25,000 for relocation expenses.

Closing shall occur upon thirty days' notice by the university any time during the three years following the date of this agreement. The county may remain in occupancy of the property for up to eighteen months following closing. The county has the option to remove the maintenance building on the property at any time prior to the closing or during its occupancy of the building after the closing.

This property is part of the Center site, University of Nebraska at Omaha Facilities Development Plan 2006-2015. An environmental assessment will be completed prior to closing.

The proposed agreement has been reviewed and approved as to form and content by the Office of the University General Counsel.

Members of the public and news media may obtain a copy of the proposed agreement in the Office of the University Corporation Secretary, 3835 Holdrege Street, Lincoln, Nebraska 68583, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday, except University holidays.

PROJECT COST: \$850,000

SOURCE OF FUNDS: Cash Funds

SPONSOR: Julie Totten  
Interim Vice Chancellor for Administration

RECOMMENDED: \_\_\_\_\_  
John Christensen, Interim Chancellor  
University of Nebraska at Omaha




DATE: December 14, 2006



# County Property Acquisition



## Legend

-  Highlighted Feature
-  Parcel
-  Street

**C. FOR INFORMATION ONLY**

1. Board of Regents agenda items related to the Strategic Framework  
Addendum X-C-1
2. Calendar of establishing and reporting accountability measures  
Addendum X-C-2
3. Current version of the Strategic Framework Addendum X-C-3
4. This proposed amendment of Section 3.4.2 of the *Bylaws of the Board of Regents of the University of Nebraska* relating to vacation and the proposed amendments to Board of Regents' policies RP-3.3.1 relating to vacation and sick leave are presented for information purposes only. Approval of these amendments will be requested at the Board of Regents' meeting on March 9, 2007.  
Addendum X-C-4
5. These proposed amendments of Sections 1.3 and 1.4 of the Standing Rules of the Board of Regents relating to the standing committees of the Board are presented for information only in accordance with the requirements of Section 7.2 of the Standing Rules and Section 1.11 of the *Bylaws of the Board of Regents*. Approval of these amendments will be requested at the Regents' meeting on March 9, 2007. Addendum X-C-5

TO: The Board of Regents  
Academic Affairs

MEETING DATE: January 19, 2007

SUBJECT: Board of Regents agenda items related to the Strategic Framework

RECOMMENDED ACTION: For Information Only

PREVIOUS ACTION: The current version of the framework appears as an information item at each Board of Regents meeting.  
  
April 2005 – The Board of Regents began development of the University of Nebraska “Strategic Framework – Accountability Measures” document.

EXPLANATION: Attached is an explanation of the agenda items that are aligned with the strategic goals of the Board of Regents’ Strategic Framework.

RECOMMENDED: \_\_\_\_\_  
James B. Milliken  
President

DATE: December 14, 2006

Alignment of the University's Strategic Goals with Board of Regents Agenda Items  
January 19, 2007, Meeting

1. **The University of Nebraska will provide the opportunity for Nebraskans to enjoy a better life through access to high quality, affordable undergraduate, graduate and professional education.**
  - Academic Affairs discussion of graduation rate peer comparisons
  - Business Affairs discussion of state fiscal climate and NU's budget request
  - Establishment of need-based financial aid accountability measure
  - Approval of expenditures to provide wireless access in UNK residence halls
  - Approval of program statement and budget for UNO student housing, parking structure
  - Report on programs with tuition variances
  
2. **The University of Nebraska will build and sustain undergraduate, graduate and professional programs of high quality with an emphasis on excellent teaching.**
  - Academic Affairs update on proposed Northeast Division of the College of Nursing
  - Approve name change for Department of Child, Youth and Family Studies
  - Approve program statement for UNK Bruner Hall of Science renovation
  - Approve naming, program statement and budget for Weigel Williamson Center for Visual Rehabilitation
  - Report on tenure density
  
3. **The University of Nebraska will play a critical role in building a talented, competitive workforce and knowledge-based economy in Nebraska in partnership with the state, private sector and other educational institutions.**
  - Academic Affairs update on proposed Northeast Division of the College of Nursing
  - Update on Workforce Development accountability measure establishment
  
4. **The University of Nebraska will pursue excellence and regional, national and international competitiveness in research and scholarly activity, as well as their application, focusing on areas of strategic importance and opportunity.**
  - Approve HVAC improvements at UNMC Wittson Hall
  
5. **The University of Nebraska will serve the entire state through strategic and effective engagement and coordination with citizens, businesses, agriculture, other educational institutions, and rural and urban communities and regions.**
  - Approve joint operating agreement between UNK, the Kearney Public School District, and the Kearney Public Schools Foundation for shared operation of the Robert M. Merryman Performing Arts Center
  - Approve purchase agreement with Douglas County for property at 67<sup>th</sup> and Center Streets in Omaha
  
6. **The University of Nebraska will be cost effective and accountable to the citizens of the state.**
  - Report and establishment of accountability measures related to administrative/business process efficiencies
  - Accept the audited financial statements of the University and related entities
  - Authorize an agency agreement between the University, State Investment Officer and University of Nebraska Foundation for management of University Trust Funds
  - Approve the UNK Facilities Development Plan
  - Report on changes in construction projects

TO: The Board of Regents  
Academic Affairs

MEETING DATE: January 19, 2007

SUBJECT: Calendar of establishing and reporting accountability measures

RECOMMENDED ACTION: For Information Only

PREVIOUS ACTION: None

EXPLANATION: Attached is a calendar of establishing and reporting accountability measures.

RECOMMENDED: \_\_\_\_\_  
James B. Milliken  
President

DATE: December 14, 2006

Calendar of Establishing and Reporting Accountability Measures  
Approved by the Strategic Planning Task Force  
September 28, 2006

November 2006

Establish Accountability Measures for:

- Workforce Development [2-c-i]

Report on Accountability Measure progress related to:

- Enrollment [1-b-i] (Final)
- LB 605 [4-a-iii] (Implementation Plan and Timeline)

January 2007

Establish Accountability Measures for:

- Need-based Financial Aid [1-a-iii]
- Administrative/Business Process Efficiencies [6-a-iii] (3-Year Target)

Report on Accountability Measure progress related to:

- Graduation Rates [1-b-iii] (Peer Comparisons)
- Administrative/Business Process Efficiencies [6-a-iii] (1-Year Target)

March 2007

Establish Accountability Measures for:

- Nebraska Top 25% [3-b-i]
- Out of State Students [3-c-i]
- Merit-based Scholarships [3-b-ii]

Report on Accountability Measure progress related to:

- Research [4-a-i]

April 2007

Establish Accountability Measures for:

- Entrepreneurship [3-d]

June 2007

Report on Accountability Measure progress related to:

- State Funding [1-a-i]
- Tuition [1-a-ii]
- Faculty Merit Compensation [2-a-i]

September 2007

Report on Accountability Measure progress related to:

- Enrollment [1-b-i] (Preliminary)
- Gender/Minority Faculty Equity [2-a-iii]
- Student Learning Assessment [6-f-i]

November 2007

Report on Accountability Measure progress related to:

- Enrollment [1-b-i] (Final)
- Nebraska Top 25% [3-b-i]
- Out of State Students [3-c-i]
- Workforce Development [2-c-i]
- LB 605 [4-a-iii]
- Graduation Rates [1-b-iii] (NU)

### January 2008

Establish Accountability Measures for:

- Partnerships [4-d-i]

Report on Accountability Measure progress related to:

- Need-based Financial Aid [1-a-iii]
- Administrative/Business Process Efficiencies [6-a-iii]
- Graduation Rates [1-b-iii] (Peer Comparisons)

### March 2008

Report on Accountability Measure progress related to:

- Research [4-a-i]
- Merit-based Scholarships [3-b-ii]

### April 2008

Report on Accountability Measure progress related to:

- Entrepreneurship [3-d]

### June 2008

Report on Accountability Measure progress related to:

- State Funding [1-a-i]
- Tuition [1-a-ii]
- Faculty Merit Compensation [2-a-i]

### September 2008

Report on Accountability Measure progress related to:

- Enrollment [1-b-i] (Preliminary)
- Gender/Minority Faculty Equity [2-a-iii]
- Student Learning Assessment [6-f-i]

### November 2008

Report on Accountability Measure progress related to:

- Enrollment [1-b-i] (Final)
- Nebraska Top 25% [3-b-i]
- Out of State Students [3-c-i]
- Workforce Development [2-c-i]
- LB 605 [4-a-iii]
- Graduation Rates [1-b-iii] (NU)

### January 2009

Report on Accountability Measure progress related to:

- Need-based Financial Aid [1-a-iii]
- Administrative/Business Process Efficiencies [6-a-iii]
- Graduation Rates [1-b-iii] (Peer Comparisons)
- Partnerships [4-d-i]

## Calendar of Establishing and Reporting Accountability Measures

| Strategy                                               | Accountability Measure Establishment Date                     | Accountability Measure Reporting Date                                          |
|--------------------------------------------------------|---------------------------------------------------------------|--------------------------------------------------------------------------------|
| State Funding (1-a-i)                                  | June 2006                                                     | June 2007                                                                      |
| Tuition (1-a-ii)                                       | October 2005                                                  | June 2007                                                                      |
| Need-based Financial Aid (1-a-iii)                     | January 2007                                                  | January 2008                                                                   |
| Enrollment (1-b-i)                                     | October/December 2005                                         | November 2006 (Final)<br>September 2007 (Preliminary)<br>November 2007 (Final) |
| Graduation Rates (1-b-iii)                             | December 2005                                                 | January 2007 (Peer Comparison)<br>November 2007 (NU)                           |
| Faculty Merit Compensation (2-a-i)                     | December 2005                                                 | June 2007                                                                      |
| Gender/Minority Faculty Equity (2-a-iii)               | September 2006                                                | September 2007                                                                 |
| Workforce Development (2-c-i)                          | November 2006                                                 | November 2007                                                                  |
| Nebraska Top 25% (3-b-i)                               | March 2007                                                    | November 2007                                                                  |
| Merit-based Scholarships (3-b-ii)                      | March 2007                                                    | March 2008                                                                     |
| Out of State Students (3-c-i)                          | March 2007                                                    | November 2007                                                                  |
| Entrepreneurship (3-d)                                 | April 2007                                                    | April 2008                                                                     |
| Research (4-a-i)                                       | October 2005                                                  | March 2007                                                                     |
| LB 605 (4-a-iii)                                       | December 2005                                                 | November 2006                                                                  |
| Partnerships (4-d-i)                                   | January 2008                                                  | January 2009                                                                   |
| Administrative/Business Process Efficiencies (6-a-iii) | December 2005 (1-Year Target)<br>January 2007 (3-Year Target) | January 2007                                                                   |
| Student Learning Assessment (6-f-i)                    | June 2006                                                     | September 2007                                                                 |



TO: The Board of Regents  
Academic Affairs

MEETING DATE: January 19, 2007

SUBJECT: Current version of the Strategic Framework

RECOMMENDED ACTION: For Information Only

PREVIOUS ACTION: None

EXPLANATION: Attached is the current version of the Strategic Framework document.

RECOMMENDED: \_\_\_\_\_  
James B. Milliken  
President

DATE: December 14, 2006

## **INVESTING IN NEBRASKA'S FUTURE**

### **Strategic Planning Framework -- Accountability Measures**

### **An Implementation Tool for the Board of Regents and University Leadership**

**2006-2009**

The University of Nebraska is a four-campus, public university which was created and exists today to serve Nebraskans through quality teaching, research, and outreach and engagement. The future of the State of Nebraska is closely tied to that of its only public university, and this framework will guide university-wide and campus planning to help build and sustain a Nebraska that offers its citizens educational and economic opportunity and a high quality of life.

The framework consists of six overarching goals emphasizing access and affordability, quality programs, workforce and economic development, research growth, engagement with the state, and accountability. Each goal has a number of related objectives which will be prioritized, and strategies and accountability measures will be developed for Board and university-wide monitoring over a multi-year period.

The university's efforts will not be limited to these priorities, as we expect to be able to measure progress in other areas given the interrelatedness of the objectives, other priorities of the Board and the President, and the mature and/or ongoing strategic planning efforts of the four campuses. Each campus has established a set of quality indicators with metrics that provide a means to evaluate achievement and momentum related to many of these objectives. Additional indicators will be developed to address each objective consistent with campus missions.

1. The University of Nebraska will provide the opportunity for Nebraskans to enjoy a better life through access to high quality, affordable undergraduate, graduate and professional education.

a. Maintain an affordable cost of education.

*i. Secure state funding sufficient to support excellent programs.*

| <b>1-Year Target<br/>(FY06-07)</b>                                                                         | <b>3-Year Target<br/>(FY08-09)</b>                                                                         |
|------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------|
| <b>Achieve an increase in state funding that meets or exceeds the Higher Education Price Index (HEPI).</b> | <b>Achieve an increase in state funding that meets or exceeds the Higher Education Price Index (HEPI).</b> |

Report date: June 2007

*ii. Keep tuition increases moderate and predictable.*

| <b>1-Year Target<br/>(FY06-07)</b>  | <b>3-Year Target<br/>(FY08-09)</b>                                                                  |
|-------------------------------------|-----------------------------------------------------------------------------------------------------|
| <b>No greater than 9% (FY06-07)</b> | <b>No greater than 8%<br/>(FY07-08)<br/>No greater than 5% + 1% LB 605 assessment<br/>(FY08-09)</b> |

Report date: June 2007

*iii. Increase support for need-based financial aid.*

| <b>1-Year Target<br/>(FY06-07)</b> | <b>3-Year Target<br/>(FY08-09)</b> |
|------------------------------------|------------------------------------|
| <b>TBD<br/>January 2007</b>        | <b>TBD<br/>January 2007</b>        |

Report date: January 2008

b. Increase the percentage of Nebraska high school graduates who enroll at and graduate from the university.

*i. The University of Nebraska shall increase its overall enrollment.*

| <b>1-Year Target<br/>(FY06-07)</b> | <b>3-Year Target<br/>(FY08-09)</b> |
|------------------------------------|------------------------------------|
| <b>1.5% annually</b>               | <b>1.5% annually</b>               |

Report date: September 2006 (preliminary), November 2006 (final), September/November 2007

*ii. Each campus shall exceed the average undergraduate freshman-to-sophomore retention rate of its peer institutions.*

iii. *Each campus shall maintain or reach the average undergraduate six-year graduation rate of its peer institutions.*

| <b>1-Year Target<br/>(FY06-07)</b>                                                                                                                        | <b>3-Year Target<br/>(FY08-09)</b>                                                                                                                        |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------|
| Each campus will maintain or show progress toward reaching the average six-year graduation rate of its peers.                                             | Each campus will maintain or reach the average six-year graduation rate of its peers.                                                                     |
| All prospective and current undergraduate students are regularly informed and assisted in obtaining the benefit of the University's graduation guarantee. | All prospective and current undergraduate students are regularly informed and assisted in obtaining the benefit of the University's graduation guarantee. |

Report date: January 2007 (Peer Comparisons), November 2007 (NU)

iv. *Each campus shall endeavor to increase the enrollment of students of color, employing measures permitted by state and federal law.*

v. *The university shall engage in partnerships with other higher education institutions, K-12, and the private sector to increase the overall college going rate in Nebraska.*

- c. Increase the percentage of persons of color and the economically disadvantaged who enroll at and graduate from the university, employing measures permitted by state and federal law.
- d. Expand lifelong educational opportunities, including those for non-traditional and transfer students.
- e. Promote adequate student preparation for and success in higher education.

2. The University of Nebraska will build and sustain undergraduate, graduate and professional programs of high quality with an emphasis on excellent teaching.

- a. Recruit and retain exceptional faculty and staff, with special emphasis on women and persons of color.
  - i. *Faculty salaries and incentives (awarded on the basis of merit) and fringe benefits should exceed the average of peer institutions.*

| <b>1-Year Target<br/>(FY06-07)</b>                                                                                                  | <b>3-Year Target<br/>(FY08-09)</b>                                                                                                         |
|-------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------|
| Demonstrate significant progress toward the goal of each campus exceeding the midpoint of its peers in faculty salaries by FY 2009. | Once the midpoint of peers has been exceeded, establish an exceptional merit fund to provide additional incentives related to performance. |
| Award all salary increases on the basis of merit.                                                                                   |                                                                                                                                            |

Report date: June 2007

- ii. *Each campus shall conduct campus climate surveys and minimize the differences in assessment of climate among various groups of employees, especially women and persons of color.*
- iii. *Each campus shall endeavor to exceed the average of its peers in the proportion of the faculty who are women or persons of color, employing measures permitted by state and federal law.*

| 1-Year Target<br>(FY06-07)                                                                            | 3-Year Target<br>(FY08-09)                                                                                                                                                                                                                                                                                  |
|-------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Increase the percentage of total NU faculty who are women or persons of color over Fall 2005 figures. | Meet or exceed the average of peers in the proportion of faculty who are women or persons of color.<br><br>Report on other measures of success including the net change in number of faculty who are women or persons of color and the relative rate of change in faculty composition as compared to peers. |

Report date: September 2007

- iv. *Secure enactment of the Distinguished Professorship Act.*
- b. Pursue excellence in programs where the university can be a regional, national and/or international leader.
- c. Pursue excellence in programs aligned with the long-term interests of the state.
  - i. *Determine key areas of future workforce demand and strengthen or develop curricula and programs in alignment with those areas.*

| 1-Year Target<br>(FY06-07)                                                                                                                                                                           | 3-Year Target<br>(FY08-09)                                                   |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------|
| TBD<br>November 2006<br><br><i>(Compile and present appropriate data on Nebraska's demonstrated and projected workforce needs from state, business and industry groups, and university sources.)</i> | TBD<br>November 2006<br><br><i>(Align programs to meet workforce needs.)</i> |

Report date: November 2007

- ii. *Develop educational programs that prepare students for the flexibility required to respond to the uncertainty of future workforce demands.*
- iii. *Develop distance education and other educational programs that permit Nebraskans to transition from industries with declining opportunities to meet future workforce demands.*
- d. Achieve university-wide and campus priorities through the strategic allocation of resources.

3. The University of Nebraska will play a critical role in building a talented, competitive workforce and knowledge-based economy in Nebraska in partnership with the state, private sector and other educational institutions.
- a. Work to stem and reverse the out-migration of graduates and knowledge workers.
  - b. Increase proportion of Nebraska high school students ranking in the top 25 percent of their classes that attend the University of Nebraska.
    - i. *Increase enrollment of Nebraska students ranked in top 25% of their high school class.*

| 1-Year Target<br>(FY06-07) | 3-Year Target<br>(FY08-09) |
|----------------------------|----------------------------|
| TBD<br>March 2007          | TBD<br>March 2007          |

Report date: November 2007

- ii. *Increase support for merit-based scholarships.*

| 1-Year Target<br>(FY06-07) | 3-Year Target<br>(FY08-09) |
|----------------------------|----------------------------|
| TBD<br>March 2007          | TBD<br>March 2007          |

Report date: March 2008

- c. Increase the number of out-of-state students who enroll at the university.
  - i. *Increase enrollment of out-of-state undergraduate students at UNL, UNO and UNK.*

| 1-Year Target<br>(FY06-07) | 3-Year Target<br>(FY08-09) |
|----------------------------|----------------------------|
| TBD<br>March 2007          | TBD<br>March 2007          |

Report date: November 2007

- d. Improve entrepreneurship education, training and outreach.

| 1-Year Target<br>(FY06-07)                                                                                  | 3-Year Target<br>(FY08-09) |
|-------------------------------------------------------------------------------------------------------------|----------------------------|
| TBD<br>April 2007<br><br><i>(Inventory, develop planning for entrepreneurship programs, and set goals.)</i> | TBD<br>April 2007          |

Report: April 2008

- e. Increase the global literacy of our students and citizens.

- f. Develop and strengthen internship and service learning opportunities with business, education, government, military, and nonprofit organizations.
4. The University of Nebraska will pursue excellence and regional, national and international competitiveness in research and scholarly activity, as well as their application, focusing on areas of strategic importance and opportunity.
- a. Increase external support for research and scholarly activity.
    - i. *Increase federal support for instruction, research and development, and public service.*

| 1-Year Target<br>(FY06-07)                                                                                                                                                                                                                                                                                                                                                       | 3-Year Target<br>(FY08-09)                       |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------|
| <p><b>Increase UNL and UNMC federal research awards from all federal agencies at a rate 20% higher per year than total national federal awards per year on three-year rolling average.</b></p> <p><b>Increase UNO and UNK total sponsored awards for instruction, research, and public service from all federal agencies by 15% annually on a five-year rolling average.</b></p> | <p><b>Achieve annual and 3-year targets.</b></p> |

Report: March 2007

- ii. *Inventory and forecast infrastructure (physical facilities, information technology, equipment) necessary to support continued growth in research activity and secure private and public support to eliminate deficiencies.*
- iii. *Implement LB 605 to repair, renovate and/or replace specific university facilities.*

| 1-Year Target<br>(FY06-07)                                | 3-Year Target<br>(FY08-09)                                          |
|-----------------------------------------------------------|---------------------------------------------------------------------|
| <p><b>Report on implementation plan and timeline.</b></p> | <p><b>Renovation projects proceeding on budget and on time.</b></p> |

Report: November 2006

- b. Increase undergraduate and graduate student participation in research and its application.
- c. Encourage interdisciplinary, intercampus and inter-institutional collaboration.
- d. Encourage and facilitate the commercialization of research and technology to benefit Nebraska.
- e. Improve the quantity and quality of research space through public and private support.

5. The University of Nebraska will serve the entire state through strategic and effective engagement and coordination with citizens, businesses, agriculture, other educational institutions, and rural and urban communities and regions.
  - a. Support economic growth, health and quality of life through policy initiatives consistent with university mission.
  - b. Recognize and reward faculty innovation and effectiveness in outreach and engagement.
  - c. Connect Nebraska cities, institutions, regions and communities through university programs.
  - d. Support Nebraska's economic development.
    - i. *Partner and collaborate with government and the private sector to attract, retain, and spur business development and economic opportunity.*

| 1-Year Target<br>(FY06-07)                                                                                | 3-Year Target<br>(FY08-09) |
|-----------------------------------------------------------------------------------------------------------|----------------------------|
| TBD<br>January 2008<br><br><i>(Inventory collaborative agreements and set annual and 3-year targets.)</i> | TBD<br>January 2008        |

Report: January 2009

- ii. *Use survey data of Nebraska business and industry, including agriculture, to foster more effective relationships with the private sector.*
  - e. Build local, regional, national and international partnerships across public and private sectors.
6. The University of Nebraska will be cost effective and accountable to the citizens of the state.
  - a. Allocate resources in an efficient and effective manner.
    - i. *Review and ensure administrative best practices in bidding.*
    - ii. *Build a comprehensive long-range capital facilities planning process and provide a six-year capital construction plan, updated quarterly.*



iii. *Find savings and cost reductions through administrative and business process efficiencies.*

| <b>1-Year Target<br/>(FY06-07)</b> | <b>3-Year Target<br/>(FY08-09)</b> |
|------------------------------------|------------------------------------|
| TBD<br>January 2007                | TBD<br>January 2007                |

Report: January 2007 (1-Year Target from FY05-06)

iv. *Assess priority programs and make appropriate revisions, if any.*

v. *Investigate revenue-generating ventures.*

- b. Demonstrate fiscal responsibility and commitment to efficiency and effectiveness in all areas.
- c. Maximize and leverage non-state support.
- d. Create and report performance and accountability measures.
- e. Maximize potential of information technology to support the university's mission.
- f. Implement measures of student learning and success outcomes.

i. *Compare and improve educational value-added performance.*

| <b>1-Year Target<br/>(FY06-07)</b>                                                                                                                                                                          | <b>3-Year Target<br/>(FY08-09)</b>                                  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------|
| <b>Review established dashboard indicators regarding performance on standardized examinations and surveys, including the National Survey of Student Engagement and professional licensure examinations.</b> | <b>Annual or other periodic review, as available, by the Board.</b> |
| <b>Report on participation in pilot programs to measure student learning outcomes, such as the Collegiate Learning Assessment.</b>                                                                          | <b>Annual review by the Board.</b>                                  |

Report: September 2007

- g. Maintain competitive capital facilities.

TO: The Board of Regents  
Business Affairs

MEETING DATE: January 19, 2007

SUBJECT: Amendment of the *Bylaws* and Regents' Policies relating to vacation and sick leave

RECOMMENDED ACTION: None. This proposed amendment of Section 3.4.2 of the *Bylaws of the Board of Regents* relating to vacation and the proposed amendments to Board of Regents' policies RP-3.3.1 relating to vacation and sick leave are presented for information purposes only. Approval of these amendments will be requested at the Board of Regents' meeting on March 9, 2007.

PREVIOUS ACTION: Section 3.4.2 of the *Bylaws* was originally enacted on August 20, 1973. It has since been amended on May 18, 1979, and on June 16, 1984.

EXPLANATION: Following are proposed *Bylaws* and Regents' policy amendments relating to vacation and sick leave to address the problem which has arisen as a result of the recent decision of the Supreme Court of Nebraska in *Roseland v. Strategic Staff Management*, 227 Neb. 434 (October 20, 2006). This decision has the effect of making it no longer possible to limit the number of earned vacation hours an employee of the University can carry over from one calendar year to the next. Current Regents' policy limits the number of hours to 192 as of January 1 of each year even if the employee has earned and accumulated more than 192 hours of vacation leave.

The proposed amendment to Section 3.4.2 of the *Bylaws* and the proposed amendments to Regents' policies relating to vacation would place a 280 hour cap on vacation which may be accumulated at any time.

The proposed amendment relating sick leave applies only to Office and Service employees and would allow a supplemental payment to a retiring employee or to the beneficiary of a deceased employee "equal to 1/4 of their unused accrued sick leave up to a maximum of 360 hours . ." This is what current policy provides, but this proposed reworded policy would provide that it is a supplemental payment rather than a payment for sick leave.

The text of the proposed *Bylaws* amendments is as follows:

**3.4.2 Vacations.** Members of the managerial-professional staff designated in accordance with policy adopted by the Board, and all full-time members of the all-year academic-administrative staff shall ~~be allowed one month~~ earn and receive sixteen (16) hours of vacation per year month; provided, that once an employee has accumulated two hundred eighty (280) hours of unused vacation, he or she shall not earn or receive additional

vacation until his or her accumulated and unused vacation is less than two hundred eighty (280) hours.

For members of the academic-year staff, vacations are fixed by the University calendar for the academic year, normally the period between the end of the first academic term and the first working day following the New Year's holiday (as defined by the President), and the period of the Spring Recess.

Other members of the managerial-professional staff and other academic staff on all-year appointments shall ~~be allowed two weeks~~ earn and receive eight (8) hours of vacation per month during each of the first two years of employment, ~~three weeks~~ twelve (12) hours of vacation per month during the third through the fifth year of employment and ~~one month~~ sixteen (16) hours of vacation per month during each year thereafter; provided, that once an employee has accumulated two hundred eighty (280) hours of unused vacation, he or she shall not earn or receive additional vacation until his or her accumulated and unused vacation is less than two hundred eighty (280) hours.

In addition, all members of the professional staff are entitled to all legal and University holidays each year or their equivalent.

Except as to vacation fixed by the calendar for the academic year, ~~the following rules shall be applicable to the arrangement of vacations:~~

~~(a) Vacations shall be so arranged as employees shall be encouraged to take vacation each year during times that do not interfere with the conduct of University business.~~

~~(b) Vacation time is not cumulative, except upon recommendation of the President or Chancellor, as appropriate, and affirmative action of the Board.~~

The text of the proposed Policy RP-3.3.1 amendments is as follows:

### **RP-3.3.1 Vacation Accrual: Academic-Administrative Staff**

The maximum vacation period for which may be earned and accrued by members of the Academic-Administrative (all-year) staff, effective July 1, 1974 April 1, 2007, shall be for one month which consists of 24 work days two hundred eighty (280) hours; provided that any employee who has accumulated more than 280 hours of vacation as of said effective date shall be entitled to retain any such excess vacation over 280 hours for future use. The basis for computation is the accrual of ~~two~~ sixteen (16) hours of vacation days per monthly pay period.

The service date shall be the basis from which number of years of employment is determined, and this is defined as the month in which current continuous service began in a permanent full-time status. Vacation time is to be credited beginning the first month of hire in a permanent, full-time status with the accrual of full entitlement at the end of that monthly pay period; assuming supervisory approval, vacation time may be taken as it accrues without a specified waiting period.

The text of the proposed amendments of University of Nebraska Employee Policies and Practices relating to vacation leave is as follows:

### **Vacation Leave**

- 1.0 All regular employees of the University of Nebraska shall be granted vacation leave according to schedules in Sections 2.0 and 3.0.
  - 1.1 Vacation leave shall accrue on a pay period basis, and an account of such leave earned and used shall be maintained and balanced annually.
  - 1.2 ~~Vacation leave not used within one calendar year following the year in which time accrued shall be lost~~ Effective April 1, 2007, the maximum vacation leave which may be earned and accrued by members of the Managerial-Professional staff and members of the Office and Service staff shall be two hundred eighty (280) hours; provided that any employee who has accumulated more than 280 hours of vacation leave as of said effective date shall be entitled to retain any such excess vacation leave over 280 hours future use.
  - 1.3 The rate at which an employee accrues vacation leave shall be computed from the service date and adjusted by breaks in service if such break in service is less than three years.
  - 1.4 Employees may be advanced vacation leave in an amount not to exceed a total of forty hours (40) (one work week), prorated for part-time employees. Employees shall reimburse the University for all used, unearned vacation leave upon separation.
- 2.0 ~~Managerial-Professional Staff - Members of the Managerial-Professional staff shall earn twelve (12) workdays of vacation during each of the first two (2) years of employment, eighteen (18) workdays during the third through the fifth year of employment, and twenty four (24) workdays during each year thereafter and receive eight (8) hours of vacation leave per month during each of the first two years of employment, twelve~~

(12) hours of vacation leave per month during the third through the fifth year of employment and sixteen (16) hours of vacation leave per month during each year thereafter; provided, that once a member of the Managerial-Professional staff member has accumulated two hundred eighty (280) hours of unused vacation leave, he or she shall not earn or receive additional vacation leave until his or her accumulated and unused vacation leave is less than two hundred eighty (280) hours.

3.0 Office and Service Staff - Office and Service employees shall earn vacation leave according to the following schedule; provided, that once an Office and Service employee has accumulated two hundred eighty (280) hours of unused vacation, he or she shall not earn or receive additional vacation leave until his or her accumulated and unused vacation leave is less than two hundred eighty (280) hours.

| <u>Years of Employment</u>                                  | <u>Hours per Month</u> | <u>Hours per Year</u> | <u>Days per Year</u> | <u>Hours per Day</u> |
|-------------------------------------------------------------|------------------------|-----------------------|----------------------|----------------------|
| 1 <sup>st</sup> through 5 <sup>th</sup> year                | 8.00                   | 96                    | 12                   | 0.26301              |
| Beginning of 6 <sup>th</sup> yr                             | 10.00                  | 120                   | 15                   | 0.32877              |
| Beginning of 7 <sup>th</sup> yr                             | 10.67                  | 128                   | 16                   | 0.35068              |
| Beginning of 8 <sup>th</sup> yr                             | 11.33                  | 136                   | 17                   | 0.37260              |
| Beginning of 9 <sup>th</sup> yr                             | 12.00                  | 144                   | 18                   | 0.39452              |
| Beginning of 10 <sup>th</sup> yr                            | 12.67                  | 152                   | 19                   | 0.41644              |
| Beginning of 11 <sup>th</sup> yr                            | 13.33                  | 160                   | 20                   | 0.43836              |
| Beginning of 12 <sup>th</sup> yr                            | 14.00                  | 168                   | 21                   | 0.46027              |
| Beginning of 13 <sup>th</sup> yr                            | 14.67                  | 176                   | 22                   | 0.48219              |
| Beginning of 14 <sup>th</sup> yr                            | 15.33                  | 184                   | 23                   | 0.50411              |
| Beginning of 15 <sup>th</sup> yr                            | 16.00                  | 192                   | 24                   | 0.52602              |
| Beginning of 16 <sup>th</sup> yr<br>and all following years | 16.67                  | 200                   | 25                   | 0.54795              |

4.0 Vacation Leave Use

- 4.1 Regular part-time employees shall earn vacation leave on a proportionate basis to their FTE.
- 4.2 Vacation leave shall be arranged to not interfere with the conduct of University business.
- 4.3 Unused vacation shall be paid when an employee separates. Upon death of an employee, his or her beneficiary shall be paid for any unused vacation leave of the employee.

5.0 All regular employees who transfer from employment with the State government or the State colleges shall accrue vacation

leave at a rate based on the hiring date with the organization from which they are transferring.

- 6.0 New senior members of the managerial-professional staff may be granted, upon employment, the right to earn vacation days at the rate of ~~eighteen (18) work days or twenty four (24) workdays~~ twelve (12) hours or sixteen (16) hours per year month at the discretion of the Chancellor or President where such exception is necessitated by the conditions in Sections 6.1 and 6.2.
- 6.1 Exceptions may be granted in order to continue such provisions to a staff member who has been eligible for the benefits of such provisions under a prior University employee category.
- 6.2 Exceptions may be granted in order to recognize prior related work experience.
- 6.3 If ~~eighteen (18) workdays~~ twelve (12) hours of vacation ~~per month~~ are granted during the first year of employment, the employee shall earn ~~twenty four (24)~~ sixteen (16) hours of vacation ~~days per month~~ beginning with the fourth year of employment.

The text of the proposed amendments of University of Nebraska Employee Policies and Practices relating to payment of a portion of accrued sick leave for office and service employees upon retirement or death is as follows:

- 2.3 Sick leave shall be cumulative ~~for~~ up to a maximum of 1,440 hours, or 180 working days. ~~Accrued leave in excess of 1,440 hours will be adjusted back to the 1,440 hours at the end of each calendar year, upon retirement, and upon death of an Office and Service employee. Once an employee has accrued 1,440 hours of sick leave, he or she shall not accrue sick leave until his or her accrued sick leave is below 1, 440 hours.~~
- 2.4 In recognition and appreciation of past service to the University, Office and Service employees who retire shall ~~be paid~~ receive a supplemental salary payment equal to 1/4 of their unused accrued sick leave (360 hours maximum) up to a maximum 360 hours with the rate of payment equal to the regular rate of pay at the time of retirement.
- 2.5 Upon the death of an Office and Service employee and in recognition and appreciation of past service to the University by the deceased employee, the beneficiary shall ~~be paid~~ receive a supplemental death benefit payment equal to 1/4 of the unused accrued sick leave (360 hours maximum) of the deceased employee up to a maximum of 360 hours with the rate of payment equal to the regular rate of pay on the date of death.

SPONSORS:

David E. Lechner  
Vice President for Business and Finance

Richard R. Wood  
Vice President and General Counsel

RECOMMENDED:

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James B. Milliken  
President

DATE:

December 22, 2006

TO: The Board of Regents  
Business Affairs

MEETING DATE: January 19, 2007

SUBJECT: Amendment of the Standing Rules of the Board of Regents Relating to the Standing Committees of the Board

RECOMMENDED ACTION: None. These proposed amendments of Sections 1.3 and 1.4 of the Standing Rules of the Board of Regents relating to the standing committees of the Board are presented for information only in accordance with the requirements of Section 7.2 of the Standing Rules and Section 1.11 of the *Bylaws of the Board of Regents*. Approval of these amendments will be requested at the Regents' meeting on March 9, 2007.

PREVIOUS ACTION: The current Standing Rules of the Board of Regents were adopted on June 5, 2004.

EXPLANATION: Following are proposed amendments of Sections 1.3 and 1.4 of the Standing Rules of the Board of Regents relating to the standing committees of the Board to reduce the number of standing committees to four committees consisting of the Executive Committee, the Academic Affairs Committee, the Audit Committee and the Business Affairs Committee.

The text of these proposed amendments is as follows:

**PROPOSED AMENDMENT OF SECTIONS 1.3 AND 1.4 OF THE STANDING RULES OF THE BOARD OF REGENTS RELATING TO STANDING COMMITTEES**

**1.3 Committees.**

- 1.3.1 The Board shall have ~~nine~~ four standing committees: Executive, Academic Affairs, Audit, and Business Affairs, ~~General Affairs, Information Technology, Outreach and Service, Planning, and Student Affairs.~~ The Board may from time to time create such other committees and task forces as it determines to be necessary.
- 1.3.2 The Executive Committee shall consist of the Chairperson, Vice Chairperson, immediate past Chairperson, and one Student Regent appointed by the Chairperson.
- 1.3.3 The Chairperson of the Board shall, after consulting with the other members of the Board, appoint the members of the Academic Affairs, Audit, and Business Affairs;



~~General Affairs, Information Technology, Outreach and Service, Planning, and Student Affairs~~ committees and select one member of each committee to serve as its chairperson. Such appointments shall be made each year, after the Board's annual meeting in January and before its next scheduled meeting. All proposed committee agenda topics will be submitted by the committee chairs to the Executive Committee for approval.

1.3.4 In those instances where a committee or task force determines that Board action is called for, it may bring its specific recommendations to the Board. Committee and task force actions and recommendations shall be advisory only and shall have no binding force or effect unless the Board has expressly delegated to a committee or task force power to act on behalf of the Board upon a specific matter. Where a committee or task force takes action on behalf of the Board pursuant to a specific delegation of power, minutes of the committee or task force meeting or meetings relating thereto shall be prepared and distributed to the Board, the President and other appropriate parties within two (2) working days of any such meeting, and the proceedings of the committee or task force shall be in compliance with the provisions of the Nebraska Open Meetings Law (Neb. Rev. Stat. §§ 84-1408 to 84-1414).

1.4 **Staff.** The Corporation Secretary shall serve as staff to the Board; and the Executive Committee; ~~the Information Technology Committee, and the Planning Committee.~~ The Executive Vice President and Provost shall serve as staff to the Academic Affairs Committee ~~and the Outreach and Service Committee;~~ and the Vice President for Business and Finance shall serve as staff to the Audit Committee and the Business Affairs Committee; ~~the Vice President and General Counsel shall serve as staff to the General Affairs Committee; and the Associate to the President shall serve as staff to the Student Affairs Committee.~~

SPONSORS:

Donal J. Burns  
Corporation Secretary

Richard R. Wood  
Vice President and General Counsel

RECOMMENDED:

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James B. Milliken, President

DATE:

January 4, 2007

**D. REPORTS**

1. Fall 2006 Tenure Density Report Addendum X-D-1
2. Programs with Tuition Variances Addendum X-D-2
3. Report on the change of name of the “Environmental Soil Science” major within the School of Natural Resources to “Environmental Restoration Science” Addendum X-D-3
4. Report on changes in construction projects by budget or use categories Addendum X-D-4
5. Report on bids and contracts Addendum X-D-5
6. Naming one of the permanent collection galleries at Sheldon Memorial Art Gallery at the University of Nebraska-Lincoln “The Woods Family Gallery” Addendum X-D-6
7. Two-year lease agreement between the University of Nebraska-Lincoln and the Airport Authority of the City of Lincoln Addendum X-D-7
8. Strategic Framework: Report on Graduation Rates for 2004-2005 Addendum X-D-8

TO: The Board of Regents Addendum X-D-1

Academic Affairs

MEETING DATE: January 19, 2007

SUBJECT: Tenure Density Report

RECOMMENDED ACTION: Report

PREVIOUS ACTION: January 20, 2006 -- The Board of Regents accepted the Fall 2005 University of Nebraska Tenure Density Report.

EXPLANATION: The report includes headcounts and net changes across years for Faculty and Administrators with tenure status or in tenure-track positions on all campuses. The purpose of the report is to show the number and percentage of individuals that are tenured at each campus.

PROJECT COST: None

SOURCE OF FUNDS: None

SPONSOR: Linda Ray Pratt  
Interim Executive Vice President and Provost

RECOMMENDED:

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James B. Milliken  
President

DATE: January 4, 2007

**UNIVERSITY OF NEBRASKA**  
**TENURE DENSITY**  
**Fall 2006 Compared to Selected Previous Years**

|                        | 1996  | 2001  | 2005  | 2006  | Net Change<br>Numbers & Percentage Points |       |       |
|------------------------|-------|-------|-------|-------|-------------------------------------------|-------|-------|
|                        |       |       |       |       | 1-yr                                      | 5-yr  | 10-yr |
| <b>University-Wide</b> |       |       |       |       |                                           |       |       |
| Tenured                | 1,754 | 1,638 | 1,634 | 1,658 | 24                                        | 20    | (96)  |
| Tenure-Track           | 406   | 457   | 417   | 403   | (14)                                      | (54)  | (3)   |
| Health Professions     | 323   | 321   | 357   | 354   | (3)                                       | 33    | 31    |
| Total                  | 2,483 | 2,416 | 2,408 | 2,415 | 7                                         | (1)   | (68)  |
| % Tenured              | 70.6% | 67.8% | 67.9% | 68.7% | 0.8                                       | 0.9   | (1.9) |
| <b>UNL</b>             |       |       |       |       |                                           |       |       |
| Tenured                | 954   | 902   | 893   | 904   | 11                                        | 2     | (50)  |
| Tenure-Track           | 248   | 243   | 225   | 220   | (5)                                       | (23)  | (28)  |
| Total                  | 1,202 | 1,145 | 1,118 | 1,124 | 6                                         | (21)  | (78)  |
| % Tenured              | 79.4% | 78.8% | 79.9% | 80.4% | 0.5                                       | 1.6   | 1.0   |
| <b>UNL (city only)</b> |       |       |       |       |                                           |       |       |
| Tenured                | 674   | 656   | 659   | 667   | 8                                         | 11    | (7)   |
| Tenure-Track           | 209   | 186   | 177   | 175   | (2)                                       | (11)  | (34)  |
| Total                  | 883   | 842   | 836   | 842   | 6                                         | 0     | (41)  |
| % Tenured              | 76.3% | 77.9% | 78.8% | 79.2% | 0.4                                       | 1.3   | 2.9   |
| <b>IANR</b>            |       |       |       |       |                                           |       |       |
| Tenured                | 280   | 246   | 234   | 237   | 3                                         | (9)   | (43)  |
| Tenure-Track           | 39    | 57    | 48    | 45    | (3)                                       | (12)  | 6     |
| Total                  | 319   | 303   | 282   | 282   | 0                                         | (21)  | (37)  |
| % Tenured              | 87.8% | 81.2% | 83.0% | 84.0% | 1.0                                       | 2.8   | (3.8) |
| <b>UNMC</b>            |       |       |       |       |                                           |       |       |
| Tenured                | 251   | 251   | 249   | 251   | 2                                         | 0     | 0     |
| Tenure-Track           | -     | -     | -     | -     | 0                                         | 0     | 0     |
| Health Professions     | 323   | 321   | 357   | 354   | (3)                                       | 33    | 31    |
| Total                  | 574   | 572   | 606   | 605   | (1)                                       | 33    | 31    |
| % Tenured              | 43.7% | 43.9% | 41.1% | 41.5% | 0.4                                       | (2.4) | (2.2) |
| <b>UNO</b>             |       |       |       |       |                                           |       |       |
| Tenured                | 333   | 299   | 302   | 318   | 16                                        | 19    | (15)  |
| Tenure-Track           | 85    | 136   | 122   | 118   | (4)                                       | (18)  | 33    |
| Total                  | 418   | 435   | 424   | 436   | 12                                        | 1     | 18    |
| % Tenured              | 79.7% | 68.7% | 71.2% | 72.9% | 1.7                                       | 4.2   | (6.8) |
| <b>UNK</b>             |       |       |       |       |                                           |       |       |
| Tenured                | 216   | 186   | 190   | 185   | (5)                                       | (1)   | (31)  |
| Tenure-Track           | 73    | 78    | 70    | 65    | (5)                                       | (13)  | (8)   |
| Total                  | 289   | 264   | 260   | 250   | (10)                                      | (14)  | (39)  |
| % Tenured              | 74.7% | 70.5% | 73.1% | 74.0% | 0.9                                       | 3.5   | (0.7) |

Notes:

The Health Professions category appeared for the first time in 1989. For reporting purposes, the Health Professions are included in the percentage tenured computation.

All faculty and administrators with tenure or tenure track status are included in the report.

Source: University of Nebraska HR Extracts

January 2007

TO: The Board of Regents Addendum X-D-2

Academic Affairs

MEETING DATE: January 19, 2007

SUBJECT: Programs with Tuition Variances

RECOMMENDED ACTION: Report

PREVIOUS ACTION: September 8, 2006 – The Board approved the report on programs with differential tuition rates.

EXPLANATION: Following the approval of Regents Policy RP-5.7.4.10, Differential Tuition Rates, the President was granted authority to approve recommendations by which the campuses may vary the rate of tuition from that established by the Board. The purpose of such variable rates was to achieve University goals and objectives. Following each semester and summer session, the Board of Regents are provided a report of the variances granted to the Board-approved rates and the impact of those actions, including any impact on access.

Attached are the programs approved by the President and implemented August 17, 2006.

SPONSOR:

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Linda Ray Pratt  
Interim Executive Vice President and Provost

DATE: December 14, 2006

**Regents Policy 5.7.4 Programs with Tuition Variances  
January 2007 Report**

Campus: University of Nebraska-Lincoln  
 Program: Advanced Scholars Program  
 Approved: July 2005

Description: The UNL Advanced Scholars program is a partnership linking UNL with Nebraska secondary schools. Through this concurrent enrollment partnership, high schools can offer qualified high school seniors and high-ability or gifted students the opportunity to enroll in UNL online courses for college credit. A hallmark of the UNL Advanced Scholars program is that teaching of the academic online courses resides with the university faculty. The course syllabi, textbooks, kinds of assignments, and grading practices are the same as those used by the faculty for their on-campus courses. Students pay \$100 per student credit hour. Students who register and successfully complete UNL Advanced Scholars online courses earn UNL credit, verified by an official UNL transcript.

Enrollment and Tuition:

UNL Advanced Scholars Program  
 Fall Semester 2006

| Course       | Number of Enrollments | High School       | Total Tuition Dollars |
|--------------|-----------------------|-------------------|-----------------------|
| ASTR 103     | 1                     | Crofton           | \$900                 |
|              | 1                     | David City        |                       |
|              | 1                     | Sargent           |                       |
| ENTO 115     | 1                     | York              | \$900                 |
|              | 1                     | Elgin             |                       |
|              | 1                     | Logan View        |                       |
| CHEM 131     | 1                     | Weeping Water     | \$1,200               |
| FDST 131     | 1                     | Weeping Water     |                       |
| NUTR 131     | 2                     | Logan View        |                       |
| POL 160      | 1                     | Grand Island NW   | \$600                 |
|              | 1                     | Aurora            |                       |
| PSYC 181     | 1                     | Grand Island NW   | \$8,000               |
|              | 3                     | Ashland-Greenwood |                       |
|              | 2                     | Coleridge         |                       |
|              | 1                     | Fillmore Central  |                       |
|              | 4                     | Grand Island      |                       |
|              | 2                     | Laurel-Concord    |                       |
|              | 7                     | Waverly           |                       |
|              | 1                     | York              |                       |
| SOCI 101     | 1                     | Aurora            | \$300                 |
| <b>Total</b> | <b>33</b>             | <b>16</b>         | <b>\$11,900</b>       |

**Regents Policy 5.7.4 Programs with Tuition Variances  
January 2007 Report (continued)**

Campus: University of Nebraska at Kearney  
 Program: Nonresident Tuition Reduction for students from Chung-Ang University of Seoul  
 Approved: March 17, 2006

Description: The University of Nebraska at Kearney is particularly interested in attracting more international students and developing student and faculty exchange opportunities to increase diversity and enrollment. Chung-Ang University and UNK have developed a student exchange program that will allow Korean students to study at UNK and a small number of UNK students to study in Korea each year. Recognizing that there is a huge number of potential international students interested in study in the United States, that institutions throughout the nation as well as in most western nations are competing to attract highly qualified international students, and that for many international students, cost is a very real factor challenging their ability to study in the United States, UNK proposed to reduce tuition charged to qualified Korean students recruited to UNK by Chung-Ang University of Seoul, Korea. This tuition variance proposal to charge 150% of UNK resident tuition to these Korean students was approved by President Milliken in March 2006. A total of ten Korean students from Chung-Ang University attended UNK in Fall semester, 2006.

Enrollment and Tuition:

Chung-Ang University Students at UNK  
 Fall Semester 2006

| Course           | Number of Enrollments | Total Credit Hours | Total Tuition Dollars |
|------------------|-----------------------|--------------------|-----------------------|
| INTS 090         | 6                     | 18                 | \$3,496.50            |
| ENG 100A         | 1                     | 3                  | \$582.75              |
| ENG 101          | 2                     | 6                  | \$1,165.50            |
| ENG 234          | 1                     | 3                  | \$582.75              |
| LNSK 075         | 3                     | 3                  | \$582.75              |
| PTE 350          | 1                     | 3                  | \$582.75              |
| DANC 148         | 2                     | 2                  | \$388.50              |
| JMC 100          | 1                     | 3                  | \$582.75              |
| MATH 102         | 1                     | 3                  | \$582.75              |
| MATH 250         | 1                     | 3                  | \$582.75              |
| MATH 260         | 1                     | 5                  | \$971.25              |
| MUS 100          | 1                     | 3                  | \$582.75              |
| BMIS 282         | 1                     | 3                  | \$582.75              |
| STAT 345         | 1                     | 3                  | \$582.75              |
| TE 100           | 1                     | 3                  | \$582.75              |
| TE 204           | 1                     | 4                  | \$777.00              |
| CSIS 150         | 1                     | 3                  | \$582.75              |
| ECON 100         | 1                     | 3                  | \$582.75              |
| ECON 270         | 1                     | 3                  | \$582.75              |
| ECON 271         | 2                     | 6                  | \$1,165.50            |
| Chung-Ang Totals |                       | 83                 | <b>\$16,122.75</b>    |

**Regents Policy 5.7.4 Programs with Tuition Variances  
January 2007 Report (continued)**

Campus: University of Nebraska at Kearney  
 Program: Nonresident Tuition Reduction for students Recruited by Markham International Education Center of Beijing, China.  
 Approved: March 17, 2006

Description: The University of Nebraska at Kearney is particularly interested in attracting more international students and developing student and faculty exchange opportunities to increase diversity and enrollment. In Fall 2005, Markham International Education Center (MEIC) of Beijing and UNK developed an agreement that would bring Chinese students to study at UNK provided UNK could offer a tuition reduction plan. Therefore, recognizing that there is a huge number of potential international students interested in study in the United States, that institutions throughout the nation as well as in most western nations are competing to attract highly qualified international students, and that for many international students, cost is a very real factor challenging their ability to study in the United States, UNK proposed to reduce tuition charged to qualified Chinese students recruited to the University of Nebraska at Kearney by MEIC. This tuition variance proposal to charge 150% of UNK resident tuition to these Chinese students was approved by President Milliken in March 2006. A total of seven students from the MEIC program attended UNK in Fall semester, 2006, taking English Language Institute courses plus 1 hour each of UNK course credit as INTS 090.

Enrollment and Tuition:

MEIC Chinese Students at UNK  
Fall 2006

| Course   | Number of Enrollments | Total Credit Hours | Total Tuition Dollars |
|----------|-----------------------|--------------------|-----------------------|
| INTS 090 | 7                     | 7                  | \$1359.75             |



TO: The Board of Regents Addendum X-D-3

Academic Affairs

MEETING DATE: January 19, 2007

SUBJECT: Change the name of the "Environmental Soil Science" major within the School of Natural Resources to "Environmental Restoration Science"

RECOMMENDED ACTION: Report

PREVIOUS ACTION: None

EXPLANATION: President Milliken has approved the name change of the "Environmental Soil Science" major within the School of Natural Resources to "Environmental Restoration Science."

With changes that have taken place in the curriculum, the proposed name Environmental Restoration Science more accurately reflects the major's emphasis on rehabilitating the environment rather than the previous focus on soil.

The proposal has been approved by the College of Agricultural Sciences and Natural Resources Curriculum Committee, the CASNR Faculty, the UNL Academic Planning Committee, and the Council of Academic Officers.

PROJECT COST: None

SOURCE OF FUNDS: Not applicable

SPONSORS: John C. Owens  
Vice President for Agriculture & Natural Resources  
IANR Harlan Vice Chancellor

Harvey Perlman  
Chancellor, University of Nebraska-Lincoln

Linda Ray Pratt  
Interim Executive Vice President and Provost

APPROVED:

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James B. Milliken  
President

DATE: December 15, 2006

TO: The Board of Regents  
Business Affairs

MEETING DATE: January 19, 2007

SUBJECT: Changes in Construction Projects by Budget or Use Categories

RECOMMENDED ACTION: Report

PREVIOUS ACTION: May 16, 1997 – The Board of Regents adopted a policy requiring the written approval of the President for any significant changes within a project, either in the scope or nature of the construction, or the programs to be served by the project. Further, any such presidential-approved changes shall be reported to the Board of Regents in writing at its next regular meeting. "Significant change" was defined as a change within the construction or non-construction budget category of a Board-approved project exceeding \$250,000 or 5% whichever is smaller; or an increase or decrease of 5% or more of the total net square feet (NSF) exceeding 1,000 NSF.

EXPLANATION: The attached report, as provided by the campuses, is a summary of projects requiring significant changes within a budget category. All changes requiring such action have been approved by the President.

For each project, the report outlines the approved budget and NSF and, if applicable, the revised budget, NSF, percent of change and dollar amount of the change. Reasons for significant changes are also provided. The construction budget and non-construction budget categories are displayed and totaled in order to illustrate the effect of the changes on the overall project budget.

SPONSORS: Rebecca H. Koller  
Assistant Vice President for Business and Finance  
Director of Facilities Planning and Management

David E. Lechner  
Vice President for Business and Finance

APPROVED: \_\_\_\_\_  
James B. Milliken  
President

DATE: December 14, 2006

**University of Nebraska**  
**Change in Scope - Construction Projects by Budget or Use Categories**  
**Date: December 14, 2006**

| Campus / Project                                                                 | Budget Categories         | Approved Budget | Revised Budget | Percent Change | Dollar Amount of Change | Approved NSF | Revised NSF | Reason for Report                                                                                                                                                                                                 |
|----------------------------------------------------------------------------------|---------------------------|-----------------|----------------|----------------|-------------------------|--------------|-------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| UNL<br>Renovation of the<br>Animal Science<br>Complex for Veterinary<br>Medicine | 1. Construction Costs     | \$796,800       | \$853,390      | 7.1%           | \$56,590                | 6,748        | No change   | Four bids were received on the project, all over budget. To keep the project on schedule, \$56,590 was transferred from the non-construction budget into construction.                                            |
|                                                                                  | 2. Non-construction Costs | \$281,200       | \$224,610      | -20%           | (\$56,590)              |              |             | The moveable equipment budget included the cost for tables which will be purchased and installed under the construction budget to facilitate coordination of power and plumbing, offsetting the budget shortfall. |
|                                                                                  | Total                     | \$1,078,000     | \$1,078,000    | 0.0%           | \$0                     |              |             |                                                                                                                                                                                                                   |

TO: The Board of Regents  
Business Affairs

MEETING DATE: January 19, 2007

SUBJECT: Report of Bids and Contracts

RECOMMENDED ACTION: Report

PREVIOUS ACTION: None

EXPLANATION: The attached report is a summary of bids and contracts as provided by the campuses pursuant to Section 6.4 of the *Bylaws of the Board of Regents of the University of Nebraska* for the period ended December 14, 2006.

The report outlines the following: type of action; campus; description and use of the product, service, or project; funding source; approved budget amount; contract amount; contractor or vendor; and a bid review or bid explanation if the low responsible bid was not accepted.

SPONSOR: David E. Lechner  
Vice President for Business & Finance

DATE: December 14, 2006

| Type of Action                 | Campus | Description                                                                     | Funding Source                                | Approved Budget Amount                                      | Contract Amount                   | Contractor / Vendor      | Bid Review or Explanation                                                                                                                                                                                                                                             |
|--------------------------------|--------|---------------------------------------------------------------------------------|-----------------------------------------------|-------------------------------------------------------------|-----------------------------------|--------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Construction Contract          | UNL    | Veterinary Science – Renovation of Animal Science Building for Vet 2+2 Programs | Cash Funds                                    | \$1,078,000                                                 | \$724,390                         | Erich Broer Construction | Lowest responsible bidder.                                                                                                                                                                                                                                            |
|                                | UNL    | Physical Sciences Replacement Building                                          | LB 605 Funds                                  | \$34,500,000<br>Basic Services<br>Predesign<br>Lab Consult. | \$1,367,000<br>160,000<br>150,000 | Perkins & Will           | Lowest responsible bidder.                                                                                                                                                                                                                                            |
|                                | UNL    | Virology Center / Biological Sciences – Virology Research                       | Cash & Trust Funds                            | \$21,144,000                                                | \$16,606,406                      | Sampson Construction     | Lowest responsible bidder.                                                                                                                                                                                                                                            |
|                                | UNMC   | 42 <sup>nd</sup> Street Modifications                                           | Cash Funds and Nebr Med Center                | \$1,114,850<br><u>1,114,850</u><br>\$2,229,700              | \$900,000                         | City of Omaha            |                                                                                                                                                                                                                                                                       |
|                                | UNMC   | Central Utilities Plant Electrical Upgrade                                      | LB 309 Funds and Repair and Maintenance Funds | \$398,937                                                   | \$337,615                         | OK Electric Co.          | Lowest responsible bidder.                                                                                                                                                                                                                                            |
|                                | UNMC   | Chiller Installation (East Utility Plant)                                       | Capital and Program Reserve                   | \$4,000,000                                                 | \$520,628                         | Trane Company            | Lowest responsible bidder.                                                                                                                                                                                                                                            |
| Personal Property Procurement  | UNL    | Campus Recreation – Woodway Treadmills                                          | Auxiliary Funds                               | \$83,757                                                    | \$83,757                          | Woodway USA              | Sole Source Purchase<br>(Provides more benefits than other vendors: less belt and motor maintenance and replacement; in-house certified Woodhouse technician; 5-year warranty on belt, motor and drive combination; more efficient design; buy back guarantee; safer) |
| Professional Services Contract | UNL    | Information Services (5-year agreement)                                         | State Funds                                   | \$110,175                                                   | \$110,175                         | Unite Private Networks   | Sole Source Purchase<br>(Unite currently has cable in place between 13 <sup>th</sup> & O and 12 <sup>th</sup> & R Streets; any other vendor would need to trench and install new cable)                                                                               |
|                                | UNL    | Athletics (2-year contract for Men's/Women's Basketball Teams)                  | Auxiliary Funds                               | \$290,790                                                   | \$290,790                         | Chartersearch            | Lowest responsible bidder.                                                                                                                                                                                                                                            |

TO: The Board of Regents  
Business Affairs

MEETING DATE: January 19, 2007

SUBJECT: Naming one of the permanent collection galleries at Sheldon Memorial Art Gallery at the University of Nebraska-Lincoln (UNL), "The Woods Family Gallery"

RECOMMENDED ACTION: Report

PREVIOUS ACTION: None

EXPLANATION: The Woods Family has been active in the Nebraska Art Association, the art functions of the University, and the Sheldon Art Gallery virtually since the founding of each of these organizations. Their contributions include significant gifts of time and talent as well as the donation of many of the masterpieces in the Gallery's collection. Since the 1940s the Woods Family has given substantial support to the Nebraska Art Association and Sheldon Art Gallery through the Woods Charitable Fund, the Thomas C. Woods Fund, the Nelle Cochrane Woods Fund, and individual donations.

By naming the designated area in honor of the Woods Family, the Board of Regents expresses on behalf of the University of Nebraska-Lincoln its deepest gratitude and appreciation to the Woods Family for their continued support of the University of Nebraska.

PROJECT COST: None

SOURCE OF FUNDS: None

SPONSOR: Christine A. Jackson  
Vice Chancellor for Business & Finance

APPROVED: \_\_\_\_\_  
Harvey Perlman, Chancellor  
University of Nebraska-Lincoln

\_\_\_\_\_

James B. Milliken  
President

DATE: December 13, 2006

TO: The Board of Regents  
Business Affairs

MEETING DATE: January 19, 2007

SUBJECT: Two-year lease agreement between the University of Nebraska-Lincoln and the Airport Authority of the City of Lincoln

RECOMMENDED ACTION: Report

PREVIOUS ACTION: None

EXPLANATION: The Department of Civil Engineering, on behalf of Midwest Roadside Safety Facility (MwRSF), has entered into a two-year lease agreement with the Airport Authority of the City of Lincoln. The lease includes a portion of an abandoned runway apron area (1,252,825 square feet) and an office/storage building (1,680 square feet), all located at the Lincoln Airport.

The MwRSF research program requires a large, secure, and contained area necessary to conduct testing of appurtenances that are found along the roadways of the nation. Research includes permanent and temporary appurtenances, whereby MwRSF builds replicas of, and propels (tows) a motor vehicle into the structure or device from distances great enough to attain the desired speed for a test. The leased area at the Lincoln Airport provides the necessary facilities to accommodate these tests.

Members of the public and news media may obtain a copy of the proposed lease in the Office of the University Corporation Secretary, 3835 Holdrege Street, Lincoln, Nebraska 68583, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday, except University holidays.

PROJECT COST: \$57,625

SOURCE OF FUNDS: Revolving Funds

SPONSORS: Christine A. Jackson  
Vice Chancellor for Business & Finance

APPROVED: \_\_\_\_\_  
Harvey Perlman, Chancellor  
University of Nebraska-Lincoln

DATE: December 13, 2006

TO: The Board of Regents Addendum X-D-8

Academic Affairs

MEETING DATE: January 19, 2007

SUBJECT: Strategic Framework: Report on Graduation Rates for 2004-2005

RECOMMENDED ACTION: Report

PREVIOUS ACTION: December 1, 2005. The Regents approved strategic framework target goal for University of Nebraska graduation rates.

EXPLANATION: At the December 1, 2005, meeting the Regents adopted 1- and 3-Year Targets for University of Nebraska graduation rates. January 2007 was set as the date for the first report of progress towards the goal.

Attached is an executive summary of the presentation to be given at the January 19, 2007 meeting which includes current graduation rates for 2004-2005 and comparison with appropriate peer groups for each campus.

SPONSORED BY:

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Linda Ray Pratt  
Interim Executive Vice President and Provost

DATE: January 4, 2007



## Investing in Nebraska's Future

### Report on Undergraduate Six-Year Graduation Rates Executive Summary

January 19, 2007

The University of Nebraska's Strategic Framework goals for six-year graduate rates are:

| <b>1-Year Target<br/>(FY06-07)</b>                                                                                                                                   | <b>3-Year Target<br/>(FY08-09)</b>                                                                                                                                   |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Each campus will maintain or show progress toward reaching the average six-year graduation rate of its peers.</b>                                                 | <b>Each campus will maintain or reach the average six-year graduation rate of its peers.</b>                                                                         |
| <b>All prospective and current undergraduate students will be regularly informed and assisted in obtaining the benefit of the University's graduation guarantee.</b> | <b>All prospective and current undergraduate students will be regularly informed and assisted in obtaining the benefit of the University's graduation guarantee.</b> |

#### Definition of six-year graduation rate

The National Center for Education Statistics (NCES) Integrated Postsecondary Data System (IPEDS) defines graduation rate and collects information for all postsecondary institutions. This is the standard information used for peer comparisons. Graduation rate calculations are based on the number of full-time, first-time, degree- or certificate-seeking undergraduate students. A cohort is established for each fall semester. Graduation rate is the calculated ratio of the number of students in the cohort who complete the degree or certificate program within 150% of the normal time to the total in the initial cohort minus allowable exclusions (e.g. military service, religious missions, death.) Graduation rates reported for four-year institutions are for graduation after six years. All institutions report consistently, thus allowing for inter-institution comparisons. The most recent data in the NCES IPEDS is for graduation 2005 was released in December 2006.

#### University of Nebraska six-year graduation rates

The following six charts show a comparison of University of Nebraska at Kearney (UNK), University of Nebraska-Lincoln (UNL) and University of Nebraska at Omaha (UNO) to their peers from 2000 through 2005. University of Nebraska Medical Center (UNMC) has an undergraduate program; however, no students enter UNMC as first-time full-time freshman. Therefore, no graduation rates are reported for UNMC.

The 2005 UNK graduation rate was 55.2%. UNK ranked 5 of 11 graduation rate in 2005 compared to its peer group and exceeded the peer average of 50.2%. The data for the UNK peer group by year is in Table 1 with a graphical representation in Figure 1.

The 2005 UNL graduation rate was 63.4%. UNL ranked 8 of 11 in graduation rate in 2005 compared to its peer group and is below the peer average of 67.7%. UNL has made significant progress in graduation rate in the past five years in relationship to its peers. The UNL 5-year

increase has been 12.8%, whereas the average of the peer group increased 5.6%. The data for UNL peer group by year is in Table 2, with a graphical representation in Figure 2.

The 2005 UNO graduation rate was 38.3%. UNO ranked 6 of 11 in graduation rate in 2005 compared to its peer group and is below the peer average of 44.6%. UNO graduation rates have increased at a faster rate during the last five years than the peer group during the same time period. The 5-year increase has been 11% compared to a 4.7% increase for the peer group during the same time. The data for the UNO peer by year is in Table 3, with a graphical representation in Figure 3.

In summary, UNK graduation rate exceeds the average of the peer group and UNL and UNO are making progress towards reaching the average of their peers.

Table 1. Six-Year Graduation Rate Trend 2000-2005  
University of Nebraska at Kearney and Peers

| <b>Institution Name</b>                  | <b>2000</b>  | <b>2001</b>  | <b>2002</b>  | <b>2003</b>  | <b>2004</b>  | <b>2005</b>  |
|------------------------------------------|--------------|--------------|--------------|--------------|--------------|--------------|
| University of Northern Iowa              | 62.2%        | 64.2%        | 66.5%        | 65.1%        | 64.2%        | 65.0%        |
| University of Wisconsin-Stevens Point    | 53.1%        | 53.5%        | 55.9%        | 55.5%        | 57.9%        | 57.7%        |
| Murray State University                  | 39.9%        | 44.8%        | 56.3%        | 56.7%        | 57.4%        | 57.2%        |
| Western Illinois University              | 46.6%        | 49.1%        | 50.7%        | 55.3%        | 54.3%        | 55.4%        |
| <b>University of Nebraska at Kearney</b> | <b>36.5%</b> | <b>39.3%</b> | <b>49.3%</b> | <b>46.6%</b> | <b>55.2%</b> | <b>55.2%</b> |
| Central Missouri State Univ.             | 41.2%        | 42.6%        | 46.3%        | 49.5%        | 51.8%        | 50.1%        |
| Northern Michigan University             | 39.4%        | 46.5%        | 46.5%        | 47.5%        | 48.8%        | 47.5%        |
| University of Northern Colorado          | 44.3%        | 45.5%        | 47.1%        | 47.1%        | 45.0%        | 45.8%        |
| Minnesota State University-Moorhead      | 35.5%        | 37.7%        | 42.7%        | 45.9%        | 42.2%        | 42.8%        |
| University of Central Arkansas           | 35.2%        | 34.3%        | 36.7%        | 39.5%        | 38.1%        | 40.3%        |
| Sam Houston State University             | 34.4%        | 39.5%        | 34.4%        | 34.6%        | 40.1%        | 38.7%        |
| <b>UNK Peer Average</b>                  | <b>44.0%</b> | <b>46.6%</b> | <b>48.7%</b> | <b>49.8%</b> | <b>50.2%</b> | <b>50.2%</b> |

Figure 1. University of Nebraska at Kearney and Peer Average Six-Year Graduation Rate 2000-2005

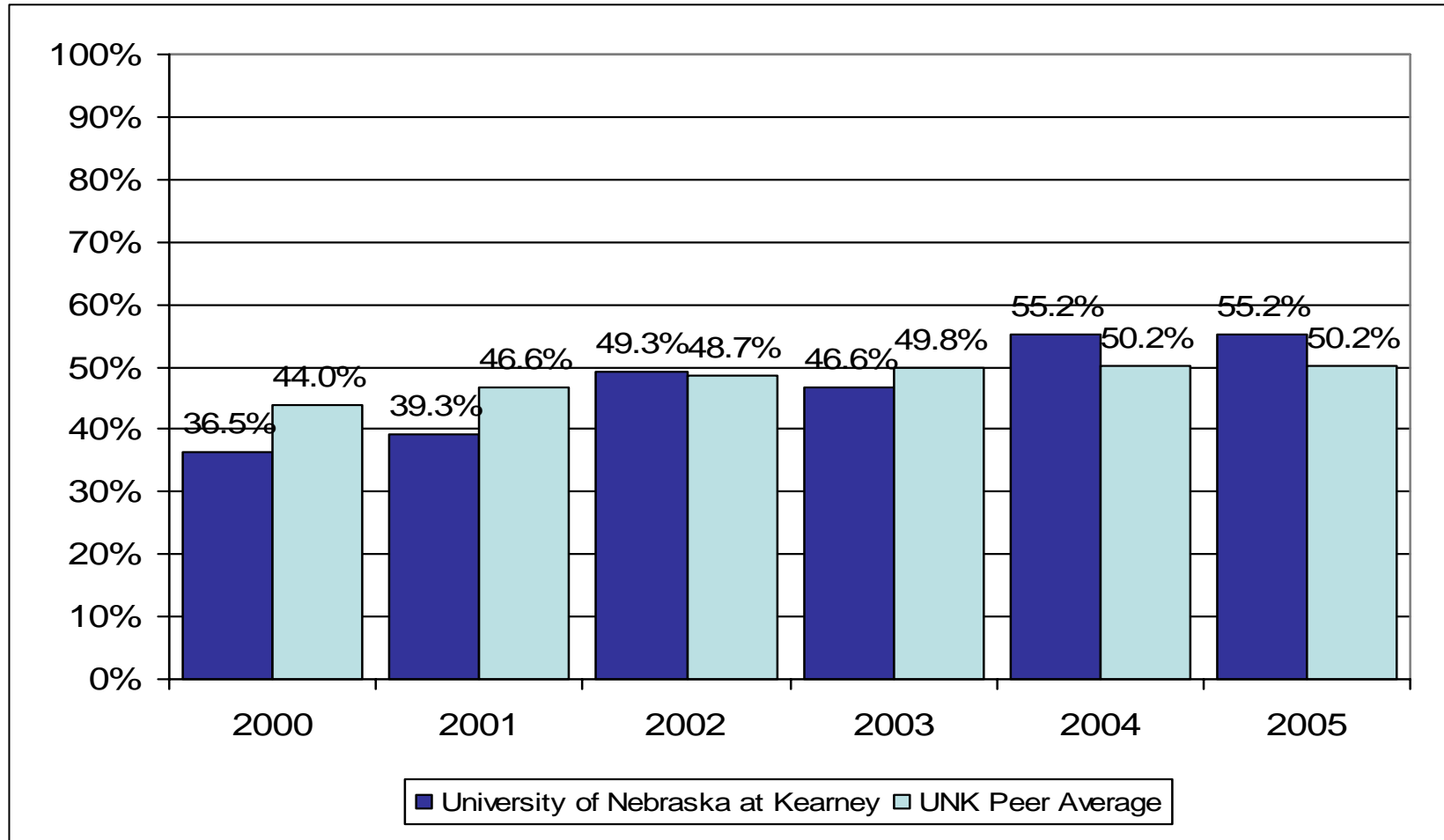


Table 2. Six-Year Graduation Rate Trend  
University of Nebraska-Lincoln and Peers

| <b>Institution Name</b>                    | <b>2000</b>  | <b>2001</b>  | <b>2002</b>  | <b>2003</b>  | <b>2004</b>  | <b>2005</b>  |
|--------------------------------------------|--------------|--------------|--------------|--------------|--------------|--------------|
| University of Illinois at Urbana-Champaign | 76.5%        | 77.9%        | 79.9%        | 81.0%        | 80.4%        | 82.9%        |
| Ohio State University                      | 55.1%        | 56.1%        | 58.9%        | 62.1%        | 62.1%        | 68.2%        |
| Iowa State University                      | 62.4%        | 63.7%        | 65.3%        | 65.7%        | 66.5%        | 68.0%        |
| Purdue University                          | 65.4%        | 64.2%        | 65.5%        | 67.2%        | 65.4%        | 67.8%        |
| University of Colorado at Boulder          | 64.5%        | 65.4%        | 66.7%        | 67.8%        | 66.2%        | 66.2%        |
| University of Iowa                         | 63.1%        | 64.7%        | 64.4%        | 64.5%        | 66.2%        | 66.1%        |
| University of Missouri-Columbia            | 60.0%        | 64.8%        | 65.1%        | 66.5%        | 67.8%        | 66.0%        |
| <b>University of Nebraska-Lincoln</b>      | <b>50.6%</b> | <b>53.3%</b> | <b>54.4%</b> | <b>59.5%</b> | <b>61.6%</b> | <b>63.4%</b> |
| Colorado State University                  | 62.2%        | 62.5%        | 63.1%        | 62.1%        | 63.9%        | 63.0%        |
| University of Minnesota-Twin Cities        | 49.7%        | 50.3%        | 53.7%        | 54.4%        | 56.4%        | 60.7%        |
| University of Kansas                       | 55.1%        | 56.4%        | 56.7%        | 58.1%        | 57.4%        | 59.3%        |
| <b>UNL Peer Average</b>                    | <b>62.1%</b> | <b>62.8%</b> | <b>64.3%</b> | <b>65.8%</b> | <b>66.1%</b> | <b>67.7%</b> |

Figure 2. University of Nebraska-Lincoln and Peer Average Six-Year Graduation Rate 2000-2005

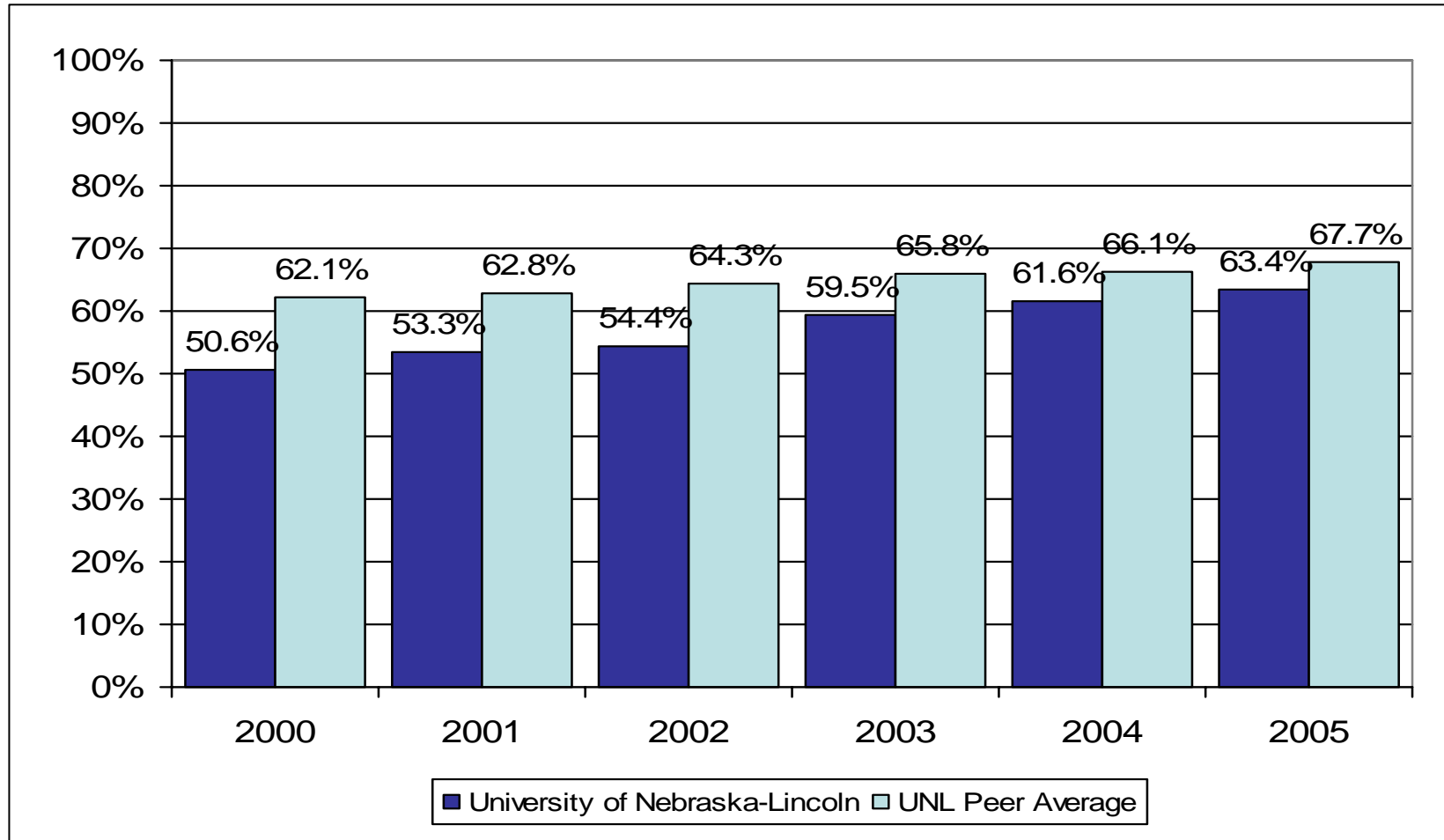


Table 3. Six-Year Graduation Rate Trend  
University of Nebraska at Omaha and Peers

| <b>Institution Name</b>                   | <b>2000</b>  | <b>2001</b>  | <b>2002</b>  | <b>2003</b>  | <b>2004</b>  | <b>2005</b>  |
|-------------------------------------------|--------------|--------------|--------------|--------------|--------------|--------------|
| University of Northern Iowa               | 62.2%        | 64.2%        | 66.5%        | 65.1%        | 64.2%        | 65.0%        |
| Northern Illinois University              | 46.9%        | 49.2%        | 51.3%        | 52.9%        | 51.3%        | 53.3%        |
| University of North Carolina at Charlotte | 50.5%        | 50.8%        | 45.5%        | 49.1%        | 46.6%        | 48.7%        |
| University of Missouri-St. Louis          | 36.9%        | 34.1%        | 36.1%        | 38.4%        | 44.9%        | 42.9%        |
| University of Colorado at Denver          | 37.4%        | 40.2%        | 44.0%        | 39.2%        | 38.8%        | 41.8%        |
| <b>University of Nebraska at Omaha</b>    | <b>27.3%</b> | <b>27.1%</b> | <b>31.0%</b> | <b>36.4%</b> | <b>37.2%</b> | <b>38.3%</b> |
| Wichita State University                  | 30.8%        | 28.9%        | 37.2%        | 33.6%        | 37.3%        | 37.4%        |
| Portland State University                 | 32.9%        | 30.5%        | 33.2%        | 33.2%        | 33.9%        | 34.7%        |
| University of Texas at San Antonio        | 23.2%        | 26.6%        | 25.8%        | 27.6%        | 29.1%        | 30.2%        |
| Cleveland State University                | 26.9%        | 27.2%        | 24.4%        | 27.1%        | 27.0%        | 29.6%        |
| University of Arkansas at Little Rock     | 1.9%         | 24.6%        | 22.1%        | 18.7%        | 25.5%        | 20.9%        |
| <b>UNO Peer Average</b>                   | <b>39.9%</b> | <b>42.4%</b> | <b>42.8%</b> | <b>42.9%</b> | <b>43.0%</b> | <b>44.6%</b> |

Figure 3. University of Nebraska at Omaha and Peer Average Six-Year Graduation Rate 2000-2005

